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BOARD OF TRUSTEES

MEETING INFORMATION PACKET

AUGUST 23, 2017



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ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES REGULAR MEETING
AUGUST 23, 2017



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Revised
Atlanta-Fulton Public Library System
Board of Trustees Meeting
Central Library, 6th Floor
August 23, 2017 – 4:00 p.m.

AGENDA

- I. Adoption of Agenda Doc. #17-43 Tab #1
- II. Public Comments
- III. Approval of Verbatim Minutes from Regular Meeting of July 26, 2017* Doc. #17-42 Tab #2
- IV. Chairman's Report
- V. Director's Reports Doc. #17-46 Tab #3
 - a. Library Bond Program – Update
 - b. Budget – Discussion
 - A. Monthly Financial Report Doc. #17-44
 - B. Monthly Usage Summary Doc. #17-45
- VI. Old Business Doc. #17-29
 - A. BOT Constitution*
- VII. New Business
- VIII. Adjournment
 - A. MOU for Friends of the Library – Update

*Action is anticipated on this item.

Doc. #17-42



ATLANTA-FULTON PUBLIC LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

JULY 26, 2017 – 4:00 P.M.

CENTRAL LIBRARY – 6th FLOOR BOARD ROOM

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Board of Trustees Meeting, 26 July 2017



Members Present

Bailey, Phyllis D., Vice Chairman
Borders, Patricia
Burke, Jamilica (via teleconference)
Joyner, D. Chip
Kaplan, Paul, Chairman
Piontek, Joe
Taylor, Josh

Absent:

(All Board of Trustees Members Present)

Also In Attendance

Claxton, Zenobia – Assistant to Director’s Office
Holloman, Gayle H. – Division Manager
Morley, Dr. Gabriel – Executive Director
Rafferty, Paula – County Attorney

Visitors Present

Kessler, Kyle – Friends of Central Library
Long, Todd – Chief Operating Officer, County Manager’s Office
O’Connor, Michael – Policy Analyst to Commissioner Liz Hausmann
Thomas, Harriet – Chief of Staff to Commissioner Lee Morris

Chairman Paul Kaplan called the meeting to order at 4:00 p.m. at the Atlanta-Fulton Public Library System.

Transcript Legend

--	Break in speech continuity
(sic)	Exactly as said
(phonetic)	Exact spelling unknown
**	Inaudible
	Quoted material is typed as spoken.
. . .	Trailing in thought. Incomplete sentence

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(MEETING BEGAN AT 4:00 P.M.)

CALL TO ORDER

CHAIRMAN PAUL KAPLAN: I'm going to call the Fulton County Board of Trustees Meeting on July 26 to order. First on the agenda -- by the way, Jamilica should be on the phone. I don't know -- she hasn't called in yet, has she?

DR. GABRIEL MORLEY: If she calls, we'll hear it ring.

CHAIRMAN PAUL KAPLAN: We'll hear it ring.

DR. GABRIEL MORLEY: If we're calling her, we've got to --

CHAIRMAN PAUL KAPLAN: Okay. Fine.

DR. GABRIEL MORLEY: -- call.

17-36 ADOPTION OF THE AGENDA

CHAIRMAN PAUL KAPLAN: The Adoption of the Agenda. Any additions? corrections to the agenda?

DR. GABRIEL MORLEY: Yes, Foundation Report, because Gayle can make it.

CHAIRMAN PAUL KAPLAN: Under -- under?

DR. GABRIEL MORLEY: New Business.

CHAIRMAN PAUL KAPLAN: New Business. Anything else anybody want to add? If not, do I hear a motion to accept the agenda with the amended -- with the change?

MOTION

MRS. PHYLLIS D. BAILEY: Mr. Chairman, I move that the agenda be accepted with the correction.

CHAIRMAN PAUL KAPLAN: Okay. It's been moved. Is there a second?

MR. JOE PIONTEK: Second.

CHAIRMAN PAUL KAPLAN: All those in favor say aye.

(Whereupon, all said aye.)

CHAIRMAN PAUL KAPLAN: Public Comments. Got a card.

Hello, how are you doing?

MR. KYLE KESSLER: How are you?

CHAIRMAN PAUL KAPLAN: This is Kyle Kessler. Why don't you go ahead? We'll put you on right now.

DR. GABRIEL MORLEY: Public Comment.

CHAIRMAN PAUL KAPLAN: You're in. You're on already.

PUBLIC COMMENT

MR. KYLE KESSLER: My name is Kyle Kessler, a downtown resident. Central is my local library. I've heard that the Board of Commissioners approved the RFP for -- entered a contract for the Bridging Documents. I know that's about to get started. Just want to make sure that the public is being informed and engaged in the process. I know that team will do their work, and I know that the Library System has been reaching out proactively on the

renovations, so just looking forward to that. And just wanted to be here today to gather what information I can and get that to my neighbors and other downtown stakeholders.

CHAIRMAN PAUL KAPLAN: Okay. As of right now, nothing's really been done. It's just the beginning.

DR. GABRIEL MORLEY: Yes.

MR. KYLE KESLER: Even just announcing we're going to start community engagement at this point?

CHAIRMAN PAUL KAPLAN: Okay. All right. Right now, I'm pretty sure we don't have anything at this point. So we'll definitely keep you informed. Okay.

17-35 APPROVAL OF THE VERBATIM MINUTES OF THE REGULAR MEETING OF JUNE 28, 2017

CHAIRMAN PAUL KAPLAN: Okay. Next is the Approval of the Verbatim Minutes of the Regular Meeting of June 28, 2017. Has everybody got his copy of it and read it? Is there a motion to --

MRS. PHYLLIS D. BAILEY: Mr. Chairman, after the motion, I have a correction to it.

CHAIRMAN PAUL KAPLAN: Okay. You want to make a -- well, let me hear first a motion to --

MRS. PHYLLIS D. BAILEY: Okay.

CHAIRMAN PAUL KAPLAN: -- accept the minutes and then we'll -- give you any discussion. Is there a motion to accept the Verbatim Minutes?

MOTION

MR. JOE PIONTEK: I move to accept the Verbatim Minutes.

CHAIRMAN PAUL KAPLAN: Is there a second?

MRS. PHYLLIS D. BAILEY: Second.

CHAIRMAN PAUL KAPLAN: Okay. Any discussion? changes?

MRS. PHYLLIS D. BAILEY: Yes. On page 17 of your minutes, it's noted when I was describing a Quonset hut -- and I have a feeling that it has to do with a generational difference here that some may not be old enough to remember what a Quonset hut was. A Quonset hut is a lightweight structure of corrugated galvanized steel. And it was used for storage and that sort of thing, but certainly never was intended to be any kind of permanent building. That is the building that I'm talking about that has been given to Hapeville for its library. And instead of Kwanzaa, which is the African-American holiday, it is a Quonset hut, spelled Q-U-O-N-S-E-T (spelling).

MR. JOSH TAYLOR: Good catch.

CHAIRMAN PAUL KAPLAN: Actually, none of us are old enough to... Maybe Josh is. I'm not.

MRS. PHYLLIS D. BAILEY: I know what it is. I've been in them

before.

CHAIRMAN PAUL KAPLAN: Okay. Is there any other corrections or additions? If not, is there a motion to accept it as corrected?

MR. JOE PIONTEK: I move to accept the Verbatim Minutes as corrected.

CHAIRMAN PAUL KAPLAN: Second?

MRS. PHYLLIS D. BAILEY: Second.

CHAIRMAN PAUL KAPLAN: All those in favor say aye.

(Whereupon, all said aye.)

CHAIRMAN PAUL KAPLAN: Opposed. None.

CHAIRMAN'S REPORT

CHAIRMAN PAUL KAPLAN: Chairman's Report. Okay. And I might go a little bit into Library Bond Program too at the same time. So here's where we are. I've got so many notes in front of me. I'm trying to keep track of everything in front of me. Okay. You know, in the past -- I've been on this Board for about two years. And in the first year I was here, myself -- in fact Josh was with me. He was on the Board about the same time I got here. We met several times with Dr. Morley, and we've talked about it, tried to help out a little bit. You know, things that needed to be done -- we thought that needed to be done, and we had some emails between us.

And, unfortunately, I did not send a copy of the email to the rest of the Board. And we have never did -- our intentions is always good for the Library System. We weren't trying to hide from the rest of the Board. We always try to do what we need to do and to help out Dr. Morley. But from this point on, all correspondence that deals with this library, everybody on this Board gets a copy of it, any emails that go through.

I don't want to be in a trick bag saying that I haven't given an email to the rest of the Board. And I just want to bring that out so it's on the record.

But Josh's intention and our intention is always trying to help out the best we can and do what we can to keep this thing going. And we're really wide open and talk about the transparency; that's what we're trying to have. Just want everybody to know about that.

There was also a question concerning the study rooms. I think Josh brought it up. And I said at that time wait for the Board Meeting. We're trying to compare with the new libraries versus the renovation libraries. At this point, we're not going to do that because I don't need to have the Managers of libraries start looking at the Verbatim Minutes and check, well, we got six study rooms and I only have four study rooms and we have the same kind of volume going through, the same square footage.

Because right now, I will tell you right now, money is very tight in construction. Construction is not inexpensive. We're trying to do the best we can with construction. So right now, I don't need any comparison. It's enough to try to get to it at this point and doing any comparison study. And that's the reason I brought that up.

A little update on the bond. You, Gayle or Dr. Morley, you can correct me. The first group of public meetings have been completed. That's Group I.

MRS. GAYLE H. HOLLOMAN: Yes.

CHAIRMAN PAUL KAPLAN: The drawings are now being designed. They're not completed. Once those drawings are completed, then they'll be looked at by a committee, then they'll go to the second public hearing. The second public hearing is when everyone who takes a look at it and all the suggestions that they needed in that library and what they want in a library, they'll be able to see it and they can make further discussion from that point on.

But I'll tell you, some of the things we're not going to be able to do. I'm being upfront because I know how many -- money's going to be very tight. Construction is expensive, more expensive than you ever realized. So at this point, that's where we are. So in Group I, there's no public meetings set yet and they're still in the drawing stages. They might be in for another few months.

