

**Ramsey County Library  
Board of Trustees Meeting  
April 18, 2018  
2180 Hamline Avenue North  
Roseville, MN – 6:30 PM**

CONNECT community  
INSPIRE curiosity  
CULTIVATE learning

- I. Call to Order**
- II. Public Comment (6:30-6:35)**
- III. Approval of Agenda (6:35)**
- IV. Consent Agenda (6:35-6:40)**
  - A. Approval of March 21, 2018 Minutes (2)
  - B. Director’s Report (3)
  - C. Friends of the Ramsey County Libraries Report (4)
  - D. Digital Literacy Laptop Lab Replacement (5)
  - E. 2018 First Quarter Reports
    - 1. Workplan Report (6)
    - 2. Financial Report (7)
    - 3. Statistical Report (8)
    - 4. Incident Reports (9)
- V. Action Items (6:40-7:00)**
  - A. Award Library Gold Cards (10)
  - B. Public Policies Update (11)
- VI. Discussion Items (7:00-8:00)**
  - A. 2019 Supplemental Budget & Performance Measures (12)
  - B. Strategic Planning (13)
  - C. Library Sign (14)
  - D. Library Director Performance Dimensions (15)
  - E. Other
- VII. Next Meeting – May 17, 2018, RCL-Maplewood, 3025 Southlawn Drive, 6:30 p.m.**
- VIII. Adjournment (8:30)**

**Scheduled Upcoming Meetings**

<b>May 16, 2018</b>	RCL – Maplewood 3025 Southlawn Drive	Performance Measures Approval MELSA Overview Collections Overview Community Engagement Overview Capital Planning Update
<b>June 20, 2018</b>	RCL – White Bear Lake 2150 - 2 <sup>nd</sup> Street	Life Skills Program Update Digital Literacy Program Update Strategic Planning Framework Capital Planning Update Branch Update/Tour
<b>July 18, 2018</b>	RCL – Shoreview 4560 North Victoria Street	2018 Second Quarter Reports Periodicals Contract Write Off Uncollectible Debt Capital Planning Update

**Library Board**

Craig Klausung, Chair  
Paula Mielke, Vice Chair  
Sida Ly-Xiong, Secretary  
Deb Berry  
Marisol Chiclana-Ayala  
John Hakes  
Sylvia Neblett

**Library Director**

Jill Boldenow

**Administrative Office**  
4560 North Victoria St.  
Shoreview, MN 55126  
Phone: (651) 486-2200  
[www.rclreads.org](http://www.rclreads.org)

## Minutes of the Ramsey County Library Board

### March 21, 2018

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**LIBRARY BOARD PRESENT:**

Deb Berry, Craig Klausing, Sida Ly-Xiong, Paula Mielke, Sylvia Neblett

**LIBRARY BOARD ABSENT:**

Marisol Chiclana-Ayala, John Hakes

**STAFF PRESENT:**

Jill Boldenow, Library Director; Mary Larson, Library Board Coordinator; Jeff Eide, Senior Library Manager; Chuck Wettergren, Digital Services Manager

**OTHERS PRESENT:**

Mary Jo McGuire, Ramsey County Commissioner; Les Sipkema, Shoreview Resident; Bryan Olson, Falcon Heights Resident

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**CALL TO ORDER:**

Klausing called the meeting to order at 6:30 p.m. at the Ramsey County Library in North St. Paul, 2300 North St. Paul Drive.

**PUBLIC COMMENT:**

Les Sipkema, Shoreview resident, spoke about the Library Board fiduciary responsibility; noise in the library; donor recognition; print versus digital; weeding criteria; and technology issues.

**APPROVAL OF AGENDA:**

Mielke made a motion to approve the agenda for March 21, 2018 as presented. Berry seconded the motion, which was approved by unanimous vote.

**APPROVAL OF MINUTES:**

Mielke made a motion to approve the minutes of February 21, 2018 as presented. Berry seconded the motion, which was unanimously approved.

**DIRECTOR'S REPORT:**

On February 24, the Friends of the Ramsey County Libraries hosted another fun-filled Gala, and they met their fundraising goal. Despite the snow, costumed guests came out for this "Whale of a Tale" party. The great selection of donated auction items attracted bidders in person and online. Congratulations to the Friends staff, board, and volunteers for another successful event! Thanks to Library and Property Management staff who assisted with or attended the event. Staff were well represented among costume contest finalists and winners.

Boldenow attended Minnesota Library Association Legislative Day on March 5 with Deputy Director Lynn Wyman and Librarians Amy Boese (current MLA President) and Therese Sonnek. The group provided library information to all legislators serving suburban Ramsey County. They met with five legislators to discuss funding for regional library systems, bonding for library construction projects, creating a school librarian funding pool, and supporting Legacy-funded programming in libraries.

White Bear Lake Library has begun circulating ParkRx Kits, which promote state parks and healthy outdoor activities. Each kit contains a 7-day Minnesota State Parks pass; three books about parks, hiking, and nature; a notebook for commenting on park visits; and various maps and brochures. Branch Manager Therese Sonnek developed this project in partnership with the Minnesota Department of Natural Resources, with funding support from the Greater White Bear Lake Community Foundation.

The Library is continuing its partnership in 2018-19 with the University of Minnesota Extension program to offer 4-H programming for youth in libraries. This partnership expands on an urban 4-H program by bringing STEAM programming and leadership opportunities to suburban youth.

Celebrate National Library week at storytimes with Ramsey County Commissioners! Commissioners Blake Huffman, Mary Jo McGuire, Victoria Reinhardt, and Janice Rettman will participate in storytimes at all seven libraries April 9-13. See page 13 in the *Explore* newsletter for the full schedule.

On April 19, Staff In-Service Day will feature training on serving English-language learners and new immigrants; serving patrons with developmental disabilities; circulation procedures; CPR; and more.

#### **FRIENDS OF THE RAMSEY COUNTY LIBRARIES REPORT:**

The Friends want to say a Whale of a Thank You to everyone who braved the snowstorm and turned out for the Friends Gala as well as to everyone stuck at home who continued bidding and made the event a swimming success. With the support of the generous community, the Friends' Fifth Annual Gala reached its goal of providing \$30,000 to enhance the Ramsey County Library lending collection.

**Book It 5K Walk/Run:** Join friends, family and neighbors for this healthy fundraising event to support the Ramsey County Library Summer Reading Program! The Book It 5K Walk/Run will be held on Saturday, May 19, 2018. The race begins at 9:00 am at the Roseville Branch and proceeds around Roseville's scenic Central Park. All ages are welcome, with prizes for top finishers in each age category. The Friends need many volunteers of all ages for this event. If you can help, please contact the Friends at 651-486-2213 or at [rclfriends@rclreads.org](mailto:rclfriends@rclreads.org).

Registration forms are available in the libraries or register online at [www.rclfriends.org/5k2018](http://www.rclfriends.org/5k2018). Fees:

- By May 3rd: \$27 per adult or \$75 per family
- May 4th through 13th & on race day: \$32 per adult or \$85 per family
- Age 12 and under: \$15 any time

For some extra fun while waiting for the racers to come in:

- **Library Lap:** A free and noncompetitive kids' fun run led by a librarian in a T Rex costume will be held in the library's north parking lot after the race at 10:00 am. This activity is open to children ages three to 12 and all children who participate will receive a free book. Pre-registration is not required for the Library Lap.
- **PopUp Library:** Ramsey County Library piloted a new service in 2017—the PopUp Library. The pilot project, funded by the Friends, travelled to community sites throughout suburban Ramsey County to offer library card registration, a small collection available for browsing and checkout, free Wi-Fi, and more. The PopUp Library will be set up in the Roseville parking lot and we will be making buttons.
- **Yoga Warm-up:** Bliss Yoga Studio will be leading a free yoga warm-up in front of the main entrance to the library.
- You can help even more by encouraging your friends, family, and coworkers to sponsor your participation as a walker, runner, or stroller. You may qualify for an incentive based on the level of monies raised. Sign up for individual sponsorship at [www.rclfriends.org/5k2018](http://www.rclfriends.org/5k2018).

#### **Upcoming Events**

- **Friends Board of Directors/Annual Meeting** on April 23, 2018 at the Shoreview Branch
- **Book It 5K** on Saturday, May 19, 2018 at the Roseville Branch
- **Shoreview Capital Campaign Reception** on June 15, 2018 at the Shoreview Branch
- **"POP-UP" Used Book Sale**, September 25-29, 2018 at the Shoreview Branch
- **Friends Author Luncheon**, November 3, 2018 at North Oaks Golf Club. The featured speaker this year is award-winning author and director of *Dream of Wild Health*, Diane Wilson.

### **LIBRARY BOARD ELECTIONS:**

The Library Board By-laws call for the officers of the Board to be a Chairperson, Vice Chair, and Secretary. Officers for each year are elected at the Annual Meeting, which is typically the first meeting in January. However, with three vacancies on the Library Board, elections were postponed until after the County Board appointed the new members in February.

Following a brief discussion and a call for volunteers for each Library Board office, Neblett made a motion to appoint Klausung as Chair, Mielke as Vice Chair, and Ly-Xiong as Secretary of the Ramsey County Library Board for 2018. Berry seconded the motion, which was approved by unanimous vote.

### **LIAISON AND LIBRARY BOARD COMMITTEE APPOINTMENTS:**

Each year, the Library Board appoints members to serve on the Board's sole standing committee, the Personnel Subcommittee, and appoints a liaison to the Friends of the Ramsey County Libraries.

Members of the Personnel Subcommittee coordinate the Library Director's annual performance review, and may meet occasionally to discuss staff personnel issues. Other committees and liaison appointments may be made throughout the year as needed.

Klausung made a motion to appoint Chiclana-Ayala as liaison to the Friends of the Ramsey County Libraries for 2018. Ly-Xiong seconded the motion, which was approved by unanimous vote.

Mielke made a motion to appoint the Chair, Vice Chair, and Secretary as the Personnel Subcommittee for 2018. Berry seconded the motion, which was unanimously approved.

### **ANNUAL REPORT TO STATE:**

State Library Services, a division of the Minnesota Department of Education, coordinates a statistical survey on library usage, collection size, staffing distribution, etc. for every library in Minnesota each year. Libraries are required to submit their annual data to the State Library Services Office no later than April 1. Ramsey County Library is currently in the process of gathering the required data for submission.

Policymakers, library administrators and the public use the statistical data to plan and evaluate library development and services. Data for public, academic and state library agencies is available from the Institute of Museum and Library Services (IMLS). A copy of the report will be available upon request after April 1.

Mielke made a motion to authorize the Library Board Chair and Library Director to sign and submit the 2017 Public Library Annual Report to the Office of State Library Services as mandated. Neblett seconded the motion, which was approved by unanimous vote.

### **MAINTENANCE AGREEMENT FOR AUTOMATED MATERIALS HANDLING EQUIPMENT:**

Ramsey County Library has automated materials handling (AMH) equipment at its three regional libraries. The warranty period for the newest AMH system at Shoreview will expire on March 31, 2018. To protect the Library's investment and ensure service is not interrupted, a service agreement needs to be purchased. Because AMH technology is unique, maintenance is typically purchased directly from the manufacturer at a percentage of the purchase price. Tech Logic, the manufacturer for all three of the Library's AMH systems, offers one-year to three-year Full Service Agreements.

In 2017, Library staff worked with the Ramsey County Attorney's Office and Tech Logic to create maintenance extensions for Maplewood and Roseville that aligned renewal dates with the end of the warranty period for the new Shoreview AMH. This facilitated combining three separate contract terms into one renewal period, reducing the frequency that the agreements need to go through legal review.

It also provided an option to take advantage of potential cost savings offered by Tech Logic for combined maintenance contracts. All three AMH systems will require maintenance agreements beginning April 1, 2018, to ensure the Library's investment remains functional and service is not interrupted. The Library is recommending a three-year agreement to take advantage of multi-year discounts that provide maintenance through the 2020 budget and does not limit our ability to negotiate lower rates or alternative maintenance in the future.

The three-year Full Service Agreement is \$81,032.00 per year and will be funded using a portion of the current technology budget earmarked for this use. This agreement includes labor for mechanical repair, discounted parts, preventative maintenance visits, and software support. Savings under the combined agreement total more than \$26,000 over three years.

The Ramsey County Attorney's office and the Procurement office are working with Library staff and Tech Logic to finalize the development of a combined maintenance agreement.

Wettergren gave an overview on the history of the AMH systems at RCL. The cost savings and reduction in repetitive motion injuries among staff are considerable, and the turnaround time for getting returned items back on the shelves for patrons has been significantly improved.

Neblett made a motion to approve the AMH Full Service Agreement with Tech Logic Corp. of Oakdale, MN for a three (3) year term at a cost not to exceed \$81,032.00 per year, and authorize the Library Director to sign the Agreement. Berry seconded the motion, which was approved by unanimous vote.

