



atlanta-fulton public library system

*Take your dreams off the shelf.™*

# **BOARD OF TRUSTEES**

## **MEETING INFORMATION PACKET**

**JULY 27, 2016**



atlanta-fulton public library system

*Take your dreams off the shelf.™*

## TABLE OF CONTENTS

<b>TOPIC</b>	<b>PAGE #</b>
BOT MEETING AGENDA	3
SUMMARY MINUTES	4-6
VERBATIM MINUTES	7-58
DIRECTOR'S REPORT	59-62
MONTHLY FINANCIAL REPORT – TOTAL LIBRARY	63
MONTHLY FINANCIAL REPORT – BY ORG TYPE	64-65
MONTHLY USAGE SUMMARY	66
MONTHLY CIRCULATION REPORT	67
MONTHLY SYSTEM STATS AT-A-GLANCE	68
QUARTERLY SYSTEM STATS AT-A-GLANCE	69
QUARTERLY CUSTOMER SERVICE COMMENTS	70

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES REGULAR MEETING  
JULY 27, 2016



atlanta-fulton public library system

*Take your dreams off the shelf.™*

*Revised*

**Atlanta-Fulton Public Library System  
Board of Trustees Meeting  
Central Library, 6<sup>th</sup> Floor  
July 27, 2016 – 4:00 p.m.**

**AGENDA**

- I. Adoption of Agenda Doc. #16-38 Tab #1
- II. Public Comments
- III. Approval of Summary Minutes from Regular Meeting of June 22, 2016\* Doc. #16-37 Tab #2  
Approval of Verbatim Minutes from Regular Meeting of June 22, 2016\* Doc. #16-37
- IV. Chairman's Report
- V. Director's Reports Doc. #16-42 Tab #3
  - A. Monthly Financial Report Doc. #16-39
  - B. Monthly Usage Summary Doc. #16-40
  - C. Customer Service Report Doc. #16-41
  - D. Library Closure Report
- VI. Foundation Report - Update
- VII. Old Business
  - A. Library Bond Program – Update
  - B. Central Library – Update
  - C. Code of Conduct – Discussion
  - D. Strategic Plan – Update
- VII. New Business
  - A. Budget Update
  - B. Action Items
- IX. Adjournment

\*Action is anticipated on this item.



atlanta-fulton public library system

*Take your dreams off the shelf.™*

FULTON COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES  
MINUTES FOR June 22, 2016 MEETING – 4:00 PM CENTRAL LIBRARY

Members Present:

Bailey, Phyllis D.  
Burke, Jamilica  
Borders, Priscilla  
Joyner, D. Chip  
Kaplan, Paul – Vice Chairman  
Taylor, Josh

Also In Attendance

Claxton, Zenobia – Assistant to Director’s Office  
Holloman, Gayle H. – Division Manager  
Morley, Gabriel Dr. – Executive Director  
Rafferty, Paula – Staff Attorney

Visitors Present

Bell, Sherra – Patron  
Bird, Terry C. – Patron  
Chamberlain, Jim – Architect, Smallwood, Reynolds, Stewart, Stewart  
Corbitt, Jessica – Director, External Affairs  
Darling, Wendy - Patron  
Garbett, Matt – Patron  
Hall, Councilman Kwanza – City Council – District 2  
Haney, Tom – Patron  
Haye, Michael – Patron  
Kahn, Michael – Patron  
Kessler, Kyle – Friends of Central Library  
Kahler, Nick - Patron  
Long, Todd – Chief Operating Officer, County Manager’s Office  
Martin, Councilman C.T. Martin – City Council – District 10  
McEvoy, Bruce - Patron  
McEvoy, Paul - Patron  
Miller, Mark - Patron  
Paine, Charles – Patron  
Reed, Marty – Friends of Central Library

Rose, Scott - Patron  
Runge, Emil – Chief of Staff to Councilman Andre Dickens – Post 3  
Thomas, Harriet – Chief of Staff to Commissioner Lee Morris  
Welsh, Lauren – Patron  
Woolard, Former Councilwoman Cathy – City Council – District 6  
Wu, Alex – Patron

- A. Preliminary Business: Motion made by Phyllis D. Bailey and seconded by Josh Taylor to amend the agenda as presented.
- B. Public Comments: 27 speakers expressed support to maintain our current library and do the renovation of the Central Library.
- C. Approval of Minutes: Motion made by Josh Taylor and seconded by Jamilica Burke to approve the May 25, 2016 summary minutes. Motion made by Phyllis D. Bailey and seconded by Jamilica Burke to approve the May 25, 2016 verbatim minutes.
- D. Chairman’s Report: No report from Paul, Vice Chairman.
- E. Director’s Reports
  - a. Monthly Financial Report
    - Dr. Morley spoke about the monthly financial.
  - b. Monthly Usage Summary:
    - Dr. Morley presented a revised version of the monthly usage summary report. The report was reduced from three pages to a one page report.
  - c. Customer Service Report
    - Wi-Fi Issues are still a problem
    - Facility Issues and poor maintenance
    - Cleaning Issues at the branches
    - There were 31 hours closed in the month of April.
  - d. The Naming Policy was discussed.
  - e. Dr. Morley provided his observations and an update on future planning
    - We’ve tried to get different perspectives from different people in the organization about what some of the concerns are...we have an open question for the three things that we’re doing well and the three things we’re not doing well.
    - It’s a very adequate system for 1980, 1990 and it needs some energizing with some modernization.
    - We have has started Strategic Planning internally.
    - The 2017 Budget Cycle opens July 1st. There are some severe deficiencies in our budget

## **F. Old Business**

- a. Library Bond Program – Update: the BOC did approve moving those seven libraries from Phase II into Phase I.
- b. Projected opening dates:
  - Auburn Avenue – August 4, 2016
  - South Fulton – Late September

## **G. New Business**

1. Election of Board of Trustees Officers. Nominated Paul Kaplan as the board chair and Phyllis D. Bailey and Jamilica Burke as the board’s vice chairman. Paul Kaplan elected as Board Chair and Phyllis D. Bailey elected as Vice Chairman.
2. We discussed the summary and verbatim minutes, and agreed to continue publishing both.
3. Action Items:
  - a. We requested better reporting on the maintenance and I.T. issues that aren’t getting fixed.
  - b. Email to find dates for board members to visit branch locations together.
  - c. Update on Strategic Planning.
  - d. Preliminary 2017 Budget.
  - e. Scope and approach for branch renovation process
  - f. Timeline for Phase I Construction process, RFP, etc.
  - g. How to establish a reserve for future maintenance of buildings

The meeting was adjourned at 5:40 p.m.

**Doc. #16-37**



**ATLANTA-FULTON PUBLIC LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**JUNE 22, 2016 – 4:00 P.M.**

**CENTRAL LIBRARY – 6th FLOOR BOARD ROOM**

**Cormier Court Reporting, LLC**

Snellville, Georgia 30039

Tel: 404.695.1923 Fax: 855.4141.CCR

[cormiercourtereporting.com](http://cormiercourtereporting.com)

**Competitive, Committed, Reliable**

Board of Trustees Meeting, 22 June 2016



**Members Present**

Bailey, Phyllis D.  
Borders, Priscilla  
Burke, Jamilica  
Joyner, D. Chip  
Kaplan, Paul, Vice Chairman  
Taylor, Josh

**Members Absent:**

Thomas, John R.

**Also In Attendance**

Claxton, Zenobia – Assistant to Director’s Office  
Holloman, Gayle H. – Division Manager  
Morley, Dr. Gabriel – Executive Director  
Rafferty, Paula – Staff Attorney

**Visitors Present**

Bell, Sherra – Patron  
Bird, Terry C. – Patron  
Chamberlain, Jim – Architect, Smallwood, Reynolds, Stewart, Stewart  
Corbitt, Jessica – Director, External Affairs  
Darling, Wendy - Patron  
Garbett, Matt – Patron  
Hall, Councilman Kwanza – City Council – District 2  
Haney, Tom – Patron  
Haye, Michael – Patron  
Kahn, Michael – Patron  
Kessler, Kyle – Friends of Central Library  
Kahler, Nick - Patron  
Long, Todd – Chief Operating Officer, County Manager’s Office  
Martin, Councilman C.T. Martin – City Council – District 10  
McEvoy, Bruce - Patron  
McEvoy, Paul - Patron  
Miller, Mark - Patron  
Paine, Charles – Patron  
Reed, Marty – Friends of Central Library  
Rose, Scott - Patron  
Runge, Emil – Chief of Staff to Councilman Andre Dickens – Post 3  
Thomas, Harriet – Chief of Staff to Commissioner Lee Morris  
Welsh, Lauren – Patron  
Woolard, Former Councilwoman Cathy – City Council – District 6  
Wu, Alex – Patron

---

**Vice Chairman Paul Kaplan called the meeting to order at 4:00p.m. at the Atlanta-Fulton Public Library System.**

### **Transcript Legend**

--	Break in speech continuity
(sic)	Exactly as said
(phonetic)	Exact spelling unknown
**	Inaudible
	Quoted material is typed as spoken.
. . .	Trailing in thought. Incomplete sentence

**TABLE OF CONTENTS**

CALL TO ORDER..... 5

16-32 ADOPTION OF AGENDA..... 5

    MOTION..... 5

    PUBLIC COMMENTS..... 5

16-31 APPROVAL OF SUMMARY MINUTES FROM REGULAR MEETING OF MAY 25, 2016.....19

    MOTION.....19

16-31 APPROVAL OF VERBATIM MINUTES FROM REGULAR MEETING OF MAY 25, 2016.....19

    MOTION.....20

CHAIRMAN’S REPORT.....20

16-36 DIRECTOR’S REPORTS.....20

    16-34 MONTHLY FINANCIAL REPORT.....20

    16-35 MONTHLY UGE SUMMARY.....20

    16-33 CUSTOMER SERVICE REPORT.....20

LIBRARY CLOSURE REPORT.....20

    DISCUSSION OF PARKING SPACES.....28

    MOTION.....28

OLD BUSINESS.....35

    LIBRARY BOND PROGRAM - UPDATE.....35

    CENTRAL LIBRARY – UPDATE.....37

NEW BUSINESS.....40.

    DISCUSSION OF REPORTS.....40

    CODE OF CONDUCT - DISCUSSION.....40

ELECTION OF OFFICERS.....41

ADJOURNMENT.....50

MEETING REOPENED.....51

ADJOURNMENT.....52

(MEETING BEGAN AT 4:00 P.M.)

**CALL TO ORDER**

**VICE CHAIRMAN PAUL KAPLAN:** Okay. It's 4 o'clock. I'd like to call the Board of Trustees meeting to order. First is the Adoption of the Agenda. I'm going to make a change on it. Just so you know, the Election of Officers, I'm going to move that down towards the end. We have another trustee is coming in a little bit later and there's another one who's also coming later, so...

And since I have public speakers here to talk, I'm going to limit you to about two to three minutes, please; otherwise, we'll be here till 8, 9 o'clock at night tonight with our meeting.

So what I'm going to do is, I'm going to call -- well, we'll get them in order -- Terry Bird.

**MR. JOSH TAYLOR:** Do you want to Adopt the Agenda?

**16-32 ADOPTION OF THE AGENDA**

**VICE CHAIRMAN PAUL KAPLAN:** Yeah. I'm sorry. Is there a Motion to Adopt the Agenda?

**MRS. PHYLLIS D. BAILEY:** Mr. Chair, I move the agenda be adopted as presented.

**VICE CHAIRMAN PAUL KAPLAN:** Okay. Is there a second?

**MR. JOSH TAYLOR:** I'll second but would like to discuss an addition.

**VICE CHAIRMAN PAUL KAPLAN:** Okay.

**MR. JOSH TAYLOR:** Can we get an update on the status of the Buckhead Library discussions, you know, with the developer and the County in terms of where that is?

**DR. GABRIEL MORLEY:** If we had one.

**MR. JOSH TAYLOR:** Okay. So a future item. Okay. That answers my question.

**MOTION**

**VICE CHAIRMAN PAUL KAPLAN:** Moved to and second. All those in favor say aye?

*(Whereupon, all said aye.)*

**VICE CHAIRMAN PAUL KAPLAN:** Okay. Mr. Terry Bird?

**PUBLIC COMMENTS**

**MR. TERRY BIRD:** Thank you, Mr. Kaplan.

May it please this Honorable Board, I'd like to stand here and speak if I -- I think I can be heard. My years as a lawyer perhaps helped out.

I am an attorney here, but I'm also a member of the Society of Architectural Historians and a board member of the Docomomo, which is the Society for the Preservation and Conservation of

Modern Architecture. I'm on the Georgia Chapter Board. My presence here today is to indicate our concern and interest in preserving the building in which we meet. This building we consider to be a world-class monument by Marcel Breuer, who's a -- in 2009 a symposium here in Atlanta on the works of architect Breuer and this building was featured in it -- it is considered to be his last major significant work. They'll be other people speaking today. I appreciate your time today because I was unable to come to the public hearing last week. But at an appropriate time, our group would like to be able to present more information about the significance of this building and also why we think that with proper renovation and restoration this building can fulfill the needs of the Central Library. Thank you for your time.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

If I pronounce your name wrong, don't holler at me, will you? Matt Garbett? Did I say that correct?

**MR. MATT GARBETT:** Sure. I speak loud. Six years of teaching, I think I can project as well. I'm just here to represent a member of the public who is deeply concerned about the possibility that this library will cease to be the Central Library of Atlanta. I rode MARTA here. It's conveniently located for those of us that don't use cars. It's a world-class facility. I'm sure you're going to hear that over and over again. There's no denying it. If there's any lack of love for it as an iconic status, that comes from us and the city and the county. And we can replace that with love and care and renovation and not destruction. The fact of the matter is that we will be by far more criticized by people around the world for destroying this building than whatever building we could ever possibility replace it with. And I would like you to strongly consider maintaining this building, upgrading its programming, and renovating the facilities. Thank you.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Michael Haye? Did I say it correct?

**MR. MICHAEL HAYE:** Thank you, Mr. Chairman. I'm a retired interior designer. I live two blocks away from here. I use this facility all the time. I would urge that we retain this building as it is. Of course, it needs renovation for whatever use that it becomes. It could be a very, very nice museum, an extension of the Guggenheim, an extension of MoMA, a High, that is if the library builds a new facility. I'd like you to think outside of the box because you're standing at a moment in time that's very rare for any city to have. Let's think about if it needs to be downtown; what about

building it on top of the Arts Center Station where we have a concentration of painting, music, theater, literature. It makes a lot of sense. It connects to MARTA. We need the library that's across the street on Peachtree to come downtown because downtown does need a library. That's all I have.

**VICE CHAIRMAN PAUL KAPLAN:** Okay. Thank you, sir. Michael Kahn?

**MR. MICHAEL KAHN:** Thank you very much. I actually didn't intend to speak today, but I'll keep my remarks brief. I am an architect in the city. I also am a journalist in the city. I cover architecture and development. And I was alerted to what was going on and what happened at the City Council meeting the other day.

This morning when I woke up and got phone calls from literally across the country, people very concerned about the future of the this building, so I just want to speak out and echo the sentiments of many people that are here in saying that this is a world-class facility. It was designed by one of the most noted architects that this country has seen. And it would be a real travesty to see anything happen to this building. Not saying that it can't be repurposed or re-envisioned to something new and fantastic. Atlanta's a world-class city and deserves a world-class facility for its library. But we can repurpose this building and utilize it and make it the world-class space that the city deserves.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you. Kyle Kessler?

**MR. KYLE KESSLER:** My name is Kyle Kessler. I'm also a downtown resident, architect, and frequent user of the library. Would like to bring your attention to a Resolution for the Bond Referendum passed in July of 2008, which states:

**WHEREAS**, on July 16th, 2008, the Board of Commissioners approved the construction and equipping of a new Central Library facility upon the condition that sufficient additional funds are raised from private sources to cover a portion of the additional costs associated with the construction and equipping of a new Central Library facility.

The Board of Commissioners further approve the setting aside of fifty million dollars of the bond issue proposed therein to be used along with monies included in the original Library Facility Master Plan for renovation of the Central Library facility for said construction and equipping. So there were thirty-five million dollars originally allocated to renovate this building. That's what this body approved. Then it literally at the last minute there was a change made to the Master Plan and to the

Bond Referendum saying if fifty million dollars are raised privately, then fifty million will be committed from the Bond Referendum. That fifty million dollars has not been raised. Zero dollars for a new library building have been raised. If it is okay with everyone, I have a copy of the budget that was presented and approved by this body back in 2008, which states that the anticipated costs for the building was that thirty-five million dollars if opened, or if construction started in 2014. If instead it started in 2017, it would be \$40.3 million. So the number that's been put forward by this board more recently for the eighty-five million dollar cost makes no sense.

The Whitney Museum, which is now the Met Breuer in New York City, was recently renovated for an estimated cost of fifteen million dollars for eighty-two thousand square feet. Projecting that cost out for the two hundred and sixty-five thousand square feet we have here, a hundred and eighty-three dollars a square foot, it would be approximately \$48.5 million; still within sort of budget range.

What has been committed in addition to the Bond Referendum money is twenty-seven million dollars in Beltline tad funding. So we have the money to renovate this building. We don't have the money to do anything else. Right now a graph of this building, public comments being aside, I appreciate the board members that were at the public meeting last week to hear public comment. Time and time again, voices have been raised, concerns have been raised that this building is the one that we need for the Central Library. There were thirty-seven public meetings held before the approval of this document. Not once was there a discussion about a new Central Library, about the demolition replacement of this building. Not once, the Library Director said it, the Director, the Chair of this Board said it in public comment, it was stated again and again and again, that nowhere in that thirty-seven public meetings was a new library to replace this building discussed.