Group II, the -- we're waiting for a Kick-Off Meeting with the General Contractor. It's not set up at this time. If there's any changes, I don't know. But right now, we have -- there's nothing up on that thing. We have -- the General Contractor has been picked, but there's been nothing yet as far as the Kick-Off Meeting is concerned.

And that goes the same as Group IV. Group IV, by the way, is East Point Library and Fairburn. And they're very small. That should go pretty quick. That's one contractor dealing with just two libraries. And, hopefully, they'll get back to us when we get that public meeting set up.

Group III. Group III, the RFP has gone out probably today or it came out yesterday. Right now, it's on the street for pricing. It will be back to the Library System on August 14. That's the deadline to bring it in. And then we hope to have it turned around -- now, they have to pick the General Contractor. It might be six, seven, eight Generals. They're going through it. Hopefully, we can turn that thing around and bring it to the BOC for approval on October 3. So it's a couple of months' leeway. So, it's just a --

MRS. PHYLLIS D. BAILEY: Who's in Group III?

CHAIRMAN PAUL KAPLAN: Group III is Adams Park, Adamsville Collier, Cleveland, College Park, Ponce de Leon, and East Atlanta. Just so you know that is Group III. Group -- Hapeville Library, nothing at this point. We haven't set anything up at this point. Central Library, the Bridging Documents are out. I don't think we -- I don't see what's going on at that point. We don't have nothing scheduled. It just happened. So I have nothing else on that. Just to give you an update on what's going on with the bond thing. If I missed something, Dr. Morley, you can certainly tell me when you get to Library Bond Update. But that's where we are right now.

It's going to be some tough times, guys. It's going to be a lot of libraries closed. We are trying to get this so it's an easy transition. But I talked to Gayle yesterday. I'm going to tell you something, it's going to be some hard times next year. We're going to have some libraries close where we didn't want two of them. We want, if one library is closed, we want to keep one open so people can go to something close. But that's not going to happen. And that's why we wanted those pop-up libraries. We talked about trying to get the money and try to set -- it would have been ideal. It really would have been an ideal thing, but we don't have it. So that's up to Gayle and Dr. Morley how they're going to set that up. But we're seeing that the bigger libraries are taking eight to nine months to get completed. I'm assuming Central Library is going to be close to two years. So we'll be out of this building during that time. So that's where we are with that. That's all I have on Chairman's Report. I have some stuff on the budget, but we're not up to that point yet.

17-40 DIRECTOR'S REPORTS

LIBRARY BOND PROGRAM - UPDATE

CHAIRMAN PAUL KAPLAN: So the next one would be the Director's Report and Library Bond Update. If you want to add anything to that, be my guest.

DR. GABRIEL MORLEY: Yes. I'll just say in regards to this building, remember we agreed that we would move out of this building wholly because there would be a faster turnaround with us out of the way. Subsequently, we've learned that it would cost us over five hundred thousand dollars a year to lease another space for the amount of people that we have. So Gayle asked the County to go back to the drawing board and consider some other alternatives. And we meet on Monday to explore those other alternatives, whether they're other County-

owned buildings or whether we offer some individuals telecommuting, which would require square footage for us to lease. But either way, we -- that process has to happen as soon as possible so we can get that on a BOC Agenda, get that approved so we'll be ready to vacate this building to some extent.

Our last resort is to stay in this building and phase the renovation, to close to the public but leave the Collection Development, the couriers, all of these people in this building. Allow the contractors to come in. Renovate one floor. Move all of us to that floor then allow the contractors to renovate another floor and on down the line. That's not our preferred scenario. We see a lot of challenges to that, primarily staff issues, health issues.

CHAIRMAN PAUL KAPLAN: Environmental is going to be a problem.

DR. GABRIEL MORLEY: Cross-pollination. You know, if you have a lot of construction workers in and out of the building dealing with all of their equipment and you also have a lot of staff in and out of the building still trying to navigate and move around, it's just not the best scenario for us library-wise. But it may be the best scenario for us financially. Because remember, the money that we're paying to lease somewhere else to stay for that two years is being carved out of money to renovate this building.

So in our opinion, Gayle and I feel like taking a million dollars out of the Central renovation just to lease space somewhere is not a good use of that million dollars. We'd rather pour that money back into this building and suffer a little bit more as employees.

MRS. GAYLE H. HOLLOMAN: But also if we get the County-owned facilities, we don't have to pay a lease.

DR. GABRIEL MORLEY: Correct. If we could find one or multiple County facilities, then we could distribute the staff to those different facilities for no cost and still be out of this building. But we won't know those alternatives until Monday when we meet with the County again. So we should have an update next month. Because if we are going to entertain some kind of lease, we've got to negotiate that lease. We got to get it on the BOC Agenda for approval, and all of those things are going to take time. And remember, we talked about Heery-Russell's estimate is to close this library toward the end of March to the public.

If we can move that forward a little bit, it's to our advantage because then we have an easier move out of this building. And if you've not walked around all the other floors in this

building, start walking around and then start counting elevators and you've see it's going to take months to move all the stuff out of this building. So we're playing it by ear. We're a little anxious, I think. And if we don't have a decision by next month, I think we'll be very anxious.

But in regards to that, too, because we want to be transparent, we are also developing a plan for the staff. And so we'll have something written; something that's formalized that's approved by Human Resources and the library attorney that -- the details how we're going to distribute the staff during the renovations. So that way we'll have a fair and open system that everybody can see and understand and we'll go from there.

CHAIRMAN PAUL KAPLAN: We looked, you know --

MR. JOSH TAYLOR: Will that be next month?

DR. GABRIEL MORLEY: Hopefully. We would like to -- we would like to release it in stages. Because part of what's going to happen is as we renovate some of these branches and get them fixed, then their staff will go back, which will create a hole somewhere else. So what we want to do is release the first phase to that first group of seven and get them somewhere and then see what's left as the next places come onboard. Because we don't want to be overwhelmed and not be able to satisfy anybody and have to deal with double dose issues, so we'll probably phase it in. And we were hoping to begin that in September. So I expect in the next four to six weeks. And we pretty much ironed out all the details. We're just trying to get the particulars so we don't get caught on the back end. And we want to make sure that we plan for any exceptions that may come up and make sure they're justifiable -- defensible.

MR. D. CHIP JOYNER: Are there advantages to encouraging the employees to take their vacation days during this period of time, advantages particularly to the budget?

DR. GABRIEL MORLEY: No. I mean, we would still pay them for their vacation, you know. So we would still be paying. It depends on how overloaded we get. Like Paul said, if we end up with seven libraries closed at the same time and sixty people to farm out to the other fourteen branches, we might be overloaded in a few places. But no one's going to have enough vacation time to last for the entire length of these renovations, especially if Central's closed for two years. You know, that's not going to work, so.

I'm sure some people will take vacation and go on. But we're trying to design a process that gives them some involvement at the beginning about where they go. And so theoretically that should help ease some of the transition. We'll see.

CHAIRMAN PAUL KAPLAN: Some of the buildings that we are looking to lease out for a couple of years that we'd be gone, and I looked at some of the figures. Some were -- and correct me -- I think it was twenty-three ninety-five a square foot to about thirty-two ninety-five a square foot. And we're looking for -- what did we have? -- we have twenty --

DR. GABRIEL MORLEY: We needed twenty-five thousand square feet --

CHAIRMAN PAUL KAPLAN: -- twenty-five thousand square feet.

DR. GABRIEL MORLEY: -- actually.

CHAIRMAN PAUL KAPLAN: Unfortunate, there's no loading docks. So that was another thing. Even if we move over there, we have to find a place with loading docks for the books. And then you got to house people over there. It was just -- get compounding. So that's something that hopefully we can get corrected within a month, you know, looking for what they're going to do. We'll see. And these elevators here, if I recall last year, I think they're going to be completely -- the cabs are going to be completely redone; am I correct? So the elevators will be down in here too. That's going to be -- they'll have one elevator working for material that's back and forth. So there's a lot going on in here. But go ahead, Gabe.

DR. GABRIEL MORLEY: Well, the other thing, Gayle mentioned we have planned to hire another eleven or twelve people to fill these vacancies that we currently have. If you see in your report, we've just hired five Librarian Senior classifications for some vacancies we had. So we -- our intent is to fill those vacancies before the end of the year so those positions roll over naturally as part of the 2018 budget.

MRS. PHYLLIS D. BAILEY: What page is that?

DR. GABRIEL MORLEY: Page 1 of 3 on the Director's Report. I also brought my survey if there were any questions about the survey. It's not on the agenda. I sent you that email. So everybody saw the highlights. And I thought it was a good report.

Todd walked in late, but Todd and Dick challenged us to get over ninety percent. So we have a good goal to up our Customer Satisfaction. But if you include the partially satisfied nine percent, that does push us to ninety-six percent of some Customer Satisfaction. So that's a technicality, but... It's a good report, too, especially if you consider what we're doing, how we're doing it. It's a good indication. We had a good sample size of sixteen thousand people. So it's a good solid result that we can tout and say, you know, conceivably, County-wide we have a good customer service rating. Could it be

better? Yes. Everybody knows that we're working on it.

17-37 MONTHLY FINANCIAL REPORT

DR. GABRIEL MORLEY: So if there are no questions about the survey, I'll talk about the -- the Financial Report is -- it should be cleared up now. There was an issue from last month. We went through line by line to try and align. Remember, we have two separate operational budgets; one's Operational and one's Administration. So what we wanted to do is make sure those align with this top sheet that you see. And so if you check and see where we are, we're probably a little bit past the halfway point in this year. You'll see our spending is right in line with where it needs to be. Some of these items we will pick up a little bit of steam after Summer Reading, which ended this week.

