



BOARD OF TRUSTEES

MEETING INFORMATION PACKET

MAY 27, 2020



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FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES REGULAR MEETING
MAY 27, 2020



VIRTUAL MEETING
DUE TO GOVERNMENTAL GUIDELINES REGARDING COVID-19

FULTON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES MEETING
AUBURN AVENUE RESEARCH LIBRARY
MAY 27, 2020 – 2:00 P.M.
AGENDA

- I. Call to Order
- II. Meditation Moment
- III. Public Comments
- IV. Adoption of Agenda* Doc. #20-22
- V. Approval of Minutes – February 26, 2020* Doc. #20-12
- VI. Chairman’s Report
- VII. Construction/Renovation Report – Paul Kaplan
 - Contractor
 - Evergreen** **Group 2:** Buckhead, Mechanicsville, Northeast, Northside, Ocee
 - CT Darnell Construction** **Group 3:** Adamsville, Cleveland, East Atlanta, Ponce
 - Albion Scaccia** Hapeville
 - Winter Johnson** Central
- VIII. Director’s Reports Doc. #20-25
 - A. Monthly Financial Report Doc. #20-23
 - B. Monthly Usage Summary Doc. #20-24
- IX. Committee Reports:
 - A. Library Visitation – D. Chip Joyner, Vice Chairman
 - B. Bylaws and Rules – Priscilla Borders and Nina Radakovich
 - C. National and State Developments – Linda Jordan and Joe Piontek
- X. Unfinished Business
 - A.
- XI. New Business
 - A. Bylaws and Constitution – Update
 - B. COVID-19 Response
- XII. Adjournment

*Action is anticipated on this item

Doc. #20-12



FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

FEBRUARY 26, 2020 – 4:00 P.M.

**AUBURN AVENUE RESEARCH LIBRARY
ON AFRICAN AMERICAN CULTURAL AND HISTORY**

Cormier Court Reporting, LLC

Snellville, Georgia 30039

Tel: 404.695.1923 Fax: 855.4141.CCR

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Members Present	Bailey, Phyllis D., Chairman Borders, Priscilla Joyner, D. Chip, Vice Chairman Kaplan, Paul Pointek, Joe (via conference call)
Absent:	Denson, Damian J. Jordan, Linda Radakovich, Nina
Also In Attendance	Claxton, Zenobia –Assistant to Director’s Office Holloman, Gayle H. – Executive Director Lamikanra, Adebola – County Attorney
Visitors Present	None

Chairman Phyllis D. Bailey called the meeting to order at 4:00 p.m. at the Fulton County Library System.

Transcript Legend

--	Break in speech continuity
(sic)	Exactly as said
(phonetic)	Exact spelling unknown
**	Inaudible
	Quoted material is typed as spoken.
...	Trailing in thought. Incomplete sentence

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(MEETING BEGAN AT 4:00 P.M.)

CALL TO ORDER

CHAIRMAN PHYLLIS D. BAILEY: We will call the February meeting of the Fulton County Library System Board of Trustees to order.

MEDITATION MOMENT

CHAIRMAN PHYLLIS D. BAILEY: Our Meditation Moments I wanted to share with you because I had some concern, but I wanted to share this with you.

We persuade others by being in earnest ourselves. But what you say you should say what you are. That word, creed, and deed be integrated in one truth. Honesty is always the best policy. Truth can't be killed with the sword nor abolished by law. It's better to suffer for speaking the truth than that the truth should suffer for want of speaking it.

Truth is not only violated by falsehood, it is equally outraged by silence. So have a conversation with yourself. Be your own judge and jury and decide which way you really are going.

Thank you.

PUBLIC COMMENTS

CHAIRMAN PHYLLIS D. BAILEY: We don't have any Public Comments, obviously, because we don't have that many people here.

20-08 ADOPTION OF AGENDA

CHAIRMAN PHYLLIS D. BAILEY: If we'd look at your agenda.

MOTION

MR. PAUL KAPLAN: I make a motion that we accept the agenda as presented.

MRS. PRISCILLA BORDERS: Second.

CHAIRMAN PHYLLIS D. BAILEY: Moved by Mr. Kaplan, and seconded by Mrs. Borders, that the agenda be adopted as printed.

CHAIRMAN PHYLLIS D. BAILEY: Questions? All in favor?
(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Opposition? Motion passes

20-07 APPROVAL OF MINUTES OF THE REGULAR MEETING OF JANUARY 22, 2020

CHAIRMAN PHYLLIS D. BAILEY: And the minutes, if you've had a chance to look over the minutes.

MOTION

MRS. PRISCILLA BORDERS: Move to adopt the minutes of January 22, 2020.

MR. PAUL KAPLAN: I'll second it.

CHAIRMAN PHYLLIS D. BAILEY: Moved by Mrs. Borders, seconded by Mr. Kaplan that the minutes be accepted as presented.

And there are several typos and miss spellings, but I won't go into those until we get a court reporter.

CHAIRMAN PHYLLIS D. BAILEY: Questions? All in favor?

(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Opposition? Motion passes

CHAIRMAN'S REPORT

CHAIRMAN PHYLLIS D. BAILEY: As far as the Chairman's Report, there are a couple of things that I need to share with you. First of all, I'll start off on a positive note. The Harlem Renaissance Exhibit that was at the Evelyn Lowery Library was extraordinarily good. They presented a picture of the Harlem Renaissance that was really, really nice. They had all the books. There was a video that ran silently. There was entertainment to members of the chapter. Well, the whole presentation was done by the Metropolitan Alpha Kappa Alpha Sorority Chapters. And so they put on a show of this lady pretending to be Ella Fitzgerald, and she was really good. She did an excellent job with costumes as well as the -- mouthing the song. Anyway, the presentation was well-done and well-attended. And our Executive Director was there to speak, and so it went over quite well. With that as a beginning, I want to say this: We've run into some problems with members of the staff making arrangements, doing things, that sort of thing, that have not been told to the Executive Director.

Now, let me say this: And I hope that this gets to everyone. The past director is gone. All that he did, all that he promised, is ended. We have a new Executive Director, and anything in the way of arrangements, agreements, whatever, they will go through Madam Executive Director, Mrs. Gayle Holloman, no one else. She will approve and she will make the decisions. As an employee under her, you do not have the right to make these decisions without her knowledge.

Now, she will probably address it later on, but I wanted to say that for the record, because this is ridiculous.

Now, I really don't care whether you like what's been done or who's been appointed. She is the Executive Director and you will follow through. And if I have to go to the Commission about it, I will. And I'm going to say that, and I want you to know I'm really serious about this.

MR. JOE PIONTEK: Is there a case in point you could share with us, or is -- because I have something to say on that very topic?

CHAIRMAN PHYLLIS D. BAILEY: Well, good. Please, add yours first.

MR. JOE PIONTEK: Well, I was going to wait until we did Chip's report.

CHAIRMAN PHYLLIS D. BAILEY: Well, Chip isn't here.

MR. JOE PIONTEK: Well, in my zeal to use the Roswell Public Library, one of my organizations asked me if they could have their meeting there. And I said, sure, we got lots of room. That'd be great, great, great. And so I called Julia, who is the Branch Manager there. She said that's just fine. Just bring your form down. I got down there. I brought in the form. And she said -- and then I realized later on what I'd done. The meeting was for the Fulton County GOP, all right. So it is a -- this is -- it could not have been a more political meeting. We as Trustees have a policy that says you cannot have political meetings.

CHAIRMAN PHYLLIS D. BAILEY: Absolutely.

MR. JOE PIONTEK: So I did not call Gayle.

CHAIRMAN PHYLLIS D. BAILEY: But you will call her from now on.

MR. JOE PIONTEK: I sure wasn't going to ask Gayle to make an exception for me, because we cannot make exceptions for other people. So I'm not sure if that's what you're talking about, because I called the Branch Manager and said, cancel that meeting, because we can't have it because it's against our policies.

CHAIRMAN PHYLLIS D. BAILEY: Well, the Branch Manager was right. But whenever anything is decided about meeting place or anything else at this point, I want to make it perfectly clear, that Mrs. Gayle Holloman is going to be the first person to know, and she will make the final decision, not the Branch Manager but the Executive Director.

MR. JOE PIONTEK: Again, I properly reserved the room, and I filled out the form. What I'm saying is that the meeting that I had planned was in violation of our policies.

CHAIRMAN PHYLLIS D. BAILEY: Right.

MR. JOE PIONTEK: So I cancelled the meeting. I told the Branch Manager, the meeting's off. There's no point in calling the Executive Director about something I knew violated our policies.

CHAIRMAN PHYLLIS D. BAILEY: Well, that's true. That's true. But you see --

MR. JOE PIONTEK: So I'm --

CHAIRMAN PHYLLIS D. BAILEY: -- the Branch Manager should have called the Executive Director, not you. When you talked with her, she should have called the Executive Director in the first place to say, is this according to policy? Now, you realized this because you're a Board member, and I commend you on that, because everybody else who's doing it won't be a Board member and won't know the policy. But in order to stop that from henceforth, we need to go through the Executive Director.