Since then, more recently, there's been an online petition that's collected -- as of today -- there are still signatures being added -- sixteen hundred and thirty-five signatures saying that we need to keep this building. The AJC ran a poll last week. Only two hundred and sixty-six votes so far, but eighty percent are to fix this building up. Curbed Atlanta has a poll online as well they've had for a couple of months. Twelve hundred and fifty-one votes so far; eighty-one percent are to preserve this building.

Just this past Monday, the Grosse Point Library, which was also

designed by Breuer was opened to the public. Back in 2008, it was likewise threatened with demolition. The community rallied and said, no, we don't want to demolish it.

**VICE CHAIRMAN PAUL KAPLAN:** Can you wind it -- wind up? Because we got to get --

**MR. KYLE KESSLER:** Yes. It only makes to renovate the building. We're in the same situation here. 2008, we said, hey, let's jeopardize the fate of this building; 2016, it doesn't make sense to do anything else except to renovate this building. Keep it as a library for downtown, for the city, and for the county. Thank you.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you. Matt Garbett?

**MR. MATTT GARBETT:** I've spoke now twice.

**VICE CHAIRMAN PAUL KAPLAN:** Okay. I got so many. I got so many --

Okay. Charles Paine?

**MR. CHARLES PAINE:** Okay. Well, that's me.

So I am a nineteen-year-old preservation student at the -- I also major in urban planning and architectural history. I'm not going to give you all the architectural spiel because you all already know it's important. But to the citizens of Atlanta and Fulton County, you have to imagine them not knowing the significance of it. And in 1977, we demolished the Carnegie Library. And we look back on that as being one of Atlanta's worst decisions ever. And I feel like we may be doing the same if we demolish this building.

It's -- raise your hand -- how many people actually like how it looks on the exterior -- okay. It's about half I'd say. That's going to change. It's not in fashion yet. We're in that weird period between construction and it becoming historic. It's really dangerous. And we need to preserve it for what it is now. And if the library can't do that, we do need to sell it. And I also think that the System might also be too expensive for it to handle, and we should consolidate into fewer more monumental libraries that are going to add to the City of Atlanta and Fulton County to where they can be maintained and served well. That's all I'll say.

**VICE CHAIRMAN PAUL KAPLAN:** Okay.

Terry Bird?

**MR. TERRY BIRD:** Thank you, Mr. Kaplan. I've already spoken.

**VICE CHAIRMAN PAUL KAPLAN:** You have spoken. I've got so many -- I've got so many names out in front of me right now, I'm trying to keep track of it. Okay.

Alex -- I don't know what the last name is -- Alex?

**MR. ALEX WU:** Alex Wu.

**VICE CHAIRMAN PAUL KAPLAN:** Alex?

**MR. ALEX WU:** Wu.

**VICE CHAIRMAN PAUL KAPLAN:** Wu. Okay. Thank you.

**MR. ALEX WU:** Hi. Thank you for letting me speak.

My name is Alex Wu. I'm a private citizen. I'm an architect as well. I simply want to echo Mr. Kessler's comments and that what I do want to -- what I do want to emphasize, that this building is a very significant building. But I think one thing people haven't really emphasized yet at this point is: If you were to renovate it -- and I spent a lot of my career actually renovating buildings of similar nature -- we can actually re-invent something and actually have a brand new library that people talk about and at a more effective price level. The numbers, as you point out, are exactly right on the money. Building a brand new one will essentially cost us twice as much and we'll probably get half of this much stuff. That's all I have to say.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Congressman Hall?

**COUNCILMAN KWANZA HALL:** Councilman.

Good afternoon, everybody. I'm Kwanza Hall, Atlanta City Councilman. I just wanted to come, and I know my colleague, Councilman Martin is here as well. I'm not sure if you spoke, Councilman.

There was a Resolution passed on Monday after our budget relating to the library. It kind of caught many of us off-guard. I'm the councilman for this area. I definitely would prefer to see us look at this building as an opportunity for an adaptive reuse. I've used this library as a child growing up and all the libraries in our cities, so I'm a big proponent of public libraries, but also utilizing spaces like this to activate downtown as we saw with the Flatiron Building, as we've seen with Ponce City Market, Krog Street Market. We can take buildings like this and use them -- the Pompidou in Paris. So I think there's an opportunity to do this right. I know we've got budgetary constraints. And I don't know all the details. And my team are getting -- we're going to get really in the paint on it over the next couple of days. But I want to spend some time kind of delving into it and figuring out how we can make this a win-win-win.

I know you have challenges on your side and also challenges at the county and the city. We all -- none of us have all the money we want to have. But if we work together, I think we can figure out a solution that actually gets us to a true win. And

the win should be keeping this building. Maybe scaling back what we do on the library side in this particular place and using some of the other spaces as restaurant, retail, activating them, continuing to make it something that the entire public can use. It should be an example of inclusion and equity for our city. And everyone should feel like this is a place they can come. So that's what I'd like to see here, and that's what I will fight for. So thank you.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Wendy Darling? Am I saying that correct?

**MS. WENDY DARLING:** My name is Wendy Darling. I'm also another downtown resident. I do not have an architectural degree. I'm very interested in architecture and historic preservation. I came here mostly because I shared the sentiments of several other people who've come up here to speak and also because I wanted to represent other people who might be able unable to come today because this is something that is happening in the middle of the day and a lot of people are at work. I happen to be working at home two blocks from here. Actually, I'm at the Healey Building, which is a historic building, which several times was under threat but was renovated for use residentially about fifteen, sixteen years ago.

I do not want to question the architectural merit of the building. I do want to question, as Mr. Kessler did, the issue of the budget and the numbers on all of this. It doesn't make sense. So therefore, I just question the entire rationale of getting rid of a building that could be renovated for less cost than building another building, which you don't even know how much that's going to end up costing and therefore could be a massive, massive money pit that could end up not in any way equaling what you already have and the potential of what you already have. That's my short and sweet statement.

**VICE CHAIRMAN PAUL KAPLAN:** Okay. Thank you.

Paula McEvoy? Did I say it right?

**MS. PAULA MCEVOY:** Paula McEvoy.

**VICE CHAIRMAN PAUL KAPLAN:** McEvoy. Thank you.

**MS. PAULA MCEVOY:** Thank you.

Thanks for letting me speak. My name is Paula McEvoy. I'm a Fellow at the American Institute of Architects. I also nationally chair the Committee on the Environment of the American Institute of Architects. And in addition, I'm the Head of Sustainability and Architect at the firm Perkins+Will, which happens to be located in the same building on Peachtree Street where the Peachtree branch is housed.

When we renovated that building in 2009, we took an existing

building that was similar to this. It was a Brutalist-style concrete building and completely got renovated. And we were able to achieve the highest performing building in the world at that time. We projected that we would save fifty-eight percent in energy costs. We are actually today saving sixty percent of energy costs. We're saving sixty-seven percent in potable water for non-potable uses. There are so many great things that we can do with the building like this. The Peachtree Street Branch, when we visited with them, didn't even know where their light switches were located -- didn't know where their light switches were located. So they were never turning off a light. They were never shutting down computers or monitors. And this is all money that the city and the county are paying for operations, which could have been saved.

So what I'm asking is that whether the Library System renovates the building or chooses to sell it, or use it for some other use, that save the building and simply do the smart thing and make it a high-performance building. Thank you.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Mark Miller?

**MR. MARK MILLER:** Hello. I am also a downtown dweller and I live a couple of blocks away from here. And I kind of echo the sentiments of everyone who has been up here. And I speak of some of the residents of my building. And we don't want this building demolished. We -- we think it would be ashamed. And as -- like somebody already said, we'll probably look back if it was and it would just be ashamed. Thank you.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Nick Kahler?

**MR. NICK KAHLER:** Hi. I'm Nick Kahler. I'm a soon to be architect here in Atlanta as well as a historian and a critic. I just want to quickly emphasize that I agree with a lot of the comments already about the finances. The renovation is obviously the appropriate choice in that respect. I want to also say that a hundred and fifty-two years ago this year, Sherman burned down several buildings in Atlanta, potentially a large amount of the city. And to continue to extend that destruction the way we have with our architecture, it'll destroy up a legacy. It's a major negative attribute of this city, and the more we continue to do it, the less we'll have to show our -- the people that come after us. So this building is one of the main architectural icons in the world. And if we're going to tear it down, we'll just add to the list of former just significant structures that we've demolished thus far. And we do not want to carry on Sherman's legacy. We want to start a

new path and continue on with amazing historic structures just like this one. Thank you.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Bruce McEvoy? It sounds like --

**MR. BRUCE MCEVOY:** Bruce McEvoy?

**VICE CHAIRMAN PAUL KAPLAN:** Yes.

**MR. BRUCE MCEVOY:** Thank you for the opportunity to speak. I'm here today representing MODA, the Museum of Design Atlanta. We were part of the group back in 2009 that formed a coalition with a lot of the professional design organizations to bring the Breuer Exhibit here to town. We thought it was very important, especially with the discussion of the Referendum for the Bond. And we knew that the building was in jeopardy. I think we showed not only in our galleries, which at the time were in Marquis II, but used the downstairs lobby as half the exhibit. We showcased the building and showed why it was important. And I thought -- I thought that would hold a little longer than it has. But, unfortunately, here we are again. We're having the same discussion. I would add to what Paula had mentioned earlier, too, that Atlanta is a very progressive city when it comes to sustainability. And thinking about our thought leadership and our leadership with that, you know, the most intelligent thing we could do for sustainable building is to not build. So that means renovate this place. It's a jewel. It's an architectural gem. It's a piece of history. And for us, for some reason to take it down makes no sense that I can justify. I understand, being the Board Chair of MODA, budget constraints. But there are a lot of things we could do. And I think applying a little design thinking to this problem would go a long way rather than make rash decisions and sort of last moment votes and things that we can't use the full resources of the City of Atlanta, so... I trust this board will make great decisions. And I hope if there's anything that MODA can do as a design resource for you, we would love to help in any way.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Scott Rose?

**MR. SCOTT ROSE:** Thank you for the chance to comment.

I'd like to support and echo all the comments made so far. I, too, am a resident of downtown and an architect in the area. I'd like to first to see this renovated into a 21st Century library, and at the very least, renovated into another purpose. Thank you.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

I'm not sure of the last name. Anyway, the first name -- is Clarence here?

**COUNCILMAN C.T. MARTIN:** Clarence Martin.

**VICE CHAIRMAN PAUL KAPLAN:** Yes, sir.

**COUNCILMAN C.T. MARTIN:** I'm passing around the Resolution that the City Council passed. I agree with everything I've heard in the meeting, maybe not for the same reasons. This Resolution says: A Resolution to express the intent of the City of Atlanta that the new Fulton County Central Library be constructed in downtown Atlanta and for other purposes. It doesn't say or mention the word demolition -- have you all passed it around? -- anywhere. There's enough copies for them. I used to serve on this board -- and I think the minutes and the records will show one of the members that fought for this library all the time I was on the board -- and standing here now.

The last thing I would want you to think about is tearing this library down, for different reasons than the people who have come up here before. But I think if you read the law, it's kind of clear, this board only makes the recommendations, unless you alls function have changed since I was here. Only the County Commissioners can make a decision to tear this building down. So for those who wanted to promulgate an interesting choice of words, I would say that now that I'm here, and I guess it was God that really spoke in my ear for me to come over here, to say that under no circumstance that I hope that this building ever comes down.

And what we're going to do is -- because, again, people playing with words, they're using the: Now, therefore be it resolved by the Council of the City of Atlanta that the new Central Library for the Atlanta-Fulton Library System be constructed at its present location of One Margaret Mitchell Square, Atlanta, Georgia -- somebody said the interpretation of this is because the word constructed gave somebody a sense that it was about to tear this one down in order to construct one. We're going to correct those words so we can get this clear.

And if there's anybody in here that has a question -- because I've gotten a lot of emails and stuff has been sent out to, I understand sixteen hundred people -- the last that I heard there was four hundred and twenty thousand people that lived in the City of Atlanta. So for someone to say that C.T. Martin and Robb Pitts are trying to replace the hardcore of the city -- I would say the core population numbers would certainly have to rise a bit. And I'm available for any questions that anybody may have.

**UNIDENTIFIED SPEAKER:** I have a question if I may?

**VICE CHAIRMAN PAUL KAPLAN:** No. No. No questions.

**UNIDENTIFIED SPEAKER:** Oh, sorry.

**COUNCILMAN C.T. MARTIN:** We can step outside if you'd like. I think you ought to come outside and ask your question if it meant that much to you.

Anybody on the board have a question?

I'd like to know, am I correct, you're the new Chairperson?

**VICE CHAIRMAN PAUL KAPLAN:** Not yet, just the vice chairman at this point. But I will tell you, and I will echo with everybody in this room, the decision to tear this building down, if there was a decision, certainly has not come from this board. We don't -- we cannot do anything like that. He's absolutely correct. All we can do is recommend.

**COUNCILMAN C.T. MARTIN:** Please tell me that only the County Commissioners --

**VICE CHAIRMAN PAUL KAPLAN:** Only the County Commissioners are the only ones who can decide what they're going to do with the building at this point. But I just want to tell everybody that. And what happened at the Council Meeting yesterday in Atlanta, I'm not sure. I just heard about it a couple of hours ago. And I'm not sure exactly what went on at that time. But I think they had a lot of people were there because of that, so... Thank you, sir.

Sherra Bell?

**COUNCILMAN C.T. MARTIN:** Thank you.

**MS. SHERRA BELL:** That changes comments, right? So I'll just echo what everybody else has said and say, I love this library. I've talked again before that I had exchange students taking Excel here. So I spent a lot of time here this summer. I'm also an architectural student who became a designer who became a recruiter for Creatives. And in attracting world-class talent to our city, we need world-class facilities and monuments and attractions. And to have a building here of this historical significance is very important. I live at the Twelve. I wasn't living in the city when the Referendum passed. And I know the demographic has changed significantly since that Referendum passed. And for us to -- the gentleman that spoke at one of the other meetings kept saying that because the voters said we have to tear it down, we have to tear it down. And I just don't believe that that's true. I don't believe that the people that live in the city now believe any of that or would have ever voted for that.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you. Cathy Woolard?

**MS. CATHY WOOLARD:** Woolard.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

**MS. CATHY WOOLARD:** Thank you, sir. Thank you, board. I'm Cathy Woolard. I'm a former Atlanta City Council president. And I just came down to echo what many people have said here but also to say this is really a wonderful turnout. I think this is a watershed moment for historic preservation in the City of Atlanta when so many people can mobilize in a moment's notice to come down and express their support for history, for design, and for community engagement in the city. So I hope that this will open up a conversation about how we can all as a community really take ownership of not only our historic buildings but what goes into our libraries. And thank you all for your service. I'm sure you come to a lot of meetings where you don't get very much attention. And thanks for what it is you do. So I hope that you'll go to the Fulton County Commissioners and report back that people came down to say please save the building but also really re-imagine how we can use this building and how we can use libraries like other cities have done. For example, creating whole floors devoted to, you know, new technology where people can make things, kids can come down and explore and do design; how we can eat and, you know, communicate and have meetings and that kind of thing and really re-enliven this building.

So I hope we can all come back and have a different conversation, which is about how do we imagine what this building can be like for downtown and for the city. And, again, thanks for your service and thanks for your time.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Lauren Welsh?

**MS. LAUREN WELSH:** Hi. I'm Lauren Welsh. I don't think I'm going to be saying anything that's different from what everyone else is saying. I'm really here for the same reasons. I believe that we have an international iconic building here in this architectural design. And I think that we've been watching it be the victim of demolition by neglect. We have not been taking care of it. We have not been treating it as the beautiful building that it is. And somehow in Atlanta we have this focus on we must build new. Iconic must mean new. Iconic could not possibly something from the past that we have to preserve and take care of and recognize. And I think this is a big part of our sense of place. I think Atlanta continues to have challenges of sense of place. And when we move away from what has been created to come up with a new idea without revisiting why a previous idea is not working, then I think that we're losing that sense of place. And to echo what Cathy Woolard said, I think the other big

challenge is not just with renovating the building but also really re-envisioning what a library can be. And these are two completely separate issues. One is a building, and one is about the kind of programs that you can have in a building and making sure it continues to be a community gathering space for the public. This is a public resource that should be opened to everyone. It should have a variety of programs that can serve a variety of needs.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Well, that's twenty-four speakers I have. Did I miss anybody in this group that had a card?

I do want to say something. You know, I really thank everybody for coming out. God, what a passionate group you are. I have to tell you that -- how involved we are with the Friends Group from Central Library. And Friends Group are a very powerful group let me tell you. And the fact that -- the amount of people that showed up for that Public Hearing was really great to see. I do not know what the result was. I know with -- unless our Library Director has any comments on that, but I'm not sure exactly if people want to keep the library, not keep the library, but it shows there's passion there. There's people here who want to keep it. And the ultimate decision, again, is by the Board of Commissioners.

And I would say that if there's a meeting or something, you need to go to, and maybe just pack the house over there and fill out cards and talk to them, because they're the ones that are going to make the ultimate decision. But it's -- it's great. And it is through neglect. You know, this building I think -- let's go back in 2008. And some of the old board members are here. And that one gentleman sitting here was on the board -- they didn't have the money. Things got neglected, and not only at the Central Library, by the way, it's all the branches also. And the branches has -- when you're using buckets here to catch water that comes through the roof, we do the same thing at the other library branches, too. We have the same kind of problems. And we're trying to get that corrected and we will.

But, you know, I come from Illinois. And I'll tell you I've never seen this bad and I was on the state system, and we never had turnouts like this for one building. Two or three people would come and they had to be invited.

But I thank everybody for coming.

I have one more speaker.

Emil R-U-N-G-E (spelling). Who is this? Emil? No? Okay.

He'll come in just a second. Representing Councilmember, Andre Dickens. No? Okay.

Thank everybody for coming. You're certainly free to stay and listen to us talk about Summary of Minutes and stuff like that; otherwise, thank you very much for coming. Appreciate it. We'll take a five-minute break.