17-39 CUSTOMER SERVICE REPORT

DR. GABRIEL MORLEY: I think there's also a Customer Service report. We moved that to quarterly. Zenobia and I went over it multiple times. And I think what's interesting is if you notice, we got seven hundred and thirty-six emailed comments during this quarter, which was almost three times more than we got the same time the first six months of 2016. So we're getting a lot more comments. And then if you go up in that same column you'll see the majority of those were inquiries. So a lot more questions, fewer compliments, fewer complaints, but a lot more questions.

LIBRARY CLOSURE REPORT

DR. GABRIEL MORLEY: And our Maintenance Report that we moved to quarterly too, that's pretty self-explanatory. If you already looked at it, you know we have some HVAC issues from time to time at East Point. The toilet fell off the wall at MLK -- M.L. King, and Southeast Atlanta had a power outage. Nothing extraordinary. No burst pipes, no collapsed buildings. And I see we have this -- we have Budget Discussion under Director's Report. It's your pleasure if you want to do it now or?

BUDGET

CHAIRMAN PAUL KAPLAN: Yes. Let me just add something real quick to it. I want to thank, Josh, for some of the information. He put the budget together. He did a lot of -- a lot of forethought went into it, some of the things that is done. And the question I have for you -- and that's for Dr. Morley -- when we did budgets -- and I'm talking about back in Illinois -- we did a very, very detailed analysis of it. So my question is -- and it may be to Gayle too -- so when you receive -- I mentioned -- I talked to Gayle briefly about it, so I want

the Board to know. So you receive some kind of budget or something from each Manager of each branch, correct? You get their input or do you tell them what their budget is? How does that work? How does the process work?

MRS. GAYLE H. HOLLOMAN: Well, we tell them Supply Budgets and things like that. That's really what they control more than anything. And then they get their Book Budget. But we have Centralized Selection now. So that goes to those persons who participate on the Centralized Selection Committee as far as the budget with that.

Overall, they will send us notices. They'll go to their Group Managers and let them know if they have some needs of certain things or if they have some interests in money for whatever. So then that's another way that we generate ideas about what we want to ask for. But it isn't very formalized where we send them something and say, here fill this out and, you know, give us all this detail information. It's not quite like that. Because we always realize that we have very limited funds. So they are pretty much limited to asking maybe if there's any possibility of money for programs and also the Supply Budget. The Supply Budget pretty much stays the same though.

CHAIRMAN PAUL KAPLAN: By Supply Budget you mean paper --

MRS. GAYLE H. HOLLOMAN: Paper, pencils, whatever. It's charged against their department just so that our Finance can keep track of who's doing what manually, because it's the same pot of money mostly all the time.

CHAIRMAN PAUL KAPLAN: So those reports go to you or do they go to our Finance and then you break it down to a spreadsheet?

MRS. GAYLE H. HOLLOMAN: They go to Finance and they break it down to, right, a spreadsheet.

CHAIRMAN PAUL KAPLAN: Okay. Then you look at the spreadsheet then you go from that point on. And they pretty much know what they did the year before? Do they all know what they ask for? Is it always about the same, because you get different Managers have different idea?

MRS. GAYLE H. HOLLOMAN: Right. It's pretty much the same. Because really, the main budget that they control is the Supply Budget. I mean, they control their Book Budget just slightly. Because they can send in ideas about profiles from their communities, if things have changed. Like maybe they use all Omega books and now all of a sudden this year everybody wants the latest in solar eclipse books. So that they can send that into Collection Development and then they will look at it and decide, you know, if we have enough money to help you with what you're trying to do.

But there's not a lot of activity like that. We would like for more activity like that to go on, but it really doesn't.

DR. GABRIEL MORLEY: Because there is no Programming Budget.

MRS. GAYLE H. HOLLOMAN: Right.

DR. GABRIEL MORLEY: Remember, we asked for a hundred thousand last year and got zero. So the Programming Budget by default is what we pull out of supplies. So if you need --

CHAIRMAN PAUL KAPLAN: So programming comes out of supplies?

DR. GABRIEL MORLEY: If you need supplies to do a program -- if you want to do a program about How to Make Potholders, you could use supply money to buy the supplies for those potholders. If you want to do an Author Program, then we can't necessarily just pull supply money to do an Author Program. It's not -- not the same.

CHAIRMAN PAUL KAPLAN: Has that always been that way for over the years?

MRS. GAYLE H. HOLLOMAN: Yes.

CHAIRMAN PAUL KAPLAN: They never had any budget for programming by itself?

MRS. GAYLE H. HOLLOMAN: Well, at one point we had -- we used to -- the last year that we had programming dollars, I think it was something like thirty thousand dollars. And we were able to divide it out throughout the whole System. But that must have been, oh, probably 2007 or something like that, 2006. I mean, we just haven't had money for that. And the salaries have just continued to go up, and we just have not been able to go back to having dollars for programming.

CHAIRMAN PAUL KAPLAN: And the Foundation supplies money only for the Summer Reading Program? Is that what the Foundation basically does?

MRS. GAYLE H. HOLLOMAN: Pretty much. And then, of course, those branches that are fortunate to have well-healed Friends Groups are able to, you know, get money to do programs. And then every now and then somebody will donate something to a small library and they're able to do something like that for maybe a -- it may not be an author visit, but it might be a performer that they've been trying to get, like Mama Koku or somebody, for the children. And they'll pay for that when it's not Summer Reading. But they just may want to do a holiday program with her or somebody like her, so they might get the money from somebody who donated five hundred dollars here or there. And then the Foundation will hold that money for them if they don't have a Friends Group. And then they get the money, draw it down from the money that the Foundation is supposed to leave.

CHAIRMAN PAUL KAPLAN: How much does the Friends Group contribute to the Library System; do you have any idea?

MRS. GAYLE H. HOLLOMAN: It's hard to say because they don't always want you to know, but at least a good hundred and fifty thousand probably.

CHAIRMAN PAUL KAPLAN: And that's -- okay. Because not all of them have Friends. There's ten --

MRS. GAYLE H. HOLLOMAN: Not all of them.

CHAIRMAN PAUL KAPLAN: I think there's ten that doesn't have one.

MRS. GAYLE H. HOLLOMAN: But some that have a lot of money, but we already noted those.

CHAIRMAN PAUL KAPLAN: So the Friends Group really actually contribute probably more than even the Foundation does if you --

MRS. GAYLE H. HOLLOMAN: Oh, yes.

CHAIRMAN PAUL KAPLAN: -- put it that way.

MR. JOSH TAYLOR: Yes. Absolutely.

CHAIRMAN PAUL KAPLAN: Okay. All right. I'm just asking. Because it's -- Josh had a lot of great notes and great stuff here, but the way things are going, I don't if we can do a lot of these things. That's unfortunate.

MR. JOSH TAYLOR: I think it's going to be important for Gabe in the economic environment and the budgeting environment to weigh out some priorities for us to make decisions on. I just would encourage you to protect the most important core initiatives and use this two years where we have extra people to be assigned to fill in, you know, the staffing gaps.

CHAIRMAN PAUL KAPLAN: Hold on one second. Jamilica, are you on the phone?

MS. JAMILICA BURKE: Yes, this is Jamilica.

CHAIRMAN PAUL KAPLAN: Okay. Okay. We're talking about budget right now.

MS. JAMILICA BURKE: Okay.

CHAIRMAN PAUL KAPLAN: I think. Okay. Go ahead. I'm sorry to...

DR. GABRIEL MORLEY: Yes. I agree with you. In those original notes we sent, I think we will probably scrap a few of those things that were on the bubble and try to figure out a way to incorporate some of the things we want into our status quo budget just in case so we'll have those scenarios. And if the enhancements work, then that's good for us. And so, you know, next month we'll be able to look at it and see if we want to make anymore adjustments before we turn it over to the County. And like I said earlier, after that, it's out of our hands. It goes over to Fulton County Finance and they'll

hash it out.

MR. JOSH TAYLOR: What about the current staffing and budget by branch? Because that's something that I think it would be useful. I mean, that's the biggest budget. And particularly if we're going to be dealing with potentially cutbacks in service or cutbacks in budget, I think the Board needs to have a good understanding of where the money is.

DR. GABRIEL MORLEY: Yes. We have that data. And so now what we're trying to do is help all of you understand what that data means, you know. Because a hundred and fifty thousand cost at one branch is not necessarily the same as a hundred and fifty thousand in staff cost at another branch. So we're trying to develop a context around what those costs actually are. Because if you look at them, they're going to be out of whack. And you can pretty much figure based on the size of the library what they're going to look like. So it's also important to understand the Usage, the Circulation, all the other things that happen that contribute to that staffing level. So I think we'll be ready for that. And it will help us make informed decisions if we get to a point where we have to do that.

MR. JOSH TAYLOR: Yes. Do you think you'll be able to send something out to us in advance --

DR. GABRIEL MORLEY: Oh, yes.

MR. JOSH TAYLOR: -- that we can look at this next month?

DR. GABRIEL MORLEY: I can probably do it this week. I just need an hour to do something like that.

CHAIRMAN PAUL KAPLAN: The other question I have is: If the County decides to maintain the budget where it is, for next, can we maintain we have or are we going to continue going down? In other words, if we stay at this level right now, are we losing as far as enhancements and things to be done? In other words, is it -- do we require overtime -- to have our employees work overtime to maintain what we have right now?

MRS. GAYLE H. HOLLOMAN: Oh, no.

DR. GABRIEL MORLEY: No.

CHAIRMAN PAUL KAPLAN: No. Okay. I just want to know if you were going into overtime. You're not?

MRS. GAYLE H. HOLLOMAN: No. No. It has to be preapproved, you know, by Dick Anderson. So no.

MR. JOSH TAYLOR: What happens now if a branch is short-staffed? For example, Buckhead has lost a staff member. And so they are short-staffed right now. I don't know what the plans are to refill that. But the piles of books to be filed are growing.

DR. GABRIEL MORLEY: But not necessarily because of a perceived

shortage.

CHAIRMAN PAUL KAPLAN: I loved the way you said that.

DR. GABRIEL MORLEY: There are operational issues at several branches that Gayle and the Group Administrators are addressing.

MR. JOSH TAYLOR: Good. Good.

