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# **BOARD OF TRUSTEES**

## **MEETING INFORMATION PACKET**

**JANUARY 23, 2019**



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FULTON COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES REGULAR MEETING  
JANUARY 23, 2019



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**FULTON COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES MEETING  
AUBURN AVENUE RESEARCH LIBRARY  
JANUARY 23, 2019 – 4:00 P.M.  
AGENDA**

- I. Call to Order
- II. Meditation Moment
- III. Adoption of Agenda\* Doc. #19-02
- IV. Approval of Minutes – December 19, 2018\* Doc. #19-01
- V. Chairman's Report
- VI. Library Bond Program Update – Al Collins
- VII. Construction/Renovation Report – Paul Kaplan
 

<u>Contractor</u>		
<b>Hogan</b>	<b><u>Group 1:</u></b>	Roswell, Sandy Springs, Dogwood, Kirkwood, Washington Park, West End, Southwest
<b>Evergreen</b>	<b><u>Group 2:</u></b>	Buckhead, Ocee, Northeast, Northside, Mechanicsville
<b>CT Darnell Construction</b>	<b><u>Group 3:</u></b>	Adams Park, Adamsville, Cleveland, College Park, Ponce, East Atlanta
<b>BuildSmart/Tebarco</b>	<b><u>Group 4:</u></b>	East Point, Fairburn
<b>Albion Scaccia</b>		Hapeville
<b>RFP</b>		Central
- VIII. Director's Reports Doc. #19-06
  - A. Monthly Financial Report Doc. #19-03
  - B. Monthly Usage Summary Doc. #19-04
  - C. Quarterly Customer Service Report Doc. #19-05
  - D. Quarterly Library Closure Report
- IX. Foundation Update – Nina Radakovich
- X. Committee Reports:
  - A. Library Visitation – D. Chip Joyner, Vice Chairman
  - B. Bylaws and Rules – Priscilla Border and Nina Radakovich
  - C. National and State Developments – Linda Jordan and Joe Piontek
- XII. Unfinished Business
- XIII. New Business
- XIV. Adjournment

**Doc. #19-01**



**FULTON COUNTY LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**DECEMBER 19, 2018 – 4:00 P.M.**

**AUBURN AVENUE RESEARCH LIBRARY  
ON AFRICAN AMERICAN CULTURAL AND HISTORY**

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Board of Trustees Meeting, 19 December 2018



**Members Present**

Bailey, Phyllis D., Chairman  
Borders, Priscilla  
Jordan, Linda  
Joyner, D. Chip, Vice Chairman  
Kaplan, Paul  
Piontek, Joe

**Absent:**

Radakovich, Nina

**Also In Attendance**

Claxton, Zenobia –Assistant to Director’s Office  
Holloman, Gayle H. – Division Manager  
Morley, Dr. Gabriel – Executive Director

**Visitors Present**

Rafferty, Paula – Assistant County Attorney  
Rodriguez, Nicolas – Branch Group Administrator

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**Chairman Phyllis D. Bailey called the meeting to order at 4:05 p.m. at the Fulton County Library System.**

**Transcript Legend**

--	Break in speech continuity
(sic)	Exactly as said
(phonetic)	Exact spelling unknown
**	Inaudible
	Quoted material is typed as spoken.
. . .	Trailing in thought. Incomplete sentence

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(MEETING BEGAN AT 4:00 P.M.)

**CALL TO ORDER**

**CHAIRMAN PHYLLIS D. BAILEY:** Good afternoon, ladies and gentlemen. It's four -- it's five minutes after four. I would like to call the meeting of the December Board of Trustees of the Library, call the meeting to order.

**MEDIATION MOMENT**

**CHAIRMAN PHYLLIS D. BAILEY:** For our moment of meditation, I'd like to share with you a quote my niece sent me. My niece is a retired naval physician who's now living in Sicily. And she is aware of my service with this Board, and she felt that this thing by Paula Poundstone was appropriate, so she sent it to me. It's funny that we think of libraries as quiet places where we are shushed by dozens, and bun-balancing, respectable women. The truth is that libraries are raucous clubhouses for free speech, controversy and community.

Libraries have stood up to the Patriot Act, sat down with noisy toddlers, and reached out to illiterate adults. Libraries can never be shushed.

Take a few moments to think about our role in the community as we close this year of 2018. I look forward to an active and involved future.

Thank you.

**18-65\_ ADOPTION OF THE AGENDA**

**CHAIRMAN PHYLLIS D. BAILEY:** Please look at your agenda. See if there are any additions. I would like to add two things under New Business: A Discussion of the MOU, and a discussion of the Name Changes.

Are there any other additions or corrections to the agenda?

**MOTION**

**MR. PAUL KAPLAN:** I make a motion that we Adopt the Agenda as -- not as shown, but with the addendum under New Business.

**MR. D. CHIP JOYNER:** Second.

**CHAIRMAN PHYLLIS D. BAILEY:** A motion has been made by Mr. Kaplan, seconded by Mr. Joyner, that the agenda be adopted with the additional information that we placed there.

**PUBLIC COMMENT**

**CHAIRMAN PHYLLIS D. BAILEY:** We have no visitors for public comments, so we'll move past that.

Mr. Rodriguez, we are now ready for your presentation, if you are?

**OUTREACH PRESENTATION - NICOLAS RODRIGUEZ**

**MR. NICOLAS RODRIGUEZ:** Okay. All right. Good afternoon, everyone.

My name is Nick Rodriguez. I am a Branch Group Administrator. I come from the Miami-Dade Public Library System, but prior to - - prior to coming to AFPLS, I was an AFPLS employee. I was here for ten years. And I -- well, I left the System for two reasons. One, is family, and the other one was career. I was asked to speak to you and give my observations on the Library System.

**DR. GABRIEL MORLEY:** You forgot to tell them you're Gayle's protégée. Before you came back, for two years Gayle was always talking about you.

**MR. NICOLAS RODRIGUEZ:** Thank you. Thank you. Ms Holloman has been very dear to me, and I just wanted to also mention that.

**CHAIRMAN PHYLLIS D. BAILEY:** We understand that.

**MRS. GAYLE H. HOLLOMAN:** He worked at the Ocee Library. And he was Library Associate and he worked his way all the way up working there and another job and taking classes online to become -- to get his MLS, so yes. And then he was a manager at the Hapeville Library at one point. We share that.

**MR. NICOLAS RODRIGUEZ:** Thank you.

**MRS. GAYLE H. HOLLOMAN:** And worked at Sandy Springs.

**MR. NICOLAS RODRIGUEZ:** Yes. Absolutely. Thank you.

I'm back home. It's always a great thing to be back home, and I -- it's odd, because my family lives in Miami, so I thought Miami was home. But having been back for three years, I realized, no, this is home, and this is where I want to be. This is where I want to stay.

So I was asked to give my observation, and it's an honor to do so. And I thank you for the opportunity. I thank Dr. Morley and the Trustees for giving me the opportunity to give my input on how I see things having come back.

I'll be honest. The last eight months have been a challenge. It's been challenging. And it's been a challenge not only for me, but for everyone in this Library System, because of one thing, the Library Building Program.

It has been really tough for everyone, especially this past year with the closing of eight branches. That is no easy task. It's been done and it's been done quite well, if I can say.

I know that in Miami-Dade Public, they were -- when I went back, I was able to -- I was fortunate to open a new library there, a new facility. It's a twenty-four thousand square feet facility, and it was their first library since the recession.

And the community where I opened the branch, the library, was called the Northeast Dade - Aventura Library. They didn't have a library for almost ten years.

And at the time of the closure, the library that was there was destroyed by Hurricane Wilma in 2005. So from 2005 until 2015 there was no library. That community was, in 2005, had the busiest branch in the system.

Going back there I could not believe that they let that happen, that the Library System allowed that community not to have a library for so long.

And it was very stressful for me going there and being in a position where I took all the feedback from the community. You know, why we didn't have a library there for ten years? And I know part of the reason why they didn't have a library there was because of the recession. But also, I think, in my opinion -- I don't mean to criticize their Library System there -- I think the Library System didn't do enough to Outreach to the community. It didn't do enough to provide services to the community where they could have.

And coming back here and seeing what we're doing here is just phenomenal. We're closing ten libraries. Eleven libraries in one year, that is absolutely terrible, and being able to provide services to those communities. It's really something I -- that I admire.

My first observation that I have for this Library System is that as we close libraries here we don't forget about those communities. We don't just, you know, close down the shop, you know, and just walk away.

Our Library Director has made sure that we are providing Outreach services to the communities where those libraries are, where we closed those branches.

I have some slides. But what I'm saying might not go exactly with what's here. This we all know. The library reopened. I just wanted to put that as background information.

This is what we've accomplished recently. From 2014 to 2016, eight new libraries. These are the challenges that we face this year with all the libraries that we close for renovations.

Now, what I say is one thing. It could be my opinion, but the numbers indicate that we are doing really well as a Library System. We have implemented the KPIs in Fulton County. And what has been reported here is that the community is being served. The community is pleased with our services.

And what we've done has been, instead of decreasing services and instead of decreasing our services to the community, it has been increasing.

For example, Virtual Circulation, the target in 2018 was three hundred thousand units. And as of September, we are four hundred and eighty thousand. That's in September. Now, this is

one of the factors that we can provide to the community when the library closes. We can provide more Virtual Services. And we're doing so, and I think we're doing it quite well.

Our Database Usage, I think, also phenomenal. The target was a million two hundred thousand. And as of September, we are one million three hundred twenty-eight thousand. So this is another thing that has added to the success of us being able to close branches and still continue providing services and increase the level of service to the communities.

Our Customer Satisfaction is fantastic. We're on 90.5 percent as of September, which shows that the people, the citizens of Fulton County, are pleased with what we're doing as a Library System. And that in itself, is like I said, it's not just me saying it, but the numbers are showing that we're on our way back and going in the right direction.

During our renovations, the Library System is focusing on making library resources easier for patrons. Our online resources are always available, 24/7, and these are just some of the examples here. And I'm sure you're all familiar with our databases. Checking out e-books is on the rise. We are doing a lot of Outreach. Our Outreach things are always going out to the communities.

Pop-up libraries, they're doing that throughout, constantly, every month, and they're going to the other counties. The introduction of chrome books, that is a great resource and that is something that really helps communities. We have patrons that don't have access to computers. They don't have a computer at home.

So by being able to check out a chrome book and a hotspot, it really alleviates the need for those communities that don't have a library because it's being closed for renovations.

During the summer, when we closed Central Library, we implemented an award-winning program called Library on the Lawn at Woodruff Park. And it really made an impact. It got national recognition. These are the things that I feel our Library System is doing excellent.

The challenges are great, but what we're doing is -- I haven't seen anything like this in my entire library career where we close so many libraries and still continue to provide the services to the community that is necessary.

And here is some examples of the pop-up libraries. This one here is at Atlanta Technical College, so we're doing Outreach to the colleges. We had a lot of community events, like the Atlanta International Night monthly. Here is the Old Fourth Ward Festival.

So as you see, it's by doing this that we really offset the inconvenience of having to close so many libraries. This right here, the one to the right, a GSU library. We opened up the library to students at GSU, so any student at GSU can get a library card and use our resources. Lots of programming. The programming is still continuing. To your left is the Braves Homerun Readers event. That was from September. To your right is Dr. Morley and the Milner Awards. That was in October. We celebrated Hispanic Heritage month in October, and I was able to invite José Galvez, he's a photographer, a Pulitzer Prize photographer, and he came to the Southeast Library. This is the day of the event -- wonderful programming that we provide. This program is exceptional in the spotlight of our house at Central Library. I saw the picture of Ms. Holloman there. Closings and renovations for 2019. It's going to be very difficult. 2019 will be a difficult year just as 2018 was going to be lots of challenges. But based on what I've seen in 2018, I believe we will do things as good if not better than we did in 2018.

This is a wonderful team. I am just honored to be back. I came back at the right time. I'm very excited about this Library System. This Library System is great, and in three years, once the renovations are over, it will be even better. It's just on the up and up. I just wish other Library Systems will learn from us and see how we're doing things and catch our energy and our enthusiasm for building a better Library System. I thank you. And I thank Dr. Morley and everyone here. Thank you so much.