MR. JOE PIONTEK: Okay. I just didn't know if you were talking about me.

CHAIRMAN PHYLLIS D. BAILEY: No. No. No, I wasn't. I wasn't talking about you. I didn't even know about it in fact.

MR. JOE PIONTEK: I didn't mean to cut you out of the loop on that one. But there was just -- it doesn't make any sense. You cannot make an exception for me when we would not make one for other people.

CHAIRMAN PHYLLIS D. BAILEY: Right. But see you're -- you follow the policy, other folks don't. And this is what I'm getting at. There are people within the staff organization who are making arrangements, setting up kinds of -- policy kinds of things, even to the point of trying to make policy. And this is what I'm getting at. This is going to stop.

MR. JOE PIONTEK: Oh, I see. Sorry.

CHAIRMAN PHYLLIS D. BAILEY: No. It had nothing to do with you.

MR. JOE PIONTEK: It's typical me. I give up myself, so.

CHAIRMAN PHYLLIS D. BAILEY: Oh.

MR. PAUL KAPLAN: That's all right, Joe. We're going to talk about you after we hang up. So don't worry -- don't worry about it. It won't be on the record. It'll be off the record.

CHAIRMAN PHYLLIS D. BAILEY: But I wanted to make sure that that was conveyed. And I hope that each one of us as members of this Board will convey to any employee or whoever we see that this is the case and so they won't make this mistake again, because this is ridiculous.

Anybody else have anything to add to this? We talked about the chain of command, that the employees have obviously been able to do as they wanted to do. But it's going to come to Mrs. Holloman. And if she makes a decision, then she will talk to us about it if she has a question. If not, she makes the decision. That's why she's the Executive Director.

Okay. Next point of concern is the election, June 2020. My term is up in June. Now, I will still be on the Board until whenever I talk with the Commissioner, Commissioner Carn. And he said, you know, you stay on the Board to represent District 6, even though some people have shared my address with a patron who had the audacity to tell me that I know longer lived in the district. So she was concerned about it, even though she didn't know the law. And said that anybody who lives in Fulton County is eligible to be appointed to this Board if the Commissioner so wants it that way. So I am tempering my remarks.

But in June of 2020, according to our bylaws, this position needs to be filled by someone else. Unless you change the

bylaws as written, which would mean, Chip, that you would come onboard?

Now, we've talked. So I would like for you at this point to sort of stop what I'm saying to share with the Board what your thoughts are on that.

MR. D. CHIP JOYNER: We can either transition, or if you wanted to stay for another term. I can't remember how many terms you've served.

CHAIRMAN PHYLLIS D. BAILEY: Two.

MR. D. CHIP JOYNER: You've served two already?

CHAIRMAN PHYLLIS D. BAILEY: Yes, I have.

MR. D. CHIP JOYNER: Then I'm open to the position or if you want to keep the position until we finalize our opening of the library. It can go either way.

CHAIRMAN PHYLLIS D. BAILEY: Okay. Let me hear from you, what your thoughts --

MR. PAUL KAPLAN: Well, my feeling at this point, you're very much involved with everything that's going on. I would say let's extend your term until the end of this year. By that time, hopefully, Central's opened, everything is done. And then appoint, if we want to do it at that point -- appoint a new Chairman.

CHAIRMAN PHYLLIS D. BAILEY: Priscilla?

MRS. PRISCILLA BORDERS: I agree with Paul.

CHAIRMAN PHYLLIS D. BAILEY: Joe?

MR. JOE PIONTEK: Can we do that as a -- like an emergency power without having to change the bylaws?

MR. PAUL KAPLAN: No. We don't -- we don't have to change it. As a Board, we can go ahead and extend it.

MR. JOE PIONTEK: Okay. So that's good. It would be tough to rewrite the bylaws, but I think that's a great idea. If Phyllis is willing to stay on, that'd be super.

MOTION

MR. PAUL KAPLAN: I'll make a motion that we extend the position of Chairman, that expires in June but extend it to end of 2020, which will be December 31st, 2020. At that point, we will then elect a new Chairman starting January 1st of 2021.

MR. JOE PIONTEK: Second.

CHAIRMAN PHYLLIS D. BAILEY: Moved by Mr. Kaplan, seconded by Mr. Piontek and Mr. Joyner that the position of Chairman be extended to December 31st, 2020, at which time we will have a new Chairperson.

All in favor?

(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Thank you. Motion passes. Thank you.

Okay. Now, outside sharing of information from these meetings. People -- the meeting is closed for a reason. When we have Public Comment, we don't discuss business until the public is gone. Do not share information about members of this Board, the things that go on in here. And that's all I have to say about it. I don't want to have to go any further, but if necessary, I will. Let me share my concerns. This patron called me with the concern that I had moved, that I no longer lived in the Sixth District. And I was annoyed, to put it nicely. First of all, she doesn't know the law as far as what the Commissioners can do. Anyone who lives in Fulton County can be appointed to any spot on this Board that they want. And if that person chooses to appoint somebody who doesn't live in that district, that's up to them. Mr. Carn has done so.

I am very concerned that things on this Board are spreading. And if that can't be contained, then we have to make some moves in other directions. But I won't put up with any further mess like that. Activities that involve the media and the library all need to be funneled through Mrs. Holloman, everything that's done. That's why she's the Executive Director. She needs to know all of it. She doesn't need to be blind-sighted by anything. And I've spoken with Zenobia about the court reporter. Now, Mrs. Holloman, have you heard anything more about that?

MRS. GAYLE H. HOLLOMAN: Oh, no, not since -- the last time Zenobia and I discussed it was after the last meeting was when I asked her when were we going to get another court reporter? She indicated to me that we were waiting for the new year to start, because, you know, the budget always comes creeping along sometime the end of January, early February. And so I don't know where we are now. We hadn't discussed it since then.

CHAIRMAN PHYLLIS D. BAILEY: Will you share with the rest of the Board what you were saying to me about the court reporter?

MRS. ZENOBIA CLAXTON: The court reporter submits a bid in February some time, and then Purchasing and Contract Compliance reviews that bid, along with the other bids, then they award contract to the lowest bidder. But in this case, the Purchasing Department did not submit our requisition online. Our finance department submitted the court reporting specifications to Purchasing and Contract Compliance department in January; but the specifications is not on the Fulton County website for the vendors to submit their bids.

I checked the Fulton County website two days ago, and it wasn't on the website. So the court reporters cannot bid if the

contract specifications are not online. So I contacted, Jamar, our Finance Manager, and told him about this. Jamar contacted Purchasing and Contract Compliance for a follow-up. I expressed to Jamar that we are in need of a court reporter.

So at current, the minutes are being taped, and I submit the audio file to Cormier Court Reporter, and she transcribes them.

CHAIRMAN PHYLLIS D. BAILEY: The concern I have here, not only for the process, but the fact that we're paying her, right, when that shouldn't be. We should have had a court reporter by now.

MRS. ZENOBIA CLAXTON: We're paying her through a voucher, which is for a limited time. I think this is the last one, because we're supposed to have a contracted vendor in March.

CHAIRMAN PHYLLIS D. BAILEY: Okay. Please let me know what becomes of that.

MRS. GAYLE H. HOLLOMAN: I'll follow up --

CHAIRMAN PHYLLIS D. BAILEY: Okay. Please.

MRS. GAYLE H. HOLLOMAN: -- with Zenobia.

CHAIRMAN PHYLLIS D. BAILEY: Okay. Please do.

I noticed one other thing for -- we mentioned attendance at conferences last time. And I think Linda mentioned that she'd be interested in going to a conference, Library Association Conference, and so did Judge Nina. And you're going to check into what?

MRS. GAYLE H. HOLLOMAN: I did talk with Jamar Parker, our Finance Manager, and he said he doesn't -- he is new to the position, because we had someone before him -- but he's not aware of how we would pay for that. So that's where we are right now. He was going to check into it and see at the County finance level just how we might make that happen. We were thinking of trying to work toward the June annual conference of ALA, and so hopefully we will know well in time for person's who want to go to that.

CHAIRMAN PHYLLIS D. BAILEY: As long as it is in the process of getting an answer for that, that will be okay.

MS. ADEBOLA LAMIKANRA: Phyllis, if I may?

Paul, can you just direct me to where in the bylaws or the constitution it says that you can serve more than two consecutive terms, just to make sure?

CHAIRMAN PHYLLIS D. BAILEY: I can tell you.

MR. PAUL KAPLAN: I don't have the book in front of me.

CHAIRMAN PHYLLIS D. BAILEY: I have it right here.

MR. PAUL KAPLAN: She has the book.

CHAIRMAN PHYLLIS D. BAILEY: It's on page 5 of your Constitution Board of Trustees, under Library System, page 5.