DR. GABRIEL MORLEY: That could potentially be masked by this perception of we're short staffed.

MR. JOSH TAYLOR: Yes. I understand that. I'm not trying to --

DR. GABRIEL MORLEY: I know exactly what you're talking about. Gayle knows exactly --

MRS. GAYLE H. HOLLOMAN: Oh, I know it very well.

MR. JOSH TAYLOR: And that's why it's important for us to get the best utilization of our volunteers because they can help in some of those shelving activities.

DR. GABRIEL MORLEY: Well, since you brought that up, we have restarted the volunteer process. I think Monday, Heather started contacting people again.

MR. JOSH TAYLOR: Oh, wonderful.

DR. GABRIEL MORLEY: And so we will see how far we get. The Friends MOU was put back on the agenda for August 2. So we will continue to process adult volunteers according to the list we currently have, which has two hundred and thirty-seven names on it, until we're told otherwise. And we're still processing them according to our old system doing all of the same things that we used to do before we stopped. So as long as it takes Heather and them to get through their normal processes, you should see a little bit of movement. And then August 2 we will have another discussion and see where that goes.

CHAIRMAN PAUL KAPLAN: Todd, you want to add something to that?

MR. TODD LONG: Yes. So thank you for allowing me to speak on this Friends issue. Obviously, it's been dragging out for months and months now it seems like. And for those who don't know, what's happening is we have a bunch of Friends Groups all across the network. They're Friends of the Senior Centers and you're obviously a part of that. But we have Friends of Amphitheatre, Wolf Creek; we have Friends of Art Centers. We have lots of Friends of Library. Not every library has a Friends Group like I think, Joe, you pointed out. But there's a lot of money being made and passed around and used. And there's -- our legal office started looking into it and realized we need some kind of agreement with these Friends Groups if we're going to do things in the right way.

In other words, let me give you an example -- I'll pick an organization that's not libraries -- the Friends of the Senior Center. The out of County folks that come in and use the

facility there's an up-charge for that.

MRS. PHYLLIS D. BAILEY: Yes.

MR. TODD LONG: Well, the Friends Groups have been getting that up-charge. But there's been no -- you know, there's basically income, but they're using it back in the Center. I'm not saying they're not. But the point is there's no accountability. There's no, hey, show us your books. How does that money get spent? So it's just a MOU that says, hey, look, if you do make money -- let's even pick on Milton Library. Is it Milton that has the Tour of Homes?

CHAIRMAN PAUL KAPLAN: Yes.

MR. TODD LONG: They raise 'x' number of dollars using the Friends of Milton Library, the brand, like Fulton brand. Are you putting that money back in the library because you're making it off the brand? And it's just -- it's not a -- it's just a requirement that we have these MOU with the Friends Groups. And so on August 2 -- and I will say the MOU is not up for a vote. We're presenting. We're making a presentation to the Board that goes through and lays out kind of what our thought process is, what needs to be in these standard -- not MOUs -- they're really standard agreements is what they are. They're just agreements between the different Friends Groups and what we're expecting out of the Friends Groups.

Like for instance, a Friends Group in the Library System would at a minimum require that the volunteers that work in the library have background checks, right? You were just talking about it a moment ago. You feel the need to have background checks, but there is nothing written. Right now, it says your volunteers coming from the Friends Group get a background check because they've been working with kids. See anybody that works with children in a County facility from a liability standpoint, we've got to make sure that we're protected. So it's just a protection issue. And it's, you know, I don't know if you want to say anything more from a legal side. But I think that's -- I don't know if you've looked at some of the proposal, but the agreement that's already -- they're going to be challenging to some Groups because some Friends Groups are very I'd say weak as far as keeping up with numbers and they don't have -- I don't know if they have good accounting systems, et cetera. Other Friends Groups like Milton probably has a humdinger. You probably can ask for that and within an hour I'd get a whole system of where the money's been going and everything. So it's going to be probably some pushback from some different Friends Groups. We are doing an audit now in the Friends of our Senior Centers, our multi-purpose centers. And just getting the data

and getting all that organized just to see how that looks has actually been somewhat of a challenge to be honest with you. So we're not -- obviously, we want Friends Groups because what do Friends Groups do? They ultimately help the County. Though we want to do it, you know, in a way that's not going to put us in a liability situation. Does that make sense?

MR. JOSH TAYLOR: Todd, if it's going to be just presented on August 2, what's the process after that?

MR. TODD LONG: Well, we want to get a reaction from the Board. We don't know how they're going to react. I suspect that some of them will be very -- will want to do something. But, you know, one size agreement doesn't necessarily fit all either. So we've got to decide, you know, is the Wolf Creek Amphitheater Friends Group is that different than a Wolf Creek Library? I mean, certainly it is. But, you know, we've had some issues in the past. We had big issues at Wolf Creek. As a matter of fact, the Wolf Creek Amphitheatre Friends Group is bad from -- we don't have a -- we've actually voted as a board not to do business with the Wolf Creek Amphitheatre Friends Group, so... I'm not saying it's going to come to that, obviously. But certainly we have to protect ourselves. Yes?

MR. D. CHIP JOYNER: Is this the County being proactive or this is in response to certain challenges that have occurred?

MR. TODD LONG: Probably both. I think -- I think to challenges that occurred and then what happened really -- I'll tell you one thing that really happened, this whole issue of making money that -- like these fees, out of County fees. That's technically rightfully Fulton County's money. We don't -- I'm not sure we -- too upset because it's getting -- spent by the library. But that -- we shouldn't be giving that to a group that we have no accountability over.

So let's just say they made ten thousand a year. That's ten thousand dollars in fees the County takes in theoretically that another group is getting. We have -- if you asked us, the Friends of Sandy Springs Library -- I mean, Sandy Springs Senior Center -- do we know how they spent the money, the answer would be, well, I think they spent it on the multi-purpose, but we don't know. We've never asked for, you know, an Annual Report, you know. Does that make sense? I mean, we have -- you know, you're probably the best person to talk with this because you're a member of the Friends Group of Emma Darnell Center.

MRS. PHYLLIS D. BAILEY: Yes. Yes.

MR. TODD LONG: Technically, the Darnell Center, excuse me. But you know what we're asking for.

MRS. PHYLLIS D. BAILEY: Yes.

MR. TODD LONG: You understand?

MRS. PHYLLIS D. BAILEY: We did get pushback. But it was not from the Darnell Center because we have our documents in place. We did -- the pushback came -- and I don't have documented evidence of this -- it came from one of the Centers that has an enormous amount of money that has been left to them. And there's some pressures.

MR. TODD LONG: There's a lot -- we're not talking, you know, three or four thousand dollars. We're talking sometimes --

MRS. PHYLLIS D. BAILEY: Yes, we are.

MR. TODD LONG: -- a hundred, two hundred thousand dollars.

MRS. PHYLLIS D. BAILEY: Yes, we are.

MR. TODD LONG: You have to -- a good example is the Milton. Go back to your Milton Library. What if the -- whoever your head of that Group is, you know, cut out of town. What provision, what liability insurance do you have, you know?

CHAIRMAN PAUL KAPLAN: And we do. We have liability insurance for everything, including every function we do, we have our own separate policy for over and above. We have Officers of Liability Policy for all the officers. Everything is accounted for. Everything is on a spreadsheet. We have an attorney on our Board who watches everything we do.

MR. TODD LONG: But how much you want to bet that every Friends of Library's Group are not the same?

MRS. PHYLLIS D. BAILEY: We have a pro bono attorney. A member of the Board's son is our pro bono.

MR. TODD LONG: But then you've got the -- and I don't know how you handle this. This is a Board decision for you guys -- how do you handle the whole concept of the haves and the have nots? You know, the Cleveland Avenue Library probably doesn't have a Friends Group, right?

MRS. GAYLE H. HOLLOMAN: No, not that I'm aware of.

MR. TODD LONG: So obviously we're not going to take money from a Milton. That makes no sense. Because these are extra enhanced funds, right, theoretically to improve the library or whatever it may be. So it just -- it sets up a problem. You just got to make sure you have things spent the right way and accounted for.

So August 2, I do recommend that at least one person from the Board of Trustees probably attend that meeting. I know, Paul, you had planned to come originally when we --

CHAIRMAN PAUL KAPLAN: Yes.

MR. TODD LONG: -- put this out. If you want to come again just so you can hear the discussion. You've actually -- I kind of

gave him a little preview of the slides. He was in my office and I showed him my slides on the screen just so he could kind of see what I was -- how the presentation was going to go. Any questions for me?

MRS. PRISCILLA BORDERS: Do the Friends Group operate as non-profits?

MRS. PHYLLIS D. BAILEY: Yes.

MR. TODD LONG: Okay. That's going to be one of the requirements that they are a non-profit, which has a requirement then to have all this complete. But many of the Groups are not non-profits.

MRS. PAULA RAFFERTY: They're not anything.

MR. TODD LONG: Anything.

MRS. PHYLLIS D. BAILEY: Oh, dear.

MRS. PAULA RAFFERTY: They're just you and me.

MR. TODD LONG: Yes.

MRS. PRISCILLA BORDERS: They're LLCs?

MRS. PAULA RAFFERTY: We're a group. We're just going to call ourselves the Friends of -- Friends of Ourselves.

MR. TODD LONG: So I think you understand where we're coming from, right? And we just appreciate y'all's patience. Josh, I understand you sent an email to the whole Board asking for these people getting ready to volunteer. Our County Attorney did clearly tell Gabe at some point back months ago to stop everything, which he did do. And Dick and I have told him to at least, you know, start doing background checks on all these folks as we get this ready. So I think he's in that process now.

Thank you.

CHAIRMAN PAUL KAPLAN: Thanks, Todd. Appreciate it.

Do you have anything else on that?

DR. GABRIEL MORLEY: Yes, a couple of other things. Number one, we have two requests from individuals to change the hours at two specific branches. So we have one request to change the hours, the opening time at Peachtree Library from noon to 10 a.m. We also have a request to change the opening time at the East Point Library on Friday from noon to 10 a.m. So unless I'm incorrect, this Board would need to authorize those, if I was their pleasure, and then get BOC approval or no.