**CHAIRMAN PHYLLIS D. BAILEY:** Thank you so much, Mr. Rodriguez. You've given us hope and inspiration to do even more just by your comments. Thank you very, very much.

**MR. NICOLAS RODRIGUEZ:** Thank you.

**18-64 APPROVAL OF MEETING MINUTES - NOVEMBER 14, 2018**

**CHAIRMAN PHYLLIS D. BAILEY:** At this point I'd like to ask you to look at your minutes, if you haven't already, so if you can go through them and we could get them approved.

**MOTION**

**MR. PAUL KAPLAN:** I make a motion that we approve the minutes of November 14th, 2018.

**MR. JOE PIONTEK:** Second.

**CHAIRMAN PHYLLIS D. BAILEY:** Moved by Mr. Kaplan. Seconded by Mr. Piontek to accept the minutes as presented. Are there questions? All in favor.  
(*Whereupon, all said aye.*)

**CHAIRMAN PHYLLIS D. BAILEY:** Opposition? Thank you. Motion passes.

**CHAIRMAN'S REPORT**

**CHAIRMAN PHYLLIS D. BAILEY:** Well, this month, the only report that I would have would be to wish you a very Merry Christmas, and to thank you for being a team that you have been. You've been supportive and very active, and I tell you, I cannot really express my appreciation for all that you've done. And a special gift for you.

**MR. JOE PIONTEK:** For me?

**CHAIRMAN PHYLLIS D. BAILEY:** Yes, Mr. Piontek. Merry Christmas.

**MR. JOE PIONTEK:** Thank you, Phyllis.

**CHAIRMAN PHYLLIS D. BAILEY:** You're quite welcome.

**MR. JOE PIONTEK:** I had fun this year. Thanks.

**CHAIRMAN PHYLLIS D. BAILEY:** I look forward to the rest of our year.

**MR. JOE PIONTEK:** Oh, my Commissioner re-upped me, so we're good for another year.

**CHAIRMAN PHYLLIS D. BAILEY:** Oh, good. I saw that there were a couple of others that were on the 2018. I hadn't looked at it recently, but I do need for that to be verified so that we can - - by January we'll know. I think you and I are '20, so we're okay.

I want to say that I've been very pleased with the movement of the Library System in most cases. I have a couple of issues that I will talk with you about in New Business, because we can't stand still and allow people to do just what they've been doing, just because they've been doing it for so long. That doesn't make it right.

And I, in all my years, I've never been known to stand still and take what is handed to me just because it's handed. I'm sorry. That's just my way. I feel that if you can show me wherein I'm wrong, then I'll be the first one to admit that I'm wrong, but you're going to have to show me. That's just the way it is. And I think that we need to be guardians of the taxpayer's money and not sit idly by and let it be spent on frivolous items. Wherein, you have other situations that are in dire need and you're going to see where we're talking, in terms of New Business, what I mean by that.

Other than that, I don't have anything other to say, but Merry Christmas. And, again, thank you to the entire team.

**CONSTRUCTION/RENOVATION REPORT**

**CHAIRMAN PHYLLIS D. BAILEY:** Construction/Renovation, Mr. Kaplan?

**MR. PAUL KAPLAN:** Well, let's start with Group One. Permits,

are we anywhere close? We can start construction without permits. We don't get the permits, that's a holdup. That's --  
**CHAIRMAN PHYLLIS D. BAILEY:** That is so absurd. Excuse me, but Dr. Morley --

**MR. PAUL KAPLAN:** And I can't tell you the reason why it's not happening.

**CHAIRMAN PHYLLIS D. BAILEY:** That was my question.

**MR. PAUL KAPLAN:** Really, it's the -- it's the -- generally, who's going for the permits, it's the -- sometimes the City is holding it up. I don't know.

Roswell, I understand, because they're redesigning it. But the other ones, I'm not sure. Any word? I'm looking at Gayle.

**MRS. GAYLE H. HOLLOMAN:** No. There's no real word. I mean, they can't -- the City of Atlanta is a big problem as far as getting the permits. They just aren't getting up off of them, sort to speak. So we're told that they have -- what do they call them? --

**MR. PAUL KAPLAN:** Expeditors.

**MRS. GAYLE H. HOLLOMAN:** Expeditors. And the expeditors doesn't seem to be expediting. So I don't know what the problem is, other than it just isn't happening. They sent people -- we're told they sent people down there to kind of and stare at them and wear them down, and so far they haven't been able to do that. So I'm not sure what more can be done. If an expeditor can't do it, then I just don't know what more they can -- what more can be offered.

**MR. PAUL KAPLAN:** But Roswell, Sandy Springs -- let's see -- Dogwood, Kirkwood, that's considerable, Atlanta. So Atlanta is holding it up. What about Sandy Springs? Gabe, you're looking at me. I know...

**DR. GABRIEL MORLEY:** I would not say Atlanta is holding it up on the official record. I would say it's a combination of factors between --

**MR. PAUL KAPLAN:** Okay. A combination of factors.

**DR. GABRIEL MORLEY:** -- the contractor and the City and the contractor's expeditor, based on the evidence we have.

**MR. PAUL KAPLAN:** Okay. There's a lot of words in between that. I get myself in too much trouble. Okay.

So Group Two, we do have the public opening, do we have public openings in Group Two?

**DR. GABRIEL MORLEY:** For the second Public Meeting?

**MR. PAUL KAPLAN:** Yes.

**DR. GABRIEL MORLEY:** No.

**MR. PAUL KAPLAN:** They hadn't gotten to that point yet.

**DR. GABRIEL MORLEY:** They anticipate those final designs on the

28th of this month. And if we're good with that, then we'll move forward...

**MR. PAUL KAPLAN:** So we can't -- so there's nothing said at this point?

**DR. GABRIEL MORLEY:** No. And we'll -- even if we could begin it today, in order to schedule the meetings we have to schedule it around Group Three, because Group Three has already scheduled their meetings. I sent you that this morning.

**CHAIRMAN PHYLLIS D. BAILEY:** Yes, you did.

**DR. GABRIEL MORLEY:** You know, because we're doing them at night, that's going to push us back into the middle -- into February, regardless.

**MR. PAUL KAPLAN:** It's an unfortunate thing because we had it pretty well set up where some will be closed, some will stay open, but now we've jumped a whole group. Eventually, the other group will be taken in and we'll have to close them. We're going to have a lot of libraries closed at one time.

I don't know any other way you can get around it.

So in Group Three, all the Public Meetings now are set. I saw that. Everything's set for that.

Group Four, I have a problem with Group Four. Group Four, I know is going to be extended. I have a problem -- how do I say this? -- I have a problem with one of the frontrunners who have been taking notes of the contractor's time they come in, the time they leave every day, the day they don't show up.

And what's happening is, I think that that message is coming back to the Commissioner. And then it comes down to everybody else along the line. And that's not right. Because if I'm doing a job, it doesn't necessarily mean I'm going to be there every day. Sometimes I'm waiting for someone else to come in. I'm waiting for material to come in.

**CHAIRMAN PHYLLIS D. BAILEY:** Right. Right.

**MR. PAUL KAPLAN:** It's not right.

**CHAIRMAN PHYLLIS D. BAILEY:** Well, who -- what -- I don't want to ask this.

**MR. PAUL KAPLAN:** Who? I won't --

**MS. LINDA JORDAN:** What is -- who is the Commissioner on that --

**CHAIRMAN PHYLLIS D. BAILEY:** That's what I would like -- yes.

**MR. JOE PIONTEK:** The Friends Group you said?

**MS. LINDA JORDAN:** Is what?

**MR. JOE PIONTEK:** Is somebody on the Friends Group doing this?

**MR. PAUL KAPLAN:** Yes.

**CHAIRMAN PHYLLIS D. BAILEY:** Someone on the Friends Group is doing this?

**MR. PAUL KAPLAN:** No. It's somebody in the Friends Group, but

I'm not going to say names.

**CHAIRMAN PHYLLIS D. BAILEY:** No. No.

**MR. PAUL KAPLAN:** It's just something that maybe I'll address it. I think I'm going to make a phone call.

**MS. LINDA JORDAN:** Right. Because the thing about it, you have to realize, and I've also worked on some committees in the past, like you said, they might not be there that day; something might be going on; you're trying to collect information.

**CHAIRMAN PHYLLIS D. BAILEY:** You don't know what's going on.

**MS. LINDA JORDAN:** You don't know.

**CHAIRMAN PHYLLIS D. BAILEY:** Yes.

**MR. PAUL KAPLAN:** But to make, you know what I'm saying, hey, they're not here today. What's going on? And then they say this is why everything is delayed. That's not right. So I think the only way to settle, I will call the person. I'll talk to them.

**CHAIRMAN PHYLLIS D. BAILEY:** Okay. I appreciate that.

**MR. PAUL KAPLAN:** I'll just go from there. It'll be better if I do it.

Hapeville, I'm not sure exactly. I know it's going, but I'm not sure where we are.

**DR. GABRIEL MORLEY:** We got the approval from the City of Hapeville --

**MR. PAUL KAPLAN:** Oh, that's good.

**DR. GABRIEL MORLEY:** So now they are working on the actual documentation that gives us the right of way, so we can get started. So hopefully in the next, well, Christmas is in the way, hopefully in the next three or four weeks, we'll have that paperwork.

**CHAIRMAN PHYLLIS D. BAILEY:** Well, Mrs. Washington at the Hapeville Library called up and said they will be closed after March is what she said. I don't know how she came up with those dates, but she has scheduled me to do a reading there with the children, March 10th or 12th, I can't remember which one. But after that she said they will be closed.

**MRS. GAYLE H. HOLLOMAN:** We don't know exactly. I don't know why she's figured that out anyway.

**DR. GABRIEL MORLEY:** Because we asked her to stop making room reservations in anticipation in closing so we don't have to call people back and say, hey, we're closed. You can't have your meeting.

**CHAIRMAN PHYLLIS D. BAILEY:** Well, she - well, she has been rather -- I'm not sure of the word I want to use here -- effusive? -- in her discussion. So I will take care of that one too.

**MR. PAUL KAPLAN:** Central, are they at a point of putting down that the storage area in lower level?

**DR. GABRIEL MORLEY:** Yes. They have their permits.

**MR. PAUL KAPLAN:** They got the permits.

**DR. GABRIEL MORLEY:** They're ready to build.

**MR. PAUL KAPLAN:** Good.

**DR. GABRIEL MORLEY:** The movers are at the point of cleaning up. And Cheryl mentioned yesterday, they are not putting a construction fence until after the Super Bowl. The City's got a moratorium on --

**MR. PAUL KAPLAN:** Everything is stopping.

**DR. GABRIEL MORLEY:** Right -- all kinds of construction projects. So we're totally out. You know, this week was our last week. We shouldn't have any business in the building. It's turned over to Winter Johnson.

**MR. PAUL KAPLAN:** All right. That's all I have on construction right now, at this point.

**CHAIRMAN PHYLLIS D. BAILEY:** Thank you so much, Mr. Kaplan. I'm very happy to see that all members are conscience of and involved with these kinds of rules. Because, as we see, there can be misinformation that can cause a feeble that does not need to be. So we need to stay conscience and very clear on where we're going, and all of us are on the same page. That is essential. It really is.

**DR. GABRIEL MORLEY:** And before we jump ahead, while we're on this topic, Gayle and I met this week, because there's two things we're primarily concerned about: Number one is the staff. When we start closing, what's going to happen to the staff who's already moved, coming back, and what's happening to the staff who's going be displaced? So we worked that out this week. She's working on that the rest of this week and next week so we can give people enough lead time. Because we do anticipate, like Paul said, we're going to have more closed than we first believed. So something is going to have to happen. And some of those things may happen quickly. So we just want to lay the groundwork now for the staff to be prepared. The other important thing is the public relations piece. Because, just like you mentioned, that's not the only case. There are a lot of people who drive by and say, why hasn't anything happened in the five months these have been closed? So we have two strategies. Number one, Gayle told them, don't close the library until you have a permit. So going forward, we shouldn't be in this situation where we say, let's close today, and then we wait six months to get a permit.

