

# Sno-Isle Libraries

## Board of Trustees

September 21, 2020, 5:00 p.m.

Zoom webinar link: <https://us02web.zoom.us/j/85650619888>

Dial in: +1 253 215 8782 or +1 669 900 6833

Webinar ID: 856 5061 9888

## Meeting Agenda

- 1) Call to Order
- 2) \*Approval of Agenda
- 3) Introduction and Recognition of Guests
- 4) \*Consent Agenda Items
  - a) Approval of July 27, 2020 regular meeting minutes;
  - b) Approval of July 2020 Sno-Isle Payroll, Benefits, and Vouchers;
  - c) Approval of August 2020 Sno-Isle Payroll, Benefits, and Vouchers.

### July 2020

Direct Deposits and Employee Deductions	\$2,182,299.53
Vendor Checks 69874, 69951, 69956 and 69960 through 69962, plus Electronic Fund Transfers	\$642,337.75
<b>Total Payroll and Benefits</b>	<b>\$2,824,637.28</b>
Accounts Payable Checks 69744 through 69962 less checks listed above, plus Electronic Transfers	\$1,198,083.50
<b>Total Payroll, Benefits and Accounts Payable</b>	<b>\$4,022,720.78</b>

### August 2020

Direct Deposits and Employee Deductions	\$2,210,936.60
Vendor Checks 70200, 70208, plus Electronic Fund Transfers	\$695,903.40
<b>Total Payroll and Benefits</b>	<b>\$2,906,840.00</b>
Accounts Payable Checks 69963 through 70208 less checks listed above, plus Electronic Transfers	\$1,149,233.40
<b>Total Payroll, Benefits and Accounts Payable</b>	<b>\$4,056,073.40</b>

- 5) Public Comment
- 6) Communications to the Board
- 7) Washington State Auditor
  - a) Exit Conference – Kristina Baylor, Amanda Robinson, and Michel Melseaux
- 8) Executive Director's Report
  - a) Website Update – Michelle Callihan
  - b) Declaration of Emergency [Attachment 1](#)
- 9) Unfinished Business
  - a) \*Trustee Policies – Chair Anamosa [Attachments 2-5](#)
    - i) Donation Policy
    - ii) Site Selection Policy
- 10) New Business

**11) President, Trustee Committees, and Foundation Representative Reports (as needed)**

- a) President's Report/Executive Committee – President Munguia [Attachment 6](#)
- b) Trustee Selection Committee – Chair Smith
- c) Strategic Planning and Finance Committee – Chair Anamosa [Attachment 7-9](#)
  - i) Preliminary 2021 Budget – Gary Sitzman
- d) Foundation Board Representative – Trustee Olson

**12) Announcements and Comments**

**13) Executive Session (as needed)**

**14) \*Adjournment**

**\*Denotes Board of Trustees action item.**