MS. ADEBOLA LAMIKANRA: That you can do --

CHAIRMAN PHYLLIS D. BAILEY: Article 5, Section 1. I'm sorry. That's the amended. I'm looking at the wrong one. I have the one that says -- it says two terms --

MR. PAUL KAPLAN: I don't have my book. Usually, I carry my book with me if I've got some stuff in my briefcase.

MS. ADEBOLA LAMIKANRA: Because it just -- Article 4 addresses that it must be two consecutive terms.

CHAIRMAN PHYLLIS D. BAILEY: Yes.

MS. ADEBOLA LAMIKANRA: So I was just trying to figure out where can we extend?

CHAIRMAN PHYLLIS D. BAILEY: Well, the motion was to extend it until December -- from June to December.

MS. ADEBOLA LAMIKANRA: Right. But that -- I was just wondering --

CHAIRMAN PHYLLIS D. BAILEY: No. That's not in there.

MS. ADEBOLA LAMIKANRA: Okay. I'm just --

CHAIRMAN PHYLLIS D. BAILEY: So what's the --

MS. ADEBOLA LAMIKANRA: My concern is that that's not -- that right isn't integrated in the constitution.

CHAIRMAN PHYLLIS D. BAILEY: Okay.

MS. ADEBOLA LAMIKANRA: So I would just want us to make sure we're following the constitution.

CHAIRMAN PHYLLIS D. BAILEY: Okay. So what would you recommend?

MS. ADEBOLA LAMIKANRA: I mean, the constitution says that you can only serve two consecutive terms --

CHAIRMAN PHYLLIS D. BAILEY: Right.

MS. ADEBOLA LAMIKANRA: -- unless we're talking about the secretary. So my recommendation would be to follow the constitution.

MR. D. CHIP JOYNER: Could we extend the term so it's not a new term, but we're delaying the vote until the library project is completed?

MS. ADEBOLA LAMIKANRA: I don't see that right in the constitution.

MR. PAUL KAPLAN: No. It's not in there.

CHAIRMAN PHYLLIS D. BAILEY: It isn't written in the constitution.

MS. ADEBOLA LAMIKANRA: I know. So that would be my only concern. Let me find out. You can continue. And I'll let you know.

MRS. PRISCILLA BORDERS: I mean, because we're not voting on a new president. She's just being extended for a couple of more months. So she's not actually -- it's just an extension. It's not a new term.

CHAIRMAN PHYLLIS D. BAILEY: That's why I used the term extension, I suspect.

MRS. PRISCILLA BORDERS: Right.

MR. PAUL KAPLAN: Because the new Chairman will pick up -- it'll be done in January 2021. And I don't know who would challenge that. Who would challenge that? I know you would.

MS. ADEBOLA LAMIKANRA: No. No. That's not what that --

MR. PAUL KAPLAN: I know. I know.

MS. ADEBOLA LAMIKANRA: Okay. I think we all know.

MR. JOE PIONTEK: I can think of a name.

MS. ADEBOLA LAMIKANRA: But you can continue. I'll find out the answer.

CHAIRMAN PHYLLIS D. BAILEY: Okay.

And the last thing I noticed, and Zenobia is taking care of that, so I'd asked to remove the interim tag before Mrs. Holloman's name. She's no longer interim. There was an interim change.

That, then, is my report. Thank you all for all of your support and help. And, especially, the person who's calling in on the phone, making sure that they're present at the meeting, even though they can't get here physically. Thank you very much, Joe.

CONSTRUCTION/RENOVATION REPORT - PAUL KAPLAN

CHAIRMAN PHYLLIS D. BAILEY: Okay. Construction/Renovation Report. Mr. Kaplan?

MR. PAUL KAPLAN: Well, it's going along. That's all I can tell you at this point. Gayle might be able to step in a couple of -- she was at the meeting for Darnell Construction. Hopefully, one of those might -- might be open in March. I'm not sure yet. But Ocee and Northside and those, we're not there yet. I don't have any dates on any of those at this point. It's going very slow. You know, there's 'x' amount of days that they have to complete their project. I just think it's too many days. I'm thinking all the way up to the end.

And what's happening with Evergreen, and I'm finding out, the same contractor obviously is doing subcontracting doing it. You know, they're shorthanded too. So they only have one or two guys working here and nobody working on the other one. I went to the other one. There's nobody in there except four people. I go to one there's twenty-five, thirty guys working, because they're following -- they don't have more than one subcontractor doing -- what we got here, five? -- so they're bouncing between each one of them.

And it's -- I don't know. At the meetings, I hear a lot of things at the meetings, but it doesn't seem to go any further.

It's just, it's a very slow process. And I think, Gayle, told me, you thought, Gayle, that something -- was it Cleveland that might open? Which one was it?

MRS. GAYLE H. HOLLOMAN: Cleveland might be next, but right now, the one that's coming up will be Mechanicsville.

MR. PAUL KAPLAN: Okay. Mechanicsville. That's it. Okay.

CHAIRMAN PHYLLIS D. BAILEY: Oh, okay.

MR. PAUL KAPLAN: And that's Evergreen?

MRS. GAYLE H. HOLLOMAN: In March.

MR. PAUL KAPLAN: In March.

MRS. GAYLE H. HOLLOMAN: We have a few --

MR. PAUL KAPLAN: Don't hold us to it.

MRS. GAYLE H. HOLLOMAN: -- a few leaks, but --

MR. PAUL KAPLAN: A few hiccups over there.

MRS. GAYLE H. HOLLOMAN: That just happened in the last few days.

MR. PAUL KAPLAN: So it's moving along. There was a walkthrough at Central. You were there at Central. That's moving along. I'm pretty sure that Central will be completed by this year, by the end of the year. They seem to be pretty much with it. Hapeville, I do not know when that's going to be done. I would imagine next year. I don't know where they are in construction. The rain has been terrible.

MRS. GAYLE H. HOLLOMAN: They're supposed to be --

MR. PAUL KAPLAN: The condition is horrible.

MRS. GAYLE H. HOLLOMAN: It's supposed to be this year, like everything else.

MR. PAUL KAPLAN: Well, I don't know what's going to happen.

CHAIRMAN PHYLLIS D. BAILEY: And the thing that -- the part that bothers me is that we have money that has been encumbered for these particular libraries.

MR. PAUL KAPLAN: Yes.

CHAIRMAN PHYLLIS D. BAILEY: And every time we turn around, some little daisy is popping up saying I want so and so added extra. And we're going to -- somebody's got to have the backbone to stand up and say, look, this money has been encumbered for this. And once the major projects are complete, then if we have extra money, then you can talk about these enhancements. But you've got to stop this foolishness.

MR. PAUL KAPLAN: The problem with enhancements is you can't even do that. And I'll tell you the reason you can't, because the enhancements they are requiring -- it's something when you have to then tear out the walls and redo it after it's completed. Enhancements, if it's going to be done, they'll want to do it now. That's the problem.

Enhancements -- if you complete the library, completely done, it opens up and we had extra money, I wouldn't give them the extra money because you're tearing everything out again. Some of these enhancements are quite large. So that's something they're going to have to watch.

CHAIRMAN PHYLLIS D. BAILEY: The thing is, if you continue to do enhancements, you're not going to have money to finish --

MR. PAUL KAPLAN: We'll never -- we'll never get it done. We'll never get it done.

I talked to Gayle about this. I'm going to Roswell Library. And I'm also going to talk a little bit -- since I talked to you, Gayle, I talked to a lot of people. And I think I got it -- I think I got it all straight in my mind, because everything was going one way and it turns the other way.

There is the Friends Group that's talking directly to our contractor, which I'm really upset about. And I issued my complaint to my Commissioner. I went up to the Commissioner. To make a long story short, I was wondering how that happened. Well, now I come to find out that they have permission to talk to our contractor by our own staff.

CHAIRMAN PHYLLIS D. BAILEY: And that's exactly the kind of stuff I'm talking about.

MR. PAUL KAPLAN: I know -- I know who did it. And I'm not going to say who it is. But what happened is, I thought it was them taking it upon themselves talking. It wasn't. I got the name from somebody, and they talked directly to the gentleman we were talking about. So I got very upset about it, right. So I had to cool down a little bit, because I had a long talk -- about a forty-five minute talk -- just the other night. And I'll explain that stuff to Gayle. I don't want to put it out in the open.

And, you know, the Friends Group mean well. But to get to a point where they think they run the library, it just doesn't work. And it's very difficult. And if one of them runs it by you, you would have to say, no, we can't do it, because we don't have the time. We can't even get the things done. And we keep going back to that. So I don't know where Gayle is with this at this point since I talked to you, but...

MRS. GAYLE H. HOLLOMAN: I did mention it on up the chain to Program Management Team that we've got to -- we've got to pull back on some of that. Because it's happening all over, really, in some form or fashion.

MR. PAUL KAPLAN: Not only that, it's also Sandy Springs.