Let's just stay open. And when you get the permit, we'll do everything we can to get out as quickly as possible, so we don't waste time. And we know we can get out in a week, if we have to.

The other component to that is making sure the County is aware that these things are going to happen. So that all of you are aware as well, people are going to start calling. Why is Northeast Spruill Oaks, and Ocee closed at the same time? This is a dumb decision. We know. That wasn't our choice, and it wasn't our decision. But we anticipate there's going to be some outcry based on the number that we have closed.

So our strategy is very similar to what we're doing now. We're encouraging people to go to other branches, which should be super fantastic because they've been renovated and upgraded. So your experience should be enhanced and it gives you something to look forward to when yours reopens.

**MS. LINDA JORDAN:** Question. Is there some type of P.R. statement that we can have that everybody abides by when those questions are asked? To say what we're doing, the renovations, what's open? I think that'd be a good idea to do some kind of P.R. statement that all of us can send out if we have questions asked.

**DR. GABRIEL MORLEY:** We could do that, or what we have told the staff internally is go to the website. All of our most current updates are on the websites.

**MS. LINDA JORDAN:** But everybody not going to the website.

**CHAIRMAN PHYLLIS D. BAILEY:** That's true. Especially your --

**MS. LINDA JORDAN:** The elderly.

**CHAIRMAN PHYLLIS D. BAILEY:** I was about to say your aged group.

**MS. LINDA JORDAN:** So I think it would be good, Doctor, if you could do some kind of --

**DR. GABRIEL MORLEY:** We'll think of something that we can send out. I mean, the issue is going to be that these do not line up perfectly anywhere.

**MS. LINDA JORDAN:** Right.

**DR. GABRIEL MORLEY:** So each place is -- like, in some cases it's a three-month renovation.

**MS. LINDA JORDAN:** I'm not saying to say the dates on everything. I'm just saying just let everybody know that, you know, we're renovating and whatnot, without giving a lot of details about the renovation dates, because you don't know. If you say three months, it might take four months.

But my point is that, just something that we can have as a cohesive body so they'll know that the libraries are being closed, this, that, and the other, just be patient with us.

**DR. GABRIEL MORLEY:** We can do that.

**CHAIRMAN PHYLLIS D. BAILEY:** Thank you. I think that's an excellent suggestion, Ms. Jordan.

**MS. LINDA JORDAN:** Thank you.

**CHAIRMAN PHYLLIS D. BAILEY:** I think that we all need to think in terms of those kinds of things, and that's the kind of thing that the Board needs to do. Each one of us needs to make a contribution as far as our particular expertise, because this is a situation that's touchy, to say the least, and we need to do as much as we possibly can to ease our way through this.

**MS. LINDA JORDAN:** Exactly. I agree.

**CHAIRMAN PHYLLIS D. BAILEY:** Anyone else have a comment, or?

**MR. PAUL KAPLAN:** I have a question, but I'm going to wait for Dr. Morley's reports. It has to do with money.

**CHAIRMAN PHYLLIS D. BAILEY:** Okay.

**18-68 DIRECTOR'S REPORTS**

**18-66 MONTHLY FINNANCIAL REPORT**

**18-67 MONTHLY USAGE SUMMARY**

**CHAIRMAN PHYLLIS D. BAILEY:** Dr. Morley?

**DR. GABRIEL MORLEY:** Yes. I don't have a lot on the Finance Report. You know, we're essentially shut down for the year, toward the end of September. So all we've done is spend out what we already had encumbered. You'll see if you follow the book line item. You know, a lot of times it looks like we're lagging in spending for materials, but it always catches up. Statistically, remember this year, it's a little mixed up because we've had some closures. Next year's going to be very mixed up. The things that we are tracking, though, that we've been keeping a close eye on, the Virtual Circ, still continues to rise. Nick alluded to it in his presentation. Our Visitation has still gone very well even though it's down from last year. We did reach our goal. Remember, we were trying to get to ten million visits this year. We exceeded that. Circulation, that nine percent is a great number. That does include the Virtual Circ, so we don't have that separated now, but that's what we want to see.

We want to see growth in our services. We want to see that people are using what we're offering and using it in the way that we envision.

One interesting thing, you know, for a year or so we've been talking about the Holds. And even though it's not an accurate representation of exactly what we want to measure, you can see that number is slowly dipping, because it used to be up over fifty thousand.

And so we as buy more materials people want, that number in the

Holds item goes down, which is a good thing, but we also want more people requesting our materials, so we want Holds to increase at the same time.

So that's why it's a poor measure, but if you've been following that number, we've reduced it, you'll see here, seventy-five hundred items, so seventy-five hundred fewer people waiting on their materials this month over the previous months and earlier this year and last year.

We do hope to get our GED program up and running again in January. You know, we had to move it from Central to Southeast. Because of the requirements, we had to make some construction modifications at Southeast to make it work, so it's been down for a little while. We hope to get that back up and running in January. That will help with our computer and Internet usage. But otherwise, remember, we were doing twenty thousand computer sessions a month at Central. So as long as Central's closed that number is going to go down.

**MR. D. CHIP JOYNER:** Question: GED students, do they have to live in Fulton County?

**DR. GABRIEL MORLEY:** I don't think so. I think they can come to our courses and then the test is administered based on their I.D., not on their residency. I don't know. Do you know the next closest place? I don't know of another library that does it.

**MRS. GAYLE H. HOLLOMAN:** The GED classes for training or testing?

**DR. GABRIEL MORLEY:** Either.

**MRS. GAYLE H. HOLLOMAN:** Well, not testing, but training, I think they offer in lots of places. I mean, even in some churches will have training. We get our training through APS, an instructor that they lend to us.

**DR. GABRIEL MORLEY:** Well, either way, we want to get it back up and running. We typically have a couple thousand people a year run through that program, so I don't know what those people have been doing in the interim. We never intended it to take this long, but internal County challenges, so...

**MRS. PRISCILLA BORDERS:** How long is the GED program? What's the time frame?

**MRS. GAYLE H. HOLLOMAN:** Well, it's sort of -- it's basically self-paced. They offer the testing and then the actual training with APS. You just sign up for the classes as you need them. And so they're subject oriented and that type of thing.

**DR. GABRIEL MORLEY:** And when we re-open, remember, the plans for Central have a whole separate area for GED just like we had before we closed. And they have to be monitored during the

testing. It's a process. You have to get approval from the state --

**MRS. GAYLE H. HOLLOMAN:** The technical colleges from Georgia.

**DR. GABRIEL MORLEY:** So, you know, it's a rigorous ordeal to get through, and that's part of the challenge of moving it. But we knew we had to offer something because of the limited availability otherwise.

I don't think I have anything else. I was going to -- I remember we got an email -- and I think you were going to ask about Roswell library. Stay tuned for an update on Roswell. That may still have some other considerations that we may have to look at, based on some new information.

**MR. PAUL KAPLAN:** Okay. My question is -- it's to do with all the libraries. So -- and I don't know enough about, you know, we had a bond that was put out, two hundred and eighty-five million. Make a long story short, so we were supposed to complete everything pretty much substantially by January of 2020. We'll, of course, going to go beyond that. We talked about encumbering the money that's left so we don't lose anything or get penalized. Is that the way it's going happen? Are they -- they're aware of what's going on? I would imagine that Finance knows, but I don't want to lose any money because we just barely make the money we have to make everything work.

**DR. GABRIEL MORLEY:** We will probably know a better answer to that in a couple of months.

**MR. PAUL KAPLAN:** After -- after the budget?

**DR. GABRIEL MORLEY:** But if those permits don't come through, you know, that affects a lot of things that happen down the line. And we say that because this is just Group One. We have other City of Atlanta libraries in these other groups. So even though they've given us a schedule that says we're going to start on this date and finish on this date, if they don't get their permit the same way that Group One didn't get their permits, then maybe we do push several of them back into 2020. So part of what we're doing is trying to understand the permitting process. And they've told all of the other groups start that process now. You know, long before we get to a point where we're done, go and start applying for the permits so we can accelerate this whole process. But ask me again next month or February, and I think we'll have a better answer. Because part of what's going to happen is if it looks like multiple libraries are going to push into 2020, I'm sure the County is going to want to weigh in because it affects their bond rating.

**MR. PAUL KAPLAN:** Right. Exactly.

**DR. GABRIEL MORLEY:** I think we can manage with Central. We'll be far enough along to encumber what we want. And maybe the others, but that's a better decisions for Fulton County Finance. And at this time we just don't have a good schedule to give them so they can decide, but I think we would have enough in our contingency to cover whatever penalty there might be.

**MR. PAUL KAPLAN:** The actual permit processing, say Hogan -- let's just say Hogan, for instance -- Hogan is the one who pulls all the permits for his group. So it's Hogan's responsibility to get the permits. And they don't do any preliminary look at the prints to push it along is what I'm asking you?

**DR. GABRIEL MORLEY:** The County's intervened and...

**MR. PAUL KAPLAN:** You know, I'd love to intervene, but I can't -  
-

**DR. GABRIEL MORLEY:** It was --

**MR. PAUL KAPLAN:** -- so I'll leave -- I just talk about it here to everybody. I can't intervene. I'm not the County. I'm a Board of Trustees, but I'm deemed -- I've been involved in stuff like this for years. And sometimes you have to, you have to go in there and talk to people at City Hall. Sit down and talk to them. Make nice. Do whatever you need to do to get this thing through.

**DR. GABRIEL MORLEY:** I'll say we did our part.

**MR. PAUL KAPLAN:** No. I know you did your part. I know. Okay. All right. I will stop talking.

**CHAIRMAN PHYLLIS D. BAILEY:** No, don't.

**MR. PAUL KAPLAN:** I get myself on with that.

**CHAIRMAN PHYLLIS D. BAILEY:** I'm very concerned about that as well.

**MR. PAUL KAPLAN:** I'm very concerned.

**CHAIRMAN PHYLLIS D. BAILEY:** Sometimes I think that people put personal priorities in place of what's good for the whole. And I've seen this in a number of things that have happened in recent years, from 2015 up to now. Sometimes I wonder if it isn't a political game and that's all.

Anything else, Dr. Morley?

**DR. GABRIEL MORLEY:** No, that's it.

#### FOUNDATION UPDATE

**DR. GABRIEL MORLEY:** I don't think we have a Foundation Report. They didn't meet.

**CHAIRMAN PHYLLIS D. BAILEY:** The Foundation didn't meet? Okay.

#### COMMITTEE REPORTS

##### LIBRARY VISITATION

**CHAIRMAN PHYLLIS D. BAILEY:** Committee Reports, Library

Visitation.

**MR. D. CHIP JOYNER:** Do we have any Trustees that had an opportunity to visit a library?

**MR. PAUL KAPLAN:** Well, I visited a library. I visited several libraries. But, you know, the ones that I visit are soon to have construction. The only thing on their mind right now is when is it going to start. I find that that is the main thing. They're fine -- everything's fine, everybody's fine, except they can't wait til this happens to get something new.

And a lot of the people that are working in these libraries are from other libraries that are closed. And that's on everybody's mind. They can't wait til this renovation takes place. They're looking forward to it.

**MR. D. CHIP JOYNER:** But what are they looking forward to, just having a new library --

**MR. PAUL KAPLAN:** Time.

**MR. D. CHIP JOYNER:** -- or just a change in facility?

**MR. PAUL KAPLAN:** Just a change. They said they need it. They're all dated. The libraries are dated. They need some change. They pretty much have been to the -- they've been to the Public Meetings and they know what's coming, but they're excited about it.

**MR. D. CHIP JOYNER:** Well, good. Good.

**MR. PAUL KAPLAN:** Things are going too slow for them.

**MR. D. CHIP JOYNER:** No anxiety?

**MR. PAUL KAPLAN:** No. No, none at all.

**MR. D. CHIP JOYNER:** Anyone else?

**CHAIRMAN PHYLLIS D. BAILEY:** I just -- oh, I'm sorry.

**MS. LINDA JORDAN:** No. I was going to add on my statements I had a recommendation on under 'B'.

**CHAIRMAN PHYLLIS D. BAILEY:** Go ahead.

**MS. LINDA JORDAN:** So what I would like to recommend, I don't know if he's discussed this already, is that whenever we open or re-open, it's not like a Groundbreaking Ceremony where we're doing a -- well, whether it's new construction or whatever -- I would like to recommend that whatever we do with a library we invite the Commissioner over that library. We invite all the Board Members, and in particular make sure we invite the Board Member that's on behalf of that library.