CHAIRMAN PAUL KAPLAN: Why? Why do we --

MRS. GAYLE H. HOLLOMAN: I don't think you have to get the BOC's approval, especially if you're increasing your hours. They love that.

DR. GABRIEL MORLEY: Okay.

MRS. GAYLE H. HOLLOMAN: If you were decreasing hours, I think

they might have a problem.

DR. GABRIEL MORLEY: So it's your pleasure. I -- my recommendation is that we do not do this. This is going to be an additional burden, you know, another two hours every Friday of every month for however long. And all of you know once we start something it's incredibly difficult to take it away.

MR. TODD LONG: So this is just a Friday increase?

DR. GABRIEL MORLEY: Friday is the day they open at noon. Every other day they open at ten. So it's just the Friday. And I don't know why it's noon; do you?

MRS. GAYLE H. HOLLOMAN: It was noon because at the time that's what the Manager recommended when we went back and changed the hours again. And we were in the middle of changing everyone's hours one way or another, and so that was a good time to do it, which is always the better time when you're doing it for everybody as opposed to just --

MR. JOSH TAYLOR: Well, there are other libraries that also open at noon.

DR. GABRIEL MORLEY: Correct?

MR. JOSH TAYLOR: Northside, for example.

DR. GABRIEL MORLEY: That's what I mean, for consistency reasons, I mean, I just don't think we're in a position to add the hours. But it's your pleasure. I mean, you can decide. If it's something you want to do we'll deal with it. And my recommendation is we don't.

MR. JOSH TAYLOR: Could you -- maybe we could provide a analysis or some sort of listing of the exceptions on a Friday hours to the Board and just take it up next month. That would be my recommendation.

CHAIRMAN PAUL KAPLAN: I would -- I would even -- I'll go around the Board. My feeling is not to change hours. Leave it the way it is.

How many requests have you gotten over the years? How many times you get people to call?

MRS. GAYLE H. HOLLOMAN: Very rarely. Very rarely.

CHAIRMAN PAUL KAPLAN: One or two patrons who want to change the hours, I cannot see doing it at all.

MRS. GAYLE H. HOLLOMAN: If we start it, it's going to --

CHAIRMAN PAUL KAPLAN: If you start it, you're never going to stop.

MRS. PHYLLIS D. BAILEY: It'll snowball. You're right.

MRS. GAYLE H. HOLLOMAN: It's better if we at some point maybe as we get through the renovations, as we see how they're going or after we finish them perhaps, we might want to look at that, take some statistics and see what -- that's what we did when we

reduced hours previously when we had to lay off seventy-two part timers. We looked at what was the usage. And we got all that data before we made any of those decisions. We found that Fridays were not as well used, so that was why we closed earlier on Fridays at that time. But then when we put the hours back when the Commissioners gave us the money, we put the hours back. They asked if we'd put them back as they were, so we did. And so I think those are the times that are better to do it when you're looking at across the board changes. But, of course, it's your decision.

DR. GABRIEL MORLEY: Yes. It looks like eleven branches, the eleven biggest, busiest branches open at ten on Friday. Everybody else is noon on Friday.

MRS. GAYLE H. HOLLOMAN: We found that Fridays were not as well used, and so that's why we stuck with that.

MRS. PHYLLIS D. BAILEY: Now, these two requests they come from --- through the libraries that are not as well used? Is that not my -- is that the assumption?

DR. GABRIEL MORLEY: Right. Peachtree is a small library across from the High Museum right there on Peachtree but in a leased facility. And then East Point is right on the MARTA line, probably right in the middle of the County.

MRS. PHYLLIS D. BAILEY: I know that one.

MRS. GAYLE H. HOLLOMAN: And East Point Sunday service -- seven day a week service. So even though they don't open until twelve, they're still stretched to do their Sundays. So, you know, I don't know if we want to add some more to them or not at this point.

CHAIRMAN PAUL KAPLAN: I wouldn't do anything until the renovation is completed. Just let it ride the way it is.

MR. D. CHIP JOYNER: And, also, is this an individual that's requesting it or is it a group?

DR. GABRIEL MORLEY: Correct. And truly this is just one person who made this request since I've been here. And I didn't hear your response to Josh's question, but it's one person. Even if that person represented another twenty people, you know, that's still a small number of people that would be making such a request.

But I did want to bring it up, because it is a decision that the Board needs to make and not just --

MR. JOSH TAYLOR: Well, I think to Paul's point and to Gayle's point, we probably need a review of this at some point. But probably now is not the time to do it.

CHAIRMAN PAUL KAPLAN: Not at this point.

MR. JOSH TAYLOR: Because we've got renovations. We've got

budget. All this has implications. And hopefully with the new staffing model we'll have a better understanding of how the hours ought to be configured.

MRS. PHYLLIS D. BAILEY: And even when we get to that point, I think that an individual who's making this demand should be able to present to this Board a factual account of what they're talking about and evidence to support it; otherwise, just stop talking.

MR. JOSH TAYLOR: Good point.

CHAIRMAN PAUL KAPLAN: Jamilica, do you have anything on that at all?

MS. JAMILICA BURKE: No, not right now.

CHAIRMAN PAUL KAPLAN: Oh, okay. I didn't want to leave you out. I know you're there.

MS. JAMILICA BURKE: Thank you.

CHAIRMAN PAUL KAPLAN: Okay.

DR. GABRIEL MORLEY: So I did have one more thing that's a peculiar thing, and I'm sort of at a loss. In 1953, a woman with the Northside Library Association was given a plaque for the association honoring their efforts to get a new library in Buckhead. According to the individual who called us, that plaque for some time hung in the library. And then at some point a new Buckhead Library was built, '80s, '90s.

MRS. GAYLE H. HOLLOMAN: Probably in the '80s.

DR. GABRIEL MORLEY: In the '80s. And now in 2017, this individual is calling asking that, you know, that plaque be re-hung. So I have no idea where this might be. The people at the branch have no idea where the plaque may be. The question is do we want to somehow create a new plaque and then hang it in the new renovated Buckhead Library or do we just want to tell this individual the time is passed and --

MR. JOSH TAYLOR: I think ask her to make the request to the Buckhead Friends Group. We meet in September, and we'll be happy to talk to her, because we're interested in historical preservation. I think it ought to be done where we present it to the Board.

DR. GABRIEL MORLEY: Excellent.

OLD BUSINESS

BOT CONSTITUTION

CHAIRMAN PAUL KAPLAN: I just received -- I was driving when you emailed it to me. So I haven't had a chance to even look at it. Is this something we can hold off discussion until next month until we've had a chance to read it?

MRS. PAULA RAFFERTY: Sure.

CHAIRMAN PAUL KAPLAN: It's just -- why don't we hold off that

until next month? We'll address that then. Let's everybody read it through.

NEW BUSINESS

TUITION POLICY

CHAIRMAN PAUL KAPLAN: The other thing is under New Business, Tuition Policy. You want to talk about that?

DR. GABRIEL MORLEY: Yes. The County has some new policies. So the County's new policy says that the County is going to develop a Tuition Policy. It doesn't say when, but it says the County will develop a Tuition Policy. In the meantime, all of our employees have read the new policies, and one of them now is requesting tuition money. So I talked to Ken Hermon, who's the H.R. Director for the County. He says the County is working on a Tuition Policy. They do not have one today, that it is up to this Board or the library to determine whether or not we want to give this individual a tuition reimbursement.

I don't think we should do it willy-nilly. I think if we are in agreement as a Board that we want to have a Tuition Policy then we need to figure out how we would fund it, what kind of money we would want to put into it, what the parameters might be so it would be fair and open to everyone where we could say anybody who wants to apply for this tuition remission can do so and then a committee of people will select if there's too much -- whatever the parameters are we want to set up.

If you're not interested in doing this at the library and you just want to hold this item until the County develops a policy and then just use the County policy, we can just tell this individual the answer is, no, right now. Check back when the County develops their own policy.

My personal recommendation is that we do not develop a Tuition Policy because we would have to budget for that. It's not coming out of the County. So we would be taking away money from Library Operations to put into this tuition line item to then fund whatever kind of tuition parameters we set up. So I'm just not -- I don't think it's worth it for us to go in and develop our own policy unless we're unhappy with what the County does.

MR. JOSH TAYLOR: I think I would agree. We just need to put it on hold for now until we see the County. And given our budgetary -- you know, we've got so much going on. We just need to let some of these things resolve before we...

CHAIRMAN PAUL KAPLAN: And I told Dr. Morley earlier that I'll bring the Tuition Policy from my Board in Illinois. We had a policy for tuition reimbursement. It wasn't one - we only allowed 'x' amount of dollars; that's it, because everybody in the world would be asking for it. And I'll bring it in. We

just have it. I'll show it to everybody on the Board. It's just something to have here.

MR. D. CHIP JOYNER: When the County rolls out there's, will the money come from the County --

DR. GABRIEL MORLEY: No.

MR. D. CHIP JOYNER: -- or would it always come from --

CHAIRMAN PAUL KAPLAN: It'd come the library.

MR. D. CHIP JOYNER: -- the library.

DR. GABRIEL MORLEY: So I suspect we would just select an amount and say we have 'x' dollars this year or tuition remission and it's based on these requirements. And to me it just seems like -- it would be very nice if it weren't so complicated. But, potentially -- we have three hundred and something employees. So imagine if forty of them applied for the money. And then we would have to go through the whole process. I just don't know that it's something that we want to get involved with.

CHAIRMAN PAUL KAPLAN: Not at this point.

DR. GABRIEL MORLEY: We're taking money away from something that could have more value day-to-day.

MRS. PHYLLIS D. BAILEY: I would agree with what you said, Paul and Josh, that a tuition program set by the County would probably work out better if we didn't get into it right now at all. Because once we got into it, it might be a little more complicated getting out of it.

CHAIRMAN PAUL KAPLAN: Yes. All right. No Smoking Policy.