MRS. GAYLE H. HOLLOMAN: Right, right. It's happening at other places; some not as much as others. But at some places --

almost every place -- people just feel very comfortable -- and I think it's because they see people walking in and they come in pretty often. And they get familiar and then they start saying, well, you can do this. Or, you know, feel free to talk to that one. And then the other -- the Program Management Team, they're trying to be nice. And so they don't want to turn people off or act as though -- because sometimes they don't even know who they're talking to. They don't know if it's a staff person or if it's a Friends' member or just what. So they're just trying not to offend anybody. And everybody's trying to be coy -- or not necessarily coy -- but just everybody's trying to make sure they don't step on anybody's toes in a lot of cases. And so I think that's part of it.

And we -- you know, we get a lot of pushback, sometimes from Friends about things. And then we get a lot of misunderstandings, or I find that there have been promises made that I was not even aware of were made. Almost every day I'm finding out about promises and things I didn't know had taken place. So I think we just got to work through some of it. People have just got to get use to the fact that we're going to do things in a very orderly fashion. And some of that we kind of lost. And so we've got to go back to doing the things the proper way.

So I've already made Al Collins aware, and I think that we'll see a difference in that. And then I'll be -- I'm going to have a big meeting with the managers as well as the -- I've already started meeting with the administrators.

I'm going to meet actually with the managers to just have a real -- what I call a workshop, or a work planning session, where we're really talking more about how we do things and the best practices. So that's something I think is very much needed at this stage. And there are a lot of meetings we got to have, but that's one of them that's at the top of my list within the next two weeks.

So I think we'll see some differences. But I think also some of our managers are kind of new. And they feel hesitant to have any kind of -- they don't want to create any kind of negative relationship with Friends' members either, because the Friends do a lot for us. And we don't want to deny the fact that they have been very supportive.

We have some Friends that anything you ask for, they'll do, and -- that have supported us, but not just this year, last year, but for ten, fifteen years, twenty years or more. And we don't -- we can't negate what they've done for us, but at the same

time, we have to try to get that separation. And that's sometimes real hard.

MR. PAUL KAPLAN: Well, hopefully -- the Friends Council's coming up. I'm going to have a little talk at the Friends Council. I'm going to try to make it. It's up for grabs. I'm not sure if I can make it, but I'm going to try to. And that's going to be a week from Friday; not this Friday, a week from this Friday, so I'll try to get over there, if I can. But I'm just trying to get things finished.

As far as complaints about the heat problems and stuff we have, we're on that. They are working on that. But you have to understand, when we went ahead and did this project -- and we've gutted out these buildings -- and we turn them back up and we have problems with sometimes too much heat in one spot and not enough heat in the other, we're still using the same existing ductwork. We didn't have the money to change all the ductwork. We would have changed everything.

As it is, we cut out a lot of things, not the mechanical things. But we can't replace all the ductwork. We wouldn't be able to afford it. So we're dealing with the same existing ductwork. We're pushing the heat through.

The heating systems are new; all that's new. But, you know, things are not balanced properly. You know, you're trying to balance the best they can. We have dampers that weren't opening; we had dampers that were closing and wouldn't open. We had thermostats that weren't working. We found out two units were not operational at all because they weren't in the right sequence. So Trane -- I'm talking about Roswell, Joe -- so what Trane did, they back connected -- I'm probably going to say this wrong -- they back connected the computer. And they put it on their line, so they can watch the sequence for twenty-four to forty-eight hours. They can tell you everything that's happening so if something wasn't working. They finally found that it wasn't in the right sequence. And this is what they do. And we had -- two of the libraries weren't even on the master system at all. They are now connected together. So they're trying to work through these things. They're trying to get it done. But it's complicated.

And so when people are contacting our contractor, it takes them away from that part. They're being nice about it, but you understand, we're just trying to get the things done. So we're working through it. We're slowly but surely getting it done.

MRS. GAYLE H. HOLLOMAN: Right.

MR. PAUL KAPLAN: But, we'll go from there.

MR. JOE PIONTEK: Paul, I'm glad you're addressing that, because the Friends did say something to me about that. I went into the -- I went into the room when they were complaining about heating issues, so that's correct.

MR. PAUL KAPLAN: Yes. We are working on it. We really are working on it, trying to get it done. And they're all very much aware. Trane's much aware of it, so does our Dream Team knows about it also, so we'll get it straightened out one way or another.

But while I have my attorney here, I got a question to ask you. The -- it's very important. We've got a Friends Council that's coming up. Where do we stand as far as our policy is concerned for the Friends Group?

MS. ADEBOLA LAMIKANRA: I approved it. So I don't know...

MR. PAUL KAPLAN: Oh, you approved it? Okay.

MS. ADEBOLA LAMIKANRA: Yes.

CHAIRMAN PHYLLIS D. BAILEY: Okay. It's done?

MS. ADEBOLA LAMIKANRA: Yes.

MR. PAUL KAPLAN: Okay. That's good. So then at the meeting, there'll be something there. Okay. All right.

CHAIRMAN PHYLLIS D. BAILEY: I was wondering about that.

MR. PAUL KAPLAN: Great. That's all I have right now.

CHAIRMAN PHYLLIS D. BAILEY: Thank you so much. You had quite a lot there.

20-11 DIRECTOR'S REPORT

20-09 MONTHLY FINANCIAL REPORT

20-10 MONTHLY USAGE SUMMARY

CHAIRMAN PHYLLIS D. BAILEY: Okay. Director's Report.

MRS. GAYLE H. HOLLOMAN: Okay. Good evening, everybody. Well, unless you have some questions about the Financial Report or the Monthly Usage Summary. I do want to point out that people are still coming into the library.

I mean, they're coming; they're using the libraries. They're also -- our eBook Circulation is still going up. The trust -- the Commission gave us an extra five hundred thousand dollars for Virtual Resources in the budget. That was an enhancement to what we were already being given. So that's going to be a major boost for us. And we're very excited about that -- those possibilities, because people are really; they're really using those resources. And so that's a real improvement for us. Any questions, though, about what you see with any of the reports there?

MR. D. CHIP JOYNER: Anything coming up -- or will the libraries be impacted by the elections that are coming up in any kind of way?

MRS. GAYLE H. HOLLOMAN: Well, we are voting -- we have a lot of locations that are voting places that are early voting places as well. We've had a few. I think on February 18th there were machines placed all around the county and some at some of our branches so that people could come and actually practice on the voting machines. So that took place.

So, yes, we are voting -- we are voting sites. And we also register people to vote. I think that day has passed already, though, but we also register people to vote all the time, every day of the year.

We're supposed to make sure we offer voting to anyone who gets a library card. And so that's a thing. We have to remind our staff that that's a responsibility that libraries have.

So we don't think they're impacting us. I mean, sometimes you'll get some people -- some staff, perhaps, that might be a little bothered by the fact that they can't have a program that they wanted to have in the room, but because we have so many more rooms now, it is making it more possible for us to have multiple things going on. And that's the beauty of it all. So I think we just have to get kind of used to that. And it does get crowded, so in a way, that is a problem. We do have -- we're going to have problems with parking in a lot of the locations.

I mean, I remember some of the large libraries we thought we had a hundred and twenty-five, a hundred and twenty-eight parking spaces. Every one of them got taken. People parking across the street. They're double parking. They're doing everything when it was voting -- when it was an election year.

So those things are still going to happen, because it's just not going to be enough parking. And it happens in spurts during the day when the voting is going on. So you may hear about that. And we'll try to minimize it. The Elections and Registrations people have our staff trained to deal with those things. If anything goes awry, they can call the police. And every now and then something like that occurs, but not usually. So we think it's going to be okay.

MR. D. CHIP JOYNER: Is the construction schedule going to affect any of the precinct locations?

MRS. GAYLE H. HOLLOMAN: Well, the ones that are closed, of course, won't happen. But what we've done is we've let them know ahead of time, last year, all those branches that were still closed. And as things have opened, we made them aware of it. And so they've been able to reconnect and assign some of those library sites. I think Roswell was reassigned, you know, once it came back open.

So as things come open and there's enough time for them to do it, they'll add those libraries to it. So that's the way it goes.

I wanted to say a few things, though, about the construction projects going on. We are doing well in some regards. As I said earlier, Mechanicsville appears to be the next library that will reopen. We're thinking it's going to be mid-month, March. We'll give you the exact date. The problem -- we finally got the C/O as of last night. But the problem is the inspection of the elevator. And now there's a leak going on into the lower level. Which, you know, if you know Mechanicsville, there's an upstairs area where everybody primarily congregates. The staffs' offices are there. But there's also the meeting room, which is on the lower level. And there's a problem with leaking down there.

And for Opening Day, that's where we would set up and have food and all those kinds of things. So we've got to get all that straight. So we're working on that. I think they're going to get it done. The elevator should be okay. And then we'll be able to move forward.