We did that when I was on the Recreation Authority. We put like the machines, workout machines at different parks. We did a Groundbreaking at that time. We had the Commissioner show up. And I think it would be great. It's like a re-imagining, re-whatever, to have that Commissioner show up, have some balloons and whatever whatever and make it go that way. So that's my

recommendation.

Because I do think it'll bring more awareness. We can do a P.R. piece on it. And people will know, okay, the Hapeville Library, or whatever library, Roswell library, Re-Opening. And maybe we can get more people to come out to the library.

**CHAIRMAN PHYLLIS D. BAILEY:** Sounds like --

**MS. LINDA JORDAN:** What do you all think? Give me some points, Joe?

**MR. JOE PIONTEK:** Well, I sent you all an email about the talk that's going on. I know you guys are in recent arms about the Roswell Library, but -

**CHAIRMAN PHYLLIS D. BAILEY:** Yes.

**MS. LINDA JORDAN:** Well, I don't know about that one, so...

**MR. JOE PIONTEK:** Well, the Downtown Development Authority just wrote a long blog about what a great thing the AFPLS is doing to renovate the Roswell Library. So if we can get the -- the Council, some of these other authorities to continue to beat the drum, we're not going to get beaten up as badly for how long it's going to take to re-open the Roswell library.

And I did hear that there was something about if it doesn't get open by summer, then they're going to, what, have a satellite location or something?

**MS. LINDA JORDAN:** So that's why they have to talk to leaders to let leaders know what's going on, because we don't need any negativity on it.

**MR. JOE PIONTEK:** Yes. Liz was a big part of that too. She was working -- she's got a [unintelligible] getting this blog written. So we are continuing to try to get the word out there, that, you know, we're doing a lot of work up there. It's going to take a little while and not to get impatient with us, but yes, a big Groundbreaking in Roswell.

**MS. LINDA JORDAN:** All right. So you'll be in charge of that, so you'll -- but like I --

**DR. GABRIEL MORLEY:** We have a whole Communications Plan --

**MRS. GAYLE H. HOLLOMAN:** Yes. We do do it every time.

**DR. GABRIEL MORLEY:** -- for everything we've opened, there's a whole --

**MS. LINDA JORDAN:** So with the Commissioners --

**DR. GABRIEL MORLEY:** -- it's tents, chairs. There's a whole list of hundreds of invitees. We have a whole system set up.

**MS. LINDA JORDAN:** Okay. Cool.

**CHAIRMAN PHYLLIS D. BAILEY:** Well, I've heard from, of course, Hapeville Library, is the one I've heard from, for the most part. They've been ignored for years. And the library's in a sad condition.

And without my being difficult about it, they want to renovate that library instead of building one, because it's just ridiculous if you go there and see it. And it's been ignored, as I said before, for years.

Now, we have money being spent on other stuff for libraries, and we have libraries in certain areas being totally ignored. And I find that very objectionable. And I'm going to say something, so...

I mean, you can enhance and beautify, and I'm not picking on you, Joe, you can enhance and beautify Roswell. But then you can leave Hapeville, you can leave Cleveland Avenue, and some others looking like something that you'd have in a third world country.

**MR. JOE PIONTEK:** I thought that Hapeville was being completely rebuilt?

**CHAIRMAN PHYLLIS D. BAILEY:** It is now.

**MR. JOE PIONTEK:** Oh, okay.

**CHAIRMAN PHYLLIS D. BAILEY:** But it wasn't originally.

**MR. JOE PIONTEK:** Oh, all right. Good.

**MS. LINDA JORDAN:** The library on Cascade, Southwest?

**CHAIRMAN PHYLLIS D. BAILEY:** Yes?

**MRS. GAYLE H. HOLLOMAN:** It's closed and they're renovating it already.

**MS. LINDA JORDAN:** Right.

**MRS. GAYLE H. HOLLOMAN:** It's already started.

**MS. LINDA JORDAN:** Right. Everybody's telling me that it's closed, because I live close to there.

**CHAIRMAN PHYLLIS D. BAILEY:** Well, that's been closed for awhile. And that falls into the situation where you were talking about the timing.

So Palmetto is doing well. And I try to keep in touch with all of them, with the ones that are in District 6, particularly. But Hapeville, right now, is what is pressing me.

**MS. LINDA JORDAN:** Right.

**CHAIRMAN PHYLLIS D. BAILEY:** So I am concerned about that.

**MR. D. CHIP JOYNER:** Thank you. Any others? Well, thank you very much.

I spoke with my Commissioner. And we have some scheduled -- we've got really New Year's -- to try to do some visits this last month but couldn't get the schedule together. But he was really happy for the invite, for even the conversation, because I think it's something he's wanted to do. So I look to hear from some of those meetings and tours. I'm excited about that. But also if -- could you send -- could we get a map of the libraries in each Trustee and Commissioner's district, just an

updated one?

I had one some time ago, but if I could have -- if we could all have an updated one so it can kind of ring our memories.

**MS. LINDA JORDAN:** Right.

**CHAIRMAN PHYLLIS D. BAILEY:** That's a good idea.

**MS. LINDA JORDAN:** That'd be great.

**MR. D. CHIP JOYNER:** And I'm sure everybody wants to visit every one of them in their district.

But thank you, Zenobia.

**CHAIRMAN PHYLLIS D. BAILEY:** Thank you, Mr. Joyner. Magnificent job as usual.

#### BY LAWS AND RULES

**CHAIRMAN PHYLLIS D. BAILEY:** Now, for Bylaws and Rules. Is there anything?

**MRS. PRISCILLA BORDERS:** No.

**CHAIRMAN PHYLLIS D. BAILEY:** Okay.

#### NATIONAL AND STATE DEVELOPMENTS

**CHAIRMAN PHYLLIS D. BAILEY:** National and State Developments?

**MS. LINDA JORDAN:** We don't really have any update. But one thing I would like to add is that I'm going to be working with one of the state reps in the legislature starting in January. It's not on this side of the house, but I will be looking at, too, what's going on with libraries from... So I will definitely listen from that side.

The Groundhog Supper is on January 14th, Monday. I'm sorry, Sunday, and then they go into session on January the 15th. I think those are the right dates.

**MR. JOE PIONTEK:** Wild Pig?

**MS. LINDA JORDAN:** I mean, the Wild Pig. I said the groundhog.

**CHAIRMAN PHYLLIS D. BAILEY:** Well, it's some animal.

**MR. JOE PIONTEK:** Wild pig is bad enough.

**MS. LINDA JORDAN:** Right. Right.

**CHAIRMAN PHYLLIS D. BAILEY:** I had never heard of anything like that until I came here.

**MS. LINDA JORDAN:** Yes. They have a pig. They put it out. And it's a pig with an apple in its mouth, and we eat off the skin and all of that. It's real good.

**CHAIRMAN PHYLLIS D. BAILEY:** Oh, my word.

**MS. LINDA JORDAN:** Country girl. That's how we roll.

**CHAIRMAN PHYLLIS D. BAILEY:** It doesn't sound very appetizing to me, but I'll leave that alone, too.

#### UNFINISHED BUSINESS

**CHAIRMAN PHYLLIS D. BAILEY:** Okay. Unfinished Business.

One thing that I would want to ask the Board to make a statement about was the gentleman who was here last meeting. And I do

know that Mrs. Holloman and Dr. Morley have talked with him and that situation is being addressed. And that was my main concern. Not so much that you have come to a final conclusion, but that you have addressed the issue and that he's aware that we are cognizant of what he is talking about.

And that to me takes care of the matter. And so whatever ever else comes of that as a result of that, then the library can handle. We won't need to get involved at all.

**MS. LINDA JORDAN:** Makes sense.

**CHAIRMAN PHYLLIS D. BAILEY:** And for those of you who were here -- Joe, you might not have --

**MR. JOE PIONTEK:** Was it a personal problem between --

**CHAIRMAN PHYLLIS D. BAILEY:** Yes. Yes.

**MR. JOE PIONTEK:** -- a library person and this fellow that came to talk to us?

**CHAIRMAN PHYLLIS D. BAILEY:** Yes. Yes.

**MR. JOE PIONTEK:** And it was just an interpersonal thing?

**CHAIRMAN PHYLLIS D. BAILEY:** Yes. But I have mentioned to him that the library staff would be able to do that, to handle that. And I checked when I came in to make sure that the issue has been addressed by the library staff. So we don't really need to be involved at this point because we have directed the query where it needs to go. And they can handle whatever comes up at this point.

**MR. JOE PIONTEK:** Sure.

**CHAIRMAN PHYLLIS D. BAILEY:** Okay. Any other Unfinished Business?

#### **NEW BUSINESS**

##### **MOU**

**CHAIRMAN PHYLLIS D. BAILEY:** New Business. I have two things that I'm concerned about, and this is new. I'm concerned about the way the MOU is going. And the reason I'm concerned is because, first of all, the Board was asked for its input at the very beginning.

Now, it seems that the board has been left out. Why?

**MS. LINDA JORDAN:** Is the MOU between -- who?

**CHAIRMAN PHYLLIS D. BAILEY:** Friends of.

**MS. LINDA JORDAN:** So they've come up with MOU and not come back to us to explain it?

**CHAIRMAN PHYLLIS D. BAILEY:** Why?

**MR. PAUL KAPLAN:** All right. Let me address all of this. This MOU started about kind of over a year ago. Is Paula here? It's over a year. I think it's been over a year.

**MS. LINDA JORDAN:** She said two.

**MR. PAUL KAPLAN:** And we sat down with a group. You worked with

me, Nina. We had a -- I don't know how many people were there. And they had it written up. And it was rejected by the Friends Council. Well, it just had -- it was just too long.

**CHAIRMAN PHYLLIS D. BAILEY:** And too long.

**MR. PAUL KAPLAN:** It was just too many things. So we have reworked it several times. And it kind of disappeared for awhile. Now, it's back again. It was rewritten to only about three pages long.

But there's certain sections in there that needed to be reworked. And at this point, just so you know where the MOU is, we're not going to address anything until after the holiday, until January.

They are going to complete it. One way or another, it will be complete. And it will be sent out by Fulton County. But it actually falls on us. Because, you know, the Friends group is part of --

**MS. LINDA JORDAN:** But shouldn't it come to us for us to read it?

**MR. PAUL KAPLAN:** Oh, you'll read it. I will make sure that before it gets sent out, we talk about it as a group so everybody's aware of what's in the MOU, what it means. It's -- the big stumbling block at this point right now is insurance. I know it's very important to have. It's the number one thing that some of the Friends Groups -- let's put it this way, I would say fifty percent of the Friends Groups will disappear. They're not going to be able to afford the insurance part. I did talk to the Foundation president, which so happens to be Nina. They're not done with the insurance part. They were going to help with the 501(c)(3). And they won't be able to survive. Because some of these Friends Groups are no more than two or three people, and they're lucky they make -- most of them make under a thousand dollars, maybe sometimes, under five hundred dollars. Now, that means a lot to the library and a small group, small library. And it's going to be a problem.

**MS. LINDA JORDAN:** But insurance, fiduciary liability insurance is not that much.

**MR. PAUL KAPLAN:** They can't afford anything.

**CHAIRMAN PHYLLIS D. BAILEY:** They can't afford it.

**MR. PAUL KAPLAN:** I'm telling you right now, if they make four or five hundred dollars for a whole year, they've done well.

**MS. LINDA JORDAN:** Oh, wow.

**MR. PAUL KAPLAN:** And that's it. But that's something that either they form a whole group together as one Friends Group, I don't know.

We're still in the process of developing it. I'm working with my Commissioner, Commissioner Ellis, on it. And he wants to hold off until after the holidays. Not something that we're going to bring out during the holidays. It's not the right time.