#### **SUPPLEMENTAL BUDGET PROCESS:**

In 2017, the County Board approved a budget for 2018–2019. This year's supplemental budget process is focused primarily on reporting departmental performance measures that support County goals. Limited supplemental budget changes for 2019 will also be considered. These changes will include those that the Board has already approved during the year and necessary changes recommended by the County Manager.

The Library will begin working with Policy and Planning and Finance staff to select and report on relevant performance measures and assess the need for budget adjustments.

#### **Timeline:**

- Budget kickoff meeting: March 6, 2018
- Department performance measures and supplemental budget forms due: April 25, 2018
- EGCI service team/Library meeting with County Manager, Finance, and Policy: May 17, 2018
- Department documents due to Finance Department: July 6, 2018
- County Manager presents performance measures and proposed budget: August 7, 2018
- County Board hearings on EGCI service team budgets: August 13, 2018
- County Board certifies 2019 maximum property tax levy: September 18, 2018
- County Board approves 2019 supplemental budget and property tax levy: December 11, 2018

#### **IT CONSOLIDATION:**

The Ramsey County Information Services (IS) Department has advanced IT Consolidation with departments across the County. Currently, IS is working on IT Consolidation with the Library and the County Attorney's Office.

After IT Consolidation is complete, some IT support services that were provided in-house by Library staff will be consolidated in the IS department. These services include help desk and desktop support as well as server and network administration. While these functions will transition to IS staff, the Library will continue to manage unique line of business technology applications and equipment. The Library will also continue to oversee its technology planning, digital services, vendor relations, and digital literacy programs.

County Board action within the next month will enable the Library to formally transition designated IT functions to IS. At that time, the changes to staffing levels and job titles in the Library and in IS will take place.

#### **CAPITAL PLANNING UPDATE:**

The Library is working on two capital planning projects in 2018.

Since January 2018, Library staff and consultants from Meyer, Scherer & Rockcastle (MSR) Design have been working on a Maplewood Library pre-design analysis. MSR recently presented concepts for reconfiguring service areas and reducing sound issues. Library staff feedback will inform a final set of options, which will be received in the next month. MSR will also provide cost estimates and recommendations on phasing if necessary. The Library hopes to utilize remaining Shoreview project funds to support final design and implementation at Maplewood, though additional funds may be requested as needed. The County will need to complete and close out the Shoreview project before staff can assess or take action on the funding options.

In February 2018, the Library allocated year-end reserves to hire a consultant to produce a master library facility plan for 2019-2025. The Library Director has requested support from County Property Management to issue an RFP in April for this project. The timeline calls for a completed master plan before the end of 2018. The project goals are to sustain vibrant learning spaces that engage the broad diversity of the community; identify Library facility and furniture, fixtures, and equipment (FF&E) requirements; and prioritize needs to advance strategic goals. This plan will be used to guide budgeting, funding requests, and project implementation.

#### **NORTH ST. PAUL BRANCH UPDATE AND TOUR:**

##### Trends in the service area:

- Population in North St. Paul remains somewhat flat with a current (2016) number of 12,069 residents. Projected trends indicate 11,900 (2030) and 12,000 (2040).
- Demographics indicate a predominately white (74%) population with approximately 26% under the age of 18.
- The population is relatively stable with 95% of available housing units retaining occupation. About 2/3 of the population in North St. Paul own their residence. The remainder live in rental housing, Section 8 housing or senior housing.
- The medium household income remains firmly planted in the lower middle-class bracket, averaging at \$57K per annum.
- Despite the fact that the census indicates the overall population in N. St. Paul is ~80% white, the ISD622 demographics indicate that the student population is only 52% white suggesting that perhaps Maplewood and Oakdale are contributing to the more diverse student population. 51% of the ISD622 student body receive free/reduced lunch services. More than 50 non-English languages are spoken in the households of the ISD622 student body. The school with the most diverse student population (over 72%) is Webster Elementary School which sits in North St. Paul.
- The charter school in the area, North Metro Flex Academy, has an increase in student population for its second year. The student body remains very diverse with a large portion of families from Mexico and Central America.

##### Library issues and service trends:

- North St. Paul said goodbye to long-term reference librarian Charles Mosner (who transferred to Roseville) and hello to new reference librarian Kay Jacobson.
- The Emerson-Bauer hockey school closed in the fall resulting in some changes at the library. The city has hired a professional cleaning company, which has allowed us to maintain an adequately clean library. We are very happy with this change. The school's withdrawal frees up the "teen" room at the library for use whenever the library is open. This has led to a discussion with the city regarding permanent occupation of this space. We are close to finished with negotiations with the city which will allow us to move the children's collection into this room and free up space in the main library to rearrange the collection to better suit our patron's needs.

- The Kokoro Volleyball Club will remain in the building for evening and weekend use. They have been very accommodating about the library taking over the previously shared room and have assured us that their coaches will not use this room. We hope in the future to change the lock on the door out into the building, perhaps putting in a door with a panic bar exit for emergency purposes.
- We have continued our partnership with the North Metro Flex Academy who visits us weekly classroom-by-classroom for school checkouts. On average, we have had 350 visits/checkouts per month from the North Metro Flex Students. We are also working on a project to get every fourth and fifth grader at the school their own library card. Since many of the students have a somewhat transient housing lifestyle, this can be tricky, but the importance of getting kids their own library cards outweighs the obstacles.
- Last fall local North High student Noah Hurley asked to partner with the library on his Eagle Scout project. As a result, Noah will be building us a small pollinator garden outside the large windows in the old teen room. This will not only be an attractive thing for kids to look at once the children's collection is moved, but will provide some support for our annual monarch butterfly program.

**NEXT MEETING: April 18, 2018—RCL Roseville, 2180 Hamline Avenue North, 6:30 p.m.**

**ADJOURNMENT:**

Following a motion by Neblett and a second by Berry, Klausing adjourned the meeting at 8:00 p.m.

Respectfully Submitted,

Mary Larson  
Library Board Coordinator

## DIRECTOR'S REPORT

April 2018

**March Staff Updates:**

Hired:	Erica Redden, Teen Librarian at Maplewood
Transfer:	Rebecca Cooper, from Intermittent to PT Librarian, Roseville
Resigned:	Dominique Myles, Roseville Library Page

**Important Dates:** On April 19, all libraries will be closed for staff in-service day. Registration is open for the Friends Book It! 5K Walk-Run on May 19. Read more at [www.rcfriends.org/5k2018](http://www.rcfriends.org/5k2018).

Maplewood Library hosted a teen job fair on March 3 to build teens' job search skills and connect them to employers with jobs. Librarians worked with teens to produce resumes, gain interview skills, and participate in mock interviews. Teens also met with employers, including the Library, Ramsey County Workforce Solutions ULEAD program, City of Maplewood, Como Park Zoo, Target, Goodwill, AmeriCorps CTEP program, and Buffalo Wild Wings. The Library hires summer workers from this fair.

Thanks to Ramsey County Commissioners Mary Jo McGuire (pictured, right), Victoria Reinhardt, and Janice Rettman for being special guests at storytimes throughout National Library Week, April 9-13!



Two upcoming Library workshops will foster respectful communication and mutual learning across polarized political lines. Better Angels presents "How to Talk Across the Political Divide" at Roseville Library on May 10 at 6:30 p.m. On May 17 they will lead a 6:00 p.m. workshop (registration required) to practice listening and reflecting rather than debating. Carol Jackson organized this series, which is presented with partners Do Good Roseville.

The Library will host two naturalization ceremonies this spring. Naturalization is the final step for a person not born in the United States to voluntarily become a U.S. citizen. Maplewood Library hosts a ceremony on April 26 at 1:30 p.m., and Shoreview hosts one on May 7 at 1:30 p.m. Ramsey County Library held its first naturalization ceremony last July, at which 28 people from 18 countries became U.S. citizens.



Karen Francois will join Ramsey County as Deputy County Manager – Information and Public Records on May 1. The IPR service team includes Communications, County Assessor, Government Relations, Information Services, Property Tax, Records and Election Services, Project Management Office, and Information and Public Records Administration. Francois has served as Assistant Commissioner of the Minnesota Department of Employment and Economic Development since 2016. Prior to that, she served as Director of the Contract Compliance and Employment Equity divisions at the City of Minneapolis and Director of Jacobs Well and Oasis India, an anti-human trafficking non-governmental organization which she founded based in Bangalore, India.

**Administrative Office**  
4560 North Victoria St.  
Shoreview, MN 55126  
Phone: (651) 486-2200  
[www.rclreads.org](http://www.rclreads.org)

## Friends Update April 2018

### Mission in Action

The mission of the Friends of the Ramsey County Libraries is to strengthen, support and advocate for the Ramsey County Library system in order to enrich the lives of our library users, promote literacy and education, and foster community. Toward that end, the Friends provide multiple sources of financial support to the Ramsey County Library, including an annual grant. At their meeting in January, the Friends Board of Directors voted to provide a grant of \$70,000 to the Ramsey County Library in 2018. This grant supports the following library initiatives:

- **Summer Reading Program - \$20,000** This funding covers the kick-off program, weekly programs at each library, prizes for readers, and promotion.
- **Technology Literacy/Adult Life Skills - \$25,000** This funding pays for the coordination of the programs, curriculum development, substitutes for librarians so they can teach classes to residents, and promotion.
- **Children's Programs - \$5,000** These funds will support the Kindergarten Sign-Up program and party. It also supports supplies used in story times, other early literacy activities, and year-round educational programs for kids.
- **Teen Programs - \$4,000** These funds will provide the teen librarians with a budget for teen programs at all seven library sites throughout the year.
- **Library Newsletter - \$6,000** This investment maintains the Friends of the Libraries commitment to the newsletter at the \$6,000 level.
- **Volunteer Program Development - \$5,000** This investment provides recognition to Library volunteers as well as training and recruiting materials.
- **Employee Development - \$5,000** These funds are used for staff development and to support the two in-service training days for all staff and volunteers.

### Book It 5K Walk/Run

It's hard to imagine with snow in the forecast, but Spring *will* arrive and we will be celebrating the season with the annual Book It 5K Walk/Run on Saturday, May 19, 2018. April 27 is the deadline for businesses to get their logos on the race t-shirts. Our generous sponsors to date include: Blue Cross and Blue Shield of Minnesota (Gold), Maguire Agency (Bronze), and Mom's on the Run (Bronze). Kowalski's will be providing water and bananas for the race participants again this year.

### Shoreview Capital Campaign Final Tally

As of March 31, 2018, we have raised \$251,000 in our Shoreview Library Capital Campaign!

### Upcoming Events

- **Friends Board of Directors/Annual Meeting** on April 23, 2018 at the Shoreview Branch
- **Book It 5K** on Saturday, May 19, 2018 at the Roseville Branch
- **Shoreview Capital Campaign Artist/Donor Reception** on June 15, 2018 at the Shoreview Branch.
- **"POP-UP" Used Book Sale**, September 25-29, 2018 at the Shoreview Branch
- **Friends Author Luncheon**, November 3, 2018 at North Oaks Golf Club.

## Request for Library Board Action

Meeting Date  
April 18, 2018

Action Requested  
Approve Purchase

Presented By  
Chuck Wettergren,  
Digital Services Manager

**SUBJECT:**

Digital Literacy Laptop Lab Replacement

**BACKGROUND:**

Ramsey County Library has leveraged the use of portable laptop labs to support its Digital Literacy programming. These labs consist of 15 laptops and a secure cart that allows easy and secure transportation. These labs have allowed the Library to make best use of meeting space (in a variety of locations) without the need to create dedicated computer labs.

The library manages five laptop labs. Staggering their refresh cycle allows the Library the opportunity to take advantage of technology improvements without having to update all its labs at once.

Two labs are approaching seven and eight years old. Ramsey County Library applied for and received \$36,000 of MELSA phase funding to purchase replacement laptops for these two oldest labs.

**BOARD ACTION REQUESTED:**

Approve the Library to purchase 30 laptops for its digital literacy program utilizing MELSA phase funding and existing County/State contracts. The total purchase price not to exceed \$36,000. Any remaining savings will be used toward replacement/repair of laptop carts and mice.