Staff has gone back onsite. And the books have come in yesterday or the day before, and they are putting those books on the shelves. Carpeting's in; all of that's done. So I think we're going to be in good shape to open in mid-March.

But as soon as we get that day, I will let you all know about that.

The Hapeville Library is a -- the problem there has been that in January and February, between those two months, twenty-five days were lost due to the weather --

MR. PAUL KAPLAN: Yes.

MRS. GAYLE H. HOLLOMAN: -- due to this awful rain that's been going on. So that's a problem. We don't know how we're going to be able -- you know, we always ask them to make up -- tell us how they're going to make up that lost time. It's hard to make up twenty-five days. So we don't know what they're going to be able to offer. But they're working hard at it.

I went on the tour of Central last Friday. We had several of the County leadership team to want to have a walkthrough. We were there about two months ago. It is amazing what has happened in just two months. I am just overwhelmed. I got a chance to walk into my old -- into my new office, my old office -- and my -- would have been my old office and my new office, and it's just really nice. I really think it's going to be phenomenal. If they don't get -- if we don't get awards for all

of these things, and particularly Central, I'll be certainly surprised. So it's very exciting to see all of that happening.

CHAIRMAN PHYLLIS D. BAILEY: Please let me know when there's a walkthrough.

MRS. GAYLE H. HOLLOMAN: I will. I'll let you know. We're trying to -- we may have to narrow down some of that, because what happens is it disrupts the order of things. You know, when we're having tours, they have to do a lot to make it possible so we're safe and all of that. So that's part of the problem right now. We've got a lot of people that want to go through it. We had a group from SCAD that wanted to go through. We've got a lot of people who have that interest. And we understand it, but at the same time, it really poses a problem for the contractors, so as a safety issue. We could see more and more possible safety issues when were in there, this last go-round. But they have done a phenomenal job. It's one of the cleaner sites I've seen since I've been involved in this type of project work.

I was at the Cascade Library on Sunday for a program that was sponsored by the Alpha Kappa Alpha Sorority Metro Atlanta Chapter. It was a -- it's an exhibit of the Harlem Renaissance. Very, very well-done. Very, very, wonderful program. And I got a chance to walk through the library and see some of the things going on there. But we have a very nice exhibit, if you get a chance to go by there. I think it's through May --

CHAIRMAN PHYLLIS D. BAILEY: March. May, I'm sorry, May.

MRS. GAYLE H. HOLLOMAN: -- May. It's through May. I can't remember the exact date. But it was very, very well-done, and I was glad to be there. I also got a chance to walk around the building and see some things. We still have some ongoing leaks and things of that nature that they -- I talked about again with Al Collins and his team this morning. So they're still looking at all these punch list items.

Once we open the library, we still have tons of punch list items to go back on. And so that's what they're doing right now. They're trying to figure out how to address some of those things.

And then, finally, I think my last thing here is, I am attending the Public Library Association Conference in Nashville. I knew we had this meeting today, so I didn't leave today. But I'll be leaving in the morning. And it goes through Saturday, so I'll be there and be back Saturday evening.

But I'm very excited. It's my first time going to PLA, so I'm real excited about it and to see the Nashville Public Library.

MR. PAUL KAPLAN: It's smaller. It's nicer to go through than the main one.

MRS. GAYLE H. HOLLOMAN: Oh, okay.

MR. PAUL KAPLAN: You'll see.

MRS. GAYLE H. HOLLOMAN: Okay.

MR. PAUL KAPLAN: It's very nice.

MRS. GAYLE H. HOLLOMAN: Yes. I'll have to do that. I'll have to do that.

CHAIRMAN PHYLLIS D. BAILEY: Thank you. Any questions or concerns?

COMMITTEE REPORTS

LIBRARY VISITATION - D. CHIP JOYNER, VICE CHAIRMAN

CHAIRMAN PHYLLIS D. BAILEY: Okay. Library Visitation.

MR. D. CHIP JOYNER: Has anyone gotten a chance to visit, outside of Paul?

MR. PAUL KAPLAN: I can't tell you much that's going on, though.

CHAIRMAN PHYLLIS D. BAILEY: I went over to Evelyn Lowery, Sunday. I mentioned earlier in my remarks.

MR. JOE PIONTEK: Well, I did go up and test the policies up at Roswell again.

MR. PAUL KAPLAN: Good, Joe. That's good, Joe.

MR. JOE PIONTEK: We're all clear at Roswell.

MR. D. CHIP JOYNER: I recently did a couple of visits to Palmetto and spent some time there, actually. And one of the questions with the Friends Group -- and this just came up -- they want to know what -- what do they have to do to get the non-profit status? So they understand there might be an opportunity to get non-profit status through assistance from the Foundation?

CHAIRMAN PHYLLIS D. BAILEY: Yes.

MR. PAUL KAPLAN: The Foundation, yes.

MR. D. CHIP JOYNER: But no one's communicated to the Friends there, and they're concerned about what they have to do. And they're having the Black History Month again tomorrow.

CHAIRMAN PHYLLIS D. BAILEY: Tomorrow?

MR. D. CHIP JOYNER: Yes.

MRS. GAYLE H. HOLLOMAN: I was not aware that question had been posed, but we can find out. Normally, any questions about the Friends go to Heather Staniszewski, who is the Manager of Volunteer Services, and she knows all the ins and outs about all of that. So the manager there can be asked to --

MR. D. CHIP JOYNER: Could you give me that number, because I'm sure they're going to ask? If I get by there tomorrow, I'm sure they're going to ask me for it.

MRS. GAYLE H. HOLLOMAN: I can find Heather's number.

MR. D. CHIP JOYNER: That would be -- I'm good for passing out phone numbers.

MRS. GAYLE H. HOLLOMAN: All right. We'll let you have it. I'll also contact the manager and make sure gives them that information.

MR. D. CHIP JOYNER: Okay.

MRS. GAYLE H. HOLLOMAN: So it won't be -- it'll be overkill, but at least everybody would have done it.

MR. D. CHIP JOYNER: So it was very nice, very clean --

MS. ADEBOLA LAMIKANRA: Gayle, I have the number.

MRS. GAYLE H. HOLLOMAN: You do? Okay.

MR. D. CHIP JOYNER: Very nice, very clean -- the books that they were selling. They showed me their space. How do you pronounce it, Staniszewski?

MRS. GAYLE D. HOLLOMAN: Staniszewski.

MR. D. CHIP JOYNER: Staniszewski.

MRS. GAYLE D. HOLLOMAN: I had to practice it for many years.

MR. PAUL KAPLAN: I just said, Heather, because everybody knows Heather.

MRS. GAYLE H. HOLLOMAN: Well, we'll just say, Heather. She knows we have difficulty.

MR. PAUL KAPLAN: Matter of fact, Gayle, the Volunteer Programs, there's going to be one on a Saturday, one on a Sunday. What dates were those?

MRS. GAYLE H. HOLLOMAN: It's in April.

MR. PAUL KAPLAN: It's in April?

MRS. GAYLE H. HOLLOMAN: Yes.

MR. PAUL KAPLAN: It's the Volunteer --

CHAIRMAN PHYLLIS D. BAILEY: Volunteer Appreciation.

MRS. GAYLE H. HOLLOMAN: Volunteer Appreciation, yes.

MR. PAUL KAPLAN: When is that?

MRS. GAYLE H. HOLLOMAN: Let me get you the dates. Hold on just a second. I have it right here. It's going to be Saturday, April the 25th at the Wolf Creek Library, and Sunday the 26th at the Milton Library. And they're both 3:15 to 5:15. So April 25th, Wolf Creek; April 26, Milton; 3:15 to 5:15.

And they started, I think last year, doing it in two locations.

CHAIRMAN PHYLLIS D. BAILEY: Once the -- Central's back open, I imagine it will come back to --

MRS. GAYLE H. HOLLOMAN: It should go back to Central Library.

CHAIRMAN PHYLLIS D. BAILEY: Because that's what they were doing before?

MRS. GAYLE H. HOLLOMAN: Right. And they're always so nice. It's such a nice affair, so...

CHAIRMAN PHYLLIS D. BAILEY: Yes, they are.

MRS. GAYLE H. HOLLOMAN: We look forward to it.

BYLAWS AND RULES - PRISCILLA BORDERS AND NINA RADAKOVICH

CHAIRMAN PHYLLIS D. BAILEY: Bylaws and Rules.

MRS. PRISCILLA BORDERS: Nothing.

CHAIRMAN PHYLLIS D. BAILEY: Nothing.

NATIONAL AND STATE DEVELOPMENTS - LINDA JORDAN AND JOE PIONTEK

CHAIRMAN PHYLLIS D. BAILEY: Joe, what about National and State Developments, anything?

MR. JOE PIONTEK: No, we have nothing. I spoke with Linda. She has nothing either.

CHAIRMAN PHYLLIS D. BAILEY: Okay. Thank you.