**CHAIRMAN PHYLLIS D. BAILEY:** Fine. As long as I know it's being address.

**MR. PAUL KAPLAN:** So it's still with us. We're still very much involved with it. Nina is very much involved as far as the law part is concerned. Some of the things I think should be in there and are absolutely not right, so she keeps me pretty straight.

**CHAIRMAN PHYLLIS D. BAILEY:** She's good.

**MR. PAUL KAPLAN:** But I will bring it to the whole Board before it goes out to the System.

**MRS. PAULA RAFFERTY:** I think that --

**MR. PAUL KAPLAN:** Go ahead, Paula. You want to say something. You know much of what's going on.

**MRS. PAULA RAFFERTY:** Yes. I think it should be noted that at one point the Board was going to be included as a party to the agreement.

**MR. PAUL KAPLAN:** Correct.

**MRS. PAULA RAFFERTY:** And it isn't a party to the agreement anymore. And that was a decision that was made, I guess, some - - Paul, was that you?

**MR. PAUL KAPLAN:** I would say that decision was made by me. And the reason, I'll tell you I did it, I was not going to sign it, because I didn't like the way it looked --

**CHAIRMAN PHYLLIS D. BAILEY:** Yes. I knew that.

**MR. PAUL KAPLAN:** -- and I did not want my signature on it. You're right. It was me. I made that decision.

**MRS. PAULA RAFFERTY:** Yes. And I think that was something that the Friends Group was pushing back on.

**MR. PAUL KAPLAN:** Yes.

**MRS. PAULA RAFFERTY:** So it was sort of combined. You know, was it, you know, the sort of push backing up. You know, what was the point of being in there if they didn't want it?

**CHAIRMAN PHYLLIS D. BAILEY:** Well, the -- our responsibility is to the Friends Group. Wouldn't that impact that?

**MRS. PAULA RAFFERTY:** There were -- it was mostly one way. It was mostly for the Board of Trustees to be of a benefit to the Friends Groups. And they didn't want any involvement from the Board of Trustees.

**CHAIRMAN PHYLLIS D. BAILEY:** So they want to exist on their own?

**MRS. PAULA RAFFERTY:** Huh?

**CHAIRMAN PHYLLIS D. BAILEY:** They want to exist on their own? Is that what you kind of expressed?

**MR. PAUL KAPLAN:** I think they wanted to report directly to the manager of that specific Library Branch. Because the way it was originally written, the Trustee, all of you, would be very much involved in all of the meetings that they have during the month. And it's not only, don't forget, some of us represent six libraries. And you'd be in six different Friends Groups that are relying on you.

But, really, it's the manager of the branch, the one who day-to-day talks to the person. They're the ones who are really controlling it, that are doing it. And --

**MRS. PAULA RAFFERTY:** Well, it was written with the manager or whoever they wanted to designate.

**MR. PAUL KAPLAN:** Right. Whoever they want to designate.

**MRS. PAULA RAFFERTY:** And also a Trustee, a Board of Trustee, designant.

**MR. PAUL KAPLAN:** So, you know, it's something that we'll discuss. I'll still bring it up here. Because once it goes out, it's out. That's it.

**MS. LINDA JORDAN:** I have a question. So are we, as Trustees on this Board, are we insured?

**MR. PAUL KAPLAN:** Oh, yes, we are insured.

**MS. LINDA JORDAN:** But for me to be insured, I need to know that, like fiduciary liability insured?

**CHAIRMAN PHYLLIS D. BAILEY:** Yes.

**MS. LINDA JORDAN:** Because the County's self-insured? How is it set up?

**MR. PAUL KAPLAN:** I'll answer that, because I asked that question. We were very concerned about it several months ago, if we have insurance. I was afraid about somebody coming after me.

**MS. LINDA JORDAN:** Right.

**MR. PAUL KAPLAN:** But we are actually under the auspices of the county, because we are a -- Paula, you're going to have to help me. We are --

**MS. LINDA JORDAN:** Can we get that --

**MR. PAUL KAPLAN:** -- submission --

**MS. LINDA JORDAN:** -- in writing, to know -- make it part of our documents to say that we are?

**MRS. PAULA RAFFERTY:** Sure.

**MS. LINDA JORDAN:** Because I'm on an Investment Board, whatnot, I mean, you know, I need all that.

**MR. PAUL KAPLAN:** Yes. But we are insured.

**CHAIRMAN PHYLLIS D. BAILEY:** I remember that discussion about a

year ago.

**MS. LINDA JORDAN:** Thank you, Paula.

**MR. PAUL KAPLAN:** If I wasn't insured, I'd be off the Board.

**CHAIRMAN PHYLLIS D. BAILEY:** I know. I remember your saying that.

**MR. PAUL KAPLAN:** But, yes, we are insured.

**MS. LINDA JORDAN:** Yes. We are insured, but we need to know that, because they could come and, you know, not they, but anybody could try to accuse you of stuff, whatever, going forward.

I just want to make sure, because the board I'm on -- I'm secretary to a board -- and we have fiduciary liability insurance, so I'm just curious about this Board.

**MR. PAUL KAPLAN:** And they have something in the language -- and Paula, you can -- something about all boards are appointed by a Commissioner as part of the System.

**MS. LINDA JORDAN:** Yes. We would like to put it in our documentation, so we'll have it on record.

**CHAIRMAN PHYLLIS D. BAILEY:** That would be a good idea, to have something in writing.

**MRS. PAULA RAFFERTY:** No problem.

**NAME CHANGE**

**CHAIRMAN PHYLLIS D. BAILEY:** The second thing I wanted to bring up was concerning the change that was supposed to -- that's ordered for January.

Now, let me express this. The libraries are supported by the General Fund. If I'm wrong, Paula would you please correct me? Is that correct?

**MRS. PAULA RAFFERTY:** I believe that's correct.

**CHAIRMAN PHYLLIS D. BAILEY:** Okay. The General Fund then is made up of taxpayer's money from Fulton County and the City of Atlanta?

**MRS. PAULA RAFFERTY:** Only to the extent that we have -- yes, I mean...

**CHAIRMAN PHYLLIS D. BAILEY:** All I'm asking is: Is the money that's in the General Fund comes from the taxpayers of Atlanta and Fulton County?

**MRS. PAULA RAFFERTY:** Yes. Correct.

**CHAIRMAN PHYLLIS D. BAILEY:** So how do you then decide that Atlanta is no longer going to be represented? You have no representative here, because first of all a representative couldn't vote.

Secondly, you have -- you take their name out and so you virtually eliminate Atlanta, so you take their money and eliminate their presence.

**MRS. PAULA RAFFERTY:** That was the General Assembly, ma'am. I -

-

**CHAIRMAN PHYLLIS D. BAILEY:** I'm not saying who. I'm not anything about who does it, but I'm ready to challenge that.

**MS. LINDA JORDAN:** Madam President --

**CHAIRMAN PHYLLIS D. BAILEY:** Yes?

**MRS. PAULA RAFFERTY:** As a practical matter --

**MS. LINDA JORDAN:** -- but nobody --

**MRS. PAULA RAFFERTY:** -- you're going to need a lot of support from Grand Jury to do that, from the Fulton County delegation.

**MS. LINDA JORDAN:** Do you know anybody from the City side? I know -- I'm not sure if it's one on the City side. I haven't brought that up.

**CHAIRMAN PHYLLIS D. BAILEY:** And that's what I couldn't understand. Why the mayor never made an appointment?

**MS. LINDA JORDAN:** That's a good question, the previous mayor.

**CHAIRMAN PHYLLIS D. BAILEY:** Right.

**MS. LINDA JORDAN:** Not the -- okay.

**CHAIRMAN PHYLLIS D. BAILEY:** The previous one. And this one has not either at this point.

**MS. LINDA JORDAN:** Also, do they know?

**CHAIRMAN PHYLLIS D. BAILEY:** I don't know.

**MR. D. CHIP JOYNER:** The last one did?

**MS. LINDA JORDAN:** The last one?

**CHAIRMAN PHYLLIS D. BAILEY:** The last one did? He knew?

**MR. D. CHIP JOYNER:** I think so. Yes.

**MS. LINDA JORDAN:** But he didn't make any recommendations or accommodations?

**MR. D. CHIP JOYNER:** I don't know.

**CHAIRMAN PHYLLIS D. BAILEY:** He didn't.

**MR. D. CHIP JOYNER:** But, also, I'm not sure if the mayor before did, did he?

**MS. LINDA JORDAN:** I'm not either for sure. I know them all, Shirley, Bill, all of them.

**CHAIRMAN PHYLLIS D. BAILEY:** I don't understand that. If your constituents are paying their tax money and they can't be represented on the Board, that affects libraries within their jurisdiction.

**MS LINDA JORDAN:** But remember now Atlanta is in Fulton County.

**CHAIRMAN PHYLLIS D. BAILEY:** I know. I know. But if you'll look at your directory --

**MS. LINDA JORDAN:** Right.

**CHAIRMAN PHYLLIS D. BAILEY:** -- there's supposed to be person on this Board to represent the City of Atlanta.

**MS. LINDA JORDAN:** Maybe that's not a particular that came up.

We don't know yet. We need to research it and see if there was something that came up that caused all of that to not be as it...

**CHAIRMAN PHYLLIS D. BAILEY:** I'll talk with you about that.

**MS. LINDA JORDAN:** Okay.

**CHAIRMAN PHYLLIS D. BAILEY:** I know how that happened.

**MRS. PAULA RAFFERTY:** What I know is that the library is the second biggest expenditure in Fulton County.

**CHAIRMAN PHYLLIS D. BAILEY:** Oh, yes. You're absolutely -- I was told that.

**MRS. PAULA RAFFERTY:** And I think that the tax contribution from the City of Atlanta is not proportionate to what the -- what Fulton County has as an outlay for the libraries that are in the City of Atlanta.

**MS. LINDA JORDAN:** So basically we're paying a lot of money and they're not proportionate to what we're paying, correct?

**MRS. PAULA RAFFERTY:** Correct.

**CHAIRMAN PHYLLIS D. BAILEY:** So your proportion determines your representation?

**MS. LINDA JORDAN:** Well, maybe that deal -- maybe something was set up such that then they didn't feel that it was determined that the proportion was not enough, like the County is paying. Maybe something was set up for them to say, well, we just don't want to -- maybe they were asked to pay more and said no. That's what we need to research, you know what I mean?

**DR. GABRIEL MORLEY:** Gayle may be able to shed some clarity, but there's a couple of things. Number one, the people of Atlanta are still represented, right, by Priscilla.

The city as an entity...

**CHAIRMAN PHYLLIS D. BAILEY:** What district do you represent?

**MRS. PRISCILLA BORDERS:** I'm in 4 --

**CHAIRMAN PHYLLIS D. BAILEY:** District 4?

**MRS. PRISCILLA BORDERS:** Natalie Hall

**CHAIRMAN PHYLLIS D. BAILEY:** You're --

**DR. GABRIEL MORLEY:** Yes. She lives in Old Fourth Ward.

**CHAIRMAN PHYLLIS D. BAILEY:** I know, but there is a spot your Board designated for the City.

**DR. GABRIEL MORLEY:** To represent the City --

**CHAIRMAN PHYLLIS D. BAILEY:** Yes.

**DR. GABRIEL MORLEY:** -- the City as an entity, not the people of Atlanta. The people of Atlanta are represented. The City as an entity does not have a place on this Board.

**MS. LINDA JORDAN:** Oh, that's the difference. That's the difference.

**DR. GABRIEL MORLEY:** Second, the City's only paying for the two

libraries that are in the DeKalb County. If those two Atlanta libraries in DeKalb, Kirkwood and East Atlanta, were not in the cap, Atlanta would not be paying, just like --

**MS. LINDA JORDAN:** So they don't pay anything for Central?

**DR. GABRIEL MORLEY:** No.

**MRS. GAYLE H. HOLLOMAN:** They pay a million dollars for -- a million dollars a year for the Atlanta and DeKalb library.

**DR. GABRIEL MORLEY:** They're paying for us --

**MS. LINDA JORDAN:** And nothing for Central, right down the street from City Hall?

**DR. GABRIEL MORLEY:** No. They're paying for two that are in the DeKalb because Fullerton County's not collecting revenue to run DeKalb libraries.