*(WHEREUPON, there was a brief recess  
taken by the Board Members.)*

*(Off the record at 4:35 p.m.)*

*(WHEREUPON, the Board of Trustees Meeting  
resumed at 4:40 p.m.)*

**VICE CHAIRMAN PAUL KAPLAN:** Okay. I'm going to reconvene the meeting again. There was a short break. There's a person, a gentleman, his name is Emil Runge. He represents Councilmember Andre Dickens. He got -- he got driven here, but it took a little while to get through traffic. We'll let him go ahead and -- he has something to state for the councilman.

**MR. EMIL RUNGE:** Good afternoon, y'all. Thank you so much for bending the -- you know, letting me go ahead and speak. I'm Emil Runge. I represent Councilmember Andre Dickens from the Atlanta City Council.

He's gone ahead and -- there should be the following letter from him basically supporting this building. So I'm going to go ahead and take a moment to read it to you.

[Reading] This past Monday, June 20, I voted against the demolition of the Atlanta City -- the Central Atlanta Library. The vast majority of my fellow Councilmembers voted for it, and I want to personally share my stance on the issue.

This vote for immediate consideration surprised me. There is a process for these sorts of things, and I feel like this particular vote did not follow the process. I believe this should have gone through the proper cycles in committees, and because steps were skipped, my peers weren't able to have a well-rounded context for their vote. No experts were brought in. No elected officials were able to give their opinion. And no citizens of the community were able to tell us how they felt about it.

I believe the Central Atlanta -- the Central Library is a piece of our history. And it is a piece of mine. I personally studied there in high school. That library was where I could get the most research done.

The library stands for something. If it were up to me, that library would still stay -- would stay standing. It would be renovated if necessary, but for the most part, it would be preserved so that generations to come could cherish it. Atlanta was a key city in the Civil Rights Movement, and this library can stand as a symbol for our perseverance as a city. In 1980,

this library was opened under Ella Gaines Yates, the first African-American director of the Library System, and it is a piece of fabric that has been woven into what Atlanta has become.

This library has been and continues to be home of successful teachers, scholars, businessmen, and others, and it's my vision that decades after today, people will pass the Central Library as it looks today and remember those who studied there. They will remember their roots, and this library will stand as a reminder for Atlanta's success.

Although the library may not mirror the more recent modern architecture of our city, I'm a strong believer in preservation. In this case, I believe the better option would be to renovate the library instead of tearing it down. As the city progresses and technology develops, we have a tendency to lose ourselves in the times, but it is times like these when we must reflect. We must realize that we as a city came from somewhere, and it's up to us to remember that. When we visit great cities around the world, we explore their great buildings and displays of beautiful architecture. Atlanta should be no different, and this library is one of our examples of historic architecture. Again, thank you for your concern, and I look forward to working with you. Sincerely, Councilmember Andre Dickens.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you very much. Thank you for that.

**MR. EMIL RUNGE:** Thank you so much.

**VICE CHAIRMAN PAUL KAPLAN:** Appreciate it.

Okay. So I've got the agenda back together.

**16-31 APPROVAL OF THE SUMMARY MINUTES FROM REGULAR MEETING OF MAY 25, 2016**

**VICE CHAIRMAN PAUL KAPLAN:** Moving to the Summary Minutes of the Regular Meeting of May 25, 2016. Do I hear a motion?

**MR. JOSH TAYLOR:** Question: Are these the amended minutes that I sent out over the weekend?

**MOTION**

**VICE CHAIRMAN PAUL KAPLAN:** Yes.

**MR. JOSH TAYLOR:** Then I'll make the motion.

**MS. JAMILICA BURKE:** Second.

**VICE CHAIRMAN PAUL KAPLAN:** Moved and second. Is there any questions? comments?

All those in favor say aye.

*(WHEREUPON, all said aye.)*

**VICE CHAIRMAN PAUL KAPLAN:** Opposed, none.

**16-31 APPROVAL OF THE VERBATIM MINUTES FROM REGULAR MEETING OF MAY 25, 2016**

**VICE CHAIRMAN PAUL KAPLAN:** Also, the approval of the Verbatim Minutes of Regular Meeting of May 25, 2016.

**MOTION**

**VICE CHAIRMAN PAUL KAPLAN:** Do I hear a motion?

**MRS. PHYLLIS D. BAILEY:** So moved.

**VICE CHAIRMAN PAUL KAPLAN:** It's been moved. Is there a second

**MS. JAMILICA BURKE:** Second.

**VICE CHAIRMAN PAUL KAPLAN:** All those in favor say aye.

*(WHEREUPON, all said aye.)*

**CHAIRMAN'S REPORT**

**VICE CHAIRMAN PAUL KAPLAN:** Chairman's Report. You're on.

**DR. GABRIEL MORLEY:** That's you.

**VICE CHAIRMAN PAUL KAPLAN:** Well, let me tell you something, after all these people... I feel like I could -- I had a really -- I have nothing to add right now at this point.

**16-36 DIRECTOR'S REPORT**

**VICE CHAIRMAN PAUL KAPLAN:** We'll go to the Director's Report. There you go.

**DR. GABRIEL MORLEY:** All right. I have a lot of things, so I'll go quickly. If you -- we get to something that you don't want to talk about, let me know. We'll skip over it.

**16-34 MONTHLY FINANCIAL REPORT**

**DR. GABRIEL MORLEY:** Were there questions about the Monthly Financial Report? It's the same standard report you get every month. I didn't make any changes to it. That's one of the ones I feel like we ought to leave the way it is, so you can verify that information every month. Like, we talked about last week, that's one of your primary responsibilities anyway.

**16-35 MONTHLY USAGE SUMMARY**

**DR. GABRIEL MORLEY:** Monthly Usage Summary. In your folder you'll see all the regular reports. I did that intentionally because what I'm going to propose in a second is some of the different ones so you'll have something to compare. So the ones you see are the traditional reports you get every month. The ones that we'll talk about in a little while will be the revised reports. Remember last time we met we talked about making some quarterly reports, reducing some of the reports that we were getting, so we'll look at some of those examples.

**16-33 CUSTOMER SERVICE REPORT**

**DR. GABRIEL MORLEY:** Same with Customer Service Report.

**LIBRARY CLOSURE REPORT**

**DR. GABRIEL MORLEY:** And Library Closure Report. Those are also your standard reports. I'll go ahead and do my part too. Yeah, I can do those.

**VICE CHAIRMAN PAUL KAPLAN:** Does anybody have any comments on

Financial? Nothing. Usage? Okay.

**DR. GABRIEL MORLEY:** If you look at these, you know, you have your regular Customer Service Report in your booklet. What I'm recommending is that we just eliminate this one all together. This is really just a -- this is just a written version of this chart. And then what I'm recommending is that we make this chart become a quarterly chart. So none of the headings would change, none of the information would be subtracted or added. We would just include the quarterly statistics.

**MR. JOSH TAYLOR:** And you would show a year-to-date?

**DR. GABRIEL MORLEY:** Yes. We can do a year-to-date. I mean, it's -- in my opinion, both of these reports are absolutely worthless. They're just a waste of time, but you have it in there for some reason. I mean, they're completely vague. They don't give you any specific information, and they could be totally fabricated. We have no way to know if they're truthful or not. I can call up here ten times and say I got great service from the people on the first floor. And we're going to write them all down and then present it to you in a report. You know, I mean, they -

**MR. JOSH TAYLOR:** Why should we do it then?

**DR. GABRIEL MORLEY:** Right. There's no authenticity here. And ultimately, I wouldn't do it. But you have it included, so for some reason you wanted it, so...

**MR. JOSH TAYLOR:** I think the answer is most of us are new board members. This was the package that was developed over the years.

**DR. GABRIEL MORLEY:** Okay.

**MR. JOSH TAYLOR:** So we didn't ask for it.

**DR. GABRIEL MORLEY:** So you don't know if you need it or not?

**MR. JOSH TAYLOR:** No.

**DR. GABRIEL MORLEY:** I don't think you need this. It doesn't provide you with any valuable information. To say that we got ten compliments in May --

**MR. JOSH TAYLOR:** I agree.

**DR. GABRIEL MORLEY:** -- doesn't really mean anything.

**MR. JOSH TAYLOR:** I agree. I think you could discontinue that. The one that I think we need some reporting on are the maintenance and I.T. issues. I think we need the better tracking in terms of problems in the library that aren't getting fixed; whether it's the Library System or the county. But we need a better track of our performing on some of those issues. And we've heard enough of them over the last year to know, you know, the categories that we're talking about. I don't know how you do that.

**DR GABRIEL MORLEY:** Chip?

**VICE CHAIRMAN PAUL KAPLAN:** Yes. Chip has...

**MR. D. CHIP JOYNER:** Do we have - do you have a recommended metric or way that we can hold our libraries accountable to a Customer Service standard?

**DR. GABRIEL MORLEY:** No. I mean, because truly, it's all subjective, right. You know, if I come in and I say, hey, how's it going? And you take offense to that because I said, hey, how's it going? Then you can call and say, hey, I was offended. And these are the general kind of comments we get. Hey, I got great service. But what does that mean?

**MR. D. CHIP JOYNER:** Do we show up in any type of Yelp review or anything of those lines?

**DR. GABRIEL MORLEY:** Oh, I'm sure there are tons of reviews. Google is full of positive and negative reviews.

**MR. JOSH TAYLOR:** On the library?

**DR. GABRIEL MORLEY:** Uh-huh (affirmative). And it's all sorts of things and they stay forever. You know, some are wildly positive; some are wildly negative. And that's what I mean. I don't think that -- because we can't validate the authenticity of these comments and we don't know any of the circumstances surrounding the comment, you know, why did this person say 'x' or 'y'? You know, if they say I was turned away, does that mean you were turned away because we were closed or you were turned away because we were closing? Were you turned away because you smell bad? Were you turned away because you had a weapon? You know what I mean? But the comment is I was turned away. So we don't know enough to validate those comments to say whether they're worthwhile or not. And then we're giving them to you every month to interpret somehow. And I just don't think we have any means of interpreting them.

**MR. D. CHIP JOYNER:** I agree and understand, but it would be helpful if somehow we can find a Best Practice somewhere where we can get a sense of how people are treated on the front line and not just --

**DR. GABRIEL MORLEY:** Well, we have our annual Customer Service Survey, remember, that we did a couple of months ago. We got -- participation. We had about twelve hundred responses. But ultimately, I mean, I think that's the tool that we're using. You know, what did you come in for today? How was your experience, all of those questions? We just didn't get the participation we wanted.

**MR. D. CHIP JOYNER:** It's also a good way to celebrate people who go beyond just standard service. And if we could recognize those persons at that the end of the year. Someone who is just

outstanding, part of the library community that we ought to recognize through the comments. That we -- we only know through the comments. Just a thought.

**DR. GABRIEL MORLEY:** Yes. I'll try to see, I mean, I don't know of a way where we can validate and authenticate those comments to preserve whatever integrity there may be in there. And I'll look and see.

And for -- Josh, for your comments, I mean, some of that's going to be extremely tedious. So I think we would need to figure out what kind of mechanical issues and all, because I mean, there are probably a dozen mechanical issues a day that come up, you know.

**VICE CHAIRMAN PAUL KAPLAN:** I can speak on that because I've seen things that come through daily on mechanical issues in the library. To give you that report, you guys wouldn't even understand half of it because a lot of it's, you know, essential; the centrifuge -- the belt is not working; motor's not working. I don't know what you would do with it. I'm trying to track it as best I can being in that kind of field. And it's getting better. Ellis -- I can only think of his last name --

**DR. GABRIEL MORLEY:** Kirby.

**VICE CHAIRMAN PAUL KAPLAN:** -- Kirby is starting to really take charge, and he's starting to set up a system where these things do get taken care of. They get the reports. The reporting is a lot better now. So, I mean, we could certainly probably provide you some kind of report, but it's very hard because they're dealing with all the System, all Fulton County. That's the biggest problem. There's two hundred and something branches, so I don't know what you'd be looking for. The I.T., I don't -- can't help you on that. I talked to -- I'm looking at Gayle -

**MRS. GAYLE H. HOLLOMAN:** I'm sorry.

**VICE CHAIRMAN PAUL KAPLAN:** I'm looking at Gayle because of I.T. stuff. I.T., I really don't have a clue what's going on with that. It's ongoing. It's getting better; that's all I know.

**DR. GABRIEL MORLEY:** Well, it would be difficult for us to follow up on all those, too, to figure out what the resolution's been because most of the time it's just resolved and it goes on. And sometimes, I mean, Gayle will email three, four, five, six weeks and we'll never hear anything. Sometimes it's a verbal response. That's what happened on a recent case. Someone verbally told us they would do something.

I'll look --

**MRS. GAYLE H. HOLLOMAN:** It is getting better though.

**DR. GABRIEL MORLEY:** Yes. I mean, the County's making an effort to make it get better. We'll look at something and see if we

can figure out --

**MR. JOSH TAYLOR:** Even just, you know, the number of incidences and, you know, and trouble reporting; it's a classic. You know, whether you're in Bell South or in the library business, you know, you get in trouble with reports and they're either cleared or not cleared. You know, it's not a qualitative thing, but it's just a measure of the level of aggravation in the system. And that's what I'm saying, the anecdotal reports we've been getting for the last year have centered on service issues, maintenance, I.T., or connectivity and then probably three or four other categories. I'm just saying these -- some of these get reported. It would be interesting to see if we are indeed making progress.

**DR. GABRIEL MORLEY:** If the other departments are making progress; facilities and I.T.

**MR. JOSH TAYLOR:** Yes. I know. I know. But, I mean, hey, as far as the consumer is concerned --

**DR. GABRIEL MORLEY:** I know.

**MR. JOSH TAYLOR:** -- it's the library.

**DR. GABRIEL MORLEY:** I know.

**MR. JOSH TAYLOR:** And we take accountability for that. So we need to...

**DR. GABRIEL MORLEY:** We'll see if we can figure out some way to --

**MR. JOSH TAYLOR:** Okay.

**DR. GABRIEL MORLEY:** -- put that in the report --

**MR. JOSH TAYLOR:** Phyllis has had her hand up.

**DR. GABRIEL MORLEY:** -- that's not too cumbersome.

**MR. JOSH TAYLOR:** I hope she hasn't forgotten what her question was.

**MRS. PHYLLIS D. BAILEY:** Indeed I haven't.

**VICE CHAIRMAN PAUL KAPLAN:** Go ahead.

**MRS. PHYLLIS D. BAILEY:** My question is: First of all, you're talking about the Customer Service Report which would be essentially the same thing -- can't validate it. And then I would think why wouldn't you ask Mrs. Holloman if she could give us some background history on how this came to be.

**MRS. GAYLE H. HOLLOMAN:** The reports?

**MRS. PHYLLIS D. BAILEY:** Yes.

**MRS. GAYLE H. HOLLOMAN:** Well, the -- these reports, just to sort of go back a little bit, when John Szabo was out Library Director was when a lot of these reports got put into place. Heretofore, we weren't quite analyzing things of the nature that you found them to be when you all came in place. And we just continued to do so, report the information as we've gathered it

over the past. And, of course, we realize that over time the Board of Trustees may want to alter some of it. In fact, we changed some of it just a few months back. We started reducing some of the paper in some of the reporting of the overall Monthly Report. So -- the Narrative part of it -- so it's not so many pages. Because you don't need to know that every -- you know, five people showed up at this program and three people showed up at that one. So we started to reduce some of that. And we knew that that was going to be your focus at some point. My recommendation, as Dr. Morley is pointing out, is that we probably just need to look back at it and just sort of see what it is that you really want to zero in on. And I think it may change too as the Strategic Plan develops. And then we can move forward to try and see what is best and how best to recapture. Because we need to be able to go out to our managers and other staff members and inform them as to just what statistics we want them to compile. So as it changes, then we will move it on down the line and let everybody know.

But, historically, that's how it all got to be. And we've just focused on what was being given and making sure you had those Circulation Reports and the comments and all that. But we never could quite quantify it. I mean, all through the years, we've never been able to quite say, you know, this person is legitimate. It could have just been a mad staff member who sent it in, you know. We don't really know.

But that was never really the focus. The focus was just to see how similar were they; was there a trend; that type of thing. So maybe that's the way we should look at it. What trends are we seeing being reported and then tell you that.

**MRS. PHYLLIS D. BAILEY:** Thank you.

**MRS. GAYLE H. HOLLOMAN:** Uh-huh (affirmative).

**MRS. PRISCILLA BORDERS:** So in essence, all the comments that you're receiving are self-generated? If they want to give you any idea what they believe, they just make a comment. So there's nothing on the opposite spectrum where the library is actively, can you please -- will you be willing to serve, you know, fill out this survey or anything like that?

**DR. GABRIEL MORLEY:** When people complain, generally.

**MRS. PRISCILLA BORDERS:** Okay.

**DR. GABRIEL MORLEY:** We'll say, hey, you can fill out a card; you can email someone; you can make a complaint.

**MRS. PRISCILLA BORDERS:** Okay.

**DR. GABRIEL MORLEY:** And sometimes people want to make a good comment.

**MRS. GAYLE H. HOLLOMAN:** But we do have annual surveys.

**DR. GABRIEL MORLEY:** Yes, and the survey.

**MRS. GAYLE H. HOLLOMAN:** That we are actually going and putting the focus on it at that moment. This year we did it online, first time. We didn't get all the feedback that we wanted to have as far as the numbers go, but that was our first foray into the online survey. And we want to beef that up as we go forward. We usually do it twice a year; in April and in October. So we're hoping that the October one will be more robust and we can really zero and hone in. And there are some other ideas that have been thrown out by Dr. Morley that we may be able to capture it in a better way, maybe more one-on-one type of experiences. And then we jot down what the person is saying, have staff talk to them that way. So I think that will really add a new dimension that we've never had before.