UNFINISHED BUSINESS

CHAIRMAN PHYLLIS D. BAILEY: Unfinished Business. Anybody?

NEW BUSINESS

CHAIRMAN PHYLLIS D. BAILEY: New Business.

MR. D. CHIP JOYNER: I did enjoy -- I got to drive to Alabama, the day that I was -- that morning, I really enjoyed listening to your interview on public radio.

MRS. GAYLE H. HOLLOMAN: I got to learn how to be on radio, though, because I talk too fast. That was the only thing.

MR. D. CHIP JOYNER: I understood everything. It was really good. You really represented the library --

MRS. GAYLE H. HOLLOMAN: Well, thank you. I appreciate that.

MR. D. CHIP JOYNER: -- well.

CHAIRMAN PHYLLIS D. BAILEY: Glad to hear that.

MRS. GAYLE H. HOLLOMAN: I could hear myself.

MR. D. CHIP JOYNER: But hearing your start, your story being a child growing up around libraries, it was really, really touching, really good.

MRS. GAYLE H. HOLLOMAN: I appreciate that. All because my mother and my father were able to take me.

CHAIRMAN PHYLLIS D. BAILEY: Glad they could.

MR. JOE PIONTEK: I was going to bring you a clipping as well, Gayle, because you made it into the North Fulton Neighbors.

MRS. GAYLE H. HOLLOMAN: I know. I've been in all kinds of things, people sending me stuff. I'm like, oh, I didn't know I was in that, you know. It's been very nice. Everybody's been very, very nice. And I've enjoyed it. And so I'm learning a lot of things about the media and all that kind of stuff. So Claudia is working with me, and we're having a lot of fun.

CHAIRMAN PHYLLIS D. BAILEY: Good. Good.

MR. JOE PIONTEK: Good.

CHAIRMAN PHYLLIS D. BAILEY: Anything else that we want to add or comments that would like to be made?

Hearing none --

MS. ADEBOLA LAMIKANRA: I just wanted to address the issue from earlier.

CHAIRMAN PHYLLIS D. BAILEY: Yes.

MS. ADEBOLA LAMIKANRA: I don't see any ability to extend the term. The only thing I do see is the ability to amend the constitution, which can be done. So as of right now, I would say that there isn't the ability to extend the term, but it can be amended through the constitution. So that's just my thoughts.

CHAIRMAN PHYLLIS D. BAILEY: Anybody have any comments or concerns?

MR. JOE PIONTEK: Well, I suppose you're going to have to write that up for our next meeting, right?

CHAIRMAN PHYLLIS D. BAILEY: Yes. I wanted to bring that up because June shows up and you haven't done what you needed to do, and that's why I wanted to bring that, to make sure that we're in place for whatever is going to happen at the June meeting.

MR. JOE PIONTEK: Well, it would have been great for us to just vote on it, but it's not a terrible amount of trouble, so... Thank you.

MR. D. CHIP JOYNER: Are the terms aligned with the fiscal year at all, or did they define the term?

MS. ADEBOLA LAMIKANRA: It doesn't. It just says two consecutive terms.

MR. PAUL KAPLAN: I think we always did it in June.

CHAIRMAN PHYLLIS D. BAILEY: Yes, we did. I was elected in June. Yes.

MR. PAUL KAPLAN: I'm very much the one that got that solved. What happened was we -- when I became Chairman, I changed the Bylaws and the Constitution and put term limits down as far as the office of being Chairman. And I did one year and then you can serve a second year if the Board approved it. And that's how I did it. I believe in term limits.

CHAIRMAN PHYLLIS D. BAILEY: I remember that. Before you, there was no term limit at all. It was going on for years.

MR. PAUL KAPLAN: Going on for years. And I thought -- the same thing we used to do in Illinois, as far as who was going to be Chairman, we just went around the table. Whoever the next person was who's time was down there. If they want it, if they don't want it, that's fine. It just went on, so... I don't know. We always did it in June. You know why, because the terms of the Commissioner were up. There was something about the term of the Commissioner was up. And I think it was on that. We just kept it at June.

MR. PAUL KAPLAN: I'd like to double-check on that.

CHAIRMAN PHYLLIS D. BAILEY: I would suggest that -- well, I know I have -- talk with the Commissioner who has appointed you. And that -- once that's -- you know, the Commissioner makes a decision, then that can be handed down, so we'll know what date to look at, as far as your service is concerned. Not that that doesn't affect the office as such, but it does affect your term of service.

MR. PAUL KAPLAN: Yes.

MS. ADEBOLA LAMIKANRA: Right.

MR. PAUL KAPLAN: Because my term is up --

CHAIRMAN PHYLLIS D. BAILEY: In 2020 --

MR. PAUL KAPLAN: Yes.

CHAIRMAN PHYLLIS D. BAILEY: -- just like mine was.

MRS. PRISCILLA BORDERS: Mine is too.

CHAIRMAN PHYLLIS D. BAILEY: And Commissioner Carn extended it.

MR. PAUL KAPLAN: When is the Commissioners -- when do they vote on the new Commissioners?

CHAIRMAN PHYLLIS D. BAILEY: In November.

MR. PAUL KAPLAN: Is it November or before November?

CHAIRMAN PHYLLIS D. BAILEY: I think its November.

MR. PAUL KAPLAN: Does anybody know when they're --

MR. JOE PIONTEK: No. It's the same -- it's the same election time.

MR. PAUL KAPLAN: It is? So it's in November.

CHAIRMAN PHYLLIS D. BAILEY: November. Yes.

MR. JOE PIONTEK: November. I know my Commissioner has another two years at this point. She's indicated that she's -- well, who knows? You never know what happens right until qualifying.

MR. PAUL KAPLAN: Until the time, yes. Exactly.

CHAIRMAN PHYLLIS D. BAILEY: Well, you see, Mr. Carn is running -- he's doing the balance of Ms. Darnell's term at this point. So in November, there will be -- he could possibly be elected or someone else could be.

MR. PAUL KAPLAN: Somebody else could be.

MRS. PRISCILLA BORDERS: It's the same with my Commissioner.

CHAIRMAN PHYLLIS D. BAILEY: Yes.

MRS. PRISCILLA BORDERS: That there's going to be other people running.

MR. JOE PIONTEK: It's a tough job.

CHAIRMAN PHYLLIS D. BAILEY: Anything else?

MRS. GAYLE H. HOLLOMAN: Can I just make mention of -- is it okay? Am I on?

CHAIRMAN PHYLLIS D. BAILEY: Yes.

MRS. GAYLE H. HOLLOMAN: I wanted to make mention of one thing that may come up. You know, we have had some names offered up for buildings. It's come up recently that some people may want to start naming actual departments within -- like, say, the Children's Department, after someone within the community. We have not ventured into that. It's been talked about throughout the years back and forth, but we've never -- I mean, even back to when John Szabo was director -- that we -- we just have not done that. So if you hear about that, you know, you just -- I just want to bring you up to speed that that may come up, because it's come up this week, and actually before this week, that they wanted to name a Children's Department after a person who was well-known in the community and passed away. I think may have been a media specialist or a teacher in the past. But we just have not done that. And so that's what I informed them of. But you might hear something about it.

CHAIRMAN PHYLLIS D. BAILEY: Okay. So how would that be handled?

MRS. GAYLE H. HOLLOMAN: Well, if we wanted to start entertaining that, we -- you all would have to make the decision. And then more than likely it would have to go to the Board of Commissioners as well, just like we did when we named the Joan P. Garner, Ponce, and Evelyn Lowery for Cascade, and so forth.

MRS. PRISCILLA BORDERS: So how would that be memorialized? Is it like a plaque in the children's area or?

MRS. GAYLE H. HOLLOMAN: Well, this -- what they wanted to do was put the person's name up above the door that leads into the children's area. And we just -- I don't know. So it would be at your pleasure if you decide to do that. But for right now, I just told them what has been the procedure in the past. And they seemed to be okay about that. But you may hear about it.

MRS. PRISCILLA BORDERS: Has that been effectuated anywhere?

MRS. GAYLE H. HOLLOMAN: I'm sorry?

MRS. PRISCILLA BORDERS: Has that been effectuated anywhere --

MRS. GAYLE H. HOLLOMAN: No.

MRS. PRISCILLA BORDERS: -- or do we have anybody?

MRS. GAYLE H. HOLLOMAN: No. We've done the buildings, but we've not ventured into actual departments. At one time, they wanted to name some other things here at Auburn. I think the only thing we have might be the McPheeters Gallery. But that was done back when it first either opened or renovated. And we haven't ventured into anything else since.

CHAIRMAN PHYLLIS D. BAILEY: That might be something we need to discuss. How much involved do you want to be? It may be something you want to think about. Anything else?

ADJOURNMENT

MOTION

CHAIRMAN PHYLLIS D. BAILEY: If there's nothing else, I'll ask for a motion.

MR. PAUL KAPLAN: So moved.