**MS. LINDA JORDAN:** Okay.

**DR. GABRIEL MORLEY:** But because the City's border extends into a different county, the agreement says we will pay you for those two.

So the people at Kirkwood and East Atlanta often make the argument they're being double taxed, because they're having to pay Atlanta City tax and DeKalb tax for the library, but they also can hold dual cards. You know, they can have a Kirkwood card and a DeKalb County card. So there's some wishy-washiness in there, but some of it is because it crosses the County borders.

**MS. LINDA JORDAN:** Right.

**MRS. GAYLE H. HOLLOMAN:** But there was a time a few years ago that we did have a person who represented the City of Atlanta, but was ex officio. So of course they didn't vote, but I -- who was it? We had someone. I can't remember the person's name. It was like two mayors ago, I think.

**MS. LINDA JORDAN:** Under Bill?

**MRS. GAYLE H. HOLLOMAN:** It was under Shirley Franklin, I believe.

**MS. LINDA JORDAN:** Shirley? Okay.

**MRS. GAYLE H. HOLLOMAN:** She came after Bill, right?

**MS. LINDA JORDAN:** Yes, true. She came after Bill.

**MR. D. CHIP JOYNER:** Shirley had a representative?

**MRS. GAYLE H. HOLLOMAN:** I think she's the one that had the representative. Someone did. It wasn't the -- it wasn't Kasim Reed, and it's not the current mayor. So it would have been the mayor before that, I think, before Kasim Reed.

**MS. LINDA JORDAN:** Shirley.

**MRS. GAYLE H. HOLLOMAN:** Was it Shirley Franklin?

**MR. PAUL KAPLAN:** So we never really had on the Board from there that actually had voting rights?

**MRS. GAYLE H. HOLLOMAN:** Not that I've ever known.

**MR. PAUL KAPLAN:** Never since that time? Okay.

**CHAIRMAN PHYLLIS D. BAILEY:** Like I said, I think this deserves investigation. I will look into it further and get more information. You're absolutely right.

But that has bothered me. And I will ask more questions to get more information before we say anything more.

**MS. LINDA JORDAN:** Okay.

**CHAIRMAN PHYLLIS D. BAILEY:** Thank you for the information that was given.

Anything else in the way of New Business?

**MR. PAUL KAPLAN:** I just want to say, on behalf of me anyway, it's great being on this Board. I think we have a very good working Board right now. Things are looking up. I can't wait until this renovation is over.

My problem is, everything I do, as far as construction, everything is negative, and I haven't seen any positive things. Gayle and Dr. Morley are constantly in meetings. You guys don't realize how many meetings there are to go over the same thing again.

**MS. LINDA JORDAN:** And again and again.

**MR. PAUL KAPLAN:** To talk about one thing, it takes four hours to talk about one thing. So it's taken their time up. And if I had to split your time up, both of you, it had to be, the amount of time you're spending on the construction part -- besides running the library, just that portion only -- I really appreciate what you do.

I know what you're going through. I'm just frustrated on my end because I want to get in there and talk to people, but I can't do that. I keep my mouth -- it's not my job. I'm not a paid employee, but I'd love to go in there and talk to everybody.

**CHAIRMAN PHYLLIS D. BAILEY:** I suspect you'd get through if you did.

**MR. PAUL KAPLAN:** I'll keep this Board informed what's going on. I hope I have more positive things to talk about. It might be another year from now, but hopefully there will be some positive things; we will be there. But the end result is, and I'll say what Dr. Morley says, they're going to say, wow, look at this. Look how nice this looks. I'm telling you, that's what's going to happen. They'll go in there; they'll look at it; they'll say, this is great. And about a couple months later they'll forget about all the other things that were problems.

**MS. LINDA JORDAN:** Right. Correct.

**MR. PAUL KAPLAN:** So just keep that in mind when I talk about these things. But I just want to keep you informed where we're

at. So -- and I'm not going to all the meetings anymore. I'm using a computer. I'm sitting at my house for the last one which was at Mechanicsville. Is it Mechanicsville? So I'm -- who's computer was I on? I forgot.

**DR. GABRIEL MORLEY:** Probably Evan --

**MR. PAUL KAPLAN:** So everything that Evan saw on his computer, I saw on my computer. And he's doing the slideshow. I'm able to tap into my computer. They'll take that slide, put it on my computer, and I can print it out. Also, it's really great.

**CHAIRMAN PHYLLIS D. BAILEY:** Wonderful.

**MR. PAUL KAPLAN:** Because I tell you the truth, the meetings are at 9:30. I'm leaving from John's Creek. I have my wife to drive to work. I got things I got to do in the morning.

**MS. LINDA JORDAN:** Right.

**MR. PAUL KAPLAN:** To get there, I might as well live out there and come out, so... But I do appreciate it. And we'll -- it'll get there. It's just going to take a little time.

Once these permits are given, then we'll be hollering at them that they're too slow. So it's another process. Just get the permits done is the main thing.

**MRS. PAULA RAFFERTY:** Are the permits an issue only in Atlanta?

**MR. PAUL KAPLAN:** Yes.

**MRS. PAULA RAFFERTY:** I'm surprised about that.

**MS. LINDA JORDAN:** Yes. What's the -- why does it take so long to get a permit? Do we all need to go up there as a group?

**MR. PAUL KAPLAN:** It's a funny thing about permits. I took care of all the permits in Chicago. Chicago's great. You get to know people. And I'm telling you, I was sitting there waiting for a permit one time, and I saw these three ladies who were sitting there -- this is how it worked in Chicago -- and I said there's twenty people in line. I can't be here long. I asked the three ladies, I said, you know, I'm going to Starbucks. And I went over and I said, you all want coffee? I brought up coffee. And I know I'm looking at Paula, and I know it's on the record, I said, I got the permit. I know -- I know --

**CHAIRMAN PHYLLIS D. BAILEY:** You're right.

**MR. PAUL KAPLAN:** -- Paula's going to give me the eyes on that. But, you know, so anyway, it'll all get done in the end.

**MS. LINDA JORDAN:** So what's the deal with the contractors? I mean, is it them?

**MR. PAUL KAPLAN:** No. It's a combination of a lot of things. They've got everything together. It just takes time. It takes a lot of time.

**MS. LINDA JORDAN:** Yes. But if the contractor is not moving forward enough, we have to have them --

**MR. PAUL KAPLAN:** No. The contractor --

**MS. LINDA JORDAN:** As a matter of fact, can we have a contractor come in here and tell us what they're doing?

**MR. PAUL KAPLAN:** The contractor has the -- the problem is, you know, it has to be reviewed. And once it's reviewed, then they go from there. And that's where they are.

**MS. LINDA JORDAN:** Right. But I'm saying, though, we've never had a contractor come in here and explain anything that's going on with these libraries.

**MR. PAUL KAPLAN:** No. They won't do that.

**MR. JOE PIONTEK:** Al Collins.

**MR. PAUL KAPLAN:** Al Collins is the one --

**MS. LINDA JORDAN:** Well, we just ask Al Collins to come in and give us an update. Can we do that?

**MR. JOE PIONTEK:** We haven't seen Al Collins.

**CHAIRMAN PHYLLIS D. BAILEY:** Can we have an update from him, say for every month or so?

**MR. PAUL KAPLAN:** That's up to Dr. Morley.

**MS. LINDA JORDAN:** Can we have Al Collins come in here and give us an update, Doctor.

**DR. GABRIEL MORLEY:** Sure.

**MS. LINDA JORDAN:** Regularly? In the first meeting of the year so we'll know what's going on?

**DR. GABRIEL MORLEY:** We can do that.

**MS. LINDA JORDAN:** Okay. He can come on. Thank you.

#### ADJOURNMENT

**CHAIRMAN PHYLLIS D. BAILEY:** Any other business?

#### MOTION

**MR. PAUL KAPLAN:** Yes. I make a motion to adjourn.

**MS. LINDA JORDAN:** Second.

**CHAIRMAN PHYLLIS D. BAILEY:** It has been moved by Mr. Kaplan and seconded by Ms. Jordan that our meeting be adjourned.

Thank you so much. And I want to say again to all of you, thank you so much for the work you've done and the support you've given. I appreciate it tremendously. Merry Christmas. Merry Christmas to you all.

*(Whereupon, the Board of Trustees Meeting  
concluded at 5:09 p.m.)*

Doc. #19-06

Fulton County Library System

Director's Report

Dr. Gabriel Morley, Executive Director

January 2019

**Summary of December 2018 Activities**

**Personnel**

- Interviews are being scheduled to fill two branch manager positions – South Fulton and Alpharetta.

**Bond Update**

- We have turned over the Central Library to the builder. Interior demolition work will begin soon. A fence will be erected around the property after the Super Bowl.
- Group 1 (Roswell, Sandy Springs, Kirkwood, Southwest, Dogwood, Washington Park, West End) – Sandy Springs and Southwest are on track to reopen in April or May. Permits have been secured for the remaining libraries in this group and work will begin later this month. We anticipate reopening some of these libraries before summer. The Roswell Library is still in the design phase. The BOC will vote on a Roswell design at the Jan. 23 BOC meeting.
- Group 2 (Ocee, NESO, Northside, Mechanicsville, Buckhead) – Public meetings are being scheduled in February to reveal the final designs for these projects.
- Group 4 (East Point and Fairburn) – These two projects are on track to reopen in April or May.
- Group 3 (Adams Park, Adamsville, Cleveland Ave., Ponce, College Park, East Atlanta) – Public meetings have begun to reveal the final designs of these projects. Work is slated to begin on some of these libraries before summer.
- The Hapeville project is moving forward with building positioning on the current site. Once construction begins, it is expected to last throughout the year.

**Maintenance Update**

- Peachtree Library was closed Jan. 12 for building sprinkler upgrades.

## VOLUNTEER SERVICES

- Volunteer Services recorded 500 volunteers who served 2,984 hours at 27 locations, including the Mount Vernon Towers and North Fulton Service Center.
- In 2018, FCLS had 2,405 volunteers who served 60,748 hours across the 34 library locations and at Outreach events.
- Branches with top hours of 344, 292 and 172 included Milton, Ocee and Northeast/Spruill Oaks.
- Branches with the top number of volunteers were also Ocee with 86, Milton with 70 and Northeast/Spruill Oaks with 45.
- Alpharetta, Roswell and Northside had the top number of Friends' hours with 399, 122 and 113 hours respectively.
- Thirteen volunteers welcomed and directed guests at the annual Kwanzaa workshops and dance performance at the Auburn Avenue Research Library.

## AUBURN AVENUE RESEARCH LIBRARY

- Auburn Avenue Research Library celebrated Kwanzaa with its annual event. This year's program celebrated the 5<sup>th</sup> Kwanzaa principle, Nia. Nia, which is essentially a commitment to the collective vocation of building, developing and defending our national community, its culture and history in order to regain our historical initiative and greatness as a people. This year's celebration consisted of a performance by the all-woman dance and drum ensemble, Giwayen Mata. The performance followed two workshops on Kwanzaa at AARL. The first of the two programs was "Teaching Kwanzaa" facilitated by DiasporaU. It explored resources and techniques that empower parents, educators and caregivers with the ability to effectively share a true understanding of the history and principles of Kwanzaa with children and young adults. The second program was "Nia in Action" facilitated by Dr. Chike Akua of Teacher Transformation Institute and Imani Enterprises.
- In collaboration with Forty Acres and a Mule Inc., hosted a screening of *Forty Acres and a Mule*. This docudrama, crafted directly from the historical transcript, details the 8:00 p.m. January 12, 1865, unprecedented meeting in Savannah, Georgia of 20 African American ministers, who laid the foundation for the radical proposal that would become General William Tecumseh Sherman's Special Field Order No. 15, or in its broadest strokes known as, "40 acres and a mule". Eleven of the twenty ministers in attendance had been born free in slave states, of which 10 had lived as free men in the Confederacy during the course of the Civil War. The other nine had been enslaved in the South who became "contraband," and hence free, only because of the Emancipation Proclamation.