4/12/2018

## 2018 Staff Work Plan

### Major Initiatives

1. *Expand services and reach with the PopUp Library.*
2. *Launch 1,000 Books Before Kindergarten.*
3. *Deliver library cards to an additional 3,500 Ramsey County students.*
4. *Expand jobs and small business support with corporate recruitment, entrepreneurship workshops.*
5. *Introduce new maker equipment and programs.*
6. *Improve the catalog, website, and SRP interfaces.*
7. *Complete Maplewood Library refurbishment project and produce a master facility plan for 2019-2025.*
8. *Complete 2019-2021 Strategic Plan and 2019-2021 Technology Plan.*

4/12/2018

## 1. Strengthen Connections to Community Efforts and Partners.

<p><b>Engagement</b></p> <ul style="list-style-type: none"> <li>• Deliver Popup Library prioritizing people of color, immigrants, and re-entry center</li> <li>• Engage partner organizations serving immigrants</li> <li>• Support County engagement initiative</li> </ul>	<p><b>Jeff Eide</b> <b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Planned 2018 Popup schedule and began booking venues, including 23 dates at 16 sites</li> <li>• Delivered Popup Library at two venues, reaching 110 people</li> <li>• Selected trailer (grant-funded) to enhance Popup Library logistics</li> </ul>
<p><b>Collaboration Infrastructure</b></p> <ul style="list-style-type: none"> <li>• Revise format to document partners/activities</li> </ul>	<p><b>Jeff Eide</b> <b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Evaluated success of last year's partners tracking system</li> </ul>
<p><b>ConnectEd</b></p> <ul style="list-style-type: none"> <li>• Complete ConnectEd with all WB grades (Chuck)</li> <li>• Complete ConnectEd with RV &amp; MV (Chuck)</li> <li>• Engage ISD 622 – MP and NS (Jill)</li> <li>• Publicize ConnectEd to public, schools, media(KS)</li> </ul>	<p><b>Jill Boldenow/Chuck Wettergren</b> <b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Distributed student access cards to Roseville middle and high schools</li> <li>• Worked with Mounds View High School to create online registration</li> <li>• Published <i>Explore</i> cover story, "Student access cards gain momentum" and related social media</li> <li>• County Manager Julie Kleinschmidt published the article: "A decade of partnerships help connect thousands of students to our libraries" as her monthly Manager's column</li> </ul>

## 2. Foster Literacy and Student Achievement.

<p><b>Ready for Kindergarten (MS)</b></p> <ul style="list-style-type: none"> <li>• Launch 1,000 Books Before Kindergarten</li> <li>• Launch new SRP concept &amp; online platform</li> <li>• Offer ELL storytime</li> </ul>	<p><b>Lynn Wyman</b> <b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Provided 385 children's programs with a total attendance of 14,643</li> <li>• Provided 100 family storytimes with 5,464 participants and 72 Baby and Me storytimes with 1,817 participants</li> <li>• Visited 19 preschool sites and provided programs to 498 children</li> <li>• Launched a pilot partnership with ISD 622 evening ECFE program</li> <li>• Negotiated contract with Beanstack, vendor of a new online Summer Reading Program platform</li> </ul>
<p><b>Student Success (Youth Librarians)</b></p> <ul style="list-style-type: none"> <li>• Develop welcome plan for end of 6<sup>th</sup> grade-&gt;teen</li> </ul>	<p><b>Lynn Wyman</b> <b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Held the 10<sup>th</sup> annual Kindergarten Library Card party featuring author Kate DiCamillo for 1,245 attendees; processed 1,593 new library card applications</li> <li>• Provided 32 Paws to Read sessions for 98 young readers; garnered national attention for WB's Paws to Read dog Sting</li> </ul>

4/12/2018

	<ul style="list-style-type: none"> <li>• Offered 47 elementary-age STEM/STEAM programs with 780 participants</li> <li>• Provided 29 passive programs with 2,661 participants</li> <li>• Hosted 51 visits and tours by school and youth groups with a total participation of 1,108</li> <li>• Assisted 203 students from 34 schools conducting in-depth research for National History Day at the History Day Hullabaloo</li> <li>• Instructed 7 targeted digital literacy classes to 49 Roseville area students, 7 targeted digital literacy classes to 70 North St. Paul/Maplewood area students, and 4 targeted digital literacy classes to 14 Mounds View area students</li> <li>• Trained 10 classes with a total of 250 students on iPad e-book use at Roseville Area Middle School</li> <li>• Partnered with Urban 4H for weekly MP science programs with a total attendance of 120 students</li> </ul>
<p><b>Healthy Youth (AB)</b></p> <ul style="list-style-type: none"> <li>• On-board new Teen Services Librarian</li> <li>• Implement new maker programs at SV</li> <li>• Sustain Library After Dark funding and program</li> <li>• Expand meal program</li> </ul>	<p><b>Lynn Wyman</b></p> <p><b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Facilitated 330 teen programs</li> <li>• Hired and trained Maplewood Library Teen Librarian Erica Redden</li> <li>• Facilitated the annual Teen Job Fair with interview instruction, resume and application assistance, and access to teen employers, including the RC ULEAD program, City of Maplewood, Como Park Zoo, Target, Goodwill, and Buffalo Wild Wings</li> <li>• Provided 2-day teen tech camps at Maplewood, Shoreview, and Roseville Libraries, where 27 students learned the basics of CANVA, Sculptris, Garageband, Pixlr, 3D and 2D design, and Weebly</li> <li>• Provided 24 gaming opportunities (board games and Dungeons and Dragons) at Roseville and Shoreview serving 89 youth</li> <li>• Hosted Youth on Boards, a monthly Maplewood program mentoring 30 Ramsey County teens serving on local non-profit boards</li> <li>• Provided 36 makerspace programs at Maplewood, Roseville, and Shoreview for 213 teens</li> <li>• Hosted 7 Library After Dark programs for 112 youth at Maplewood and Shoreview</li> </ul>

### 3. Create Vibrant Learning Spaces that Engage the Broad Diversity of Our Community.

<p><b>Refurbish</b></p> <ul style="list-style-type: none"> <li>• Complete SV (Bill)</li> <li>• Add maker furniture at SV (Chuck)</li> <li>• Develop displays for maker projects (Chuck, Amy)</li> <li>• Refurbish MP (Jill, Bill)</li> <li>• Develop RCL capital plan (Jill)</li> </ul>	<p><b>Jill Boldenow/Julie Neville</b></p> <p><b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Ordered two maker carts for Shoreview</li> <li>• Produced furniture refurbishment priority list for 2018</li> <li>• Accepted quote for reupholstering 38 Roseville study chairs</li> <li>• Replaced Mounds View Library chiller</li> </ul>
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<ul style="list-style-type: none"> <li>• Upgrade RV reading garden (Jeff, Julie)</li> <li>• Obtain new van and Popup trailer (Jeff/Chuck)</li> <li>• Obtain new truck (Julie)</li> <li>• Formalize NS room agreement &amp; refurbish (Jill)</li> <li>• Re-think security cameras (Chuck)</li> <li>• Refurbish furniture at RV (LW)</li> <li>• Redo MP and NB carpet (Julie)</li> <li>• Install LEDs at MP and MV (Julie)</li> <li>• Replace roof at MV (Julie)</li> <li>• Replace chiller at MV (Julie)</li> <li>• Repair RV concrete walks and curbs (Julie)</li> </ul>	<ul style="list-style-type: none"> <li>• Met monthly with MSR Design to support a pre-design project for Maplewood Library</li> <li>• Requested Property Management services to issue RFP to create system-wide capital plan</li> <li>• Sealed floor at Maplewood</li> <li>• Painted entry at Roseville</li> <li>• Replaced the front doors and operators at Mounds View</li> <li>• Installed Variable Frequency Drives on rooftop air conditioner units at White Bear Lake</li> </ul>
<p><b>User Experience</b></p> <ul style="list-style-type: none"> <li>• Revise Library Use procedures (LW)</li> <li>• Review waive procedures (LW)</li> <li>• Develop new IT alignment practices that sustain excellent service and user experience (Chuck)</li> <li>• Develop virtual services (Chuck) <ul style="list-style-type: none"> <li>○ Purchase discovery layer</li> <li>○ Improve website</li> <li>○ Move staff to County email</li> <li>○ Update Evanced</li> <li>○ Launch Niche academy</li> <li>○ Migrate to Blue Cloud Analytics</li> </ul> </li> <li>• Improve physical services (Chuck) <ul style="list-style-type: none"> <li>○ Explore additional charging stations</li> <li>○ Add faxing services to NB, WB</li> <li>○ Add credit card payment at NSP</li> <li>○ Add card readers at print release station</li> <li>○ Update self-check software and hardware and chip/pin</li> <li>○ Review print management</li> <li>○ Expand laptop checkout</li> <li>○ Develop process for branches requesting computers</li> </ul> </li> <li>• Improve user access (Chuck) <ul style="list-style-type: none"> <li>○ Enhance internet sign-on process</li> </ul> </li> </ul>	<p><b>Lynn Wyman/Chuck Wettergren</b></p> <p><b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Provided information to Information Services on staffing, equipment and software</li> <li>• Moved all staff email accounts and distribution lists to County</li> <li>• Began reviewing replacements for Evanced online calendar</li> <li>• Implemented Niche Academy content for E-books and Research sections on website</li> <li>• Met with Niche Academy to improve accessibility</li> <li>• Met with team to finalize criteria for a new catalog discovery layer</li> <li>• Completed Blue Cloud Analytics installation and basic training for administration</li> <li>• Installed security cabinet to facilitate self-check credit card payment option at North St. Paul</li> <li>• Updated policies and procedures to allow students access to guest passes</li> <li>• Installed pilot charging station at Shoreview</li> <li>• Updated all laptop labs with current applications required for digital literacy</li> <li>• Established a budget line and selected a collection manager for the World Languages collection</li> <li>• Established a budget for children’s STEM kits</li> <li>• Implemented new selection budgets to expand collection</li> </ul>

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<ul style="list-style-type: none"> <li>○ Promote card registration in-house (KS)</li> <li>● Improve collections (LW) <ul style="list-style-type: none"> <li>○ Add STEM kits</li> <li>○ Expand selection with new budget</li> <li>○ Improve order speed and frequency</li> <li>○ Expand world language collections</li> </ul> </li> </ul>	
<p><b>Adult Programming</b></p> <ul style="list-style-type: none"> <li>● Evaluate programs with Project Outcome</li> <li>● Support program lines <ul style="list-style-type: none"> <li>○ History</li> <li>○ Social services</li> <li>○ Health access</li> <li>○ Legal and financial help</li> <li>○ Community well-being</li> <li>○ Racial equity</li> <li>○ Caregiver and senior resources</li> <li>○ Digital literacy</li> <li>○ Jobs and small business</li> <li>○ Sustainable environment</li> </ul> </li> <li>● Record more programs for distribution</li> <li>● Develop overflow audience plan</li> </ul>	<p><b>Kristi Saksvig</b> <b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>● Presented 131 life skills programs attended by 1,358 people. Highlights include small business workshops by St. Paul SCORE, weekly social worker assistance, Fix-it Clinics, gardening programs with the U of M Extension Service, creative dementia-friendly programs, MNSure navigator assistance, AARP tax help, criminal expungement clinics, social justice book club, Hmong women writers panel, Ask A series with Do Good Roseville</li> <li>● Presented 27 history programs attended by 2,158 people</li> <li>● Recorded six programs for streaming and/or online posting</li> </ul>