**MRS. PHYLLIS D. BAILEY:** Thank you.

**DR. GABRIEL MORLEY:** I would eliminate the graph unless any of you are desperate to see the graph. The graph is just a visual representation of the statistics.

The regular programs report you have, I would move to quarterly. I don't know why you want to see the specific number of programs at each branch for 2015 and 2016 every month.

And like Gayle mentioned, what we're really looking for is some kind of trends. So seeing it every month isn't really representative of what we're doing.

This one I made some copies. This is a compilation of the two in the back that give you your critical stats. Because last time -- right -- this one that has some highlighted areas. And Josh and I talked last time, some of those things month-to-month are not significant. They're significant over a period of time. So this is what I'm proposing, a condensed version of the things that are most important that you'll want to see every month and keep track of. Some of those things, you know, our Web Usage, how many computer classes we had, the number of Holds, InterLibrary Loans, those things are important month-to-month. The other things that are not on that list anymore, if you can't remember what they are, they're not very important. But we'll still track them quarterly so we can see over a period of time if there's any kind of pattern or trend.

**MR. D. CHIP JOYNER:** Gabe, do you have another book?

**DR. GABRIEL MORLEY:** Oh, yes.

**MR. JOSH TAYLOR:** Well, Gabe, you're finally getting to a font size that I can read, so I appreciate that.

**DR. GABRIEL MORLEY:** Well, I just -- I'm not finished with the formatting. I'm trying to make sure the content is what we're agreeable with. Because I don't want you to come and be

aggravated, something's not here. But I'm also not wanting you to be aggravated because there's too much junk and you don't know how to sort through it.

So that's all the recommendations for the reports. So next time you will see some of these new reports. You won't see others because it's not one of the quarterly reporting dates.

We don't really need any official action on that.

I do have several other housekeeping things that we need to talk about. One big thing is that Alpharetta got their LEED

certification this week. I don't know if everybody saw that.

So that's another one of the new libraries that has the LEED Silver certification. That's a big achievement for us. We're

moving forward with doing that at Southeast Atlanta that will open next Thursday at 11:00 and hopefully South Fulton, which will open later in the year and Auburn Avenue, August 4.

Paul and I talked before the meeting -- if everybody's agreeable that we want to get a van and tour some of these new libraries.

I don't know if everybody has been to all of the new libraries and potentially some of those that are in bad shape.

As Josh mentioned, some of you are newer, so I'm not sure if you've seen how bad some are. If you're agreeable as a board, we would have to advertise it as a public meeting, you know,

because everybody would be together. But we could have one vehicle so everybody doesn't have to drive. You know, we could just drive around as a group for either half a day or a day.

That's your pleasure. You know, whatever library you want to go to; if you want to try to do all of them; if you just want to drive past them; if you want to drive up; walk in for fifteen minutes.

**VICE CHAIRMAN PAUL KAPLAN:** I think it's important.

**DR. GABRIEL MORLEY:** It's up to you all.

**VICE CHAIRMAN PAUL KAPLAN:** It's important to actually see these branches because then you really have a good feel of what's going on and what's happening out there. And when people -- if they complain and say something, at least you've been there; you know what it looks like. You can't hit all of them in one session. In one, eight hour day, you'll never get it all in, not all of them. But you can get a lot of them done, so I think it's a good idea. But we have to pick a date.

**DR. GABRIEL MORLEY:** Right. So we'll need a date. So are there better times for everyone? I know we just went through this and it's always a rigmarole. Are you better at night, if you work full time?

**MRS. PRISCILLA BORDERS:** I'm better at night.

**DR. GABRIEL MORLEY:** All right. So maybe late afternoon you

could ditch work one day and we can maybe get in some before the traffic, you know, got too bad. Or we could plan a route, you know, that sort of is the best route. So maybe like a 1 to 5 or 6 one afternoon? Is that...

**MR. JOSH TAYLOR:** That's fine.

**MS. JAMILICA BURKE:** That's fine.

**DR. GABRIEL MORLEY:** So I'll send out an email so we can start figuring out what day everybody might be able to do that. And then we'll also have a route so if you want to see something else you can say, no, scratch this one; let's do a different one.

I leave Friday for ALA, so I'll be out of the office. But you can still email me. You can still call the cell phone. I'll be in Orlando until Wednesday.

#### DISCUSSION OF PARKING SPACES

**DR. GABRIEL MORLEY:**

Another issue Gayle and I have been trying to clean up -- and I think you all talked about this -- I looked through the old minutes and I never saw any resolution. Paul and I talked about this before the meeting. The individual who owns Wish-Wash Car Wash near the Southwest Library asked about using some parking spaces. And the County will not move forward until this board gives some recommendation. So the County won't tell him yes or no until you all say yes or no. I'm recommending yes. We've done the trial. There were no issues. You all are -- Priscilla may be the only one that doesn't know -- he has a car wash next to the library, but there's no room for parking. So he's asked if during the day when the car wash is open if his four staff members can park in the library parking lot.

**MRS. PHYLLIS D. BAILEY:** So he's only asking for those four staff members not his customers?

**DR. GABRIEL MORLEY:** Right.

**VICE CHAIRMAN PAUL KAPLAN:** No, just the staff. And I will tell you, and Phyllis knows exactly what it is, nobody ever uses those parking spaces. There's a lot of parking in that area over there. And four spaces really is not going to --

**MRS. PHYLLIS D. BAILEY:** That's why I asked the question.

**MR. D. CHIP JOYNER:** Do you need a motion for that?

**DR. GABRIEL MORLEY:** Yes.

**VICE CHAIRMAN PAUL KAPLAN:** We need a motion on that.

#### MOTION

**MRS. PHYLLIS D. BAILEY:** I would move that the four spaces be granted to them.

**MR. D. CHIP JOYNER:** Second.

**MR. JOSH TAYLOR:** And this is at?

**MRS. PHYLLIS D. BAILEY:** Southwest.

**MR. JOSH TAYLOR:** Southwest.

**VICE CHAIRMAN PAUL KAPLAN:** Southwest. Yes. It's moved and second. Is there any further discussion? All those in favor say aye.

*(WHEREUPON, all said aye.)*

**VICE CHAIRMAN PAUL KAPLAN:** Opposed?

If you can kind of communicate --

**DR. GABRIEL MORLEY:** Yes. I'll let him know.

**VICE CHAIRMAN PAUL KAPLAN:** Okay.

**DR. GABRIEL MORLEY:** Another thing I sent out to all of you earlier -- and I only got a response from Josh -- remember at the last meeting the man came and talked about naming the South Fulton Library after a woman who was shot and killed there. I think he may have furthered his request on up, because Eaves' office contacted us to find out what our opinion is of the current Naming Policy in the County. And if you remember I sent you the thing. There's a Naming Board. And technically, what happens is in public facilities that are public libraries, they're given the name of the geographical area or the community served or a suitable combination of the foregoing with the name of a person as determined by the Library Board of Trustees and the Board of Commissioners. So ultimately, the way it works now is you all would make a recommendation to the BOC. That recommendation would be given to this Naming Board. And I have those people's names here, each Commissioner appoints somebody. That Naming Board would then recommend to actual BOC members. So it's really at your pleasure to say, yes, we want to name this library, 'x', 'y', or 'z', or we want to name this room, 'x', 'y', or 'z'.

I'm not sure what kind of other feedback he wants. We tried to have that discussion and it didn't materialize prior to this meeting. So, you know, Josh felt like it was fine from his perspective. If the rest of you are agreeable with this format and just say that's fine with us; that may be enough. What I don't know -- I'm not clear on what he's actually asking. If he's saying do we want to name the library after this woman? So if that's a discussion you all are prepared to have now, I would suggest we not have that discussion because none of us, I think, are prepared. All we had is one person come up and a woman -- no offense to her -- but she could have been a horrible person, you know. We don't know. We've done no background research. And I don't know that we have a policy. Do you know, internally?

**MRS. GAYLE H. HOLLOMAN:** The library has a Naming Policy. You remember we talked about Auburn Avenue and the rooms they want to name after people? So if there's a real march out there now

to start naming buildings, and rooms. And I think that's the overarching question is: Do you want to go down that road, because it opens up so many doors of thought?

**DR. GABRIEL MORLEY:** Yes. We would have to develop some kind of policy that stipulates how we would determine what, you know. Otherwise, we're going to get in a jam with someone coming saying, hey, I want, 'x', 'y', and 'z'. And we say, okay, and then we find out it's not what we want.

**MRS. PRISCILLA BORDERS:** It would have to qualify.

**MS. JAMILICA BURKE:** Well, it has to be vetted.

**MRS. PRISCILLA BORDERS:** Right. We'd have to develop it.

**MR. JOSH TAYLOR:** I think it'd be useful for us to know, you know, since, again, most of us are new to the Library Board within the last year, how many either rooms or libraries have specific names other than the standard location name? I mean, is it just one or two or is it a whole bunch?

**DR. GABRIEL MORLEY:** I think it's just one, right? Or two: MLK and Fulton?

**MRS. GAYLE H. HOLLOMAN:** Well, no, the Cleveland Avenue Roy Yancey Library.

**MR. JOSH TAYLOR:** I'm sorry?

**DR. GABRIEL MORLEY:** You're right.

**MRS. GAYLE H. HOLLOMAN:** Yes. He was a member of the City Council or something like that.

And then we have -- what's the other one?

**DR. GABRIEL MORLEY:** MLK --

**MR. JOSH TAYLOR:** Fulton.

**DR. GABRIEL MORLEY:** -- and Fulton.

**MRS. GAYLE H. HOLLOMAN:** ML King and the Northeast Spruill Oaks Library which was named after Commissioner Fulton.

**DR. GABRIEL MORLEY:** I mean, my personal recommendation is just to not do it. I mean, it's just another hassle for no real benefit, you know what I mean, just to prop somebody up and put their name on a building. I mean, to me it's just easier to say it's the Southeast Atlanta Library. That's the region. And we don't have any hassle about hurt feelings or competition about who's going to have their name on there. But that's just my personal recommendation. To me it's not worth the hassle, you know. But you're perfectly capable of doing whatever you want. If you want us to draft some kind of policy and come up with it, we can do that. If you're satisfied with the current County policy that just says you go with the geographical area. And -- I mean, technically, there's no official motion you have to act on. You know, this guy just came and made a presentation. You don't have to say yes or no. I mean, there's no compelling

reason to answer him.

**VICE CHAIRMAN PAUL KAPLAN:** The only problem I have is once you start it --

**MRS. PHYLLIS D. BAILEY:** Yes.

**VICE CHAIRMAN PAUL KAPLAN:** -- that's the beginning.

**MRS. PHYLLIS D. BAILEY:** That's true.

**VICE CHAIRMAN PAUL KAPLAN:** Because somebody else is going to come say this person worked here twenty-five years, thirty years devoted all their time and energy and here they should have something named, a room named after them. It'll start rolling in. But that's my opinion. I mean, I don't know what the rest of the board thinks of that.

**MR. D. CHIP JOYNER:** I'd like to use Naming Rights as a way to raise funds for the library for resources and programming at the library. I think there's a lot of private sector money out there that we can really tap into. And I think we'd be leaving a great deal of opportunity for many kids and others if we don't take advantage of that.

**VICE CHAIRMAN PAUL KAPLAN:** Yes. We over at -- we did a -- I'm going to be very brief. Over at Milton, we have a barn that we built for the Friends. And we want to -- we want to put a Coca-Cola or something up there and see if they would be willing to, you know, donate some of the money. Well, it basically got shot down. Because if we did that, we would have to go through an attorney. The County would have to say it's okay because it's sitting on Fulton County property. So we just said -- we dropped it. We didn't do it. But it is a good way to raise some funds. I do know that. You put -- just like they're naming these stadiums. What's that -- SunTrust is the newest one.

**MS. JAMILICA BURKE:** Mercedes Benz.

**VICE CHAIRMAN PAUL KAPLAN:** You can imagine what they're getting for that, so...

**DR. GABRIEL MORLEY:** And ultimately, remember, there's still two more steps. I mean, first, the County's Naming Commission would have to agree with whatever you all come up with. And then that would then be presented to the BOC. So I mean, technically, you could do all this work for --

**MR. JOSH TAYLOR:** I guess my feeling is the Board of Trustees, we each individually, you know, have libraries in our district. And I can't imagine approving something that just came in over the transit, you know. If somebody contacted me and said, look -- I'll give you an example -- Ida Williams was the name of the library in Buckhead. And they may want to say, well, look, why not, you know, if you renovate this, let's celebrate the fact

that this was the Ida Williams Branch, call it the Ida Williams Buckhead Branch.

Well, I would probably be supportive of that. And I would bring that to you. On the other hand, maybe what you're saying is a good point that, hey, you start doing that you're going to invite a whole bunch of other people... The point is, you know, we represent the community. And we can say, hey, that's a good idea or that's a bad idea.

**DR. GABRIEL MORLEY:** And I'm looking at this, Chip. I don't know. It says that recommended names may be based upon but not limited to the following: Individuals who have achieved local, state, national, or international prominence, neighborhoods, or communities, geographic landmark, or historical events or situations. I don't know if we could sell the rights. We would have to check. And see this is the County policy.

**MR. D. CHIP JOYNER:** Yes. You know, with --

**MR. JOSH TAYLOR:** We'd have to --

**MR. D. CHIP JOYNER:** -- things like that, I can imagine that Coca-Cola might do it on behalf of the outgoing or the Chairman or someone that's retired. It's just those Foundations are so large. And they even sometimes have a hard time identifying appropriate uses of funds in the community. And there's nothing more safe or Vanguard than the Library System. And we don't need a lot -- that much money. I think it's --

**MR. JOSH TAYLOR:** And maybe a sponsorship is different than a naming --

**MR. D. CHIP JOYNER:** Perhaps, yeah.

**MR. JOSH TAYLOR:** -- so, you know, maybe we need to develop some strategies around sponsorships, you know, if we're going to try to raise money for anything. It could be for the Friends.

**DR. GABRIEL MORLEY:** So you want to have a policy that goes on a case-by-case basis maybe?

**MR. D. CHIP JOYNER:** We can do it that way.

**MR. JOSH TAYLOR:** Yes. I think so.

**DR. GABRIEL MORLEY:** Okay. We'll try to put some stuff together and see. We don't have to commit to it now. You can always vote no or let it die for lack of a motion.

**VICE CHAIRMAN PAUL KAPLAN:** We got too many other things going on.

**DR. GABRIEL MORLEY:** Okay. I also had a brief update. Josh asked me to do a sixty-day rundown. I have a lot of observation.

**MR. JOSH TAYLOR:** My question is: Would you rather do this today or make it a ninety-day or whatever?

**DR. GABRIEL MORLEY:** No. I mean, I just have something very

informal.

**MR. JOSH TAYLOR:** Okay.

**DR. GABRIEL MORLEY:** You know, I've visited twelve libraries so far. I have a lot of observations. We've done a lot of listening. We've had regular staff meetings. We've had regular branch manager meetings. We've regularly met with senior staff. You know, we've tried to coordinate -- we've tried to get different perspectives from different people in the organization about what some of the concerns are. I think I may have mentioned the other day we have an open question for the three things that we're doing well and the three things we're not doing well. So we can gauge from everyone's perspective; a part-time worker at the desk all the way on up to whatever Gayle wants to say.

We have a lot of opportunity to do a lot of interesting things, not all good; not all bad, you know. It's a -- in my opinion, it's a very adequate system for 1980, 1990, you know. And it needs some energizing with some modernization. But I think you all already knew that. I mean, that's part of having the new building, part of upgrading the technology, part of transforming the way we provide service. So that shouldn't be a surprise to anyone.

Some of the other things that we needed to update; the 2017 Budget Cycle opens July 1st. We met yesterday and the day before to talk about Strategic Planning internally at the library. We condensed some of those ideas that we, this board had already talked about. And what we planned to do now is send out some of those initiatives, some of those tenets to the rest of the staff, to the Branch Managers. Get some feedback from them prior to starting our budgeting process because they will need to know those things as they work through their 2017 requisitions.

Maybe at the next meeting I think we'll be ready to present something to you because that'll be a -- towards the end of July. So you'll have some sort of preliminary budget to look at. Do you remember what you all did last time?

**VICE CHAIRMAN PAUL KAPLAN:** We didn't do anything at planning time because we were right at the end. We -- some of us had just came in at the time.

**MS. JAMILICA BURKE:** We'd just came in at the time.

**MRS. PHYLLIS D. BAILEY:** Yes. We were just coming in.

**DR. GABRIEL MORLEY:** So we'll present something to you, whether it's just the bare bones framework or whether it's more detailed. And so you'll have some idea of what we're planning, where we're going. And the County's process is, you know, once

we get it then we pass it on up the chain and then the County looks at it. They figure out what they can do then it goes on up to the BOC and it may be adjusted again. So it will take place over a period of months. It's not a one and done deal. As Chip said the other week, we will be asking for the world. So they can tell us no. But we want to go ahead and ask for the things that we feel like will help us make a giant leap. You know, we know there are some severe deficiencies in our budget, and so we want to go ahead and try to ask for the things that will help us immediately resolve some of those issues.

**MR. JOSH TAYLOR:** And I think to the extent that you can give us ammunition in terms of the rationale and the reason for this we can begin to work with our Commissioners --

**DR. GABRIEL MORLEY:** Yes. We --

**MR. JOSH TAYLOR:** -- before it ever gets to the County so that we --

**DR. GABRIEL MORLEY:** Ed gave us a good rundown of that process the other day. So we'll have some better idea about those justifications. And I may have told you all this already, but the County's gone to a budgeting for outcomes model. So part of what we have to do anyway is justify any kind of increase that we want to have. So we'll be working on those justifications as well. And this is a healthy budgeting process because it's going to start at the Branch Manager level. So it's not us saying, hey, here's what you get pushing it down. It's them saying, hey, here's what we're requesting. Is this feasible? And then we'll look at it and say, we may a strategic objective that goes this way, so we're not really thinking in these terms. And then, like I said, it'll go on up to some other people. But we'll have that for the next meeting.