MR. JOSH TAYLOR: Could I ask another question on the budget?

CHAIRMAN PAUL KAPLAN: Go ahead. Sure.

MR. JOSH TAYLOR: How do we handle employee compensation in the budget process? I mean, is that a County-wide, you know, cost of living raises, whatever? Is that built-in or do we -- does the County have to make a decision?

MRS. PHYLLIS D. BAILEY: Do they have cost of living raises?

DR. GABRIEL MORLEY: I think it's exclusively the County; isn't it?

MRS. PAULA RAFFERTY: It is exclusively the County, yes.

MR. TODD LONG: Well, I will mention something for you guys. There's -- I can't remember -- but also at the direction of Dick Anderson for all County employees to try to implement a performance paid system. In other words, you know, just like that sounds, you get a certain performance rating you get above. But we're looking at different ways to do that. We're trying to get away from individual performance evaluations and move towards performances of groups or offices overall. And so that way everybody in the office could get it if that office performs well. So we're fighting through that actually. We're getting

some help from some outside resources. It's a lot of schools of thought from different corporations about how that's done nowadays. And so we're trying to take a lot of it in and figure out a game plan. But the theory is to roll out something sometime in 2018, so... There are no cost of living increases in the budget we're under today, 2017.

As they develop the 2018 budget come this fall, there may or may not be. We'll have to just wait and see. But right now, as it stands today, none are in the 2017. So these are Fulton County employees and y'all couldn't do that separately from everybody else.

CHAIRMAN PAUL KAPLAN: Okay.

NO SMOKING POLICY - NO VAPING

CHAIRMAN PAUL KAPLAN: No Smoking Policy, what do we have on that?

DR. GABRIEL MORLEY: Yes. For no smoking, I sent you this email. It's really just out of an abundance of caution. We want to add to our Code of Conduct you are not permitted to smoke or use tobacco products, which is in there. And we want to add or vaping products. That's the e-cigarettes or the water cigarettes. There's a chemical and so the vapor is the tobacco replacement. But because there's no flame -- we had an incident where an individual wanted to vape in one of the study rooms, and we have nothing that says you can't do that. They complied and didn't do it, but we want to have something we can --

MR. JOSH TAYLOR: I recommend you have that added.

MR. JOE PIONTEK: There's also no smell to it, if you're wondering why you never lit it.

MRS. PHYLLIS D. BAILEY: Oh, I'm all for getting rid of it. I just didn't know what the whole process was about.

MR. JOSH TAYLOR: You know, I saw --

MRS. PHYLLIS D. BAILEY: Again, a generation difference.

MR. JOE PIONTEK: It makes what appears to be smoke. Again, generational, yes. But it appears to be smoke. And it does have the nicotine or whatever, but there's no smell to it. So somebody could be sitting next to you vaping and it would not be the offensive smell of cigarettes.

MRS. PHYLLIS D. BAILEY: Okay. Thank you. I guess you learn something new...

CHAIRMAN PAUL KAPLAN: This would require a motion from the Board?

DR. GABRIEL MORLEY: Correct.

CHAIRMAN PAUL KAPLAN: Do I hear a motion from the Board about the no smoking policy include vaping? I'm saying that correctly? Do I hear a motion?

MOTION

MRS. PHYLLIS D. BAILEY: Given that I've been given instructions, I would move certainly that we do not have any smoking or vaping in the library.

CHAIRMAN PAUL KAPLAN: It's been moved. Is there a second?

MR. JOE PIONTEK: Second.

CHAIRMAN PAUL KAPLAN: Any other discussion? If not, all those in favor say aye.

(Whereupon, all said aye.)

CHAIRMAN PAUL KAPLAN: Opposed. None.

FOUNDATION REPORT:

CHAIRMAN PAUL KAPLAN: Foundation Report, I think you were going to give that, Gayle?

MRS. GAYLE H. HOLLOMAN: Yes. They had a wonderful meeting, very well-attended today, and I was able to sit in on behalf of Dr. Morley. They talked a lot about the seventy-five thousand dollar grant that Dr. Morley applied for and received, and that grant comes from Google. It's going to allow for laptops and Wi-Fi Hotspots that patrons can check out and take home with them to use. So they approved it. The Chair, Nina Radakovich, was very excited about it. And everybody thinks that's a good thing because it's going to help so many people who otherwise would not be able to have access to the Internet at home. Also, Michelle Smith, who is in charge of Allocations, that's a committee she serves on, introduced Teryn Gilliam, who's our Chair this year on behalf of the Library System for the 2017 mini-grants. That's the Bill Fox Mini Grant Program. So she was introduced, and they asked a few questions about the mini grant procedures.

They also spent quite a bit of time talking about the Board retreat that they're planning. They are trying to figure out where to have it, exactly how long, maybe a half a day, a full day. But they really also during that retreat, they want to know what our wish list might be. What is it that we would like for them to do us? What do we want them to purchase and that type of thing?

And Nina, who's the Chair, made a point of talking about her attendance at a workshop at ALA in Chicago this year and how she attended a workshop on what the Friends and Foundation members' roles are. And it was determined in that workshop that it was -- that the role is to serve as fundraisers. So that's kind of the event that she wants them -- the direction she wants them to go in, is to start really thinking about how they can fund things. And then on the way out, several of the members were asking me about wish list items. What are some of the things

that we might want? And I mentioned Author Visits and literacy Programs and things like that. So their mindset is changing a little bit. They've got a lot of very new people on the Board who are very energetic and who really are into all this millennial stuff. And they really want to do a lot of great things that I think would bring in teens and others. So it was very exciting to hear them talk about it today. But those were just some of the things. They really focused a lot on the retreat and how -- what they want to do to plan that. And they're looking at around, I think, somebody may have said January. At first someone was saying November, but I think they may do that in January. So I was very encouraged by the statements that they were making on behalf of the Library System and how they really want to sort of change things up a little bit.

CHAIRMAN PAUL KAPLAN: That whole Board, the complexion of the Board has changed. It's really going in the right direction. So it's great. The Foundation can raise a lot of money, so... Anything else need to come in front of the Board? Anybody else have any concerns or anything? If not -- Jamilica, do you have any concerns? I don't know where you're at, but you're someplace.

MS. JAMILICA BURKE: I'm in Memphis at the moment.

CHAIRMAN PAUL KAPLAN: Oh, in Memphis, okay. Yes, go ahead, Joe.

MR. JOE PIONTEK: Commissioner Hausmann was telling me that they're getting a lot of calls down there about mis-information about the renovations, what's getting ready to happen, what's going to happen. And I think this Mr. Kessler was kind of right on the same mark. Is there a communications plan being put in place; a one-pager per library that says this is when it's going to close; this is how long it's going to take, that sort of thing?

CHAIRMAN PAUL KAPLAN: As far as I know, no. I think --

DR. GABRIEL MORLEY: Yes. We have the plan. We just don't know any of the information.

CHAIRMAN PAUL KAPLAN: We don't have the information yet.

MR. JOE PIONTEK: Right. I know it's all flux.

DR. GABRIEL MORLEY: Yes. I mean, it involves radio, TV, posters, maps at each branch. I mean, we have the whole thing worked out. We just have to wait for those dates. And once we have the dates, we can plug the in and we're ready to roll. I mean, we've probably been sitting on that maybe four or five month.

CHAIRMAN PAUL KAPLAN: Yes. The only dates we have is the RFP

that went out for Group III. That's supposed to come back on August 14, back to the BOC on October 3. But other than that, that's it. I don't have any other dates or anything at this point. It's just a very slow process.

MR. JOE PIONTEK: Absolutely. The employees are going to be moved around too?

CHAIRMAN PAUL KAPLAN: Right.

MR. JOSH TAYLOR: Could we simply add something to the Library Home Page? You've got, you know, sort of the topics that you're covering and just sort of a current status which reflects what you and Paul have said. You know, here's where we are. Here's the next point of action. So if somebody is interested, they can go there and find out and then update that periodically.

DR. GABRIEL MORLEY: Yes, because we're even going to have a phone number, too, where people can call in and get a recording. We just -- because we don't have any information, we haven't put anything out. But we could add something to the website that says we have no information.

MR. JOSH TAYLOR: Well, no, I mean, we do have some information. It's limited. And here's the information we have. And here's when you can expect to hear more.

MR. JOE PIONTEK: In the absence, they're just making things up. And then they're calling in with these -- they're making up scenarios between each other then they decide it. So if you don't have any information, I think just say we don't have any information.

DR. GABRIEL MORLEY: If it's staff, we've told them. If it's Friends Groups, we've told them for the last eight or nine months repeatedly. Some of them just don't want to hear the message. But we can certainly put together something.

MR. JOSH TAYLOR: Well, I think some of the things that were discussed here are very informative. And to have that available on the website would be useful. You know, the fact that we have these four or five groups, whatever it is, and which libraries in which group. And here's where each group is and in terms of the status. It's going to go through a process. We're familiar with it because you've told us many times. But the public may not be.

MR. JOE PIONTEK: That's all I have.

MR. JOSH TAYLOR: Yes.

CHAIRMAN PAUL KAPLAN: Anything else? All right.

ADJOURNMENT

CHAIRMAN PAUL KAPLAN: All right. Do I hear a motion to adjourn? If there's no motion, we could stay here for awhile, if it's okay with you guys. I have to leave, but that's -- I can just

go right ahead. My vice chairman's here, and I'll just hand it over to her and she can take it.

MOTION

MR. JOE PIONTEK: I move that we adjourn.

CHAIRMAN PAUL KAPLAN: It's been moved. Is there a second?

MRS. PHYLLIS D. BAILEY: Second.

CHAIRMAN PAUL KAPLAN: All those in favor say aye.

(Whereupon, all said aye.)

CHAIRMAN PAUL KAPLAN: Thank you.