#### 4. Promote Economic Prosperity and Racial Justice.

<p><b>Economic Prosperity Services</b></p> <ul style="list-style-type: none"> <li>● Deliver info literacy program (JL) <ul style="list-style-type: none"> <li>○ Partner with PCs for People on computers</li> <li>○ Launch adult maker programs (JJ)</li> <li>○ Offer tech help appointments</li> <li>○ Sustain classes for immigrants at FCC</li> <li>○ Strengthen corrections services (Jill)</li> </ul> </li> <li>● Deliver jobs and small business support <ul style="list-style-type: none"> <li>○ Develop workshops with Workforce Solutions, SCORE, etc. (CM &amp; Carrie)</li> </ul> </li> </ul>	<p><b>Jill Boldenow</b> <b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>● Purchased dedicated 3D printer and vinyl cutter for adult maker programming</li> <li>● Purchased portable 3D printer for Popup and adult maker programming</li> <li>● Provided 37 computer and technology classes to 343 students</li> <li>● Offered new social media classes <i>Getting LinkedIn</i> and <i>Facebook 101</i></li> <li>● Collaborated with Girl Scouts and taught basic coding to 100 scouts, and helped them earn a technology and engineering badge at New Brighton Community Center</li> <li>● Provided 93 open computer and tech help labs to 244 students</li> <li>● Started <i>Tech Help by Appointment</i> once a week at both Roseville and Mounds View</li> </ul>
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<ul style="list-style-type: none"> <li>○ Host corporate recruiters (CM)</li> <li>○ Offer Etsy entrepreneurship class (JJ)</li> <li>○ Promote Creative Cloud availability (KS)</li> <li>● Deliver Life Skills programs to support financial literacy, legal help, social services referrals, etc.</li> <li>● Assess community service opportunities (LW)</li> </ul>	<ul style="list-style-type: none"> <li>● Launched weekly adult Open Makerspace at Roseville, Shoreview, and Maplewood Libraries, with 39 events drawing 316 participants</li> <li>● Offered new adult maker class: <i>3D Printing and Design</i></li> <li>● Launched weekly digital literacy classes for new immigrants at Fairview Community Center</li> <li>● Provided 7 employer recruitment tables with Target, Anderson Corporation, FedEx Ground</li> <li>● Offered programming on networking, marketing tools, and cybersecurity with St. Paul Score and Idea2Launch, and offered <i>Searching for Jobs on the Internet</i> classes</li> <li>● Tracked community service worker hours</li> </ul>
<p><b>Racial Equity &amp; Inclusion</b></p> <ul style="list-style-type: none"> <li>● Improve service to all patrons (LW, Chuck, Jill) <ul style="list-style-type: none"> <li>○ Provide training on culturally-competent customer service</li> <li>○ Explore web content in relevant languages</li> <li>○ Develop world language collections with helpful signage</li> <li>○ Identify staff language capacities &amp; translation tools</li> </ul> </li> <li>● Deliver REI programming (CJ + system-wide)</li> <li>● Implement grant-funded film and discussions: “Becoming American” (CJ)</li> <li>● Launch Red/Blue Workshops (CJ)</li> <li>● Increase hires and retention of racially diverse staff, volunteers and Board (LW, Jill)</li> <li>● Review policy updates with REI lens</li> <li>● Remove gender from single restroom signs (Julie)</li> <li>● Post on Staff Net about REI training opps</li> <li>● Maintain RE book club</li> <li>● Apply for Resilient Communities grant to study immigrant communities’ learning needs</li> <li>● Implement County recommendations on recruiting, hiring and retention</li> </ul>	<p><b>Jill Boldenow</b></p> <p><b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>● Started developing collections in Somali, Arabic, Tamil, Hindi, Chinese and Vietnamese; added Spanish language materials</li> <li>● Hired two librarians of color for permanent library positions</li> <li>● Sent 2 library managers to a Public Library Association training on institutional racism in public libraries</li> <li>● Established annual racial equity and inclusion training requirements for all staff</li> <li>● Submitted Resilient Communities grant proposal on immigrant communities’ learning needs; proposal not accepted for implementation</li> <li>● Library programming featured <i>Ask a Dreamer</i> and <i>Ask a Muslim Woman 2</i>, and a newly formed monthly book club, <i>Hard Truths: A Social Justice Book Club</i>, all in partnership with Do Good Roseville. An overflow crowd joined a panel of Hmong women writers at Maplewood Library, featuring Kao Kalia Yang, Mai Neng Moua, May Lee-Yang, and Katie Ka Vang. History programs explored the journey from war-torn Somalia to Minnesota, Civil Rights pioneers in Minnesota, the Hmong experience in the Vietnam War, and the history of race and policing</li> </ul>

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## 5. Ensure Stewardship of Public Resources.

<p><b>Support Friends of the Library</b></p> <ul style="list-style-type: none"> <li>• Support fundraising and events</li> <li>• Report to Friends on grant-funded outcomes</li> <li>• Generate Library stretch goals requiring funding</li> </ul>	<p><b>Jill Boldenow</b></p> <ul style="list-style-type: none"> <li>• Promoted Friends gala to staff and colleagues; provided staff support for event</li> </ul>
<p><b>Leverage Library Volunteers (HH)</b></p> <ul style="list-style-type: none"> <li>• Recruit volunteers to support meal program</li> <li>• Recruit volunteers for senior read programs</li> <li>• Recruit volunteers for maker programs</li> </ul>	<p><b>Lynn Wyman</b> <b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Received 3,558 hours of volunteer assistance from more than 140 volunteers</li> </ul>
<p><b>Training</b></p> <ul style="list-style-type: none"> <li>• Improve tech skills</li> <li>• Require two REI trainings</li> <li>• Expand training in Makerspace and other labs</li> <li>• Expand sub pool training on targeted subjects</li> <li>• Train new staff on IT/email/security (Chuck)</li> </ul>	<p><b>Lynn Wyman</b> <b>Quarter 1</b></p> <ul style="list-style-type: none"> <li>• Sent 2 staff to the American Library Association Midwinter Conference, 9 staff to the Library Technology Conference, and 4 staff to the Public Library Association Conference</li> <li>• Provided a Makerspace training session for Roseville librarians</li> <li>• Provided a total of 452 hours of training for 66 staff at 60 different training activities</li> </ul>
<p><b>Analytics &amp; Planning</b></p> <ul style="list-style-type: none"> <li>• Produce new strategic plan (2019-2021)</li> <li>• Produce new tech plan (2019-2021) (Chuck, Jill)</li> <li>• Conduct staffing study (LW, Jill)</li> <li>• Assess annual data on racial diversity of staff, volunteers, board (LW)</li> </ul>	<p><b>Jill Boldenow</b></p> <ul style="list-style-type: none"> <li>• Produced timeline for strategic and technology planning</li> <li>• Began staffing analysis with Library managers</li> </ul>

## Memorandum

**To:** Ramsey County Library Board

**From:** Mary Larson

**Date:** April 10, 2018

**Subject:** First Quarter 2018 Financial Report

Attached is the 1<sup>st</sup> quarter 2018 financial report. Highlights include:

- ❖ Property tax revenues are collected in May and October each year, so revenues will be reflected in the 2<sup>nd</sup> quarter financial report.
- ❖ Revenues from Library Fines continue to decline. Once credit card payments for March are added, revenues will be below projections. Growing usage of electronic materials, decreasing circulation, and reductions to library fine maximums have resulted in reduced revenues.
- ❖ Revenue from Buildings & Structures (coffee shop lease revenue) will also be below projections in 2018 due to the Caféine Thai Café lease termination at Maplewood. Library staff is exploring other potential tenants and uses for the space, which may improve the revenue outlook for 2018 and 2019.
- ❖ Use of Library copiers and printers, and the self-serve coffee carts at four Ramsey County Library locations continue to do strong business and reflect higher than projected revenues. Income from Interest on Investments has also increased over the last few years, and is likely to exceed projections again this year.
- ❖ Operating budget expenditures are within budget in all categories. With the new library in Shoreview opening in early 2017, the supplies and capital outlay categories were stretched to cover many start-up expenses not funded in the construction budget.
- ❖ The book budget increased significantly this year, from \$850,000 in 2017 to \$1,100,000 in 2018. The increase is funded by the Library's Fund Balance for 2018 and 2019, and will need to shift to the property tax levy for the 2020-2021 budget cycle.



## LIBRARY OPERATIONS

### CURRENT BUDGET YEAR WITH COMPARATIVE PRIOR YEAR YEAR TO DATE THRU MARCH 31, 2018 AND 2017

	2018					2017			
	Original Annual Budget	Adjusted Annual Budget	Year to Date Actual Cash Receipts/ Disbursements	Actual % of Budget Year to Date	Variance (Over)/Under Adjusted Budget YTD	Adjusted Annual Budget	Year to Date Actual Cash Receipts/ Disbursements	Actual % of Budget Year to Date	Variance (Over)/Under Adjusted Budget YTD
<b>Revenue</b>									
Taxes	11,885,335.00	11,885,335.00	0.00	0%	2,971,333.75	10,635,148.00	0.00	0%	2,658,787.00
County Program Aid	0.00	0.00	0.00	NA	0.00	0.00	0.00	NA	0.00
Fines	500,000.00	500,000.00	81,631.18	16%	43,368.82	550,000.00	142,051.19	26%	(4,551.19)
MELSA	200,000.00	200,000.00	0.00	0%	50,000.00	215,000.00	0.00	0%	53,750.00
PERA Rate Increase Aid	21,652.00	21,652.00	10,826.00	50%	(5,413.00)	21,652.00	10,826.00	50%	(5,413.00)
Duplicating Copies/Sales	72,500.00	72,500.00	20,667.49	29%	(2,542.49)	73,000.00	17,854.44	24%	395.56
Interest on Investments	10,000.00	10,000.00	0.00	0%	2,500.00	2,000.00	0.00	0%	500.00
Building & Structures (Rent)	105,000.00	105,000.00	18,013.84	17%	8,236.16	120,000.00	23,612.86	20%	6,387.14
Recoveries	0.00	0.00	52.26	N/A	(52.26)	0.00	1,979.11	NA	(1,979.11)
<b>Total Revenue</b>	<b>12,794,487.00</b>	<b>12,794,487.00</b>	<b>131,190.77</b>	<b>1%</b>	<b>3,067,430.98</b>	<b>11,616,800.00</b>	<b>196,323.60</b>	<b>2%</b>	<b>2,707,876.40</b>
<b>Expenditures</b>									
Salaries*	5,947,246.00	5,947,246.00	1,261,759.50	21%	225,052.00	5,897,770.00	1,241,052.65	21%	233,389.85
Fringe Benefits*	2,234,786.00	2,234,786.00	499,154.19	22%	59,542.31	2,058,021.00	475,455.18	23%	39,050.07
Other Services & Charges	2,823,228.00	2,823,228.00	174,168.78	6%	531,638.22	2,623,009.00	194,145.00	7%	461,607.25
Supplies	156,000.00	156,000.00	34,011.35	22%	4,988.65	133,000.00	30,363.64	23%	2,886.36
Capital Outlay	60,000.00	60,000.00	3,853.27	6%	11,146.73	55,000.00	23,347.42	42%	(9,597.42)
Books, Periodicals, Etc.	1,100,000.00	1,100,000.00	158,262.92	14%	116,737.08	850,000.00	123,100.27	14%	89,399.73
	12,321,260.00	12,321,260.00	2,131,210.01	17%	949,104.99	11,616,800.00	2,087,464.16	18%	816,735.84
Inc/(Dec) to Fund Balance			(2,000,019.24)				(1,891,140.56)		

\* 2018 Salary expenditures through paydate 4/6/18.

\* 2017 Salary expenditures through paydate 4/7/17.

**LIBRARY OPERATIONS  
CURRENT YEAR DISBURSEMENTS OUT OF RESERVES  
YEAR TO DATE THRU MARCH 31, 2018**

	2018			
	Reserve Amount	Year to Date Actual Cash Disbursements	Balance Unexpended 03/31/18	Actual as a % of Reserve Year to Date
<b><u>Expenditures</u></b>				
2017 Operating Budget Reserves	432,453.80	10,240.87	422,212.93	2%
2016 Operating Budget Reserves	118,000.00	18,088.53	99,911.47	15%

**LIBRARY GRANTS AND OTHER SPECIAL PROJECTS  
CURRENT YEAR DISBURSEMENTS  
YEAR TO DATE THRU MARCH 31, 2018**

	2018			Actual as a % of Budget To Date
	Current Adjusted Budget Amount	Actual Cash Disbursements	Balance Unexpended 03/31/18	
<b><u>Expenditures</u></b>				
2018 MELSA Technology Grant	40,000.00	0.00	40,000.00	0%
2016 MELSA Technology Grant	104,000.00	0.00	104,000.00	0%
2015 MELSA Technology Grant	100,000.00	99,747.00	253.00	100%
2014 MELSA Technology Grant	271,000.00	255,407.21	15,592.79	94%

**OTHER LIBRARY FUNDS  
YEAR TO DATE RECEIPTS & DISBURSEMENTS  
THRU MARCH 31, 2018**

<u>Fund</u>	2018			
	Cash Balance Beginning of Year	Cash Receipts Year to Date	Year to Date Actual Cash Disbursements	Cash Balance as of 03/31/18
Rental Book Revenue	25,736.14	3,564.62	2,116.54	27,184.22
Rental DVD Revenue	25,266.50	13,668.31	5,387.32	33,547.49
Library Gift Fund	347,455.07	14,680.00	23,898.05	338,237.02
Roseville Library Capital Campaign Gift Fund	21,193.61	0.00	3,392.00	17,801.61