And something that -- I don't remember if I sent you all an email or not -- this happened fairly quickly. Sandra Deal read at the Northside Library yesterday. She did a Story Time. Or maybe not yesterday, maybe Tuesday. Was yesterday Tuesday? She read at Northside Library in the afternoon. And it was a good program. You know, part of what she does is promote reading throughout Georgia. And so it was nice to have her. We had a good time.

**MR. JOSH TAYLOR:** So did you -- were you there?

**DR. GABRIEL MORLEY:** No. I was here doing my Strategic Planning Meeting. And I think she's willing to come back. You know, her schedule is hectic, and that's why these things happen quickly. You know, as she had an opportunity, she ducked in. And she picked the branch, the time, all that kind of stuff. And we just said yes. So she may be back. And if she comes back and

has more notice, I'll let you know if you want to go. And that's all I have for the report. I could go right into Old Business if you want.

**VICE CHAIRMAN PAUL KAPLAN:** The only thing I do want to say, as far as the budget concern, make sure that somehow you get staff training on there. And also I'm looking for -- I think it's important - and staff development, staff professional development; whatever you want to call it. They need something. And, also, I would like to have some money set aside for the Board of Trustees to be at the L.A. Convention mid-winter which is here in Atlanta, January 20th to the 24th. They're going to have about two thousand exhibits. And I think somehow we have the money in there to get exhibit only badges for the board here.

**DR. GABRIEL MORLEY:** Okay.

**VICE CHAIRMAN PAUL KAPLAN:** It's well worth it. If you're wondering, how could they have two thousand exhibits? You think it's just shelves and things like that. You won't believe the things that are out there. And you really learn a lot. Because every time we went there, we always brought it back to our library and actually instituted it. Self-checkout, which we did years ago, whoever thought about it, and we tried it. In fact, the Friends bought the equipment. It was like forty thousand dollars. And now, of course, everybody's having it. So it's -- you can learn a lot. And you're going to be at the L.A. in Florida, so you'll learn some stuff going on. Go ahead. That's it.

#### **OLD BUSINESS**

##### **LIBRARY BOND PROGRAM - UPDATE**

**DR. GABRIEL MORLEY:** For the Library Bond Program - Update, the BOC did approve moving those seven libraries from Phase II into Phase I. And so we'll send out that RFP maybe next week. You know, that's the Facilities Department again. It's not us. We're just encouraging them to send it out as quickly as possible. So once they send out that RFP, all of the interested bidders will be able to submit a proposal, and then one of those ultimately will be selected and potentially could begin work later this year, you know, if we can have a quick enough turnaround time. And remember, this is the deal is all seven of those will be bid for one person. So that one contractor then will have all seven renovation project and will have to maintain service in some area. So they can't just close them all to renovate all at once. You know, they'll be required to figure out, well, if I close these two, I got to keep these two open. And so it's going to be hectic for the next two or three years

because Phase II will operate in the same way. So when we bid out Phase II, it'll have those groups. So for the next couple of years, it's going to be very hectic on what branches are open; which ones are closed. Some may close for two weeks while they're doing interior work and reopen. Some may stay open during part of the renovation. You know, if they're doing lighting in one half of the building, maybe we can stay open in the computer section. You know, we want to be flexible with what we do and not just close for an extended period of time. But we're also going to have to work within the parameters of what the contractors can do, what their liability may be. And some of those things will be out of our control.

**VICE CHAIRMAN PAUL KAPLAN:** We renovated a couple of libraries and we kept them open. And it cost additional money for the contractor to build wall, a curtain wall to keep the dust down.

**DR. GABRIEL MORLEY:** Yes.

**VICE CHAIRMAN PAUL KAPLAN:** We had to move all the shelving over. Had a company move the shelving over. So it can be done. It's a lot of coordination. It's a real -- it's a polar bear.

**DR. GABRIEL MORLEY:** That's what I'm saying. It's going to be very hectic --

**VICE CHAIRMAN PAUL KAPLAN:** Yes, it is.

**DR. GABRIEL MORLEY:** -- especially when Phase II starts because they will have four different group going at once. You know, fifteen libraries at one time -- really, twenty-three at one time will be jostling for subcontractors, for attention, for all of the other needs that they'll have. So bear with us. It's going to be tricky.

Al got permission to get two more people though. So he'll have two more workers that work for the County to help oversee those projects. So maybe we won't have so many issues like we've had with these last couple.

And speaking of that, since we're still on Library Bond Program, I told you Southeast opens next Thursday. You're going to come and talk for two or three minutes. The rest of you are welcome to come. We're reprinting the invitations. There's an error on those invitations. You should have an electronic invitation. Auburn Avenue is still set for August 4. We're going to do it at 10:30 in the morning. And it may be a little different depending on how many people show up. Because if you've been past the building, you know that patio is not very big. So if three, four hundred people show up, there's going to be nowhere for them to go. We've already talked to security so they can set up some barriers, try to create a safe zone there where people aren't out on the street where it's not an issue. But

we're going to have to come up with a plan for how to do Auburn Avenue if a lot of people show up. If it's just a hundred people, we can accommodate that.

**MRS. PHYLLIS D. BAILEY:** What day of the week is the 4th?

**DR. GABRIEL MORLEY:** A Thursday.

**MRS. PHYLLIS D. BAILEY:** Thursday. Okay. That may limit some of that.

**MS. JAMILICA BURKE:** Did you say August 4th or 1st?

**DR. GABRIEL MORLEY:** Fourth. Yes. We picked the 4th because that's when Garner can do it. You know, that one's Garner's district; Southeast is Arrington's district. The - and the Commissioners, you know, have some people. They'll pick somebody to do invocation, all that kind of stuff. So they're aware; they're involved. They've agreed to all of those dates. What else?

**CENTRAL LIBRARY - UPDATE**

**DR. GABRIEL MORLEY:** Central Library - Update. We had our Open House. The estimates were eighty to a hundred people. That transcript is due to us July 1st from the court reporter, so we will have that. I think the majority of the people I've talked to after the program said the majority of the people they talked to during the program were in favor of renovating the building just like many of the people here tonight. I think there's still a faction of people that want to -- that want to make an argument that no money is available at this point, you know, because of the language of the bond. The County Attorney, though, has already made an official recommendation to the BOC that the Facilities Master Plan can be amended, and that under the amendments in that plan the money could then be bonded because it's relatively similar to what the overall goal of the Bond Program was. So she feels comfortable with that. Hopefully, we will present on July 20th to the BOC. Because if you remember, the deadline is coming up. That's why we're trying to get all this through. We waited and waited and waited too long, and now we have to let these bonds. So at the July 20th BOC meeting, we'll make a presentation. And hopefully, it'll be just like the last one. They'll vote yes or no. They'll have all the information ahead of time. As soon as that Open House transcript is done, we'll send it to them. They'll have our presentation ahead of time. So they'll be able to review everything before we get to the meeting. They may still have questions, but like I said over and over too, they want us to move forward. They're not trying to be obstructionist; they just want to make sure we move forward in a way that's effective and efficient. So we're all on the same

page. We just all got to get to the same point on July 20th, and then all of this will be over and we can start the Construction Process or the Renovation Process for whatever we come to.

**MR. JOSH TAYLOR:** Gabe, a question on that Renovation Process. Where do you see involving, if you like, the various constituents of each library; whether it be the Friends, the Library Manager, the Consumers, the Board Members?

**DR. GABRIEL MORLEY:** Once we have a decision, we can set up some of those meetings.

**MR. JOSH TAYLOR:** Okay.

**DR. GABRIEL MORLEY:** You know, because part of -- and Paul and I had the -- a separate meeting -- part of the issue here now is going to be how much do we divvy up to renovate the branches? How much do we divvy up to renovate Central, if they go for the renovation? So that will somewhat limit those conversations. If we know there's only going to be six hundred thousand for one branch, then we know some of the more extravagant things aren't going to work, and we'll have to curtail some of that based on what we know. Just like Paul said earlier, if we're going to get four self-check machines and we know that's fifty thousand out of that six hundred, we start cutting into our funds. If we know the roof is going to be three hundred, now we're at three-fifty out of that six hundred. So we're really cutting back. And we don't want to go and overpromise people saying, hey, tell us what you want, and then we say, well, we don't really have any money. So we -- I think we should be open and honest with people and say, this is our pool of money. These are the branches we have to renovate.

I talked to a woman last night who insisted Adamsville needs a new library. I said, that's not part of the plan. It's not going to happen. I don't know what else to tell you. She said, well, we never get anything. We're going to renovate your branch from the ground up, you know, top to bottom. And so that's -- without having any concrete information, it's hard for us to go out and have a conversation because we end up like at the Open House where some people are disgruntled before they even hear with the proposal is. And just like we have the -- the tricky part now is we can't reveal what a new library would look like because of real estate issues, you know. So it's hard for the public to understand the idea behind driving a new library, you know.

**MR. JOSH TAYLOR:** You know anytime you're offered a choice of renovate this building and it has a lot of proponents or there's Door 20 --

**DR. GABRIEL MORLEY:** Yes.

**MR. JOSH TAYLOR:** -- it's going to lose every time.

**DR. GABRIEL MORLEY:** But what I think what will be easiest in this case is to just go to the existing branch and have that meeting --

**MR. JOSH TAYLOR:** Yes.

**DR. GABRIEL MORLEY:** -- because that opens it up for people --

**MR. JOSH TAYLOR:** Exactly. And my question is, you know, we have an overall pool. But some of what we may learn by going to the branches may provide feedback, oh, well, we need to spend a little bit more on this branch, a little less on that branch --

**DR. GABRIEL MORLEY:** Yes.

**MR. JOSH TAYLOR:** -- and so forth.

**DR. GABRIEL MORLEY:** That's what we expect too. And we'll have that -- we have the facility's assessment. So we know the major things that have to be done unquestionably. And so we can relay those things to people, too, because those will be a lot of comments. The bathrooms are horrible. Okay. Well, that's already on the list. Let's move on.

**MR. JOSH TAYLOR:** Right. And for the seven branches that are going to be covered now in Phase I, do we know a timetable for that? Because we really need to...

**DR. GABRIEL MORLEY:** Al expects work to be finished by the summer of 2017. And, I mean, the RFP will go out in the next couple of weeks, then they'll have thirty or sixty days to respond to that RFP. That'll be sometime around September. And so all of that due diligence ought to be done. And theoretically, in the best case scenario, work could start November. It might just be site work --

**MR. JOSH TAYLOR:** Right.

**DR. GABRIEL MORLEY:** -- you know, but --

**MR. JOSH TAYLOR:** So we need to think in terms of sometime in the fall for the process involving the, you know, the seven branches.

**DR. GABRIEL MORLEY:** Yes.

**MR. JOSH TAYLOR:** And that's a good get it date for the rest.

**DR. GABRIEL MORLEY:** And that's what I mean. I think once we clear this out that will also free up a lot of our time. Because right now a lot of our time is -- and we'll also finish those three libraries. Don't forget South Fulton will be done; Southeast will be done; and Auburn Avenue will be done. So that will free up a lot of our time; the consultant's time; Al's time. And so we'll be able to refocus our direction.

**MR. JOSH TAYLOR:** One of the things that, you know, when I spoke to Dick Anderson at the meeting last week, and several other

people, you know, had buttonholed him on the same issue that we really need a capital reserve so we can continue to maintain the buildings that we have. And he, I think, was very affirmative that he believes that that's important too. My question is: Is that part of our budget process or is that, you know, do we propose that or does the County -- somebody in the County propose it?

**DR. GABRIEL MORLEY:** Right now, it's up to them. And I think in some of the conversations Paul's had and some I've had we're concerned that at some point that may be hoisted off on us, you know, the cost of maintain our own buildings. But right now, their plan is to have that reserve. But you know some of the Commissioners are opposed to that reserve. So Dick says it will be easy, but I'm not sure if it's going to --

**MR. JOSH TAYLOR:** He didn't commit it easy, believe me.

**DR. GABRIEL MORLEY:** I don't know that it's going to be a done deal.

**MR. JOSH TAYLOR:** Right, you know, as long as the reserve is there, if we control it, it's better than having the County control it.

**DR. GABRIEL MORLEY:** Yes. I don't think we'll have our own.

**MR. JOSH TAYLOR:** Yes. Okay.

**VICE CHAIRMAN PAUL KAPLAN:** Not for quite awhile yet.

**MR. JOSH TAYLOR:** Not for quite awhile, okay.

#### **NEW BUSINESS - DISCUSSION OF REPORTS**

**DR. GABRIEL MORLEY:** That was all I had for Central Library Update. And I already did Discussion of Reports.

#### **CODE OF CONDUCT**

**VICE CHAIRMAN PAUL KAPLAN:** And Code of Conduct you wanted to wait until --

**DR. GABRIEL MORLEY:** Yes. I wanted to hold on Code of Conduct because, you know, I've really been thinking about what Julie said last week. And I want to do some more research and find out if we really are in compliance, remember, because our policy says no weapons in the library. And she seemed very adamant that they can be. So I'm not sure what happened in our policy, or maybe the law changed. I just don't know enough about it. So I'm going to hold this item until I can find out -- because I was going to add one about prohibitive weapons. But I want to hold off on that until we can be sure that what we're saying is legally responsible. So I'm just holding it. No action.

**VICE CHAIRMAN PAUL KAPLAN:** Okay. I forgot to introduce Paula Rafferty is -- who is our attorney. She's going to be -- she's from Cook -- not from Cook County -- Fulton County attorney -- Fulton County. Welcome. And you're going to be here at all the

meetings now?

**MRS. PAULA RAFFERTY:** Yes, I am.

**VICE CHAIRMAN PAUL KAPLAN:** All right. Well, welcome. Thank you.

**ELECTION OF OFFICERS**

**VICE CHAIRMAN PAUL KAPLAN:** Okay. Election of Officers. So here's where we were last meeting. Secretary -- secretary at this point is Josh Taylor is asking to continue with that. As far as chairman is concerned, I wait for some hands up, but I haven't seen any other hands up at this point. So at this point, I have my name on there. And for vice chairman, we have two people who are running; both Phyllis and Jamilica are running for vice chairman. So what we'll do is we'll excuse you from the room, and we'll sit there and talk, and we'll talk about it.

**MR. JOSH TAYLOR:** Do we want this as part of the record?

**VICE CHAIRMAN PAUL KAPLAN:** Yes. Yes. We can talk about it at the end. That'd be fine.

**DR. GABRIEL MORLEY:** So you're going to need to do an individual vote for each -- even for you unopposed?

**MR. JOSH TAYLOR:** Yes.

(WHEREUPON, Mrs. Phyllis D. Bailey and  
Ms. Jamilica Burke exits the meeting room.)

**VICE CHAIRMAN PAUL KAPLAN:** Okay. I see three members sitting here. Let's go with chairmanship.

Now, I'm sitting here as vice chairman at this point. And if one of you -- I don't know even know if you want to -- if anyone wants to be chairman, raise your hand. I'll step out and then you won't have anybody to vote. On chairman, I'm happy to take it. I'm going to take it for only one year. That's enough at this point. If you want me for another year, fine. But at this point, I'll do the best I can. I'll do what I can. I'm very much open. I'm not as structured as the other person was before. But I'd be certainly happy to continue as chairman. But --

**DR. GABRIEL MORLEY:** And it's not bad. I mean, you called me a couple of times a week. It's usually a ten or fifteen-minute phone call. It's not an exorbitant amount of work. You're not here signing paperwork all the time and --

**VICE CHAIRMAN PAUL KAPLAN:** No.

**MR. JOSH TAYLOR:** I think because of the --

**VICE CHAIRMAN PAUL KAPLAN:** I talk to him, but I -- what I do, I go to the Government Center because I talk to them a lot because I'm trying to get more involved with the renovation.

**MR. JOSH TAYLOR:** And I think because of the program of

renovations that we've got going on, you are the logical choice for chairman, at least for this next year.

**VICE CHAIRMAN PAUL KAPLAN:** That'd be fine. Thank you.

**MR. JOSH TAYLOR:** And...

**VICE CHAIRMAN PAUL KAPLAN:** So we have two people here running for vice chairman; Phyllis and Jamilica.

So let me tell you about Phyllis. When I first got onto this board, at that point, I think there was at that time it was Stephanie Moody and I think Phyllis -- I think asked Chip -- she asked Chip if he wanted to be chairman. I think she did. I don't remember. I think -- I don't know if you refused or what happened at that point. But --

**MR. JOSH TAYLOR:** No. Chip -- Chip --

**MR. D. CHIP JOYNER:** Vice chairman, she asked me if I wanted to be vice chairman.

**VICE CHAIRMAN PAUL KAPLAN:** Vice chairman, something like that, okay. So she asked me at that time she said if I ever became Chairman please consider me as vice chairman. I said sure. And this is how I end up having her there. And then you and -- who is your other --

**MR. JOSH TAYLOR:** Jamilica.

**VICE CHAIRMAN PAUL KAPLAN:** Jamilica?

**MR. JOSH TAYLOR:** Yes.

**VICE CHAIRMAN PAUL KAPLAN:** Jamilica says she wants to be vice chairman.

**MR. JOSH TAYLOR:** I'll say that she was willing for me to nominate her.

**VICE CHAIRMAN PAUL KAPLAN:** I like the way you said that.

**MR. JOSH TAYLOR:** Seriously. I mean, she didn't volunteer per se. And my reason for nominating her is that; one, she was actively involved in the search process, you know, when we were looking for an Executive Director. So she has devoted some time to that. She's also the appointee of Chairman Eaves. And that -- and she does talk to him fairly frequently. So I felt like that would be, you know, a very positive reason to have Jamilica as vice chairman.