CHAIRMAN PHYLLIS D. BAILEY: Mr. Kaplan moved.

MR. D. CHIP JOYNER: Second.

CHAIRMAN PHYLLIS D. BAILEY: Seconded by Mr. Joyner.

All in favor?

(Whereupon, all said aye.)

CHAIRMAN PHYLLIS D. BAILEY: Meeting adjourned.

Whereupon, the Board of Trustees Meeting concluded at 4:54 p.m.)

Director's Report

Gayle H. Holloman, Executive Director

April 2020

Bond Program Update

All design/build teams continued their work on the libraries in Phase II of the Capital Improvement Project. At this time, there are no confirmed grand re-opening dates.

Digital Presence

Patrons continued to use the Library's virtual resources, increasing overall usage. See charts below.

Resource Name	Checkouts or Equivalent	Percent of 2020/2019	
Apr-20			
Access Videos	952	1322%	
Freegal - download	1,026	118%	
Freegal - streaming	10,737	157%	
Hoopla	20,649	140%	
Overdrive	68,935	112%	
RBDigital (Zinio)	7,528	138%	
Total	109,827	122%	

Resource Name	Checkouts or Equivalent		
Apr-19			
Access Video	72		
Freegal - downloads	866		
Freegal - streaming	6,846		
Hoopla	14,703		
Overdrive	61,769		
RBDigital (Zinio)	5,458		
Total	89,714		

Employees' Engagement Amid Library Closures

There are staff who telework on a daily basis; staff who are periodically assigned teleworking duties; and staff on administrative leave.

Those employees on administrative leave have assignments that include:

- Participation in training opportunities via webinars
- Creating readers' advisory project info- reading lists by genres
- Staffing LibAnswers where patrons can call in with questions that staff work to answer-Daily 10:00 a.m. to 6:00 p.m. (20-30 staff handle 100+ questions daily; and the service was extended to 10:00 a.m. to 8:00 p.m. Mondays through Friday; and Saturday and Sunday, 10:00 a.m. to 6:00 p.m.)
- Online program creation and participation
 - Storytime for children
 - Read Aloud programs for adults and teens of the classics, etc.
 - Craft programs
- Training to assist with upcoming Early Voting
- Continuing to pursue grants
- Working to create podcasts for future broadcast
- Writing book reviews

Community Engagement

- One employee wrote and was awarded *The Lift Every Voice: Why African American Poetry Matters* grant in the amount of \$1200

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF APRIL 30, 2020

Doc. #20-23

SERVICE	2020 BUDGET	APRIL	2020 YTD	2020 YTD	2020 YTD	2020 YTD %	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	COMMITTED	BALANCE
REG SALARY	14,573,202	1,040,934	5,254,482	-	5,254,482	36%	9,318,720
PART TIME SALARY	484,591	31,921	146,941	-	146,941	30%	337,650
BENEFITS	7,470,068	559,449	2,391,118	-	2,391,118	32%	5,078,950
BOOKS	3,106,305	-	171,585	681,700	853,285	27%	2,253,020
OFFICE EQUIP. REPAIR	6,760	-	4,526	1,234	5,760	85%	1,000
EQUIPMENT	27,291	-	-	1,123	1,123	4%	26,168
OFFICE FURNITURE	2,082	-	-	-	-	0%	2,082
PROFESSIONAL SERV	62,518	-	590	1,326	1,916	3%	60,602
COPIER MACHINE LEASE	256,824	29,177	45,185	-	45,185	18%	211,639
COPIER PAPER	6,000	-	-	-	-	0%	6,000
SUPPLIES	156,227	813	14,440	398	14,838	9%	141,389
SOFTWARE MAINTENANCE	500,392	-	2,800	-	2,800	1%	497,592
BUILDING RENT	210,843	42,555	64,816	169,828	234,644	111%	(23,801)
OTHER SERVICES	430,456	13,444	103,607	28,189	131,796	31%	298,660
TRAVEL	40,000	1,903	2,275	-	2,275	6%	37,725
HOSPITALITY	25,000	-	35	-	35	0%	24,965
VEHICLE MAINTENANCE	23,850	10,309	12,531	-	12,531	53%	11,319
GENERAL INSURANCE	622,596	51,883	207,533	-	207,533	33%	415,063
CONTINGENCY	14,690	-	-	-	-	0%	14,690
TOTAL	28,019,695	1,782,388	8,422,465	883,798	9,306,263	33%	18,713,432

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS APRIL 30, 2020

ORGANIZATION TYPE	SERVICE DESCRIPTION	2020 BUDGET ALLOCATION	APRIL EXPENDITURES	2020 YTD EXPENDITURES	2020 YTD ENCUMBRANCES	2020 YTD COMMITTED	2020 YTD % COMMITTED	BUDGET BALANCE
PUBLIC SERVICE OPERATION	REG SALARY	12,578,032	900,600	4,522,314	-	4,522,314	36%	8,055,718
	PART TIME SALARY	484,591	31,921	146,941	-	146,941	30%	337,650
	BENEFITS	6,364,776	482,100	2,054,028	-	2,054,028	32%	4,310,748
	BOOKS	3,106,305	-	171,586	681,700	853,286	27%	2,253,019
	OFFICE EQUIP. REPAIR	1,000	-	-	-	-	0%	1,000
	EQUIPMENT	24,000	-	-	1,123	1,123	5%	22,877
	OFFICE FURNITURE	1,785	-	-	-	-	0%	1,785
	PROFESSIONAL SERV	59,776	-	550	350	900	2%	58,876
	COPIER MACHINE LEASE	231,524	29,177	45,185	-	45,185	20%	186,339
	SUPPLIES	96,173	92	1,269	-	1,269	1%	94,904
	BUILDING RENT	210,843	42,555	64,816	169,828	234,644	111%	(23,801)
	OTHER SERVICES	198,789	13,444	54,488	1,278	55,766	28%	171,196
	VEHICLE MAINTENANCE	4,000	-	1,026	-	1,026	26%	2,974
	GENERAL INSURANCE	404,826	33,736	134,942	-	134,942	33%	269,884
	CONTINGENCY	12,420	-	-	-	-	0%	12,420
Total		23,807,012	1,533,625	7,197,146	854,280	8,051,427	34%	15,755,587

FULTON COUNTY LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS APRIL 30, 2020

ORGANIZATION TYPE	SERVICE DESCRIPTION	2020 BUDGET ALLOCATION	APRIL EXPENDITURES	2020 YTD EXPENDITURES	2020 YTD ENCUMBRANCES	2020 YTD COMMITTED	2020 YTD % COMMITTED	BUDGET BALANCE
SUPPORT SERVICES	REG SALARY	1,995,170	140,334	732,168	-	732,168	37%	1,263,002
	BENEFITS	1,105,292	77,349	337,089	-	337,089	30%	768,203
	OFFICE EQUIP. REPAIR	5,760	-	4,526	1,234	5,760	100%	-
	EQUIPMENT	3,291	-	-	-	-	0%	3,291
	OFFICE FURNITURE	297	-	-	-	-	0%	297
	PROFESSIONAL SERV	2,742	-	40	976	1,016	37%	1,726
	COPIER MACHINE LEASE	25,300	-	-	-	-	0%	25,300
	COPIER PAPER	6,000	-	-	-	-	0%	6,000
	SUPPLIES	60,054	721	13,171	398	13,569	23%	46,485
	SOFTWARE MAINTENANCE	500,392	-	2,800	-	2,800	1%	497,592
	OTHER SERVICES	203,495	-	49,118	26,911	76,029	37%	127,466
	TRAVEL	40,000	1,903	2,275	-	2,275	6%	37,725
	HOSPITALITY	25,000	-	35	-	35	0%	24,965
	VEHICLE MAINTENANCE	19,850	10,309	11,505	-	11,505	58%	8,345
	GENERAL INSURANCE	217,770	18,148	72,590	-	72,590	33%	145,180
	CONTINGENCY	2,270	-	-	-	-	0%	2,270
Total		4,212,683	248,764	1,225,318	29,519	1,254,838	30%	2,957,845