## SUMMARY OF GIFTS RECEIVED

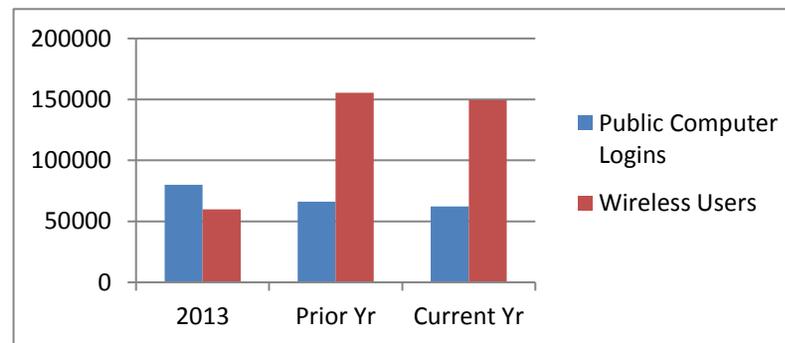
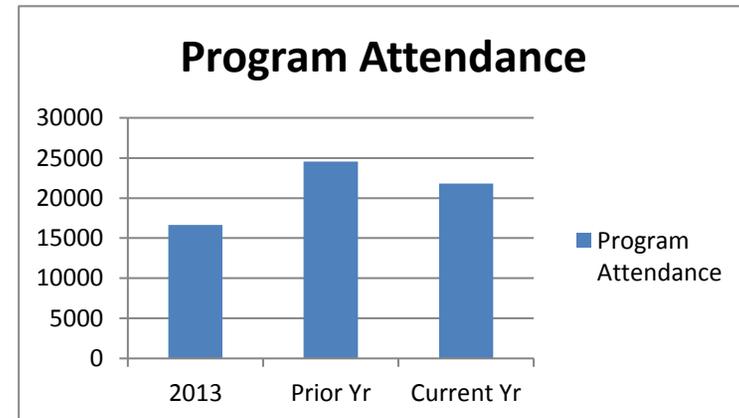
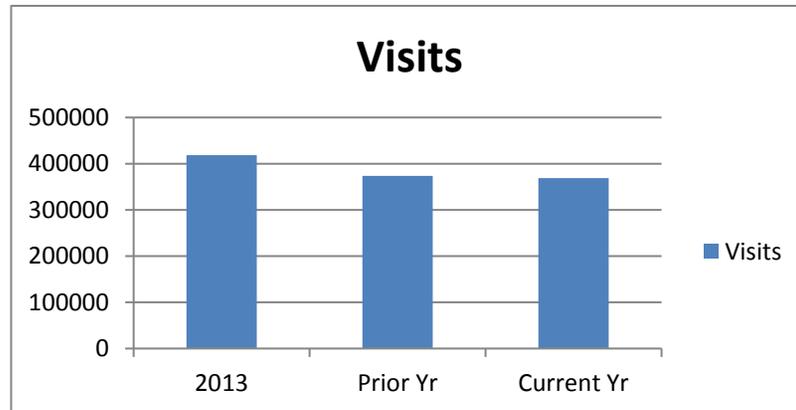
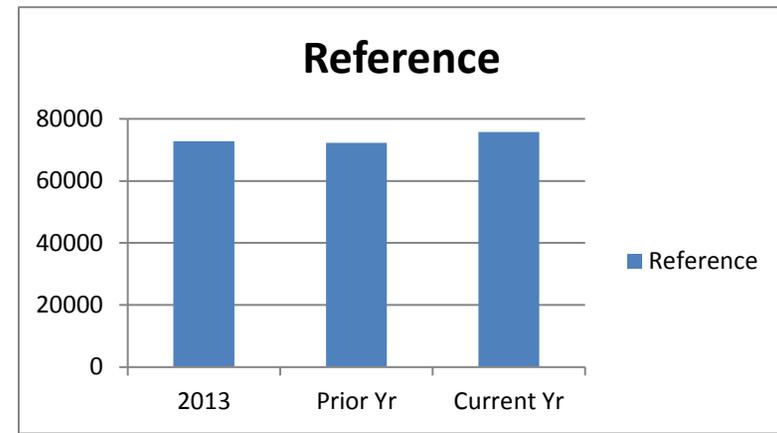
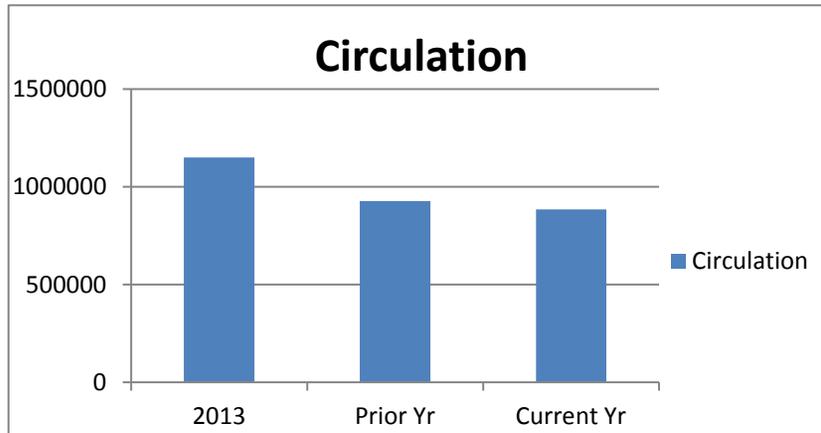
### JANUARY - MARCH 2017

Donor	Purpose	Branch	Amount
Friends of the Ramsey County Libraries	Capital Campaign - MakerSpace	SV	\$5,000.00
Betty Wold Johnson	Undesignated	WB	\$5,000.00
Susan Brewster McCarthy	Undesignated	WB	\$100.00
Robert & Judith Godfrey	Melanie Mogg Memorial	RV	\$50.00
Michael Arcand	Sharon Severson Memorial	RV	\$25.00
Carole Bonesho	Sharon Severson Memorial	RV	\$110.00
Kristen Bonesho	Sharon Severson Memorial	RV	\$50.00
Jane Burnham	Sharon Severson Memorial	RV	\$25.00
Marlene Hass	Sharon Severson Memorial	RV	\$25.00
Helen Hohmann	Sharon Severson Memorial	RV	\$25.00
Mary Jo Johnson	Sharon Severson Memorial	RV	\$50.00
Marilyn Joseph	Sharon Severson Memorial	RV	\$50.00
Louise Klas	Sharon Severson Memorial	RV	\$25.00
Diane Martin	Sharon Severson Memorial	RV	\$25.00
Irene Meinen	Sharon Severson Memorial	RV	\$25.00
Carolyn Mohn	Sharon Severson Memorial	RV	\$100.00
F.E. and S.L. O'Neil	Sharon Severson Memorial	RV	\$75.00
Ralph Rooney	Sharon Severson Memorial	RV	\$30.00
David and Dianne Rushenberg	Sharon Severson Memorial	RV	\$50.00
Donna Teeter	Sharon Severson Memorial	RV	\$30.00
Anonymous Donor	Sharon Severson Memorial	RV	\$40.00
George Fahey	Sharon Severson Memorial	RV	\$40.00
C.Y. Hsiao	Sharon Severson Memorial	RV	\$50.00
Wayne Severson	Sharon Severson Memorial	RV	\$50.00
Friends of the Ramsey County Libraries	Summer Reading Program	RV	\$100.00
	Undesignated	WB	\$490.00
	Memory Minder Kits	RV, SV	\$3,000.00
Robert Holloway	Undesignated	WB	\$40.00
<b>TOTAL:</b>			<b>\$14,680.00</b>

## Statistical Trends 2018 First Quarter Report

- Overall circulation dropped 4.5% for the quarter. This continues an ongoing trend.
- Visits to the library remained relatively stable for the quarter – down 1% from last year.
- Usage of the library’s meeting rooms continues to climb – and was up 67% over last year – to a total of 881 reservations. This represents usage by outside groups and does not include library programming. The large increase was bolstered by additional room availability at Shoreview, but increases were seen at every building that has bookable rooms.
- Circulation of electronic materials increased 14% and now account for about 11.6% of total circulation. The Library’s collection includes over 26,000 e-books and over 3,600 e-audiobooks.
- Library card registrations grew by more than 10% in Q1. More than 3,700 people got new library cards so far this year.
- Visits to the library’s website increased by more than 6% to more than ¾ million hits.
- Usage of the library’s wireless network, which had been increasing dramatically, leveled off in Q1. Approximately 150,000 people used the network, which is nearly three times as many as 5 years ago.

## Core Service Trends -- Annual Data



## Branches by Quarter 2018

### Total materials circulated

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	134,895				134,895
Mounds View	34,325				34,325
New Brighton	55,462				55,462
North St. Paul	25,480				25,480
Roseville	315,069				315,069
Shoreview	142,804				142,804
White Bear Lake	67,304				67,304
Tech Services	6,275				6,275
Remote Renewal					
E-circulation	103,231				103,231
<b>Total</b>	<b>884,845</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>884,845</b>

### Children's materials circulated

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	48,308				48,308
Mounds View	15,826				15,826
New Brighton	25,021				25,021
North St. Paul	8,424				8,424
Roseville	135,612				135,612
Shoreview	70,974				70,974
White Bear Lake	30,471				30,471
Tech Services	965				965
Remote Renewal	2,784				2,784
E-circulation					
<b>Total</b>	<b>338,385</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>338,385</b>

### Registrations

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	553				553
Mounds View	176				176
New Brighton	367				367
North St. Paul	100				100
Roseville	1,411				1,411
Shoreview	645				645
White Bear Lake	270				270
Tech Services	243				243
Remote Renewal					
E-circulation					
<b>Total</b>	<b>3,765</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,765</b>

### Total reference

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	11,349				11,349
Mounds View	5,096				5,096
New Brighton	5,031				5,031
North St. Paul	4,472				4,472
Roseville	32,916				32,916
Shoreview	10,660				10,660
White Bear Lake	6,201				6,201
<b>Total</b>	<b>75,725</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>75,725</b>

### Visits

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	72,212				72,212
Mounds View	16,057				16,057
New Brighton	28,165				28,165
North St. Paul	8,840				8,840
Roseville	145,268				145,268
Shoreview	63,936				63,936
White Bear Lake	34,603				34,603
<b>Total</b>	<b>369,081</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>369,081</b>

### Meeting room use by outside groups

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	219				219
Mounds View	50				50
New Brighton	0				0
North St. Paul	0				0
Roseville	253				253
Shoreview	297				297
White Bear Lake	62				62
<b>Total</b>	<b>881</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>881</b>

### Public computer logins

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	13,576				13,576
Mounds View	2,380				2,380
New Brighton	5,066				5,066
North St. Paul	1,594				1,594
Roseville	28,381				28,381
Shoreview	7,543				7,543
White Bear Lake	3,766				3,766
<b>Total</b>	<b>62,306</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>62,306</b>

### Hours of computer use

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	12,263				12,263
Mounds View	2,067				2,067
New Brighton	4,334				4,334
North St. Paul	1,369				1,369
Roseville	28,314				28,314
Shoreview	6,113				6,113
White Bear Lake	3,172				3,172
<b>Total</b>	<b>57,632</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>57,632</b>

### Wireless users

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	25,835				25,835
Mounds View	1,598				1,598
New Brighton	5,357				5,357
North St. Paul	1,590				1,590
Roseville	87,725				87,725
Shoreview	21,499				21,499
White Bear Lake	5,833				5,833
<b>Total</b>	<b>149,437</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>149,437</b>

### Volunteer hours

	Q1	Q2	Q3	Q4	YTD Total
Maplewood	521.10				521.10
Mounds View	63.50				63.50
New Brighton	138.45				138.45
North St. Paul	20.50				20.50
Roseville	1,916.01				1,916.01
Shoreview	642.20				642.20
White Bear Lake	255.75				255.75
Administration					0.00
Technical Services					0.00
Friends					0.00
<b>Total</b>	<b>3,557.51</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,557.51</b>

**Children's programs****Children's program attendance**

	Q1	Q2	Q3	Q4	YTD Total	Q1	Q2	Q3	Q4	YTD Total
Maplewood	44				44	2,102				2,102
Mounds View	52				52	1,043				1,043
New Brighton	36				36	1,264				1,264
North St. Paul	59				59	1,435				1,435
Roseville	92				92	3,803				3,803
Shoreview	49				49	3,266				3,266
White Bear Lake	52				52	1,749				1,749
Admin					0					0
<b>Total</b>	384	0	0	0	384	14,662	0	0	0	14,662

**Teen programs****Teen program attendance**

	Q1	Q2	Q3	Q4	YTD Total	Q1	Q2	Q3	Q4	YTD Total
Maplewood	141				141	836				836
Mounds View	1				1	3				3
New Brighton	0				0	0				0
North St. Paul	0				0	0				0
Roseville	124				124	854				854
Shoreview	62				62	325				325
White Bear Lake	2				2	0				0
Admin					0					0
SRP					0					0
<b>Total</b>	330	0	0	0	330	2,018	0	0	0	2,018

**Adult programs****Adult program attendance**

	Q1	Q2	Q3	Q4	YTD Total	Q1	Q2	Q3	Q4	YTD Total
Maplewood	65				65	706				706
Mounds View	15				15	109				109
New Brighton	6				6	46				46
North St. Paul	4				4	44				44
Roseville	160				160	3,204				3,204
Shoreview	55				55	476				476
White Bear Lake	47				47	526				526
Admin					0					0
Winter Reading					0					0
<b>Total</b>	352	0	0	0	352	5,111	0	0	0	5,111