**VICE CHAIRMAN PAUL KAPLAN:** Well, Chip, I'm going to ask you.

**MR. D. CHIP JOYNER:** First, with regards to chairman, I think you running unopposed speaks to how highly you're thought of. Your dedication to the board and to the Library System overall. You're a can-do person. So I strongly, strongly support you. And I'm glad you're running unopposed.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

**MR. D. CHIP JOYNER:** I'm going to cast my vote for Mrs. Bailey. She's been very engaged. She's very thoughtful and reasonable.

I love the participation she has and the questions. And she really gets to the point. Very organized in her thinking. I think she considers the whole System. I know she's very engaged with at least two or three Commissioners who she's very close to. And the more I've spoken with her, the more breadth of experience she has that I didn't know before. I think Jamilica is very fine. But I'm going to put my support behind Mrs. Bailey.

**VICE CHAIRMAN PAUL KAPLAN:** Okay.

**MR. D. CHIP JOYNER:** And I think the two of you would just be a dynamic team, very diverse, very balanced. And I think the Library System and our board will be well-served by you two working together.

**VICE CHAIRMAN PAUL KAPLAN:** Priscilla. I know you're new on the board.

**MRS. PRISCILLA BORDERS:** I echo everyone's sentiments about you being chair. Congratulations. But in terms of the vice chair -- a question -- why aren't they putting a statement or sort of telling us why they want the position?

**VICE CHAIRMAN PAUL KAPLAN:** I don't know if they ever did that. And I'm -- we're only going through what's happened in the past.

**MRS. PRISCILLA BORDERS:** Okay.

**VICE CHAIRMAN PAUL KAPLAN:** I will tell you that this is very unusual for me because in the boards I've been on -- I've been on a board for over twenty years as a trustee -- we just took turns. There was no asking who. We just kind of went around the table. The next person, you know, took it -- this session. If you didn't want to do it, then skip over, go to the next person. That's how we used to do it. But here it doesn't work that way. But maybe in the future it will.

**MRS. PRISCILLA BORDERS:** Well, in terms of the vice chair the only -- in terms of who I've known the longest and who I've developed a relationship, I can say it was Phyllis. Because I've only been here two or three times and she was the only one from the two of them that I've known the longest in that regard. So I know more of her. So other than that, that's the only reason why I'm going to go with her. Because I met Jamilica the first time at the open house --

**MR. JOSH TAYLOR:** Right, because she wasn't here the first meeting.

**MRS. PRISCILLA BORDERS:** Right.

**VICE CHAIRMAN PAUL KAPLAN:** Josh?

**MR. JOSH TAYLOR:** Well, I mean, I nominated Jamilica, and I think that she would be an excellent vice chair and a potential future chair. So I, you know, I'm very supportive of Jamilica.

**VICE CHAIRMAN PAUL KAPLAN:** Well, it puts it on me because I'm for Phyllis, because I'm the one who asked her originally to do it. So at this point, it's Phyllis. You know, we just have a small board. We don't have a very large board. The only person missing here is John and that's it. And John's been on the board the longest.

So at this time, it'll be Phyllis as vice chair. And then I strongly urge that next June -- was it June? -- next year we're going to do it a little differently. We're not going to do this. We're just going to go around the table and whatever we need to do. The problem is my term is up in December of this year. So I'm not sure at this point if my Commissioner is going to have me continue on or not. I think he's going to, but --

**MR. JOSH TAYLOR:** He will.

**DR. GABRIEL MORLEY:** Can we write a letter on your behalf?

**VICE CHAIRMAN PAUL KAPLAN:** No. That's okay. I can do that. I'll grab them.

**DR. GABRIEL MORLEY:** I'll get them.

(WHEREUPON, Mrs. Phyllis Bailey and

Ms. Jamilica Burke re-enters the meeting room.)

**MR. D. CHIP JOYNER:** I think that would be a good idea for everyone to take turns.

**VICE CHAIRMAN PAUL KAPLAN:** That's how -- that's how we did it.

**MR. JOSH TAYLOR:** And most organizations work that way. They sort of rotate responsibilities, particularly a small board.

**MR. D. CHIP JOYNER:** I've even seen some boards where people take turns sitting in the Chair's seat just to learn parliamentary procedure and Rules of Order and just like a practice.

**VICE CHAIRMAN PAUL KAPLAN:** That's interesting. I never heard that before. I don't know if I'd want that.

Well, I'd like to have both of you as vice chairs.

Unfortunately, I can't have two of you vice chairs. At this time, and it's not for or against anybody, but Phyllis right now will be the vice chairman.

But I'm changing things next year. Next year, if I'm still here, we're just going to go around the table so everybody takes a turn. I think everybody need to be chairman, needs to be vice chairman. I strongly believe that if you're on the board and you're going to participate, you can always take a turn to be an officer. That's what I like to see.

So for right now, I guess I'm chairman and Phyllis is the vice chairman, and Josh is going to be the secretary.

**DR. GABRIEL MORLEY:** We need to make a motion to approve that slate of officers.

**VICE CHAIRMAN PAUL KAPLAN:** All right.

**DR. GABRIEL MORLEY:** And then it'll have to be seconded and then voted, right, because it has to be an official action.

**VICE CHAIRMAN PAUL KAPLAN:** Okay. Somebody has to make a motion for me to be chair.

**MR. JOSH TAYLOR:** Well, I'll make --

**VICE CHAIRMAN PAUL KAPLAN:** I'm not officially chair yet.

**MOTION**

**MR. JOSH TAYLOR:** -- I'll make the motion --

**MRS. PHYLLIS D. BAILEY:** And I'll second it.

**MR. JOSH TAYLOR:** -- we have Paul Kaplan as chair.

**MRS. PHYLLIS D. BAILEY:** I second it.

**MR. JOSH TAYLOR:** And that we have Phyllis Bailey a vice chair, right. And that's the only thing you need in a motion because the secretary is appointed --

**DR. GABRIEL MORLEY:** Right.

**MR. JOSH TAYLOR:** -- by the chair.

**MRS. JAMILICA BURKE:** Second.

**VICE CHAIRMAN PAUL KAPLAN:** Okay. It has been moved and a second. Any comments? If not, all in favor say aye.

*(WHEREUPON, all said aye.)*

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

**DR. GABRIEL MORLEY:** Perfect.

**VICE CHAIRMAN PAUL KAPLAN:** Thank you.

Well, you know, I'll do what I can. And we have one comment. And Phyllis wants to bring up one thing before I close this meeting.

**MRS. PHYLLIS D. BAILEY:** I have a concern about minutes.

The Summary Minutes are not always exactly what is said in the meeting. So my suggestion is that Summary Minutes be used internally and that the Verbatim Minutes be used for legal purposes.

**VICE CHAIRMAN PAUL KAPLAN:** I'm going to ask my legal person sitting right here, my -- attorney. What do you think of that? We have -- we have -- Josh does Summary Minutes. And we talked about that because to read all the Verbatim Minutes -- and sometimes it's a hundred pages -- he summarizes and puts it all down for our use. And --

**MR. JOSH TAYLOR:** Just to be clear, Jamilica prepares the first draft that's on the Summary Minutes and then I --

**MRS. PHYLLIS D. BAILEY:** Wait. Wait. No. No. No.

**MR. JOSH TAYLOR:** Sorry.

**MRS. PHYLLIS D. BAILEY:** That's all right.

**MR. JOSH TAYLOR:** Zenobia. I've had this problem -- Zenobia prepares the first draft.

**VICE CHAIRMAN PAUL KAPLAN:** Okay.

**MR. JOSH TAYLOR:** And then I edit that and quite often add to that. And she does a great job. So I'm -- want to make sure that I'm not the only person there --

**MRS. PHYLLIS D. BAILEY:** My only concern was that the things that may have -- probably -- how do I put this? -- well, let me just put it in two situations. For instance, last time it was stated I nominated myself for an office, and I did not. You corrected that.

**MR. JOSH TAYLOR:** Right.

**MRS. PHYLLIS D. BAILEY:** When Dr. Sims-Alvarez spoke, it was not even included in the Summary Minutes. And I know that it may not be what you want to hear, but if it happened, it's a part of a legal record. And that is my concern. I know that the Summary was put in place so that you could [quote] get things done, and that's fine. I don't have a problem with that. But I think that our legal records need to reflect precisely what goes on in the meeting. And that was why --

**VICE CHAIRMAN PAUL KAPLAN:** I'm going to ask you: So?

**MRS. PAULA RAFFERTY:** I will defer to Denva on this because I'm sure that he's got his own thoughts on it. But I'm going to share with you that anytime you have Summary Minutes and the motion is made to approve minutes, that would be the time to say that it, you know, that you want a discussion and then there would be a motion to amend the minutes. So there is a procedure for making sure that the Summary Minutes accurately reflect what happened at the meeting. So --

**MR. JOSH TAYLOR:** And we've done that.

**MRS. PAULA RAFFERTY:** Exactly. I'm sure you have. And I don't know what purpose you use the Verbatim Minutes for, the transcript, but I found it very helpful to find out exactly what occurred. But I don't know whether you make that part of your record, public record. I think you probably do.

**MR. JOSH TAYLOR:** It is.

**MRS. PAULA RAFFERTY:** So --

**MR. JOSH TAYLOR:** We added the Summary to the Verbatim.

**MRS. PAULA RAFFERTY:** Okay.

**MR. JOSH TAYLOR:** And now both of them are posted on the website. And we were also making copies of the binders that go to each library. And that's another decision that, you know, we'll I guess address somewhere down the road whether we need to continue to have that hard copy at each library location.

**VICE CHAIRMAN PAUL KAPLAN:** So is the official -- so the official Verbatim --

**MRS. PHYLLIS D. BAILEY:** That's what I was suggesting.

**VICE CHAIRMAN PAUL KAPLAN:** -- that's done by the court reporter, that's the official.

**MRS. PHYLLIS D. BAILEY:** And then use the other one in-house.

**VICE CHAIRMAN PAUL KAPLAN:** I don't know if they can do it. Can you do that in-house? Can you --

**DR. GABRIEL MORLEY:** Yes, because essentially he's just sending out an email.

**MRS. PHYLLIS D. BAILEY:** But that's -- no, that's approved here --

**MR. JOSH TAYLOR:** No. It's posted and we vote on it.

**DR. GABRIEL MORLEY:** Yes, but you don't have to.

**MR. JOSH TAYLOR:** No, you're right.

**DR. GABRIEL MORLEY:** You could just send the email that summarized the minutes if it's just for reference, because the Verbatim Minutes that you vote on will be your official --

**MRS. PHYLLIS D. BAILEY:** That was -- that's exactly what I was suggesting.

**DR. GABRIEL MORLEY:** I thought that's what you all were using them for.

**MRS. PHYLLIS D. BAILEY:** No, they weren't.

**MRS. PAULA RAFFERTY:** Well, subject to our discussion, I would like to ask Denval whether there's a particular reason why there might be a good thing to use both of them if it's -- or that you can actually use it internally as a summary or whether that becomes a public document. I think it probably does under the Open Records Act.

**MR. JOSH TAYLOR:** Yes. I would recommend that we continue to have the summary available as part of the full package for anybody who wants to come in the library or go on the website because it's kind of a shorthand as opposed to pining through fifty to a hundred pages.

So in terms of communications, I'd like to maintain the summary whether you call it official or not; it needs to be out there.

**DR. GABRIEL MORLEY:** Well, I mean, that's up to you all. I mean, if you don't ever vote on it, it's never official. I mean, I think what Paula's saying -- it's a public record for sure once you email it. But it doesn't have to be an official document. The official document could be the Verbatim Minutes. I mean, those could be two separate things.

**MS. JAMILICA BURKE:** But what you're asking is to have both of them still posted?

**MR. JOSH TAYLOR:** Yes. Yes. And, frankly, I don't want to post them unless the board approves it.

**DR. GABRIEL MORLEY:** Well, I mean, that's up to you all. I mean --

**VICE CHAIRMAN PAUL KAPLAN:** So these minutes don't go out until after we approve it?

**MR. JOSH TAYLOR:** Right.

**DR. GABRIEL MORLEY:** Yes.

**VICE CHAIRMAN PAUL KAPLAN:** So any corrections is already corrected by that time?

**MR. JOSH TAYLOR:** Uh-huh (affirmative).

**VICE CHAIRMAN PAUL KAPLAN:** Chip?

**MR. D. CHIP JOYNER:** I agree. Use the summary for internal, the transcript for external. Because weeding the transcript -- and also, you know, I used to always key in, make sure I was quoted correctly -- and that --

**MRS. PHYLLIS D. BAILEY:** And that's what --

**MR. D. CHIP JOYNER:** -- that happened --

**MRS. PHYLLIS D. BAILEY:** -- yes, exactly what happened.

**MR. D. CHIP JOYNER:** -- that hasn't been done, you know, perfectly all the time. Maybe it's because I mumble sometimes. But it's really important because we have a duty that's entrusted to us by Commissioners. It has to be accurate. And it's important that we occur correctly on the record. So I think it's the more responsible route to go.

**VICE CHAIRMAN PAUL KAPLAN:** Jamilica, what do you think?

**MS. JAMILICA BURKE:** For me, I like have -- I like having both. I like having the summary for those who just don't want to pile through the entire transcript of the entire meeting. But if you would like to delve in deeper, you have it as your official record. Yes, I do agree that the Verbatim Minutes are our --

**MR. JOSH TAYLOR:** Is the official...

**MS. JAMILICA BURKE:** -- would be more official. And that's your legal binding document, of course. But I don't have a problem with having the Summary Minutes out there as well.

**VICE CHAIRMAN PAUL KAPLAN:** Priscilla?

**MRS. PRISCILLA BORDERS:** With those, they both have to be voted on here to be released, correct?

**MS. JAMILICA BURKE:** Uh-huh (affirmative).

**VICE CHAIRMAN PAUL KAPLAN:** But, really, the legal thing is really going to be the verbatim --

**MRS. PRISCILLA BORDERS:** The verbatim...

**VICE CHAIRMAN PAUL KAPLAN:** -- and it's your legal no matter what happens at the end if somebody chose them.

**MRS. PAULA RAFFERTY:** And I'd like to add at this point just so there's clarification that if the summary is distributed other than for personal use, if it distributed to another member, it becomes a public record.

**MRS. PHYLLIS D. BAILEY:** I'm not challenging the public record

of sort. I'm -- for instance, as I said before, when Dr. Sims-Alvarez spoke, there was no mention of her -- what she said in the summary. And if you just read the summary, you would not have known she was here.

**MRS. PRISCILLA BORDERS:** So if you put out the summary, you're still going to have to say for better for -- fill in the blanks -- or for better understanding, please refer to -- so I'm sort of confused because it's like if we want one document that does everything it's supposed to do, stick with the one document. But I understand the logic why you want both. But for the discussion of someone looking at the document without knowing anything, the summary can be subject to interpretation.

**MRS. PHYLLIS D. BAILEY:** Yes. That's my -- exactly.

**MR. JOSH TAYLOR:** No. That is --

**MRS. PHYLLIS D. BAILEY:** Exactly.

**MR. JOSH TAYLOR:** No question about it. And, you know, Dr. Sims-Alvarado was speaking, you know, before the board just like the twenty-four people here. And typically we do not, you know, cover that in the Summary Minutes at all.

**MRS. PHYLLIS D. BAILEY:** One question --

**MR. JOSH TAYLOR:** Other than the fact listing the names of the people who spoke.

**DR. GABRIEL MORLEY:** If we qualified the minutes at the top, saying, you know, this is not an official -- this is not a complete and official --

**MR. JOSH TAYLOR:** Yes.

**DR. GABRIEL MORLEY:** -- representation of the minutes.

**MR. JOSH TAYLOR:** Please refer -- please refer to the verbatim.

**MRS. PHYLLIS D. BAILEY:** Now, that makes sense.

**DR. GABRIEL MORLEY:** I mean, would that help clarify --

**MR. JOSH TAYLOR:** That would be fine.

**DR. GABRIEL MORLEY:** -- everything too? I mean --

**MRS. PHYLLIS D. BAILEY:** Yes.

**VICE CHAIRMAN PAUL KAPLAN:** Why don't you that? That sounds nice.

**DR. GABRIEL MORLEY:** I mean, it would just be standard on everything. This is not a complete and accurate, you know, rendering of the minutes. The full Verbatim Minutes, you know, are available, you know, after the board approves and post it online. Whatever the wording is. I mean, that's not too difficult to do. And I think that clarifies your point.

**MRS. PHYLLIS D. BAILEY:** Yes.

**DR. GABRIEL MORLEY:** Everything's not going to be in here --

**MRS. PHYLLIS D. BAILEY:** Yes, it does.

**DR. GABRIEL MORLEY:** -- see the real ones.

**MRS. PHYLLIS D. BAILEY:** Right. Uh-huh (affirmative). That's fine.

**DR. GABRIEL MORLEY:** That's my library training. Reference something else. Go to the index.

**VICE CHAIRMAN PAUL KAPLAN:** Well, does anybody else have anything else to bring in front of the board. So if I'm correct, we're going to hear from you on some dates. We're going to try to figure out something for the -- traveling around. Maybe we'll do it after the opening. We've got so much stuff going on right now.

**DR. GABRIEL MORLEY:** Yes. Yes.

**VICE CHAIRMAN PAUL KAPLAN:** Let's wait until we get a little breathing room.

**DR. GABRIEL MORLEY:** Okay.

**MS. JAMILICA BURKE:** Well, can we at least say we're trying to shoot for mid July, beginning of August?

**VICE CHAIRMAN PAUL KAPLAN:** Yes. Once we get --

**MS. JAMILICA BURKE:** At least a time frame are we looking for.

**DR. GABRIEL MORLEY:** Can you do it in July?

**VICE CHAIRMAN PAUL KAPLAN:** Yes. Yes. After the holidays and go from there.

Is everybody open to take a bus we'll take around and take a look?