## SOUTHEAST

- Every Tuesday in December, Aniz Inc. provided free community HIV and sexually transmitted infection (STI) screening at our branch in the small board room. Services included HIV prevention counseling, rapid HIV, syphilis, gonorrhea screenings. The treatment option PrEP, a medication that offers another effective means of protection for those testing negative for HIV was discussed with those being tested.
- Cupcakes and Conversation was held in collaboration with the YMCA. This was a first of many programs. Since this was the first meeting, we played get-to-know you games in small groups where we talked about our families, future goals, and fears. The purpose of this program is to provide an open dialogue for girls and to provide a fun activity for girls to express themselves. Cupcakes and Conversations is a program series which will allow girls ages 10-13 to ask questions and discuss the issues facing society. This program will help to provide girls with a voice. Various speakers will be invited to discuss topics such as anger management, leadership, decision making and more.
- A meditation program talked about the journey of finding lasting peace, happiness, and a greater sense of well-being. The facilitator shared a simple technique of spiritual meditation which was explained and practiced during the session that could help us achieve a lasting state of peace and happiness found through no outer experience. New and advanced meditators were welcomed. This is another popular class that will be offered monthly.
- Senior Open Mic Night was a huge hit. This program which was mostly participated by senior citizens, allowed seniors to come forward and sing, play an instrument, dance or speak about anything. The program was facilitated by Mr. Funn. The seniors had so much fun; they did not want to leave. They requested that this program be held once a month. At the end of the program, there was an activity at the end where everyone participated in writing a group poem.
- Every Thursday we Color our Way to Calmness. We look forward to this day because it allows us to grab a friend, relax, de-stress and have fun. Soothing music, refreshments, coloring pages, and pencils are always provided. Starting in January we will offer Coloring and Crocheting.
- The Write Time Writer's Group continues to inspire, encourage and work with senior citizens on writing memoirs, oral history, short stories and creative writings. Another class participant just finished writing a book which can now be purchased on Amazon. This makes the second published author for this class. The book is titled Community: Progress in the Midst of Oppression Savannah, Georgia 1923-2015.

FULTON COUNTY LIBRARY SYSTEM  
MONTHLY FINANCIAL REPORT -TOTAL LIBRARY

AS OF DECEMBER 30, 2018

Doc. #19-03

SERVICE	2018 BUDGET	2018 DECEMBER	2018 YTD	YTD	2018 YTD	2018 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ECNUMBRANCE	COMMITTED	% COMMITTED	BALANCE
REG SALARY	14,207,327	1,071,742	13,645,561	-	13,645,561	96%	561,766
PART TIME SALARY	474,978	35,622	449,778	-	449,778	95%	25,200
BENEFITS	7,331,927	921,583	7,090,740	-	7,090,740	97%	241,187
BOOKS	2,189,531	592,018	2,152,581	-	2,152,581	98%	36,950
OFFICE EQUIP. REPAIR	6,016	790	3,791	-	3,791	63%	2,225
EQUIPMENT	91,210	71,576	75,534	-	75,534	83%	15,676
OFFICE FURNITURE	2,082	513	656	-	656	32%	1,426
PROFESSIONAL SERV	84,837	6,665	71,703	-	71,703	85%	13,134
COPIER MACHINE LEASE	248,035	14,448	227,624	-	227,624	92%	20,411
COPIER PAPER	14,500	3,599	13,512	-	13,512	93%	988
SUPPLIES	178,161	41,646	160,683	-	160,683	90%	17,478
SOFTWARE MAINTENANCE	405,523	3,630	405,400	-	405,400	100%	123
BUILDING RENT	226,641	16,202	191,404	-	191,404	84%	35,237
LYRASIS CHARGES	2,000	-	1,975	-	1,975	99%	25
OTHER SERVICES	172,611	6,999	96,354	-	96,354	56%	76,257
SECURITY SERVICES	536,814	49,714	532,305	-	532,305	99%	4,509
TRAVEL	25,180	1,484	22,807	-	22,807	91%	2,373
VEHICLE MAINTENANCE	50,150	1,209	21,849	-	21,849	44%	28,301
GENERAL INSURANCE	759,530	63,294	759,530	-	759,530	100%	-
CONTINGENCY	17,450	-	-	-	-	0%	17,450
<b>TOTAL</b>	<b>27,024,503</b>	<b>2,902,735</b>	<b>25,923,788</b>	<b>-</b>	<b>25,923,788</b>	<b>96%</b>	<b>1,100,715</b>

FULTON COUNTY LIBRARY SYSTEM  
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF DECEMBER 31, 2018

ORGANIZATION	SERVICE	2018 BUDGET	2018 DECEMBER	2018 YTD	2018 YTD	2018 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	ECNUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICES OPERATION	REG SALARY	11,918,913	913,762	-	11,600,862	97%	318,051
	PART TIME SALARY	474,978	35,622	-	449,778	95%	25,200
	BENEFITS	6,204,226	781,234	-	6,018,528	97%	185,698
	BOOKS	2,189,531	592,018	-	2,152,581	98%	36,950
	OFFICE EQUIP. REPAIR	5,256	790	-	3,753	71%	1,503
	EQUIPMENT	80,100	64,478	-	66,990	84%	13,110
	OFFICE FURNITURE	1,785	513	-	656	37%	1,129
	PROFESSIONAL SERV	59,595	4,581	-	53,498	90%	6,097
	COPIER MACHINE LEASE	222,735	14,448	-	207,431	93%	15,304
	SUPPLIES	113,766	34,377	-	96,288	85%	17,478
	BUILDING RENT	226,641	16,202	-	191,404	84%	35,237
	OTHER SERVICES	30,598	1,488	-	11,108	36%	19,490
	SECURITY SERVICES	536,814	49,714	-	532,305	99%	4,509
	VEHICLE MAINTENANCE	4,500	85	-	85	2%	4,415
	GENERAL INSURANCE	575,035	47,920	-	575,035	100%	-
	CONTINGENCY	17,450	-	-	-	0%	17,450
<b>Total</b>		<b>22,661,923</b>	<b>2,557,231</b>	<b>-</b>	<b>21,960,302</b>	<b>97%</b>	<b>701,621</b>

FULTON COUNTY LIBRARY SYSTEM  
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF DECEMBER 31, 2018

ORGANIZATION	SERVICE	2018 BUDGET	2018 DECEMBER	2018 YTD	2018 YTD	2018 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	ECNUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICES OPERATIONS	REG SALARY	2,288,414	157,980	-	2,044,699	89%	243,715
	BENEFITS	1,127,701	140,349	-	1,072,212	95%	55,489
	OFFICE EQUIP. REPAIR	760	-	-	38	5%	722
	EQUIPMENT	11,110	7,098	-	8,544	77%	2,566
	OFFICE FURNITURE	297	-	-	-	0%	297
	PROFESSIONAL SERV	25,242	2,085	-	18,206	72%	7,036
	COPIER MACHINE LEASE	25,300	-	-	20,193	80%	5,107
	COPIER PAPER	14,500	3,599	-	13,512	93%	988
	SUPPLIES	64,395	7,269	-	64,395	100%	-
	SOFTWARE MAINTENANCE	405,523	3,630	-	405,400	100%	123
	LYRASIS CHARGES	2,000	-	-	1,975	99%	25
	OTHER SERVICES	142,013	5,511	-	85,246	60%	56,767
	TRAVEL	25,180	1,484	-	22,807	91%	2,373
	VEHICLE MAINTENANCE	45,650	1,124	-	21,764	48%	23,886
	GENERAL INSURANCE	184,495	15,375	-	184,495	100%	-
<b>Total</b>		<b>4,362,580</b>	<b>345,504</b>	<b>-</b>	<b>3,963,486</b>	<b>91%</b>	<b>399,094</b>

## Fulton County Library System December 2018

Activity and Description	2018		2017		YTD
	December	YTD	December	YTD	
<b>Circulation</b>					
Total number of items checked out of the library	229,109	3,214,853	179,323	2,921,168	10%
<b>Holds</b>					
Number of requests by patrons	38,416	531,827	40,879	619,480	-14%
<b>Inter-Library Loans</b>					
Number of items lent to or borrowed from another library system	329	4,636	434	5,463	-15%
<b>Visits</b>					
Number of people entering a library for any reason	202,068	3,863,826	240,123	3,951,128	-2%
<b>Computer/Internet Usage</b>					
Number of computer sessions (Internet access and office software)	32,508	707,288	62,471	1,103,472	-36%
Number of hours of computer use	17,821	411,827	109,371	984,029	-58%
<b>Wireless Sessions</b>					
Number of times the library's wireless network is accessed	N/A	79,590	21,717	432,964	-82%
<b>Web Hits</b>					
Number of times people have visited the library's website	634,235	8,179,353	562,320	8,487,402	-3.6%
<b>Online Resources</b>					
Number of times a resource is logged into or a searched performed	106,796	1,784,441	164,203	1,939,501	-8%
<b>Computer Classes</b>					
Number of classes	5	129	16	265	-51%
Number of attendees	21	1,042	81	1,651	-37%
<b>Virtual Circulation</b>					
Number of e-books and e-audiobooks checked out	52,621	567,910	36,325	394,257	44%
<b>Children's programs</b>					
Library sponsored programs offered for children (birth - 12)	241	4,147	230	3,818	9%
Number of people attending programs	7,310	137,927	6,503	127,106	9%
<b>Teen Programs</b>					
Library sponsored programs offered for teens (13 - 17)	55	896	41	729	23%
Number of people attending programs	1,099	25,214	524	14,655	72%
<b>Adult Programs</b>					
Library sponsored programs offered for adults (18 + )	311	5,136	303	4,883	5%
Number of people attending programs	4,826	87,095	4,794	76,421	14%
<b>Programs - Total</b>					
Library sponsored programs offered - total of all programs	607	10,792	574	9,413	15%
Number of people attending programs	13,325	258,537	11,821	216,112	20%
<b>Meeting Rooms</b>					
Non-library sponsored meetings or activities scheduled	289	4,680	317	7,052	-34%
Number of people attending meetings or activities	7,981	90,377	5,196	101,399	-11%