## Branches by Year/System by Quarter

### Total circulation

### Children's circulation

### Volunteer hours

Location	2016	2017	2018	% Change	2016	2017	2018	% Change	2016	2017	2018	% Change
Maplewood	660,932	587,860			257,805	222,811			3,019	2,626		
Mounds View	182,935	162,924		-100.0%	89,330	76,672			307	343		
New Brighton	254,756	235,549		-100.0%	115,289	104,881			704	950		
North St Paul	114,144	113,961		-100.0%	39,504	38,820			107	91		
Roseville	1,460,075	1,341,748		-100.0%	644,003	587,868			8,278	7,332		
Shoreview	481,827	561,262		-100.0%	218,847	283,552			2,733	2,247		
White Bear Lake	309,665	293,213		-100.0%	143,919	136,827			999	1,076		
E-material	362,326	370,022		-100.0%								
Other					15,699	12,450			7,670	7,505		
Support Services	24,258	23,189			3,449	3,464						
System Quarter 1	986,142	926,137	884,845	-4.5%	401,213	362,999	338,385	-6.8%	3,844	3,764	3,558	-5.5%
System Quarter 2	977,715	919,921			393,008	368,917			4,182	3,542		
System Quarter 3	1,016,753	986,977			420,592	407,186			3,980	3,754		
System Quarter 4	870,308	856,693			337,332	328,243			3,774	3,600		
Annual Total	3,850,918	3,689,728			1,527,845	1,467,345			23,450	22,171		

### Express checkout percentages

### Visits

### Meeting room use by outside groups

Location	2016	2017	2018	% Change	2016	2017	2018	% Change	2016	2017	2018	% Change
Maplewood	91.6%	90.2%			334,487	312,742			820	808		
Mounds View	84.8%	85.5%			74,873	68,664			92	92		
New Brighton	91.4%	89.7%			107,051	106,415			0	0		
North St Paul	63.0%	63.2%			38,944	38,079			0	0		
Roseville	88.6%	87.7%			673,549	612,544			944	1,027		
Shoreview	85.1%	90.1%			192,908	251,411			153	759		
White Bear Lake	89.5%	88.8%			152,843	149,386			149	172		
System Quarter 1	85.1%	84.1%	84.0%	-0.1%	381,307	373,663	369,081	-1.2%	541	528	881	66.9%
System Quarter 2	86.0%	85.4%			408,731	396,743			568	710		
System Quarter 3	86.3%	86.1%			431,913	415,758			550	754		
System Quarter 4	81.9%	84.4%			352,722	353,077			499	803		
Annual Average	84.8%	85.0%			1,574,673	1,539,241			2,158	2,858		

**Public computer logins****Hours of computer use****Wireless users**

Location	2016	2017	2018	% Change	2016	2017	2018	% Change	2016	2017	2018	% Change
Maplewood	65,797	63,359			64,553	61,123			99,324	111,717		
Mounds View	10,290	10,122			9,711	9,014			6,395	6,849		
New Brighton	21,857	21,726			18,286	18,357			14,742	20,239		
North St Paul	7,648	7,253			6,755	5,952			3,802	5,283		
Roseville	129,966	125,275			125,394	122,310			292,886	352,376		
Shoreview	19,504	30,051			15,414	24,008			27,444	87,006		
White Bear Lake	17,253	16,564			14,017	13,863			22,392	26,989		
System Quarter 1	69,027	66,213	62,306	-5.9%	65,193	62,745	57,632	-8.1%	100,016	155,492	149,437	-3.9%
System Quarter 2	69,097	70,279			64,316	64,167			112,208	158,088		
System Quarter 3	72,595	74,674			66,935	68,463			121,074	142,025		
System Quarter 4	61,596	63,184			57,686	59,252			133,687	154,854		
Annual Total	272,315	274,350			254,129	254,627			466,985	610,459		

**Reference****Registrations****Hours open**

Location	2016	2017	2018	% Change	2016	2017	2018	% Change	2016	2017	2018	% Change
Maplewood	50,349	53,339			2,864	2,598		-100.0%	3,177	3,158		
Mounds View	14,209	16,575			806	843			1,757	1,758		
New Brighton	19,409	21,151			1,006	891			2,168	2,246		
North St Paul	17,459	14,391			1,000	546			1,771	1,764		
Roseville	125,593	126,308			7,555	5,660			3,184	3,171		
Shoreview	29,991	44,369			1,503	2,175			2,249	3,003		
White Bear Lake	18,850	19,370			1,415	1,275			2,259	2,249		
Technical Services					737	707						
System Quarter 1	72,254	72,280	75,725	4.8%	4,715	3,399	3,765	10.8%	4,142	4,138	4,353	5.2%
System Quarter 2	61,360	66,950			3,474	3,371			4,315	4,436		
System Quarter 3	78,988	81,913			4,590	3,982			4,204	4,448		
System Quarter 4	63,258	74,360			4,107	3,943			3,904	4,327		
Annual Total	275,860	295,503			16,886	14,695			16,565	17,349		

**Website visits****Holds placed****E-materials circulated**

	2016	2017	2018	% Change	2016	2017	2018	% Change	2016	2017	2018	% Change
Quarter 1	460,613	746,417	794,535	6.4%	124,604	116,150	112,179	-3.4%	94,933	90,397	103,231	14.2%
Quarter 2	453,119	784,498			120,340	103,147			89,112	88,570		
Quarter 3	493,734	805,926			118,043	111,877			91,540	96,609		
Quarter 4	671,176	813,884			105,744	103,767			86,731	94,446		
Annual Total	2,042,513	3,150,725			468,731	434,941			362,316	370,022		

**Incoming ILL****Outgoing ILL****Value of gifts added**

	2016	2017	2018	% Change	2016	2017	2018	% Change	2016	2017	2018	% Change
Quarter 1	4,288	4,304	4,172	-3.07%	5,743	5,391	5,395	0.07%	\$22,038.58	\$4,074.60	\$24,047.63	490.2%
Quarter 2	4,092	4,101			5,359	4,703			\$27,227.07	\$2,411.10		
Quarter 3	4,125	4,010			5,625	4,828			\$20,854.77	\$8,667.45		
Quarter 4	3,769	3,861			4,161	4,948			\$17,065.19	\$17,913.50		
Annual Total	16,068	16,276			20,493	19,870			\$87,185.61	\$33,066.65		

## Request for Library Board Action

Meeting Date  
April 18, 2018

Action Requested  
For Information  
& Discussion

Presented By  
Julie Neville,  
Senior Building Services Mgr.

**SUBJECT:**

Incident Reports

**BACKGROUND:**

Incidents are tracked for trends in changing activity at individual libraries. This quarter, 16 of the 26 incidents were for inappropriate behavior by patrons. We will continue to monitor and report.

**BOARD ACTION REQUESTED:**

For information and discussion.

<b>Incident Report Comparison First Quarter</b>				
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
New Brighton	0	2	1	0
Maplewood	9	12	1	6
Mounds View	5	1	1	1
North St. Paul	2	0	0	0
Roseville	12	20	14	16
Shoreview	1	6	3	1
White Bear Lake	0 (closed)	0	1	2
	29	41	21	26

<b>Incident Report Comparison Second Quarter</b>				
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
New Brighton	4	0	0	
Maplewood	18	14	6	
Mounds View	4	2	2	
North St. Paul	2	1	1	
Roseville	22	18	10	
Shoreview	3	2	4	
White Bear Lake	9	5	4	
	62	42	27	

<b>Incident Report Comparison Third Quarter</b>				
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
New Brighton	5	1	2	
Maplewood	9	20	11	
Mounds View	6	1	2	
North St. Paul	3	0	0	
Roseville	28	18	6	
Shoreview	14	1	4	
White Bear Lake	6	4	10	
	71	45	35	

<b>Incident Report Comparison Fourth Quarter</b>				
	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
New Brighton	3	2	2	
Maplewood	8	15	9	
Mounds View	6	1	2	
North St. Paul	0	0	1	
Roseville	31	16	14	
Shoreview	4	7	9	
White Bear Lake	6	0	2	
	58	41	39	

<b>Totals</b>	<b>220</b>	<b>169</b>	<b>122</b>	<b>26</b>
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## Request for Library Board Action

**Meeting Date**

**April 18, 2018**

**Action Requested**

**Award Gold Cards**

**Presented By**

**Mary Larson,  
Library Board Coordinator**

**SUBJECT:**

Award Library Gold Cards

**BACKGROUND:**

Ramsey County Library awards gold cards to volunteers and other individuals whose contributions have enhanced services to our library patrons. For 2018, the Friends of the Ramsey County Libraries have nominated two volunteers for gold cards:

Judy Anderson

- Active volunteer with the Friends for more than a decade including working in the Maplewood Bookstore and helping with the larger book sales
- Served on the Board of Directors and the White Bear Lake Library Capital Campaign
- Serves on the Program Committee which plans and hosts the annual Author Luncheon
- Recently volunteered to serve as the Friends Book Cart Manager at the White Bear Lake Library

Pamela Harris

- Continuous service on the Friends Board of Directors since 2009
- Annual sponsor of both the Friends Gala and the Book It 5K Walk Run and volunteers at both events
- Served on the Roseville Library Capital Campaign Committee and the Friends Grantwriting Committee
- Serves on the Friends Personnel Committee and brings her expertise as an employment law attorney to Friends policy development

Library staff also nominated four dedicated volunteers who assist staff with tasks in the Ramsey County Libraries:

**Mary Cheyne**

Mary has been a volunteer at Shoreview since 2007. She has helped with sorting boxes in the past and now pulls requests. She also volunteered on opening day of the new library. Mary is kind, easy going, and hard working.

**Mary Jo Durand**

Mary Jo began volunteering at Shoreview in 2007. She has had a number of different jobs, including shelving requests and pulling requests. She currently unloads bins during the busiest time of the week. Mary Jo is reliable and conscientious, with a friendly personality.

**Dick Key**

Dick has volunteered at Shoreview since 2007, including helping with the move to the new library and room set up on opening day. He currently pulls requests on busy Monday mornings. Dick is friendly, energetic, and has a great sense of humor.

**Betty Win**

Betty, a volunteer since 2009, has helped by sorting boxes and pulling requests. Betty accomplishes much during her two hours on Friday mornings. She is interesting, fun, efficient, and full of energy.

**BOARD ACTION REQUESTED:**

To award Library Gold Cards to Judy Anderson, Pamela Harris, Mary Cheyne, Mary Jo Durand, Dick Key, and Betty Win as a symbol of appreciation for their contributions to the Ramsey County Library and to authorize the Library Board Chair to sign the Gold Card certificates.

## Request for Library Board Action

**Meeting Date**

April 18, 2018

**Action Requested**

Approval

**Presented By**

Lynn Wyman,  
Deputy Director

**SUBJECT:**

Public Policy Review

**BACKGROUND:**

Five policies are under consideration this month:

- Programming
- Unattended Vulnerable Adult
- Community Rooms
- Public Bulletin Boards
- Free Materials

Staff is recommending that the Programming Policy and the Unattended Vulnerable Adult Policy be rescinded. The Programming Policy dates to the early days of adult programming when programming was considered an incidental library activity rather than a core service. The Unattended Vulnerable Adult Policy is no longer needed, because the new Library Use Policy and Library Use procedures provide guidance and direction for the conduct expectations for all adults using the library.

Staff is recommending a reorganization of the Community Rooms Policy for better clarity and minor language changes to the policy, including the insertion of the sentence: *The person reserving the community room determines the attendees for their meeting or event.*

Staff is recommending that Public Bulletin Boards and Free Materials policies be combined into a single Public Bulletin Boards and Free Publications Policy, which will govern the display and distribution of materials in or near library entries.

**BOARD ACTION REQUESTED:**

To rescind the Programming and Unattended Vulnerable Adult policies; to approve the newly combined and revised Public Bulletin Boards and Free Publications Policy; and to approve the revised Community Rooms Policy.

# Public Bulletin Boards and Free Publications

Approved by: Library Board

Approved Date:

Reviewed Date:

Review Schedule: Every 5 years

Next Review Date:

Each library may maintain public bulletin boards to inform the public about matters of local or general community interest. Each library may provide space for copies of free newsletters, flyers, and brochures on subjects of educational, cultural, civic, and recreational interest.

Free materials and posted information are provided as a public service and do not imply endorsement by Ramsey County Library.

The Library reserves the right to decide what material is to be posted or distributed based on the availability of space and these guidelines.

## Public Bulletin Boards

Persons wishing to have information posted must submit the items to the library manager or designee for approval and dating. The length of time an item may be displayed is left to the discretion of the library manager and is based on available space, the priorities listed below, and time constraints inherent in event postings. The library will remove expired materials.

The following priorities will be used to determine the materials to be posted:

- Information from the Library
- Information from state, federal, and local units of government
- Information from local schools
- Cultural opportunities
- Local civic and non-profit events
- Job opportunities

Materials not to be posted include:

- Sales brochures
- Business advertising
- Private want ads (for sale, for rent, garage sales, etc.)
- Political publications of a partisan nature or for a particular candidate
- Publications of a religious nature

Items not conforming to these rules will be removed and discarded.