**MR. JOSH TAYLOR:** I'm out the middle two weeks of July.

**MR. D. CHIP JOYNER:** I'm out of town two weeks in July, so it just depends what dates.

**MS. JAMILICA BURKE:** So it sounds like August.

**MR. JOSH TAYLOR:** Send the email out. We'll find out who's available.

**VICE CHAIRMAN PAUL KAPLAN:** Let's start in August.

**MR. JOSH TAYLOR:** We'll start in August.

**MRS. PHYLLIS D. BAILEY:** Two weeks in July, I'll be going to a convention too.

**VICE CHAIRMAN PAUL KAPLAN:** Well, I thank everybody. I think we made -- we did it within the two hours even with the twenty-six speakers that we had. They're very concerned people, and I think that -- they're very passionate. But thank everybody for coming.

#### ADJOURNMENT

**VICE CHAIRMAN PAUL KAPLAN:** I hear a motion to adjourn?

**MS. JAMILICA BURKE:** So moved.

**VICE CHAIRMAN PAUL KAPLAN:** It's moved. Is there a second?

**MR. D. CHIP JOYNER:** Second.

**VICE CHAIRMAN PAUL KAPLAN:** All those in favor say aye.

*(WHEREUPON, all said aye.)*

**VICE CHAIRMAN PAUL KAPLAN:** Thank you for coming. See you next month. Well, wait a minute. Normally, we do not meet. However, I think -- my personal feeling -- and I forgot to bring this up. Darn it.

**MS. JAMILICA BURKE:** Does that mean we have to reopen the meeting again?

**MEETING REOPENED**

**VICE CHAIRMAN PAUL KAPLAN:** We got a -- well, you know something, I will have to reopen the meeting because it has to be --

**MR. JOSH TAYLOR:** Well, it needs to be part of the official...

**VICE CHAIRMAN PAUL KAPLAN:** Let's reopen -- let's reopen the meeting for a short time to discuss the July... Do I hear a motion to --

**MR. JOSH TAYLOR:** You made it, and I seconded it.

**VICE CHAIRMAN PAUL KAPLAN:** All those in favor say aye. Boy, if all the days were like this, I wouldn't even have to be here.

All those opposed?

*(WHEREUPON, none were opposed.)*

**VICE CHAIRMAN PAUL KAPLAN:** None.

So we will be meeting in July. I think it's important. We got a lot of things going on. And I think it's -- for Gabe, just so he knows what we're doing. And the budgeting is starting. There's a lot of things going on. So I think we need to meet.

**MR. JOSH TAYLOR:** Yes.

**VICE CHAIRMAN PAUL KAPLAN:** Okay.

Do I hear a motion now to adjourn again?

And you have -- Chip, you have your hand up -- or you got a finger up, one or the two.

**MR. D. CHIP JOYNER:** I might have a conflict for the date in July. You don't have a way to be able to call into a meeting?

**VICE CHAIRMAN PAUL KAPLAN:** I have to ask Gayle. I don't know if they've ever done that before.

**MRS. GAYLE H. HOLLOMAN:** We've never done it before, but there is a way to do it.

**DR. GABRIEL MORLEY:** It's legal in Georgia?

**MRS. GAYLE H. HOLLOMAN:** I don't know if it's legal or not. I'm just -- he asked was there a way to do it. I don't know if we can do it.

**DR. GABRIEL MORLEY:** I don't think it's legal.

**MRS. GAYLE H. HOLLOMAN:** Can you?

**MRS. PRISCILLA BORDERS:** You can't vote.

**MS. JAMILICA BURKE:** I don't think you can vote though.

**MRS. PRISCILLA BORDERS:** You can't vote anything over the --

**DR. GABRIEL MORLEY:** Right. That's what I mean. You can call in and listen, but you can't --

**MRS. PRISCILLA BORDERS:** You can't vote.

**DR. GABRIEL MORLEY:** Yes. You can't make the vote.

**MR. D. CHIP JOYNER:** Okay.

**VICE CHAIRMAN PAUL KAPLAN:** Well, if you can make it --

**MS. JAMILICA BURKE:** Can you discuss --

**VICE CHAIRMAN PAUL KAPLAN:** -- great. If you can't, let us know; that's all. Okay.

**ADJOURNMENT**

**VICE CHAIRMAN PAUL KAPLAN:** All right. Do I hear a motion to adjourn? Adjourned, right?

**MR. JOSH TAYLOR:** It's already been motioned and seconded.

**VICE CHAIRMAN PAUL KAPLAN:** All in favor say aye, again?  
(*WHEREUPON, all said aye.*)

**VICE CHAIRMAN PAUL KAPLAN:** Okay. Thank you.

*(Whereupon, the Board of Trustees Meeting  
concluded at 5:40 p.m.)*

Doc. #16-42

Fulton County Library System

Director's Report

Dr. Gabriel Morley, Executive Director

July 20, 2016

**Summary of June Activities**

**Auburn Avenue Research Library on African American Culture and History**

The Auburn Avenue Research Library on African American Culture and History (AARL) temporarily suspended library service effective May 22<sup>nd</sup> in preparation for the move/return to the AARL facility.

**Special Projects / Activities**

Throughout the month of June the AARL staff was engaged in labeling the new shelving system, and packing the non-book materials in preparation for the move. Tasks performed included boxing microform collections, packing periodicals and tagging the general collection books. Over 63 cabinets and an estimated 300 boxes of materials were processed.

Staff members (Morris Gardner, Manager/Librarian Senior, Staff Development Day Coordinator and Gloria J. Mims, Senior Librarian, Committee Member) continue to be engaged in the development of the Staff Development Day program scheduled October 10.

**Programs / Events**

During this transition period, the AARL presented five cultural programs and events in collaboration with the Hammonds House Museum and local organizations. Highlighted below are two programs of note-

- Hammonds House Museum, in collaboration with the Auburn Avenue Research Library, hosted a film screening and community discussion entitled *Ethnic Notions: Black People in White Minds*. This event was held June 18, 2016 at the Hammonds House Museum.
- Hammonds House Museum, in collaboration with the Auburn Avenue Research Library, hosted a book discussion and signing with author Cole Lavalais and her debut novel, *Summer of the Cicadas*. Moderating the discussion was renowned author and publisher Tina McElroy Ansa, author of five acclaimed novels, including *Baby of the Family*, and founder of DownSouth Press. This event was June 25, 2016 at Hammonds House.

## **Branch Services**

The summer is crucial to the life of the public library. The library becomes a mainstay in the lives of children during the out of school time. The Summer Reading theme this year is “Get in the Game.” Our branches delved into the theme and provided unique program ideas such as fencing at Mechanicsville, a harp concert at Alpharetta, coding camp at Ocee, Hip-Hop dance and anime at Northeast, and Bonjour! bilingual storytime in French at Wolf Creek.

## **Youth Services**

The library continued its STEM initiative by offering unique science focused programs such as wearable technology and robotics using Legos. In addition to science literacy being offered a number of magic shows, mimes, stories, crafts, chess and a compliment of programs that coincided with the fitness theme with fencing, karate, and yoga. There were also programs that met the youth with test prep classes for the ACT and SAT for the coming school year.

This was also the first year that the Library introduced online registration for the summer reading program. The idea of providing access through online experiences broadens our reach for the student who may not be able to come immediately or simply an optional way of joining the program and interfacing with the library. The Summer Reading program ends on August 1<sup>st</sup>.

## **Branch Services**

The Southeast Atlanta Library opened on June 30.

The Alpharetta branch had an astounding 84,276 visits in the month of June.

## **Upcoming Events**

Culmination of the Summer Reading Program in August

Atlanta City Schools and Fulton County Schools resume in August

Atlanta Public School - Back to School Bash

The Best Buy Teen Tech Center (end of year)

## **Central**

### **Outreach**

Learning & Career Center staff was invited to partake in the Georgia State University's (GSU) Feed Your Senses Program. This was a free Lunchtime Learning Performing Arts Series, organized by the RIALTO Center for the Arts which took place on Wednesday, June 15<sup>th</sup> in the Lobby of the Rialto Center at GSU. The program features a different artist or speaker each month providing a casual and fun insider's look at their craft. Staff had the opportunity to offer information resources about the library's services.

Central Staff participated with the Fulton Fresh Mobile Farmers Market on Wednesday, June 8<sup>th</sup> and gave information to the participants about the events this summer at the library. On Friday, June 17<sup>th</sup> Outreach Staff participated in Project Homeless Connect.

## **Youth Services**

The Mayor's Summer Reading Club also kicked off this month to help Atlanta children strengthen vocabulary, reading skills and creativity during the months of summer vacation. This year's selected reading books relate to family storytelling and resilience. This year's selected books are: *Amari's Blue Ribbon* by the Rollins Center for Language & Literacy at the Atlanta Speech School, *10 Rubber Ducks* by Eric Carle and *Mrs. Katz and Tush* by Patricia Polacco.

## **Reference, Virtual Reference and Special Collections**

The government documents collection is being restored following the move of AARL materials back to AARL.

On June 14<sup>th</sup>, prior to the Central discussion meeting on the first floor, County Manager Dick Anderson brought his staff to the Special Collections Department to see the Margaret Mitchell Exhibit.

Circulation staff returned two books to the Special Collections Department left in the book drop. They were dated 1942 and 1947 and have Carnegie Library stamps.

On June 24<sup>th</sup>, Special Collections staff attended a demonstration of the Georgia State University 3D Atlanta project and the geo-tagging-Atlanta project (a joint project being undertaken by Georgia State University, Emory University and Georgia Tech). The demonstration was presented by Joe Hurley, coordinator of the project for Georgia State. The demonstration focused on the efforts to digitally stitch together the scanned images of downtown Atlanta from the glass plate negatives from the Atlanta-Fulton Public Library System collection. The digital stitching of the glass plate images was a project of the Georgia State University Innovation Fellowship Program.

As part of the Special Collections Department shelf list project a copy of *Homes of American Statesmen, C. M. Kirkland*, 1859 was added. The uncatalogued book was found on the open shelves in Special Collections. The book was stamped from the personal collection of Darwin G. Jones. Darwin G. Jones was the original organizer of the Young Men's Library Association (YMLA). It has now been catalogued and added to the YMLA Collection.

## **Volunteer Services**

General Overview: The Office of Volunteer Services recorded 6,903 hours performed at 34 locations, including six departments at Central, by 696 volunteers, 198 of which were new to the System. Ocee and Sandy Springs had the top number of individual volunteers and Alpharetta, East Roswell and Northeast/Spruill Oaks tied for the third highest number of volunteers. Northeast/Spruill Oaks, Sandy Springs and Roswell had the top number of Friends' hours.

Our top three hour volunteers were Emmett Brantley who served 160 hours at Dogwood, Barbara Selwyn who served 128 hours with the Friends of the Alpharetta Library and Gerrie Fornek who served 95 hours also with the Friends of the Alpharetta Library. Our top new volunteers included young adult volunteer Kayla Hughes with 61 hours at Adams Park, teen volunteer Jake Churchill with 52 hours at Northside and teen volunteer Amber Bowers with 43

hours at Sandy Springs. East Roswell, Northeast/Spruill Oaks and Milton staff members led the highest number of volunteer orientations.

The Friends of the Metropolitan Library held an interest meeting and elections, so they could start the incorporation process.

Volunteers across the system helped with registration, decorations, games and prizes at Summer Reading Program kick off events. The Junior League of Atlanta provided hundreds of free copies of *A Heart for Service* to children and families at the Central kickoff and at the Southeast Atlanta Library Grand Opening.

We partnered with the Aging and Youth Services Department to place 6 new teen volunteers at Central and Wolf Creek. One of our goals is to increase touch points with our volunteers, so birthday messages were sent to 75 volunteers celebrating this month and several volunteers called and emailed to thank us for remembering them.

Volunteer appreciation events were hosted at two Atlanta Braves' games allowing staff and volunteers from Auburn Avenue Research Library, Buckhead, Central, Dogwood, Fairburn, Metropolitan, Ocee and Sandy Springs to come together in a social setting.

Books for Babies program materials were distributed to 29 families this month through our youth services librarians and a Grady Hospital social worker. Volunteer services staff screened and placed a record breaking 126 teenagers (including nine interns at Southwest), 22 adults, 29 National Charity League members, 20 court-required volunteers, three program presenters and one group of eight Summer Reading Program kick off volunteers. Staff also assisted 6 community members with finding alternative community service locations and completed 10 volunteer letters to verify service hours.

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF JUNE 30, 2016

Doc. #16-39

SERVICE	2016 BUDGET	JUNE	2016 YTD	2016 YTD	2016 YTD	2016 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	COMMITTED	COMMITTED	% COMMITTED	BALANCE
REG SALARY	14,186,796	998,406	6,432,726	-	6,432,726	45%	7,754,070
PART TIME SALARY	1,698,595	58,302	430,466	-	430,466	25%	1,268,129
BENEFITS	7,337,277	542,837	3,198,114	-	3,198,114	44%	4,139,163
BOOKS	1,983,889	156,789	479,161	929,382	1,408,543	71%	575,346
OFFICE EQUIP. REPAIR	58,456	-	53,693	2,500	56,192	96%	2,264
EQUIPMENT	2,820	909	909	1,909	2,818	100%	2
OFFICE FURNITURE	12,082	2,053	4,403	-	4,403	36%	7,679
PROFESSIONAL SERV	55,337	11,798	24,492	24,924	49,416	89%	5,921
COPIER MACHINE LEASE	323,100	29,320	93,963	-	93,963	29%	229,137
COPIER PAPER	34,000	-	-	11,000	11,000	32%	23,000
SUPPLIES	196,902	11,535	54,217	-	54,217	28%	142,685
SOFTWARE MAINTENANCE	250,000	-	3,600	-	3,600	1%	246,400
BUILDING RENT	263,050	8,311	132,034	131,016	263,050	100%	0
LYRASIS CHARGES	1,000	-	-	-	-	0%	1,000
OTHER SERVICES	124,485	21,264	30,263	41,321	71,584	58%	52,901
SECURITY SERVICES	282,442	14,825	148,228	131,479	279,708	99%	2,734
TRAVEL	12,391	918	3,729	-	3,729	30%	8,662
TRANSFER OUT CAPITAL PROJ	15,000	15,000	15,000	-	15,000	100%	-
TRAINING	1,465	-	-	-	-	0%	1,465
VEHICLE MAINTENANCE	13,750	-	1,083	-	1,083	8%	12,667
GENERAL INSURANCE	759,530	63,294	379,765	-	379,765	50%	379,765
<b>TOTAL</b>	<b>27,612,367</b>	<b>1,935,562</b>	<b>11,485,848</b>	<b>1,273,530</b>	<b>12,759,378</b>	<b>46%</b>	<b>14,852,989</b>

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
MONTHLY FINANCIAL REPORT

AS OF JUNE 30, 2016

ORGANIZATION	SERVICE	2016 BUDGET	JUNE	2016 YTD	2016 YTD	2016 YTD	2016 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE OPERATIONS	REG SALARY	12,139,918	854,842	5,511,973	-	5,511,973	45%	6,627,945
	PART TIME SALARY	1,698,595	58,302	430,466	-	430,466	25%	1,268,129
	BENEFITS	6,243,027	465,831	2,740,807	-	2,740,807	44%	3,502,220
	BOOKS	1,983,889	156,789	479,161	929,382	1,408,543	71%	575,346
	OFFICE EQUIP. REPAIR	58,456	-	53,693	2,500	56,192	96%	2,264
	OFFICE FURNITURE	11,785	2,053	4,403	-	4,403	37%	7,382
	PROFESSIONAL SERV	14,595	624	5,302	3,372	8,674	59%	5,921
	COPIER MACHINE LEASE	307,800	27,223	80,857	-	80,857	26%	226,943
	COPIER PAPER	600	-	-	-	-	0%	600
	SUPPLIES	144,957	6,548	26,212	-	26,212	18%	118,745
	BUILDING RENT	263,050	8,311	132,034	131,016	263,050	100%	-
	OTHER SERVICES	34,383	1,637	5,670	3,328	8,998	26%	25,385
	SECURITY SERVICES	282,442	14,825	148,228	131,479	279,708	99%	2,734
	TRAINING	1,000	-	-	-	-	0%	1,000
	GENERAL INSURANCE	575,035	47,920	287,517	-	287,517	50%	287,518
<b>Total</b>		<b>23,759,532</b>	<b>1,644,906</b>	<b>9,906,324</b>	<b>1,201,078</b>	<b>11,107,401</b>	<b>47%</b>	<b>12,652,130</b>

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
MONTHLY FINANCIAL REPORT

AS OF JUNE 30, 2016

ORGANIZATION	SERVICE	2016 BUDGET	JUNE	2016 YTD	2016 YTD	2016 YTD	2016 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICES	REG SALARY	2,046,878	143,565	920,753	-	920,753	45%	1,126,125
	BENEFITS	1,094,250	77,006	457,308	-	457,308	42%	636,942
	EQUIPMENT	2,820	909	909	1,909	2,818	100%	2
	OFFICE FURNITURE	297	-	-	-	-	0%	297
	PROFESSIONAL SERV	40,742	11,174	19,190	21,552	40,742	100%	-
	COPIER MACHINE LEASE	15,300	2,096	13,106	-	13,106	86%	2,194
	COPIER PAPER	33,400	-	-	11,000	11,000	33%	22,400
	SUPPLIES	51,945	4,986	28,005	-	28,005	54%	23,940
	SOFTWARE MAINTENANCE	250,000	-	3,600	-	3,600	1%	246,400
	LYRASIS CHARGES	1,000	-	-	-	-	0%	1,000
	OTHER SERVICES	90,102	19,626	24,593	37,993	62,586	69%	27,516
	TRAVEL	12,391	918	3,729	-	3,729	30%	8,662
	TRANSFER OUT CAPITAL PROJ	15,000	15,000	15,000	-	15,000	100%	-
	TRAINING	465	-	-	-	-	0%	465
	VEHICLE MAINTENANCE	13,750	-	1,083	-	1,083	8%	12,667
	GENERAL INSURANCE	184,495	15,375	92,247	-	92,247	50%	92,248
<b>Total</b>		<b>3,852,835</b>	<b>290,656</b>	<b>1,579,524</b>	<b>72,453</b>	<b>1,651,977</b>	<b>43%</b>	<b>2,200,858</b>