Fulton Library System April 2020

Activity and Description	2020		2019		YTD
	April	YTD	April	YTD	
Circulation					
Total number of items checked out of the library	1,898	516,283	228,121	952,932	-46%
Holds					
Number of requests by patrons	3,045	110,904	44,001	182,297	-39%
Inter-Library Loans					
Number of items lent to or borrowed from another library system	-	967	395	1,689	-43%
Visits					
Number of people entering a library for any reason	-	539,692	255,216	1,032,062	-48%
Computer/Internet Usage					
Number of computer sessions (Internet access and office software)	-	145,866	41,112	151,185	-4%
Number of hours of computer use		47,621	22,504	172,438	-72%
Web hits					
Number of times people have visited the library's website	230,618	2,023,799	618,109	2,521,201	-19.7%
Online Resources					
Number of times a resource is logged into or a searched performed	92,928	773,614	230,109	926,296	-16%
Computer Classes					
Number of classes	-	23	14	40	-43%
Number of attendees	-	199	70	270	-26%
Virtual Circulation					
Number of e-books and e-audiobooks checked out	86,080	318,508	61,769	170,426	87%
Children's programs					
Library sponsored programs offered for children (birth - 12)	6	733	333	1,319	-44%
Number of people attending programs	4,651	23,667	11,741	41,605	-43%
Teen Programs					
Library sponsored programs offered for teens (13 - 17)	4	133	64	330	-60%
Number of people attending programs	28	2,109	1,065	7,265	-71%
Adult Programs					
Library sponsored programs offered for adults (18 +)	19	1,112	497	1,967	-43%
Number of people attending programs	2,390	32,432	11,628	39,855	-19%
Programs - Total					
Library sponsored programs offered - total of all programs	29	1,905	894	3,553	-46%
Number of people attending programs	7,069	44,370	24,434	87,660	-49%
Meeting Rooms					
Non-library sponsored meetings or activities scheduled	-	723	297	1,482	-51%
Number of people attending meetings or activities	-	14,051	5,957	24,685	-43%

FULTON COUNTY LIBRARY SYSTEM
CIRCULATION REPORT
APRIL 2020

ORGANIZATION NAME	ADULT	JUVENILE	Y/A	OTHER	APR - 2020 DATA	APR - 2019 DATA	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2020 CIRC	YTD 2019 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	5	11	2	0	18	1,513	(1,495)	-99%	2,990	8,299	(5,309)	-64%
ADAMSVILLE/COLLIER HEIGHTS	5	0	0	0	5	2,346	(2,341)	-100%	240	9,718	(9,478)	-98%
ALPHARETTA	56	220	18	0	294	30,604	(30,310)	-99%	93,823	126,019	(32,196)	-26%
BUCKHEAD	18	0	0	0	18	12,753	(12,735)	-100%	2,198	54,582	(52,384)	-96%
CLEVELAND AVENUE	31	30	2	0	63	1,463	(1,400)	-96%	177	7,236	(7,059)	-98%
COLLEGE PARK	4	9	0	0	13	3,235	(3,222)	-100%	4,761	11,413	(6,652)	-58%
DOGWOOD	1	0	0	0	1	29	(28)	-97%	5,600	100	5,500	5500%
EAST ATLANTA	8	8	0	0	16	7,217	(7,201)	-100%	2,604	30,030	(27,426)	-91%
EAST POINT	11	17	0	0	28	171	(143)	-84%	7,688	756	6,932	917%
EAST ROSWELL	22	31	0	0	53	23,220	(23,167)	-100%	47,179	96,253	(49,074)	-51%
FAIRBURN	3	0	0	0	3	146	(143)	-98%	4,674	648	4,026	621%
GLADYS S. DENARD SOUTH FULTON	55	117	7	0	179	7,438	(7,259)	-98%	14,853	28,941	(14,088)	-49%
HAPEVILLE	18	8	0	0	26	1,004	(978)	-97%	109	4,744	(4,635)	-98%
KIRKWOOD	4	0	0	0	4	245	(241)	-98%	17,962	685	17,277	2522%
LOUISE E WATLEY @SOUTHEAST	61	95	5	0	161	3,748	(3,587)	-96%	9,945	16,306	(6,361)	-39%
MARTIN LUTHER KING, JR	9	15	0	0	24	1,868	(1,844)	-99%	7,137	7,110	27	0%
MECHANICSVILLE	6	13	0	0	19	1,122	(1,103)	-98%	151	4,817	(4,666)	-97%
METROPOLITAN	0	0	0	0	0	8,999	(8,999)	-100%	19,281	34,956	(15,675)	-45%
MILTON	2	0	0	0	2	24,571	(24,569)	-100%	49,028	103,089	(54,061)	-52%
NORTHEAST/SPRUILL OAKS	31	43	0	0	74	13,477	(13,403)	-99%	4,735	65,194	(60,459)	-93%
NORTHSIDE	53	108	8	0	169	10,876	(10,707)	-98%	1,979	47,755	(45,776)	-96%
NORTHWEST	19	83	1	0	103	6,842	(6,739)	-98%	20,460	28,499	(8,039)	-28%
OCEE	5	16	1	0	22	22,440	(22,418)	-100%	6,039	94,557	(88,518)	-94%
PALMETTO	8	1	0	0	9	2,495	(2,486)	-100%	4,596	10,475	(5,879)	-56%
PEACHTREE	67	110	9	0	186	7,891	(7,705)	-98%	32,149	36,055	(3,906)	-11%
PONCE DE LEON	1	0	0	0	1	11,712	(11,711)	-100%	2,298	45,038	(42,740)	-95%
ROSWELL	37	50	6	0	93	1,787	(1,694)	-95%	41,070	7,249	33,821	467%
SANDY SPRINGS	27	44	2	0	73	3,561	(3,488)	-98%	58,084	14,290	43,794	306%
SOUTHWEST	18	30	0	0	48	228	(180)	-79%	10,805	920	9,885	1074%
WASHINGTON PARK	13	19	0	0	32	77	(45)	-58%	7,297	308	6,989	2269%
WEST END	4	1	0	0	5	92	(87)	-95%	4,784	397	4,387	1105%
WOLFCREEK	7	0	0	0	7	9,890	(9,883)	-100%	20,676	43,368	(22,692)	-52%
BRANCHES TOTAL	609	1,079	61	0	1,749	223,060	(221,311)	-99%	505,372	939,807	(434,435)	-46%
CENTRAL	28	40	1	0	69	749	(680)	-91%	1,896	3,158	(1,262)	-40%
OUTREACH SERVICES	28	44	8	0	80	145	(65)	-45%	407	529	(122)	-23%
AUBURN AVENUE	0	0	0	0	0	4,167	(4,167)	-100%	8,608	9,438	(830)	-9%
SYSTEM TOTAL	665	1,163	70	0	1,898	228,121	-226,223	-99%	516,283	952,932	-435,819	-46%

FULTON COUNTY LIBRARY SYSTEM
 SYSTEM STATS AT A GLANCE
 APRIL 2020

AGENCY NAME	APRIL CIRCULATION	TOTAL REGISTRATIONS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	5	16	0	0	0	0	0	0	0
ADAMSVILLE/COLLIER HEIGHTS	18	16	0	0	0	0	0	0	0
ALPHARETTA	294	151	0	0	0	0	0	0	0
BUCKHEAD	18	227	0	0	0	0	0	0	0
CLEVELAND AVE	63	9	0	0	0	0	0	0	0
COLLEGE PARK	13	32	0	0	0	0	0	0	0
DOGWOOD	1	8	0	0	0	0	0	0	0
EAST ATLANTA	28	126	0	0	0	0	0	0	0
EAST POINT	53	36	0	0	0	0	0	0	0
EAST ROSWELL	16	53	0	0	0	0	0	0	0
FAIRBURN	3	37	0	0	0	0	0	0	0
GLADYS S DENARD @SOUTH FULTON	48	25	0	0	0	0	0	0	0
HAPEVILLE	4	7	0	0	0	0	0	0	0
KIRKWOOD	24	45	0	0	0	0	0	0	0
LOUISE WATLEY LIBRARY @ SOUTHEAST ATL	19	7	0	0	0	0	0	0	0
MARTIN LUTHER KING, JR	0	46	0	0	2	1,862	0	0	0
MECHANICSVILLE	2	9	0	0	0	0	0	0	0
METROPOLITAN	74	40	0	0	4	28	0	0	0
MILTON	169	42	0	0	0	0	0	0	0
NORTHEAST/SPRUILL OAKS	103	39	0	0	2	564	0	0	0
NORTHSIDE	22	60	0	0	0	0	0	0	0
NORTHWEST	9	24	0	0	0	0	0	0	0
OCEE	186	69	0	0	0	0	0	0	0
PALMETTO	1	10	0	0	0	0	0	0	0
PEACHTREE	73	130	0	0	0	0	0	0	0
PONCE DE LEON	93	168	0	0	0	0	0	0	0
ROSWELL	161	114	0	0	0	0	0	0	0
SANDY SPRINGS	179	176	0	0	1	38	0	0	0
SOUTH WEST	26	49	0	0	0	0	0	0	0
WASHINGTON PARK	32	7	0	0	0	0	0	0	0
WEST END	5	13	0	0	0	0	0	0	0
WOLFCREEK	7	33	0	0	0	0	0	0	0
BRANCHES TOTAL	1,749	1,824	0	0	9	2,492	0	0	0
CENTRAL	69	115	0	0	1	1,716	0	0	0
OUTREACH SERVICES	80	5	0	0	19	2,861	0	0	0
AUBURN AVENUE RESEARCH	0	0	0	0	0	0	0	0	0
SYSTEM TOTAL	1,898	1,944	0	0	29	7,069	0	0	0