**Free Materials**

Newsletters, flyers, and brochures for public distribution must be displayed on the fixtures provided by the library. The library does not use newsletter racks, brochure holders, or sign holders provided by outside organizations.

Space is provided on a first-come, first-served basis.

The length of time a publication may be distributed is left to the discretion of the library manager and is based on available space and the currency of the information. Outdated publications will be removed.

# Community Rooms

Approved by: Library Board

Approved Date: Sunday, March 16, 2008

Revised Date: Wednesday, January 19, 2011

Reviewed Date: Wednesday, April 17, 2013

Review Schedule: Every 5 years

Next Review Date: 2018

Ramsey County Library provides community program rooms and conference rooms to support learning, community gathering, and the exchange of information and ideas. The Library uses community rooms for library-sponsored programs and operational meetings and provides space for community groups to meet.

Community program rooms are available at the libraries in Maplewood, Mounds View, Roseville, Shoreview and White Bear Lake. Conference rooms are available at the libraries in Maplewood, Roseville, Shoreview and White Bear Lake.

The Library reserves the right to establish booking priorities, giving preference to library programs and activities, Ramsey County unit meetings and activities, and programs and activities by library partners, in that order.

Community rooms are made available to non-commercial organizations and groups on a first-come, first-served basis. Rooms may be booked up to 60 days in advance with no more than two bookings each month.

Community rooms are made available regardless of the beliefs or affiliations of individuals or groups requesting their use. The person reserving the community room determines the attendees for their meeting or event.

Using a community room does not convey Library sponsorship of a group's program or activities. Groups cannot use the Library's name or logo in their promotional materials or signage, other than identifying the Library as the meeting location. No signs can be posted on library grounds or in library buildings without the approval of the library manager.

Activities prohibited in Library community rooms include, but are not limited to:

- Events for which the purpose is to advertise, solicit business, or generate leads
- Collection of information on attendees to be used for commercial purposes
- Collection of admission fees or tuition
- Sale of products or services
- Direct fund raising
- Gambling, games of chance, bingo, or wagering of any kind
- Social events

Direct fundraising may be conducted by the Friends of the Ramsey County Libraries. The Library, the Friends of the Ramsey County Libraries, and program co-sponsors may sell books and other products at Library events.

Community program and conference rooms are intended for larger groups and may have minimum attendance requirements. They are not intended for individual use, study, tutoring, or one-on-one discussions. Individuals and groups smaller than the required minimum may use a community program or conference room on a walk-in basis, if the room is not already in use. Those individuals and small groups may be asked to vacate the room to accommodate a reservation or a larger group.

The requirements of this policy may be waived at the discretion of the Library when doing so would further its goals.

## Request for Library Board Action

<p><b><u>Meeting Date</u></b> April 18, 2018</p>	<p><b><u>Action Requested</u></b> Information and Discussion</p>	<p><b><u>Presented By</u></b> Jill Boldenow, Library Director</p>
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**SUBJECT:**

2019 Supplemental Budget Process

**BACKGROUND:**

Library staff are working to produce a department overview and performance measures as required for the 2019 supplemental budget process. Today, the Director will discuss the Library’s possible needs for a supplementary budget request.

**Timeline:**

- Department performance measures and supplemental budget forms due: April 25, 2018
- EGCI service team/Library meeting with County Manager, Finance, and Policy: May 17, 2018
- Department documents due to Finance Department: July 6, 2018
- County Manager presents performance measures and proposed budget: August 7, 2018
- County Board hearings on EGCI service team budgets: August 13, 2018
- County Board certifies 2019 maximum property tax levy: September 18, 2018
- County Board approves 2019 supplemental budget and property tax levy: December 11, 2018

**BOARD ACTION REQUESTED:**

For Information and Discussion.

## Request for Library Board Action

**Meeting Date**

**April 18, 2018**

**Action Requested**

**Information and Discussion**

**Presented By**

**Jill Boldenow,  
Library Director**

**SUBJECT:**

Strategic Planning

**BACKGROUND:**

The Library is guided by the Strategic Plan 2016-2018, which was produced by the Library Board with support from members of the Library staff. This high-level plan identifies Ramsey County Library's mission, strategic priorities, and guiding principles.

Our other plans include the Ramsey County Library Facilities Master Plan 2008-2018 and the Ramsey County Library 2016-2018 Technology Plan.

All of these plans require revision this year. The Library Board will produce a new strategic plan with the support of Library staff. We propose starting strategic planning in May or June. We recommend that staff present an environmental scan, SWOT analysis, and findings from recent community surveys. This will provide context for the Board's review of the current strategic plan and identification of new directions. The Board may work at monthly meetings as needed to complete a new plan.

We would like to complete a new strategic plan by September in order to allow time at year-end for staff to produce their next work plan and technology plan. Staff will also work with a consultant to produce a new system-wide facility plan (2019-2025) by the end of this year.

**BOARD ACTION REQUESTED:**

For Information and Discussion.

## Ramsey County Library Strategic Plan 2016 - 2018

### Mission

CONNECT community, INSPIRE curiosity, CULTIVATE learning

### Strategic Priorities

- Strengthen connections to community efforts and partners
- Foster literacy and student achievement
- Create vibrant learning spaces that engage the broad diversity of our community
- Promote economic prosperity and racial justice
- Ensure stewardship of public resources

### Guiding Principles

#### Free Access

Offer collections and programs with no cost to use.

#### Available to All

Provide services to the whole spectrum of the community.

#### Relevant

Adapt services and programs to serve the changing needs of our community.

#### Bold & Fun

Foster creativity and innovation in providing engaging opportunities for users.

#### User Focused

Develop processes that are convenient, welcoming and customer centered.

## Request for Library Board Action

**Meeting Date**

**April 18, 2018**

**Action Requested**

**Information and Discussion**

**Presented By**

**Jill Boldenow,  
Library Director**

**SUBJECT:**

White Bear Lake Library Sign

**BACKGROUND:**

One of the Library’s guiding principles from the 2016-2018 Strategic Plan is to “provide services to the whole spectrum of the community.” To support our commitment to this, the Library launched a campaign in February 2017, on the theme “All Are Welcome Here.” All Library branches displayed signs with this message and collected survey responses about how we can be most welcoming. We selected signage, created by a group of Minnesota designers, that had appeared in many community sites. Today, the signs are present in several Ramsey County departments, in lawns, libraries, schools, offices, and online. Most of our branches continue to display the signs.

On April 5, a White Bear Lake community member posted a photo of the White Bear Lake Library’s entryway sign on Nextdoor (an online resident forum) with the question, “A political sign in the library—is this OK?” In the comments that followed, residents expressed opinions ranging from appreciation of the message to concern about its appropriateness. A contributor posted the contact information of the Library Director and all Board members. We have received four emails, all expressing appreciation for the signs.

**BOARD ACTION REQUESTED:**

For Information and Discussion.

## Request for Library Board Action

Meeting Date  
April 18, 2018

Action Requested  
Information and Discussion

Presented By  
Jill Boldenow,  
Library Director

**SUBJECT:**

Library Director Performance Dimensions

**BACKGROUND:**

The Library Board conducts a performance evaluation of the Library Director in September. At that time, each member will complete a form rating the Director’s performance in eight job dimensions. Attached is a mid-year report on performance in these areas.

**BOARD ACTION REQUESTED:**

For Information and Discussion.

## Library Director Performance Dimensions | September 2017 – March 2018

### *1. Ability to work within scope of the governance structure.*

- Demonstrated an understanding of the roles of the County Board, Library Board, County Manager, and service team members. Worked within other governance structures, including the MELSA Board of Trustees, MELSA Advisory Board, and Minnesota Legislature.
- With Library Board Chair, developed monthly Library Board meeting agendas to support information, discussion, and action on governance issues.
- Coordinated Library Board self-evaluation at year-end.
- Insured that Library Board officer and member vacancies were filled as per by-laws.
- Initiated proactive County Board communication regarding Library Board recruitment, Library and Friends events, constituent concerns, and district projects.
- Attended County Board hearings and meetings with relevant action items.

### *2. Financial management skills and insights, skill in analyzing complex financial issues and developing solutions and options.*

- Utilized data on service levels, staffing trends, collections turnover, and peer benchmarking to inform RCL budget request. Developed and secured a 2018-19 budget for the Library with a 30% increase for collections.
- Worked with County Finance staff to secure funding from unspent Library capital funds for furniture refurbishment in 2018-19.
- Worked with Chuck Wettergren to plan Digital Services budget with funds from Library operations and MELSA. Secured MELSA phase funding for 2018 technology projects.
- Participated with Collections Steering Team to determine spending allocation from the increased Library collections budget.
- Worked with Administrative Team to develop budgets—for end of year reserves, Friends annual grants, and capital campaign funds—that support strategic priorities.

### *3. Human resource management, team management skills. Sensitivity to diversity/communication skills within the organization.*

- Supported Lynn Wyman's practices in HR that have been recognized for producing diverse hiring outcomes. Worked with County HR on a hiring, retention and promotion assessment.
- Guided the Library Administrative Team and Management Team to advance strategic, policy, and operational initiatives. Met regularly with direct reports.
- Supported In-Service Day planning to provide relevant training, highlight staff expertise and leadership, champion our mission and goals. Presented on Library's racial equity and inclusion (REI) vision and REI implementation strategies woven throughout the organization.
- Served on the Labor Management Committee; heard and responded to labor inquiries and needs and shared management information.
- Worked one-on-one with staff on sensitive issues.
- Worked with Chuck Wettergren to analyze Library IT staffing and functions and to determine IT Consolidation plans and roles.

*4. Communications/interpersonal skills with the Library Board. Clear, concise oral presentations, express complex ideas clearly, well-written reports.*

- Produced monthly Director's reports for Library Board with Library events of note, summaries of notable activities in the Library, at the County, or at MELSA.
- Prepared additional reports for Library Board action, information, and discussion.
- Contacted and met with Library Board Members between meetings to share updates.
- Communicated regularly with Chair about agendas, and assisted Chair in gathering information and drafting responses to numerous public inquiries.

*5. Intergovernmental relations and citizen involvement skills*

- Participated in several County committees, including: Ramsey County Technology Governance Committee, Senior Management Team, Economic Growth and Community Investment (EGCI) service team, Racial Equity Leadership Team, Youth Continuum of Care Governance Committee, Sexually Exploited Youth Leadership Committee, and Payment Card Industry Compliance Sponsors Group.
- Served on boards of the Suburban Ramsey Family Collaborative, Friends of the Ramsey County Libraries, and MELSA Advisory Board.
- Attended County Board meetings and met individually with Commissioners.
- Managed relations with City Managers and Mayors. Solved specific issues with colleagues in North St. Paul (custodial care and room access) and New Brighton (program space).
- Answered public inquires about the Library.
- Met with donors and prospective donors and participated in Friends events.
- Met community members at Library and other events in suburban Ramsey County.
- Met with State legislators at Minnesota Library Association Library Day on relevant bills.
- Brought Library platform issues to County Government Relations staff.

*6. Implementation skills and ability to follow-through. Consistency in carrying out/moving forward on established goals and objectives of the Library Board.*

- Led myself and staff in identifying and implementing 2017 work plan initiatives.
- Produced quarterly reports for the Board showing work plan progress on strategic goals.
- Produced relevant agenda items and supporting content for Board packets.
- Produced and assigned roles for 2018 Work Plan, which advances strategic objectives.

*7. Innovativeness, long and short-range planning abilities. Ability to identify needs, start the action and carry through to completion.*

- Applied for and received competitive LSTA grant award (\$40,000) to support expanded Popup Library programs in 2018 to reach underserved individuals and communities.
- Initiated a new Maker Team and supported hire of a new Adult Makerspace Librarian to expand this offering.
- Produced the Maplewood Library pre-design project plan and co-led implementation.
- Produced the system-wide capital project plan and initiated first steps on this project.
- Initiated review and selection of new online platform to enhance Summer Reading Program.

- Supported a task force to review and select an enhanced catalog discovery layer product.

*8. Leadership skills. Skill in influencing, inspiring, and mobilizing others to undertake collective action for the common good.*

- Advocated and received County Board approval for a 2018-19 Library budget that sustains service support and substantially increases the Library's collections budget.
- Presented to all staff about the significant impact of libraries and staff on our community, literacy, democracy, equity, and information access.
- Led Administrative and Management Teams to address relevant issues, cultivate productive deliberations, and take action.
- Influenced MELSA Advisory Board (Library Directors) to sustain a current formula for distribution of state funds to metro library systems.
- Influenced IT consolidation process to maintain necessary staffing levels.
- Mobilized colleagues to support Friends events and campaigns.