## Atlanta-Fulton Public Library System - June 2016

Activity and Description	2016		2015		YTD
	June	YTD	June	YTD	
<b>Circulation</b>					
Total number of items checked out of the library	312,166	1,600,236	272,376	1,382,110	16%
<b>Holds</b>					
Number of requests by patrons	58,522	317,712	48,112	258,198	23%
<b>Inter-Library Loans</b>					
Number of items lent to or borrowed from another library system	199	1,337	225	1,425	-6%
<b>Visits</b>					
Number of people entering a library for any reason	365,219	1,798,518	252,861	1,505,972	19%
<b>Computer/Internet Usage</b>					
Number of computer sessions (Internet access and office software)	81,556	471,614	92,432	382,095	23%
Number of hours of computer use	166,478	473,679	46,744	236,502	100%
<b>Wireless Sessions</b>					
Number of times the library's wireless network is accessed	40,680	230,965	37,043	275,835	-16%
<b>Webhits</b>					
Number of times people have visited the library's website	813,449	4,354,942	774,063	4,072,959	7%
<b>Online Resources</b>					
Number of times a resource is logged into or a searched performed	71,920	515,305	51,370	409,249	26%
<b>Computer Classes</b>					
Number of classes	13	116	13	136	-15%
Number of attendees	112	753	68	921	-18%
<b>Virtual Circulation</b>					
Number of e-books and e-audiobooks checked out	20,016	100,874	11,984	72,254	40%
<b>Children's programs</b>					
Library sponsored programs offered for children (birth - 12)	480	2,042	361	1,434	42%
Number of people attending programs	20,150	72,685	14,897	54,448	33%
<b>Teen Programs</b>					
Library sponsored programs offered for teens (13 - 17)	143	365	96	248	47%
Number of people attending programs	2,054	9,677	1,307	4,971	95%
<b>Adult Programs</b>					
Library sponsored programs offered for adults (18 + )	397	2,196	272	1,594	38%
Number of people attending programs	6,260	29,945	4,319	23,517	27%
<b>Programs - Total</b>					
Library sponsored programs offered - total of all programs	1,020	4,603	729	3,276	41%
Number of people attending programs	28,464	112,307	20,523	82,936	35%
<b>Meeting Rooms</b>					
Non-library sponsored meetings or activities scheduled	424	2,941	345	1,984	48%
Number of people attending meetings or activities	5,907	54,716	4,486	28,526	92%

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
CIRCULATION REPORT  
JUNE 2016

ORGANIZATION NAME	ADULT	JUVENILE	Y/A	JUNE 2016 DATA	JUNE 2015 DATA	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2016 CIRC	YTD 2015 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	1,237	723	81	2,041	1,858	183	10%	10,869	8,282	2,587	31%
ADAMSVILLE/COLLIER HEIGHTS	989	838	74	1,901	1,875	26	1%	11,315	8,871	2,444	28%
ALPHARETTA	11,072	23,176	1,278	35,526	5,843	29,683	508%	167,931	73,152	94,779	130%
BANKHEAD/BOWEN HOMES	0	0	0	0	0	0	0%	0	10,101	(10,101)	-100%
BUCKHEAD	7,361	7,414	534	15,309	13,303	2,006	15%	71,876	68,767	3,109	5%
CARVER HOMES	0	0	0	0	2,105	(2,105)	-100%	6,215	9,397	(3,182)	-34%
CLEVELAND AVENUE	1,342	859	125	2,326	2,435	(109)	-4%	11,955	12,357	(402)	-3%
COLLEGE PARK	1,492	1,625	195	3,312	2,816	496	18%	25,763	13,950	11,813	85%
DOGWOOD	1,447	1,030	192	2,669	2,566	103	4%	15,443	15,768	(325)	-2%
EAST ATLANTA	2,417	4,173	314	6,904	5,789	1,115	19%	33,630	31,005	2,625	8%
EAST POINT	3,200	1,542	203	4,944	5,922	(978)	-17%	29,118	29,217	(99)	0%
EAST ROSWELL	8,038	10,423	546	19,007	20,081	(1,074)	100%	93,912	78,735	15,177	100%
FAIRBURN	1,930	2,067	171	4,169	4,574	(405)	-9%	20,695	20,875	(180)	-1%
GEORGIA HILL	3	0	0	3	1,580	(1,577)	-100%	5,752	7,260	(1,508)	-21%
HAPEVILLE	751	905	74	1,730	1,830	(100)	-5%	8,901	9,476	(575)	-6%
KIRKWOOD	1,095	1,774	115	2,984	3,260	(276)	-8%	17,250	16,810	440	3%
MARTIN LUTHER KING, JR	794	492	47	1,334	1,269	65	5%	7,496	7,545	(49)	-1%
MECHANICSVILLE	750	679	168	1,597	2,172	(575)	-26%	10,080	10,235	(155)	-2%
METROPOLITAN	4,524	4,114	380	9,018	0	9,018	100%	49,062	0	49,062	100%
MILTON	6,562	14,147	1,096	21,805	0	21,805	100%	98,827	0	98,827	100%
NORTHEAST/SPRUILL OAKS	6,068	14,252	1,018	21,338	20,879	459	2%	102,279	111,602	(9,323)	-8%
NORTHSIDE	6,840	10,052	699	17,591	14,853	2,738	18%	80,509	66,561	13,948	21%
NORTHWEST	2,832	3,491	213	6,535	0	6,535	0%	36,073	0	0	100%
OCEE	9,124	20,812	1,863	31,799	39,444	(7,645)	-19%	169,133	191,819	(22,686)	-12%
PALMETTO	1,647	2,707	160	4,514	4,660	(146)	100%	20,552	23,655	(3,103)	100%
PEACHTREE	3,120	3,260	144	6,524	6,223	301	5%	33,994	33,401	593	2%
PERRY HOMES	0	0	0	0	0	0	0%	0	4,426	(4,426)	-100%
PONCE DE LEON	7,451	6,014	625	14,089	13,905	184	1%	74,081	75,834	(1,753)	-2%
ROSWELL	11,219	12,128	1,092	24,439	36,175	(11,736)	-32%	132,272	163,807	(31,535)	-19%
SANDY SPRINGS	10,262	10,529	991	21,781	22,518	(737)	-3%	96,830	109,760	(12,930)	-12%
SOUTHEAST	239	205	7	444	0	0	100%	0	0	0	100%
SOUTH FULTON	210	80	10	300	415	(115)	-28%	18,982	2,028	16,954	836%
SOUTHWEST	3,109	2,458	287	5,854	7,574	(1,720)	-23%	27,209	37,836	(10,627)	-28%
STEWART-LAKEWOOD	0	0	0	0	2,027	(2,027)	-100%	0	13,176	(13,176)	-100%
THOMASVILLE HEIGHTS	5	3	0	8	1,341	(1,333)	-99%	4,088	3,807	281	7%
WASHINGTON PARK	1,128	1,486	95	2,709	2,722	(13)	0%	12,113	12,666	(553)	-4%
WEST END	1,363	772	147	2,282	2,570	(288)	-11%	10,916	11,770	(854)	-7%
WOLFCREEK	3,055	5,871	462	9,387	9,593	(206)	100%	45,809	43,900	1,909	4%
<b>BRANCHES TOTAL</b>	<b>122,676</b>	<b>170,100</b>	<b>13,405</b>	<b>306,174</b>	<b>264,177</b>	<b>41,553</b>	<b>16%</b>	<b>1,560,930</b>	<b>1,337,851</b>	<b>223,079</b>	<b>17%</b>
CENTRAL	4,391	1,209	284	5,884	7,786	(1,902)	-24%	38,011	43,710	(5,699)	-13%
BOOKMOBILE/Outreach Services	101	0	1	102	2	100	5000%	839	82	757	923%
AUBURN AVENUE RESEARCH											
Non-circulating library - please refer to other usage reports.											
<b>SYSTEM TOTAL</b>	<b>127,168</b>	<b>171,309</b>	<b>13,690</b>	<b>312,160</b>	<b>271,965</b>	<b>39,751</b>	<b>15%</b>	<b>1,599,780</b>	<b>1,381,643</b>	<b>218,137</b>	<b>16%</b>

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
SYSTEM STATS AT A GLANCE  
JUNE 2016

	JUN	TOTAL	INTRA-LIBRARY	COMPUTER	LIBRARY	NUMBER OF	PROGRAM	NUMBER OF	MEETING	VOTER
AGENCY NAME	CIRCULATION	REGISTRATIONS	LOANS	USAGE	VISITS	PROGRAMS	ATTENDANCE	MEETINGS	ATTENDANCE	REGISTRATIONS
ADAMS PARK	2,041	264	199	3,194	7,509	25	721	12	203	10
ADAMSVILLE/COLLIER HEIGHTS	1,901	292	392	432	4,170	30	764	3	34	3
ALPHARETTA	35,526	1,248	3,701	3,441	84,276	63	2,049	20	317	4
BUCKHEAD	15,309	674	1,609	2,707	16,895	35	1,078	45	342	9
CARVER HOMES	0	1	0	-	0	0	0	0	0	0
CLEVELAND AVE	2,326	236	564	1,970	5,167	25	505	11	112	0
COLLEGE PARK	3,312	407	328	2,886	3,821	24	1,050	2	4	0
DOGWOOD	2,669	185	302	1,569	6,021	11	509	1	16	12
EAST ATLANTA	6,904	394	799	2,183	7,708	35	992	4	77	11
EAST POINT	4,944	416	640	5,363	1,921	16	305	38	481	4
EAST ROSWELL	19,007	594	2,451	1,682	6,061	58	1,179	11	154	10
FAIRBURN	4,169	388	404	1,095	4,120	16	674	5	34	10
GEORGIA HILL	3	0	0	-	0	0	0	0	0	0
HAPEVILLE	1,730	92	452	1,964	2,971	9	454	10	31	1
KIRKWOOD	2,984	207	459	1,389	2,909	26	589	2	28	11
MARTIN LUTHER KING, JR	1,334	69	368	1,486	3,471	23	676	0		12
MECHANICSVILLE	1,597	136	366	1,567	4,701	19	401	5	75	4
METROPOLITAN	9,018	596	6,503	5,191	14,264	33	1,845	52	518	0
MILTON	21,805	666	3,146	1,130	6,009	35	583	2	23	15
NORTHEAST/SPRUILL OAKS	21,338	565	2,447	1,238	23,428	47	1,169	22	204	4
NORTHSIDE	17,591	527	1,002	367	3,812	11	444	5	63	0
NORTHWEST	6,535	509	3,212	2,462	8,971	33	1,439	22	467	13
OCEE	31,799	756	1,274	205	19,370	46	1,179	6	135	22
PALMETTO	4,514	180	1,930	2,472	11,699	21	1,076	14	46	0
PEACHTREE	6,524	306	1,730	1,705	1,590	27	540	15	97	4
PONCE DE LEON	14,089	548	1,156	2,915	21,389	27	377	7	86	9
ROSWELL	24,439	969	2,597	2,983	20,400	48	837	6	54	13
SANDY SPRINGS	21,781	1,051	2,432	2,558	25,560	68	2,158	4	66	7
SOUTHEAST	451	86	3	-	0	0	0	0	0	0
SOUTH FULTON	300	131	0	0	0	0	0	0	0	0
SOUTHWEST	5,854	648	906	2,388	15,000	32	1,064	36	602	0
THOMASVILLE HEIGHTS	8	0	0	0	0	0	0	0	0	0
WASHINGTON PARK	2,709	198	462	2,491	9,821	17	404	2	30	20
WEST END	2,282	174	288	2,409	4,029	16	452	0	0	5
WOLF CREEK	9,387	534	1,840	3,728	3,000	34	584	27	614	0
<b>BRANCHES TOTAL</b>	<b>306,180</b>	<b>14,047</b>	<b>43,962</b>	<b>67,170</b>	<b>350,063</b>	<b>910</b>	<b>26,097</b>	<b>389</b>	<b>4,913</b>	<b>213</b>
CENTRAL	5,884	943	4,961	14,386	15,156	97	2,013	35	994	27
BOOKMOBILE/OUTREACH SERVICES	102	5	3	0	0	13	354	0	0	0
AUBURN AVENUE RESEARCH	0	0	1	0	0	0	0	0	0	0
<b>SYSTEM TOTAL</b>	<b>312,166</b>	<b>14,995</b>	<b>48,927</b>	<b>81,556</b>	<b>365,219</b>	<b>1,020</b>	<b>28,464</b>	<b>424</b>	<b>5,907</b>	<b>240</b>

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
SYSTEM STATS AT A GLANCE  
2016 2ND QUARTER

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	INTRA-LIBRARY LOANS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	5,506	642	514	7,221	18,720	49	2,062	49	670	31
ADAMSVILLE/COLLIER HEIGHTS	5,107	671	1,132	2,960	11,902	49	1,527	12	1,115	10
ALPHARETTA	89,556	2811	10,225	7,907	148,982	172	5,343	57	1,831	18
BUCKHEAD	37,889	1,535	4,347	6,424	40,433	61	1,546	139	1,805	33
CARVER HOMES	1,468	45	26	462	2,123	10	739	0	0	0
CLEVELAND AVE	5,845	606	1,429	4,637	11,863	37	935	33	606	3
COLLEGE PARK	12,519	1,049	898	8,072	11,239	60	1,758	8	126	0
DOGWOOD	7,205	435	850	3,146	16,021	37	1,223	8	98	45
EAST ATLANTA	17,993	865	2,054	5,136	19,178	78	5,557	11	175	26
EAST POINT	13,964	1,198	1,624	12,478	5,458	35	861	99	2,007	12
EAST ROSWELL	48,656	1,431	6,066	4,292	15,544	148	3,199	30	314	27
FAIRBURN	10,277	1,019	1,178	10,002	12,531	49	2,126	13	97	46
GEORGIA HILL	2,417	100	349	924	2,765	4	29	0	0	1
HAPEVILLE	4,534	321	1,241	4,133	9,597	26	947	13	56	3
KIRKWOOD	8,422	509	1,284	3,012	7,854	63	1,553	20	310	23
MARTIN LUTHER KING, JR	3,849	243	979	3,389	11,334	45	1,312	0	0	32
MECHANICSVILLE	4,705	299	943	3,684	11,666	27	513	25	412	8
METROPOLITAN	23,619	1,480	17,523	14,367	37,678	66	2,526	187	2,665	0
MILTON	52,157	1,525	8,361	2,747	19,268	113	1,549	5	117	54
NORTHEAST/SPRUILL OAKS	53,405	1,204	6,398	2,756	60,973	111	2,298	63	535	6
NORTHSIDE	42,744	1,010	2,810	1,072	6,062	24	1,207	22	229	0
NORTHWEST	18,378	1,146	8,249	6,131	27,327	64	2,275	50	1,210	42
OCEE	85,489	1,800	4,141	2,752	57,041	151	2,617	10	192	54
PALMETTO	10,425	427	4,619	6,059	20,199	32	1,561	66	150	4
PEACHTREE	17,536	795	3,551	3,612	4,190	76	1,520	33	254	17
PONCE DE LEON	38,357	1,238	4,195	8,548	63,782	48	2,217	36	348	25
ROSWELL	66,734	2,153	6,802	7,033	61,030	119	1,629	18	272	39
SANDY SPRINGS	56,293	2,480	6,286	7,243	73,172	136	6,057	36	1,356	40
SOUTHEAST	746	86	4	-	0	0	0	0	0	0
SOUTH FULTON	643	326	1	0	0	0	0	0	0	0
SOUTHWEST	16,132	1,596	2,443	12,096	44,000	62	1,869	150	2,052	0
THOMASVILLE HEIGHTS	976	79	191	799	3,278	13	219	0	0	0
WASHINGTON PARK	6,093	506	1,262	5,174	27,990	33	641	16	257	41
WEST END	5,875	476	805	7,049	10,558	35	736	3	90	20
WOLFCREEK	22,731	1,220	5,429	7,202	12,837	72	1,113	70	1,202	0
<b>BRANCHES TOTAL</b>	<b>798,245</b>	<b>33,326</b>	<b>118,209</b>	<b>182,519</b>	<b>886,595</b>	<b>2,105</b>	<b>61,264</b>	<b>1,282</b>	<b>20,551</b>	<b>660</b>
CENTRAL	17,855	2,694	14,986	36,436	44,448	251	4,978	104	3,122	85
BOOKMOBILE/OUTREACH SERVICES	439	11	3	-	0	37	1,539	0	0	0
AUBURN AVENUE RESEARCH	0	1	1	0	467	8	368	0	0	0
<b>SYSTEM TOTAL</b>	<b>816,539</b>	<b>36,032</b>	<b>133,199</b>	<b>218,955</b>	<b>931,510</b>	<b>2,401</b>	<b>68,149</b>	<b>1,386</b>	<b>23,673</b>	<b>745</b>

## ATLANTA-FULTON PUBLIC LIBRARY SYSTEM

## CUSTOMER SERVICE COMMENTS

June 2016  
2ND QUARTER

	June	May	April	Year to Date
• <b>Total Customer Comments Received:</b>	114	69	100	480
• <b>Types of Comments:</b>				
▪ Compliment	30	10	51	156
▪ Suggestion	4	1	7	43
▪ Complaint	4	4	13	94
▪ Inquiry	76	51	29	184
• <b>Format of Comments:</b>				
▪ Emails	83			
▪ Postcards	27			
▪ Direct Contact	4			