FULTON COUNTY LIBRARY SYSTEM  
CIRCULATION COMPARISON REPORT  
DECEMBER 2018

ORGANIZATION NAME	ADULT	JUVENILE	Y/A	OTHER	DECEMBER 2018 DATA	DECEMBER 2017 DATA	INCREASE/DECREASE	PERCENT CHANGE	YTD 2018 CIRC	YTD 2017 CIRC	INCREASE/DECREASE	PERCENT CHANGE
ADAMS PARK	1,522	1,022	65	13	2,622	1,062	1,560	147%	30,041	17,855	12,186	68%
HEIGHTS	1,717	922	85	6	2,730	1,407	1,323	94%	51,846	20,365	31,481	155%
ALPHARETTA	9,556	18,728	847	50	29,181	18,461	10,720	58%	307,728	310,642	(2,914)	-1%
BUCKHEAD	7,133	5,656	305	33	13,127	7,794	5,333	68%	175,807	124,834	50,973	41%
CLEVELAND AVENUE	1,204	1,107	76	8	2,395	1,247	1,148	92%	38,197	21,554	16,643	77%
COLLEGE PARK	2,058	1,381	167	3	3,609	1,451	2,158	149%	35,015	20,306	14,709	72%
DOGWOOD	22	9		0	31	2,076	(2,045)	-99%	15,642	26,507	(10,865)	-41%
EAST ATLANTA	2,784	3,939	197	17	6,937	3,053	3,884	127%	78,546	64,201	14,345	22%
EAST POINT	85	69	7	1	162	4,051	(3,889)	-96%	20,746	57,118	(36,372)	-64%
EAST ROSWELL	10,320	11,013	538	34	21,905	9,309	12,596	135%	214,070	155,129	58,941	38%
FAIRBURN	67	60	6	1	134	1,537	(1,403)	-91%	11,428	26,354	(14,926)	-57%
HAPEVILLE	694	603	44	7	1,348	725	623	86%	17,218	14,802	2,416	16%
KIRKWOOD	91	68	5	0	164	2,459	(2,295)	-93%	21,922	36,019	(14,097)	-39%
MARTIN LUTHER KING, JR	871	877	80	4	1,832	687	1,145	167%	14,851	11,504	3,347	29%
MECHANICSVILLE	948	707	197	7	1,859	862	997	116%	28,929	17,608	11,321	64%
METROPOLITAN	3,702	4,207	215	7	8,131	4,168	3,963	95%	88,566	71,045	17,521	25%
MILTON	7,194	14,071	597	34	21,896	10,537	11,359	108%	250,072	197,178	52,894	27%
NORTHEAST/SPRUILL OAKS	3,886	10,355	503	62	14,806	12,884	1,922	15%	238,813	199,128	39,685	20%
NORTHSIDE	5,701	5,829	318	27	11,875	6,491	5,384	83%	152,352	144,942	7,410	5%
NORTHWEST	2,749	3,601	263	1	6,614	3,451	3,163	92%	71,872	61,250	10,622	17%
OCEE	6,524	14,904	1,024	167	22,619	18,448	4,171	23%	317,628	293,922	23,706	8%
PALMETTO	1,050	1,096	106	8	2,260	1,112	1,148	103%	24,776	23,823	953	4%
PEACHTREE	3,833	4,754	391	74	9,052	5,290	3,762	71%	93,058	68,951	24,107	35%
PONCE DE LEON	7,686	5,300	296	45	13,327	8,490	4,837	57%	154,271	129,810	24,461	19%
ROSWELL	986	791	76	1	1,854	13,907	(12,053)	-87%	170,329	228,916	(58,587)	-26%
SANDY SPRINGS	1,360	2,010	89	5	3,464	14,584	(11,120)	-76%	167,173	209,851	(42,678)	-20%
SOUTHEAST	1,459	2,189	94	1	3,743	1,930	1,813	94%	42,011	35,591	6,420	18%
SOUTH FULTON	3,199	4,053	217	12	7,481	4,349	3,132	72%	89,034	79,019	10,015	13%
SOUTHWEST	203	124	7	1	335	2,501	(2,166)	-87%	29,124	47,657	(18,533)	-39%
WASHINGTON PARK	28	19	9	0	56	1,116	(1,060)	-95%	13,769	18,890	(5,121)	-27%
WEST END	26	46	8	0	80	994	(914)	-92%	13,428	16,737	(3,309)	-20%
WOLFCREEK	4,683	5,227	323	30	10,263	6,917	3,346	48%	120,346	99,423	20,923	21%
<b>BRANCHES TOTAL</b>	<b>93,341</b>	<b>124,737</b>	<b>7,155</b>	<b>659</b>	<b>225,892</b>	<b>173,350</b>	<b>52,542</b>	<b>30%</b>	<b>3,098,608</b>	<b>2,850,931</b>	<b>247,677</b>	<b>9%</b>
CENTRAL	845	328	39	22	1,234	4,926	(3,692)	-75%	72,000	66,991	5,009	7%
OUTREACH SERVICES	70	6	3	2	81	780	(699)	-90%	2,567	2,979	(412)	-14%
AUBURN AVENUE	1,758	136	4	4	1,902	0	1,902	5760%	41,678	-	41,678	100%
<b>SYSTEM TOTAL</b>	<b>96,014</b>	<b>125,207</b>	<b>7,201</b>	<b>687</b>	<b>229,109</b>	<b>179,056</b>	<b>50,053</b>	<b>28%</b>	<b>3,214,853</b>	<b>2,920,901</b>	<b>293,952</b>	<b>10%</b>

FULTON COUNTY LIBRARY SYSTEM  
SYSTEM STATS AT A GLANCE  
DECEMBER 2018

AGENCY NAME	DECEMBER CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	2,622	57	761	593	7	166	1	6	0
ADAMSVILLE/COLLIER HEIGHTS	2,730	86	1,650	3,500	11	88	3	17	0
ALPHARETTA	29,181	387	1,228	12,994	40	505	13	818	2
BUCKHEAD	13,127	333	1,447	12,491	28	1,169	24	152	4
CLEVELAND AVE	2,395	59	1,056	3,477	16	222	7	71	2
COLLEGE PARK	3,609	108	2,115	3,520	8	136	4	134	0
DOGWOOD	31	18	0	0	10	195	0	0	0
EAST ATLANTA	6,937	163	1,325	4,487	15	240	6	83	1
EAST POINT	162	44	0	0	0	0	0	0	0
EAST ROSWELL	21,905	313	1,289	5,164	23	271	19	292	6
FAIRBURN	134	46	0	0	17	808	0	0	0
HAPEVILLE	1,348	26	1,169	3,145	16	243	10	80	2
KIRKWOOD	164	21	0	0	12	133	0	0	0
MARTIN LUTHER KING, JR	1,832	68	0	0	0	0	0	0	0
MECHANICSVILLE	1,859	57	1,160	3,480	3	11	6	68	2
METROPOLITAN	8,131	143	3,766	10,554	24	327	37	846	0
MILTON	21,896	202	724	8,105	40	887	15	343	13
NORTHEAST/SPRUILL OAKS	14,806	156	359	22,276	32	424	9	35	1
NORTHSIDE	11,875	153	394	12,665	10	177	6	87	5
NORTHWEST	6,614	138	2,988	8,902	17	366	16	787	12
OCEE	22,619	291	714	18,971	40	601	4	110	1
PALMETTO	2,260	49	800	6,718	11	547	0	0	0
PEACHTREE	9,052	163	899	5,929	31	529	9	87	2
PONCE DE LEON	13,327	271	1,915	16,800	35	451	10	109	0
ROSWELL	1,854	175	0	0	3	20	0	0	0
SANDY SPRINGS	3,464	443	0	0	42	1,331	1	7	0
SOUTHEAST	3,743	120	1,674	8,866	24	932	13	180	0
SOUTH FULTON	7,481	316	3,117	11,105	20	370	45	805	0
SOUTH WEST	335	87	0	0	0	0	0	0	0
WASHINGTON PARK	56	13	0	0	4	75	0	0	0
WEST END	80	19	0	0	0	0	0	0	0
WOLFCREEK	10,263	153	1,565	14,766	26	423	21	2,764	6
<b>BRANCHES TOTAL</b>	<b>225,892</b>	<b>4,678</b>	<b>32,115</b>	<b>198,508</b>	<b>565</b>	<b>11,647</b>	<b>279</b>	<b>7,881</b>	<b>59</b>
CENTRAL	1,234	208	0	0	3	12	0	0	0
OUTREACH SERVICES	81	3	0	0	25	655	0	0	0
AUBURN AVENUE RESEARCH	1,902	1	393	3560	14	921	10	37	0
<b>SYSTEM TOTAL</b>	<b>229,109</b>	<b>4,890</b>	<b>32,508</b>	<b>202,068</b>	<b>607</b>	<b>13,235</b>	<b>289</b>	<b>7,918</b>	<b>59</b>

FULTON PUBLIC LIBRARY SYSTEM  
SYSTEM STATS AT A GLANCE  
2018 4TH QUARTER

AGENCY NAME	TOTAL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	8,732	297	3,943	33,343	20	628	1	6	6
ADAMSVILLE/COLLIER HEIGHTS	12,244	344	5,692	18,995	32	295	16	168	14
ALPHARETTA	96,608	1,758	4,316	64,723	149	2,548	20	989	28
BUCKHEAD	43,927	1,493	4,556	30,363	110	4,219	24	152	26
CLEVELAND AVE	13,971	195	4,120	12,721	54	709	31	389	5
COLLEGE PARK	13,187	518	6,576	11,410	26	429	7	152	0
DOGWOOD	76	54	-	0	42	658	0	0	0
EAST ATLANTA	24,765	642	4,339	16,587	41	892	45	398	16
EAST POINT	646	203	-	0	8	737	0	0	0
EAST ROSWELL	71,115	1,160	4,809	32,305	118	1,829	42	456	38
FAIRBURN	485	419	-	0	17	808	0	0	0
HAPEVILLE	5,611	141	2,937	10,517	51	1,440	17	149	3
KIRKWOOD	585	109	-	0	46	942	0	0	0
MARTIN LUTHER KING, JR	6,526	294	3,511	17,872	18	292	0	0	0
MECHANICSVILLE	8,012	214	3,613	12,190	22	354	12	190	8
METROPOLITAN	28,354	555	12,670	36,462	78	1,159	169	3,345	0
MILTON	76,865	957	2,473	28,226	169	2,984	35	574	35
NORTHEAST/SPRUILL OAKS	52,855	553	1,390	67,378	107	1,396	39	172	4
NORTHSIDE	44,141	613	1,129	53,060	30	488	17	172	9
NORTHWEST	22,801	607	9,220	43,468	60	1,066	34	1,627	32
OCEE	78,928	1,241	2,484	79,721	165	3,007	6	143	10
PALMETTO	7,619	195	8,471	18,294	31	1,345	4	133	0
PEACHTREE	26,495	682	4,641	21,002	108	2,176	31	263	6
PONCE DE LEON	44,722	1,061	6,367	64,031	71	877	25	236	12
ROSWELL	5,878	704	-	0	13	110	0	0	0
SANDY SPRINGS	9,264	1,913	-	0	140	13,315	1	7	0
SOUTHEAST	13,250	399	4,443	323,022	89	2,279	44	589	1
SOUTH FULTON	26,835	1,147	6,581	20,298	78	1,122	109	1,868	0
SOUTH WEST	932	316	-	0	0	0	0	0	0
WASHINGTON PARK	302	53	-	0	16	301	0	0	0
WEST END	389	83	-	0	0	0	0	0	0
WOLFCREEK	36,426	758	5,497	31,297	104	1,489	54	15,857	24
<b>BRANCHES TOTAL</b>	<b>782,546</b>	<b>19,678</b>	<b>113,778</b>	<b>1,047,285</b>	<b>2,013</b>	<b>49,894</b>	<b>783</b>	<b>28,035</b>	<b>277</b>
CENTRAL	5,372	594	-	0	3	12	0	0	0
OUTREACH SERVICES	439	1,510	-	0	134	5,760	0	0	0
AUBURN AVENUE RESEARCH	13,303	11	1,270	10,082	64	3,500	27	1,058	0
<b>SYSTEM TOTAL</b>	<b>801,660</b>	<b>21,793</b>	<b>115,048</b>	<b>1,057,367</b>	<b>2,214</b>	<b>59,166</b>	<b>810</b>	<b>29,093</b>	<b>277</b>

**ATLANTA-FULTON PUBLIC LIBRARY SYSTEM**  
**Customer Service Comments**  
**Quarterly Report**  
**October, November, December 2018**

	October	November	December	4th Quarter Total	2017 Year to date (Jan- Dec)	2018 Year to date (Jan- Dec)
• <b>Total Customer Comments Received:</b>	255	235	206	696	1624	2690
• <b>Types of Comments:</b>						
▪ Compliment	5	2	6	13	149	112
▪ Suggestion	8	5	2	15	129	166
▪ Complaint	4	8	4	16	93	87
▪ Inquiry	44	45	33	122	1253	1024
• <b>Format of Comments:</b>						
▪ Emails	59	58	42	159	1513	1298
▪ Postcards	2	2	3	7	107	83
▪ Direct Contact					4	4
▪ Libanswers	194	175	161	530		1309

# ATLANTA-FULTON COUNTY LIBRARY SYSTEM

## *Customer Service Snapshot*

*October, November, December 2018*

- **696 comments were received during the quarter.** The majority of comments involved general questions related to processes and procedures such as holds, renewals, circulation, collection development, fines, classes, and events continue with a few concerns over buildings. The second highest numbers represent comments on services provided by staff with overall ratings of excellent.
- A sampling of complimentary quotes received include:
  1. Alpharetta – “The Librarian was fantastic and very helpful with my grandson visiting during the holidays”.
  2. College Park – “Staff were nice and friendly”.
  3. Buckhead– “Excellent Customer Service”.
  4. Ocee – “We love the programs especially the promotion of good health with the core yoga class”.
- **16 disappointments and suggestions for improvement** were received during this quarter indicating patrons felt the service they received that time was worse than what they had experienced in the recent past or there was a need for service enhancements.
- A sampling of suggested enhancements quotes appear below:
  1. Extension of hours
  2. Additional Book Drops
  3. More information on Book Sales