*(Whereupon, the Board of Trustees Meeting
concluded at 5:06 p.m.)*

Fulton County Library System

Director's Report

Dr. Gabriel Morley, Executive Director

August 23, 2017

Summary of July 2017 Activities

Personnel

- We have made an offer to an individual to become the Tech Services Manager. If all goes as planned the individual will begin work next month.
- We have hired a Community Engagement Outreach Librarian. This individual will partner with businesses and corporations throughout Fulton County. In the best case scenario, these partnerships will lead to donor opportunities via the library foundation:
 - Outreach – Amanda Densmore formerly worked as a librarian in the Cobb County Library System. Additionally, she spent many years as a librarian in Ohio. We were all impressed with her creativity and willingness to think outside the box.
- Interviews to fill multiple assistant and associate positions are underway. Additionally, we will be interviewing next week for the new catalogers and trainer positions.

Bond Update

- We meet with Cooper Carry on August 17 to discuss our initial plans for the Central Library.
- Group 2 (Ocee, NESO, Northside, Mechanicsville, Buckhead) – FULCO Purchasing is finalizing the contract details with the contractor. We hope to have an initial meeting with the contractor (EDT) in the next two weeks.
- Group 4 (East Point and Fairburn) – We had a good meeting with BuildSmart/Tebarco. We are beginning the design phase and will meet with the staff at each branch before scheduling public meetings in September.
- Group 3 (Adams Park, Adamsville, Cleveland Ave., Ponce, College Park, East Atlanta) bids were returned August 14. No update yet from FULCO Purchasing.
- Hapeville has not been advertised.
- Group 1 (Roswell, Sandy Springs, Kirkwood, Southwest, Dogwood, Washington Park, West End) – Hogan was given permission to move forward with the design based on our agreed cost estimates and scope of work.

Maintenance Update

- No issues

AUBURN AVENUE RESEARCH LIBRARY

- Victor Simmons, along with others from the AFPLS, participated in the Hip-Hop Architecture Camp with architect and speaker, Michael Ford. The week-long camp's focus was to introduce children of color to the field of architecture through the use of Hip-Hop culture and music. AARL facilitated the donation of lunch, via Chick fil-A, and introduced the children to the library, provided library cards, and summer reading program information and sign up.

VOLUNTEER SERVICES

- The Office of Volunteer Services recorded 5,003 hours performed at 31 locations, including 7 departments at Central, by 550 volunteers, 221 of which were teens and 62 of which were new to the System. Branches with the top hours included Ocee, Roswell and Northeast/Spruill Oaks and branches with the top number of volunteers included Ocee, Northeast/Spruill Oaks and Alpharetta. Roswell, Alpharetta and Sandy Springs had the top number of Friends' hours with 515, 414 and 288 hours respectively. The Friends of Sandy Springs, Roswell and Milton had the most volunteers with 37, 28 and 27 respectively.

EAST ROSWELL

- On July 12th, we had a special storytime with a couple outreach staff from the Atlanta Gladiators hockey team. They read sports Illustrated Kids' book *My first Book of Hockey*, explained the game of hockey to the children and brought their mascot Maximus the Lion to greet and take pictures with the kids. Participants also received an autographed copy of a picture of Maximus. A total of 49 children participated in that program

NORTHEAST SPRUILL OAKS

- The children and teens of the NESO community spent their summer building a foundation of literacy with over 400 children and teens having registered for the SRP and more than 250 of those having turned in their completed reading logs. Youth Services programs were also very well attended. Magician Ken Scott's mix of comedy, magic tricks, and wacky sound effects thrilled children and adults alike. Storyteller Deb Strahorn shared the Atlanta Mayor's Summer Reading Club book selections and captivated her audience with her own tried and true stories and songs. For older kids who love all things science, Generation in Focus presented a program called "Aerospace, Star Wars, and Drones, Oh My!" during which kids had an opportunity to fly a drone.

CENTRAL LIBRARY LEARNING AND LITERACY CENTER

Testing:

- 25 unduplicated test takers.
- 54 tests administered during 8 testing programs / sessions.
- 7 GED graduates.

GED Classes:

- 15 unduplicated students.
- 49 attending participants.
- 6 class programs / sessions averaging 8 per session.

Computer Usage:

- 15,833 Computer usages.
- 496 computer assistance to patrons.
- 82 participants attended 8 computer class sessions.

Literacy:

- 347 In-house uses of books and materials.
- 65 participants attended 4 ESL class sessions.
- 37 patrons assisted with resume help.

Reference:

- 631 Reference Transactions/Questions answered.

PEACHTREE

- The Peachtree Library had a very successful Summer Reading Program, with participation increasing approximately 15% from last year. As always the Peachtree Friends provided many great prizes that the library could offer children and teens as an incentive. There were 190 registrations, 115 completed logs, 3,390 books logged, and 20 programs with 824 in attendance. For general circulation there was a 3% increase with a total of 6062 items circulated.

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF JULY 31, 2017

Doc. #17-44

SERVICE	2017 BUDGET	2017 JULY	2017 YTD	2017 YTD	2017 YTD	2017 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	14,648,364	1,030,382	7,662,927	-	7,662,927	52%	6,985,437
PART TIME SALARY	771,759	37,741	337,691	-	337,691	44%	434,068
BENEFITS	7,617,085	542,317	3,860,667	-	3,860,667	51%	3,756,418
BOOKS	2,114,549	178,960	402,220	758,251	1,160,471	55%	954,078
OFFICE EQUIP. REPAIR	43,456	-	3,828	-	3,828	9%	39,628
EQUIPMENT	9,320	-	-	1,094	1,094	12%	8,226
OFFICE FURNITURE	2,082	-	-	-	-	0%	2,082
PROFESSIONAL SERV	90,337	4,209	17,424	17,908	35,331	39%	55,006
COPIER MACHINE LEASE	286,535	30,098	157,733	-	157,733	55%	128,802
COPIER PAPER	16,760	220	1,045	4,455	5,500	33%	11,260
SUPPLIES	137,952	6,669	27,933	256	28,189	20%	109,763
SOFTWARE MAINTENANCE	241,193	-	210,941	2,100	213,041	88%	28,152
BUILDING RENT	203,641	24,697	108,573	46,501	155,074	76%	48,567
LYRASIS CHARGES	1,000	-	-	-	-	0%	1,000
OTHER SERVICES	187,261	2,862	63,981	6,438	70,419	38%	116,842
SECURITY SERVICES	437,614	53,112	296,977	140,637	437,614	100%	-
TRAVEL	38,176	4,600	18,946	-	18,946	50%	19,230
VEHICLE MAINTENANCE	8,750	167	4,437	-	4,437	51%	4,313
GENERAL INSURANCE	759,530	63,294	443,059	-	443,059	58%	316,471
TOTAL	27,615,364	1,979,328	13,618,381	977,640	14,596,021	53%	13,019,343

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF JULY 31, 2017

ORGANIZATION	SERVICE	2017 BUDGET	2017 JULY	2017 YTD	2017 YTD	2017 YTD	2017 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE OPERATIONS	REG SALARY	12,534,540	874,304	6,476,897	-	6,476,897	52%	6,057,643
	PART TIME SALARY	771,759	37,741	337,691	-	337,691	44%	434,068
	BENEFITS	6,566,069	462,677	3,286,876	-	3,286,876	50%	3,279,193
	BOOKS	2,114,549	178,960	402,220	758,251	1,160,471	55%	954,078
	OFFICE EQUIP. REPAIR	43,456	-	3,828	-	3,828	9%	39,628
	EQUIPMENT	4,000	-	-	-	-	0%	4,000
	OFFICE FURNITURE	1,785	-	-	-	-	0%	1,785
	PROFESSIONAL SERV	49,595	2,449	11,996	7,873	19,868	40%	29,727
	COPIER MACHINE LEASE	271,235	28,111	143,597	-	143,597	53%	127,638
	SUPPLIES	86,607	2,106	8,980	-	8,980	10%	77,627
	BUILDING RENT	203,641	24,697	108,573	46,501	155,074	76%	48,567
	OTHER SERVICES	40,098	536	5,509	547	6,056	15%	34,042
	SECURITY SERVICES	437,614	53,112	296,977	140,637	437,614	100%	-
	GENERAL INSURANCE	575,035	47,920	335,437	-	335,437	58%	239,598
Total		23,699,983	1,712,614	11,418,580	953,809	12,372,389	52%	11,327,594

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF JULY 31, 2017

ORGANIZATION	SERVICE	2017 BUDGET	2017 JULY	2017 YTD	2017 YTD	2017 YTD	2017 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICES	REG SALARY	2,113,824	156,077	1,186,030	-	1,186,030	56%	927,794
	BENEFITS	1,051,016	79,640	573,791	-	573,791	55%	477,225
	EQUIPMENT	5,320	-	-	1,094	1,094	21%	4,226
	OFFICE FURNITURE	297	-	-	-	-	0%	297
	PROFESSIONAL SERV	40,742	1,760	5,428	10,035	15,463	38%	25,279
	COPIER MACHINE LEASE	15,300	1,986	14,136	-	14,136	92%	1,164
	COPIER PAPER	16,760	220	1,045	4,455	5,500	33%	11,260
	SUPPLIES	51,345	4,563	18,953	256	19,209	37%	32,136
	SOFTWARE MAINTENANCE	241,193	-	210,941	2,100	213,041	88%	28,152
	LYRISIS CHARGES	1,000	-	-	-	-	0%	1,000
	OTHER SERVICES	147,163	2,326	58,472	5,891	64,363	44%	82,800
	TRAVEL	38,176	4,600	18,946	-	18,946	50%	19,230
	VEHICLE MAINTENANCE	8,750	167	4,437	-	4,437	51%	4,313
	GENERAL INSURANCE	184,495	15,375	107,622	-	107,622	58%	76,873
Total		3,915,381	266,714	2,199,800	23,831	2,223,632	57%	1,691,749

