



Addendum 2

LIBRARY HOLD LOCKERS

RFP NO. 2020.12.22

1. UPDATED: Hold Locker Requirements (Needs Assessment)

The *Hold Locker Requirements* section (contained within Section 3) has been updated so that the “Requirement Category” and “Requirement Number” match. Please see **Attachment 1**.

Also included is **Attachment 2**, the *Hold Locker Requirements* in its original Excel format, for those who would like to utilize the spreadsheet in their RFP response.

2. QUESTIONS & ANSWERS: January 11,2021

Q: What is the required number of locker units and doors for each Sno-Isle Library site? What is the transaction rate for each site selected?

A: At this time, the library has not identified which locations will be receiving hold lockers. The library is currently in the process of selecting sites. We anticipate the need to be between 25 and 100 doors. The library would appreciate receiving a stepped estimate outlining the number of doors and costs that will allow us to select what is appropriate for the locations selected. This is a pilot project for the organization; only one unit will likely be installed at each of the locations selected.

Q: Is the library interested in oversize lockers?

A: Sno-Isle Libraries is interested in receiving estimates for all options. This is the first project of its kind at Sno-Isle Libraries, and we may wish to try something different on each site depending on the selected community’s needs.

Q: What technology is used to track authorized access for customers and item circulation (e.g. RFID, Barcode, Biometrics, etc.)?

A: The library uses barcodes for all item and customer records. Additionally, customers have a PIN/Password that must be entered to authenticate them at most service points (online, self-checkout).

Q: What types of materials should be used for locker units procured by the library?

A: The library does not have a requirement at this time. Instead, we would ask for a cost and estimate for each type of material (powder-coating, galvanized steel, etc.), detailing the benefit of each stepped price increase. For example, if it costs extra to have additional features (ADA accessibility, weather resistance, different material types, etc.), the library would appreciate a breakdown of the benefit and approximate cost per unit.

END OF ADDENDUM