Atlanta-Fulton Public Library System - July 2017

Activity and Description	2017		2016		YTD
	July	YTD	July	YTD	
Circulation					
Total number of items checked out of the library	280,049	1,788,216	294,465	1,894,701	-6%
Holds					
Number of requests by patrons	56,589	377,251	54,915	372,627	1%
Inter-Library Loans					
Number of items lent to or borrowed from another library system	534	3,095	316	1,653	87%
Visits					
Number of people entering a library for any reason	366,444	2,390,221	329,285	2,127,803	12%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	95,375	686,623	76,420	471,614	46%
Number of hours of computer use	53,407	682,449	174,557	473,679	44%
Wireless Sessions					
Number of times the library's wireless network is accessed	43,056	258,279	44,351	275,316	-6%
Webhits					
Number of times people have visited the library's website	780,688	5,090,968	775,562	5,130,504	-0.8%
Online Resources					
Number of times a resource is logged into or a searched performed	156,951	1,038,319	76,831	592,136	75%
Computer Classes					
Number of classes	23	166	17	133	25%
Number of attendees	109	1,072	120	753	42%
Virtual Circulation					
Number of e-books and e-audiobooks checked out	37,204	219,785	21,633	122,507	79%
Children's programs					
Library sponsored programs offered for children (birth - 12)	437	2,488	387	2,429	2%
Number of people attending programs	14,674	89,550	14,687	87,372	2%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	93	426	91	456	-7%
Number of people attending programs	1,537	6,772	1,200	10,877	-38%
Adult Programs					
Library sponsored programs offered for adults (18 +)	380	2,932	288	2,484	18%
Number of people attending programs	5,252	42,313	3,538	33,483	26%
Programs - Total					
Library sponsored programs offered - total of all programs	910	5,846	766	4,603	27%
Number of people attending programs	21,463	137,635	19,425	112,307	23%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	654	4,755	408	3,349	42%
Number of people attending meetings or activities	6,913	66,879	7,481	62,197	8%

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
CIRCULATION REPORT
JULY 2017

ORGANIZATION NAME	ADULT	JUVENILE	Y/A	JULY 2017 DATA	JULY 2016 DATA	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2017 CIRC	YTD 2016 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	1,043	410	56	1,509	1,658	(149)	-9%	10,766	12,527	(1,761)	-14%
ADAMSVILLE/COLLIER HEIGHTS	1,069	717	49	1,835	1,504	331	22%	12,329	12,819	(490)	-4%
ALPHARETTA	10,467	18,598	927	29,992	32,360	(2,368)	-7%	195,212	200,291	(5,079)	-3%
BUCKHEAD	6,211	5,938	346	12,496	13,241	(745)	-6%	76,504	85,117	(8,613)	-10%
CLEVELAND AVENUE	1,061	953	81	2,096	2,554	(458)	-18%	13,398	14,509	(1,111)	-8%
COLLEGE PARK	997	703	80	1,780	3,467	(1,687)	-49%	12,338	29,230	(16,892)	-58%
DOGWOOD	1,367	815	122	2,304	2,497	(193)	-8%	14,997	17,940	(2,943)	-16%
EAST ATLANTA	2,372	3,664	247	6,283	4,176	2,107	50%	40,388	37,806	2,582	7%
EAST POINT	2,561	1,204	133	3,898	6,760	(2,862)	-42%	27,045	35,878	(8,833)	-25%
EAST ROSWELL	6,956	8,175	454	15,585	17,692	(2,107)	-12%	103,196	111,604	(8,408)	-8%
FAIRBURN	1,404	1,152	86	2,643	2,464	179	7%	16,189	23,159	(6,970)	-30%
HAPEVILLE	579	901	98	1,578	1,346	232	17%	10,094	10,247	(153)	-1%
KIRKWOOD	1,172	1,954	101	3,227	3,094	133	4%	21,959	20,344	1,615	8%
MARTIN LUTHER KING, JR	506	292	125	923	1,126	(203)	-18%	7,294	8,622	(1,328)	-15%
MECHANICSVILLE	702	534	183	1,420	1,363	57	4%	11,005	11,443	(438)	-4%
METROPOLITAN	2,934	3,379	116	6,429	8,446	(2,017)	-24%	43,149	57,508	(14,360)	-25%
MILTON	5,835	13,880	926	20,641	19,396	1,245	6%	122,004	118,223	3,781	3%
NORTHEAST/SPRUILL OAKS	5,886	13,270	865	20,020	20,283	(263)	-1%	120,197	122,562	(2,365)	-2%
NORTHSIDE	6,800	8,788	568	16,155	15,899	256	2%	96,459	96,408	51	0%
NORTHWEST	2,290	3,569	275	6,134	6,597	(463)	-7%	38,355	42,670	(4,315)	-10%
OCEE	8,871	17,480	1,486	27,837	32,578	(4,741)	-15%	177,418	201,711	(24,293)	-12%
PALMETTO	793	1,006	81	1,880	4,309	(2,429)	-56%	15,611	24,861	(9,250)	-37%
PEACHTREE	3,097	2,834	131	6,062	5,940	122	2%	40,079	39,934	145	0%
PONCE DE LEON	6,385	4,432	465	11,281	14,100	(2,819)	-20%	78,221	88,181	(9,960)	-11%
ROSWELL	10,704	10,880	745	22,329	24,202	(1,873)	-8%	141,026	156,474	(15,448)	-10%
SANDY SPRINGS	8,973	9,695	719	19,387	19,956	(569)	-3%	119,391	116,786	2,605	2%
SOUTHEAST	1,304	1,694	145	3,143	3,124	19	1%	22,449	3,782	18,667	494%
SOUTH FULTON	3,381	3,664	292	7,338	304	7,034	2314%	48,958	19,286	29,672	154%
SOUTHWEST	2,639	1,835	267	4,741	5,741	(1,000)	-17%	29,356	32,950	(3,594)	-11%
WASHINGTON PARK	861	911	52	1,825	1,999	(174)	-9%	11,666	14,112	(2,446)	-17%
WEST END	880	610	63	1,553	1,972	(419)	-21%	10,396	12,888	(2,492)	-19%
WOLFCREEK	3,164	5,215	403	8,782	8,469	313	4%	59,089	54,278	4,811	9%
BRANCHES TOTAL	113,263	149,154	10,689	273,106	288,617	(15,511)	-5%	1,746,538	1,834,150	(87,613)	-5%
CENTRAL	4,084	2,223	173	6,480	5,630	850	15%	40,879	43,641	(2,762)	-6%
Outreach Services	278	151	34	463	16	447	2794%	799	855	(56)	-7%
AUBURN AVENUE RESEARCH	Non-circulating library - please refer to other usage reports.										
SYSTEM TOTAL	117,625	151,528	10,896	280,049	294,263	-14,214	-5%	1,788,216	1,878,646	-90,431	-5%

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
SYSTEM STATS AT A GLANCE
JULY 2017

AGENCY NAME	JULY CIRCULATION	TOTAL REGISTRATIONS	INTRA-LIBRARY LOANS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	1,509	172	130	2,790	15,131	13	125	6	133	0
ADAMSVILLE/COLLIER HEIGHTS	1,835	215	464	2,186	3,955	31	478	3	38	0
ALPHARETTA	29,992	978	2,820	4,092	35,506	49	1,129	14	253	3
BUCKHEAD	12,496	603	1,185	208	15,132	10	387	27	613	0
CLEVELAND AVE	2,096	154	510	2,219	5,164	13	599	12	180	0
COLLEGE PARK	1,780	268	320	2,020	3,125	27	615	2	37	0
DOGWOOD	2,304	134	197	1,021	6,874	14	351	3	23	4
EAST ATLANTA	6,283	310	701	2,276	6,239	13	328	16	161	6
EAST POINT	3,898	362	680	5,240	6,705	13	246	31	416	18
EAST ROSWELL	15,585	601	1,683	2,128	5,339	45	981	9	128	0
FAIRBURN	2,643	234	394	744	3,025	18	396	10	83	10
HAPEVILLE	1,578	79	382	1,196	3,520	22	544	7	41	0
KIRKWOOD	3,227	189	379	959	2,398	10	214	2	26	9
MARTIN LUTHER KING, JR	923	86	314	1,250	4,120	15	598	0	0	8
MECHANICSVILLE	1,420	109	279	1,429	5,716	13	360	2	33	0
METROPOLITAN	6,429	347	3,729	6,392	11,680	29	558	195	786	0
MILTON	20,641	551	3,310	936	4,942	35	753	1	15	10
NORTHEAST/SPRUILL OAKS	20,020	444	1,975	1,102	24,112	44	1,387	18	106	5
NORTHSIDE	16,155	363	931	707	10,620	12	595	5	44	0
NORTHWEST	6,134	374	3,417	3,610	9,717	25	778	28	525	16
OCEE	27,837	746	1,753	676	18,870	31	438	7	88	2
PALMETTO	1,880	93	975	1,858	5,711	6	428	8	298	0
PEACHTREE	6,062	343	1,099	1,620	5,456	31	567	8	83	2
PONCE DE LEON	11,281	460	1,724	2,670	22,114	46	490	10	125	4
ROSWELL	22,329	796	2,505	2,763	20,860	40	541	8	83	11
SANDY SPRINGS	19,387	991	2,101	2,922	22,211	81	1,911	6	77	6
SOUTHEAST	3,143	308	1,274	2,677	10,970	24	719	25	471	0
SOUTH FULTON	7,338	738	3,822	6,636	12,559	9	414	80	195	0
SOUTH WEST	4,741	475	542	5,381	16,500	16	368	50	516	0
WASHINGTON PARK	1,825	119	480	2,242	9,882	14	365	5	42	0
WEST END	1,553	155	273	1,450	3,090	20	286	3	25	26
WOLFCREEK	8,782	412	2,808	3,033	12,080	33	696	38	962	2
BRANCHES TOTAL	273,106	12,209	43,156	76,433	343,323	802	18,645	639	6,606	142
CENTRAL	6,480	784	6,296	18,565	21,287	56	833	12	242	16
OUTREACH SERVICES	463	133	0	0	0	35	1,439	0	0	0
AUBURN AVENUE RESEARCH	0	1	5	377	1,834	17	546	3	65	0
SYSTEM TOTAL	280,049	13,127	49,457	95,375	366,444	910	21,463	654	6,913	158