# Media Happenings

**March - April**

# Facebook Highlights

Mention

**The Villager Newspaper**  
March 18 at 9:00am

Like as Your Page

Sixty years ago, Americans pursued the ideal of the nuclear family with a marked single-mindedness. The ideal woman was preoccupied with creative homemaking, dedicated to her children and above all married. Those who fell outside of the norm paid a price in isolation and social stigmatization. That was never truer than for young unmarried women who became pregnant. The shame of an illegitimate child was so strong that parents literally hid their pregnant daughters rather than face the scorn of society. Their solution was the home for unwed mothers, where the young women gave birth, gave their babies up for adoption and returned home for what was termed "a fresh start."

Kim Heikkila has traced the history of one such institution, the Salvation Army's Booth Memorial Hospital, a residence for unwed mothers located at 1471 Como Ave. from 1913-1973. In addition to a maternity hospital affiliated with the University of Minnesota, the facility offered high school classes for pregnant teenagers. The new mothers could also remain at Booth for three months after giving birth and learn domestic skills like sewing and cooking. Heikkila will discuss her research as part of the Ramsey County Historical Society's free History Revealed program at 7 p.m. Thursday, March 22, at the Roseville Library, 2180 N. Hamline Ave. For the full story, see the March 14 issue of the Villager.

Pictured: Kim Heikkila holds a portrait of her mother, Sharon Moore Wikstrom, a resident of Booth Memorial Hospital in 1961 and the inspiration for her history of the St. Paul home for unwed mothers. Photo by Brad Stauffer



Ramsey County Library, Sandy Fraber Ellingson, Janelle Bane and 33 others · 4 Comments · 3 Shares

Love Comment Share

Albums > Bollywood Dance

Edit Tag

## Bollywood Dance

Photo updates 24 days ago

It was fun and energetic learning some basic Bollywood dance moves and choreography



Like Comment Share

Sophie Gray, Erin Hoffer and 19 others

Top Comments

27% comments

Like Reply Message

Dawn Willey Sharing is fun, moving is fun, kids (of all ages) moving and learning, best FUN of All

Bonnie Bassett Love this dancing in Marigold Hotel movies!

Top Comments

Rose Lalla Jensen My dad was born there. His mother was the second wife of a bigamist. She was in her late 20s, and when her family found out she was not married and pregnant, her father threatened to disown her if she kept the baby. She lived for a short time with... See More

Sandy Fraber Ellingson I would think she thought of your father everyday and wondered what became of him

Rose Lalla Jensen Sandy Fraber Ellingson she said not a day went by when she didn't think of him.

Sandy Fraber Ellingson Her story tugs at my heartstrings

Kim Wikstrom Heikkila Thanks for sharing this. There are so many of these stories out there, hidden among us.

Write a reply

Mo Tollman Do you know if her research includes talking with any of those young women? I'd be interested in hearing their stories.

The Villager Newspaper Yes, I believe she did talk to others, though they didn't want their names mentioned in the story. I hope you can get to the program on March 22 and hear those stories.

Kim Wikstrom Heikkila Mo Tollman, I did oral history interviews with 7 former "Booth girls" in 2017. I'll touch briefly on their stories in my talk at the Roseville Library on Thursday, but will focus on them in more depth at a talk I'm doing this Saturday (the 24th) at the... See More



The Weight of Silence: Unwed Mothers at the Salvation Army...

MNINDEPENDENTSCHOLARS.ORG

Like Reply 3w

Colleen Koll This was very, very common back then. Unmarried women "became" pregnant. She "got" pregnant. I love how the women seemed to get pregnant all by themselves. LOL!

Barb Kirkpatrick How can I get a copy of the Villager March 14 article? I attended the presentation last night at the Ramsey County Library and it was really good!!!

The Villager Newspaper That issue will still be out on newsstands until next Tuesday (March 27). Here's the link to the locations: bit.ly/Zyajwc

Villager Newsstands 11-2017 map

ZEEEMAPS.COM

Like Reply 2w

The Villager Newspaper If that isn't convenient, we keep copies of the most recent issues for several weeks in the lobby of our office at 757 S. Snelling Ave. We're open between 8 a.m.-5 p.m. on weekdays.

Like Reply 2w

Lulu Banks added 3 new photos — at Ramsey County Library  
March 26 at 9:21pm · Roseville, MN



Like Comment Share

Ramsey County Library

**Ramsey County Library**  
Published by Pa Na Lor · March 22 at 11:00am

Did you know? Ramsey County Library partnered with local schools to issue more than 8,000 library cards to students through the Connected Library Card Challenge.



**Student Access Card**  
www.rclreads.org

### Student Access Cards Gain Momentum | Ramsey County Libraries

Ramsey County Library (RCL) has collaborated with local schools to issue more than 8,000 library cards to students through the Connected Library Card...

RCLREADS.ORG

772 people reached

Boost Post

Tammie Larsen, Teresa Kolthbauer and 21 others

**Ramsey County Library**  
Published by Pa Na Lor · March 30 at 11:00am

White Bear Lake Area Schools students talk about the benefits of the student access cards.



### Digital Access Initiative - A partnership with Ramsey County Libraries

WHITEBEAR.WISTIA.COM

1,227 people reached

Boost Post

Deidre Hammond, Angie Petrie and 11 others

2 Comments 1 Share

Like Comment Share

Write a comment

Top Comments

**Anna Zbacnik** Is this coming to Roseville Area Schools?  
Rosalyn Obando Gregg Martinson  
Like Reply Message 1w

**Gregg Martinson** Yes, RAMS and RAHS have this now!  
Like Reply Message 1w

**Dawn 'Sommers' LaBrosse Leah Dela Larson**  
Like Reply Message 1w

**Leah Dela Larson** I use this clip in presentations!  
Thank you!  
Like Reply Message 1w

**Ramsey County Library**  
Published by Pa Na Lor · April 3 at 10:00am

Meet Erica Redden, new Teen Services Librarian at Maplewood

Who I am:

Librarian, mom, board gamer, geek and unicorn.

Why I love working with teens:

Teens are so interesting because they are at the stage of life where there are so many cool possibilities, and so much fun to be had. Also, they are aware of this terrific and terrifying time. I get to be a part of this transitional phase and witness their reluctance turn into passion.

What I am currently reading:

"Aristotle and Dante Discover the Secrets of the Universe" by Benjamin Alire Sáenz



1,550 people reached

Boost Post

Fath Potter Dietz, Angie Petrie and 79 others

2 Shares



# Ramsey County Library

Published by Pa Na Lor | 9: March 20 at 2:02pm

You walk into your favorite Ramsey County Library branch. Where are you headed first?



2,038 people reached

Boost Post

Christina Wheeler, Allen Lica and 21 others

27 Comments

Like

Comment

Share

Write a comment

Top Comments

Lori Larkin Usually the bathroom first! 😂

Like Reply Message 3w

Elisabeth Pound Someone had to say it. Me too 😂😂

Like Reply Message 3w

Ann Mattson Jonell Rental DVDs, then the request shelf if I'm at Maplewood

Like Reply Message 3w

Julie A. Root EXACTLY the same, but at the Roseville Library

Like Reply Message 3w

Stephanie Lica Either coffee at Shoreview or computers for a peaceful and productive work session

Like Reply Message 3w

Jeff Johnson Reference Librarian and Interlibrary Loans!

Like Reply Message 3w

Wendy Schifsky-Gunelson The computer and fax machine. Then I get a magazine and look out the windows to clear my mind. Great library.

Like Reply Message 3w

Pam Boyer Wagner The children's area! Get them settled with books so I can head over to fiction at the Maplewood Library.

Like Reply Message 3w

Elisabeth Pound The kiddo goes for video games. We mostly use the cloud library for books now.

Like Reply Message 3w

Anita Alexander Upstairs in Roseville to the fiction section, then back down for new releases

Like Reply Message 3w

Joe Cunningham To pay the late fees incurred by my wife and kids on my card!

Like Reply Message 3w

Angel Huckbody Pick up my requested items then the play area because of our kids. Then check out kids books and magazines.

Like Reply Message 3w

Deidre Hammond Straight to the request shelf

Like Reply Message 3w

Rayann Dennis Request shelves then of to new arrivals of Non Fiction

Like Reply Message 3w

L.A. Williams A seat with a table and light. Lots of choices at my favorite branches.

Like Reply Message 3w

Jasmine Cox Emily Black, it is our favorite library!

Like Reply Message 3w

Emily Black Gotta love a library with a patio!

Like Reply Message 3w

Karen Duerringer Flynn Request shelf! And this seems to be a popular answer

Like Reply Message 3w

Kelly Humphrey Not to the librarian station at Maplewood because they are terribly rude. Especially to children.

Like Reply Message 3w

Andre Chouravong That's Maplewood!

Like Reply Message 3w

Rebecca Immich Sullivan Kids section, then the mysteries!

Like Reply Message 3w

Thomas Huelster almost reminds me of an internet cafe in the Philippines. aahhh, what memories...

Like Reply Message 3w

Sandy Fraber Ellingson I always use Roseville. First I check out the rental book kiosk, and I often use the computers to access Ancestry

Like Reply Message 3w

Trish Zepperi Vaillancourt Roseville because I can literally walk to it

Like Reply Message 3w

Barbara Olson Ankrum Request shelf at Shoreview!

Like Reply Message 3w

Melody Hanks Royse Request shelf

Like Reply Message 3w

Connie Guzzo Winterhalter Where's the BOOKS?

Like Reply Message 3w

Lori Hughes Staff Recommendations shelf

Like Reply Message 3w

Rachel B. Knudson DVD's and Music area

Like Reply Message 3w

Cacrie Stant Dickson The bathroom

Like Reply Message 3w



### Ramsey County Library

Published by Pa Na Lor · April 4 at 1:09pm

Have you read any good fiction books lately?



1,212 people reached

Boost Post

Manju Parikh, Nkauj Sheng and 4 others

7 Comments 2 Shares



Write a comment



Top Comments

- Melissa Wood** Doumbia An American Marriage by Tayari Jones  
Like Reply Message 1w 1
- Carly McEathron** Assault and Buttery by Kristi Abbot - a great mystery series!  
Like Reply Message 4d
- Paula Mielke** Rules of Civility by Amor Towles  
Like Reply Message 1w 1
- Barbara Olson Ankrum** Atomic Weight of Love.  
Like Reply Message 1w 1
- Lori Hughes** Never Coming Back by Alison McGhee  
Like Reply Message 1w 1
- Rao Konidena** The Black widow by Daniel desilva  
Like Reply Message 5d
- Sofia Lopes** A Wrinkle in Time  
Like Reply Message 6d 1

Check in



**Crystal Norcross** is with Malt Day at Ramsey County Library

April 7 at 2:39pm · Roseville, MN

My kids play and we get books... win win 😊



Ramsey County Library · Victoria Gamgee, Michelle James Swanson and 6 others



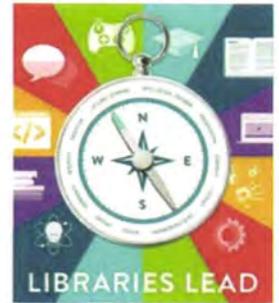
### Ramsey County Library

Published by Pa Na Lor · April 6 at 10:00am

It's National Library Week! Where did the library lead you?

# NATIONAL LIBRARY WEEK

## APRIL 8-14, 2018

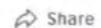


1,516 people reached

Boost Post

Margaret Meyer, Colleen Koli and 35 others

6 Comments 10 Shares



Write a comment



Top Comments

- Anita Alexander** I have traveled the world and lived in many families due to library books!  
Like Reply Message 3d 3
- Michelle Hueg** Straight to a degree in library science. My favorite library was the bookmobile.  
Like Reply Message 4d 2
- Susan Miller** The Library is the first place I was turned loose and told to go find something that interested me; not my parents, or my teachers, just me. It's where I got the first taste of an intellectual and cultural freedom that would enrich the whole of my adult life.  
Like Reply Message 4d 2
- Brenda Fletchall** to a cozy moment on a snowy day 😊  
  
Like Reply Message 3d 3
- Mandy Johnson** To an eternal love of learning!  
Like Reply Message 3d 2
- Jennifer Dietrich** to a lifetime career 😊  
Like Reply Message 23h 1

Commissioner Rettman celebrates National Library Week with families at storytime in Roseville

More storytimes featuring your Ramsey County Commissioners: <https://host6.evanced.info/melsa/ramsey/eventcalendar.asp>



647 people reached

Boost Post

Jennifer Dietrich, Meilyn Fielding and 11 others

Making a request that a series, 13 Reasons Why, be removed from the library



Their Daughter Copies Suicide from Popular Netflix Show, and Now They Have an Important Message for Parents!

MOVIEGUIDE.ORG

2 Comments

Like Comment Share Message

Chronological

Brighton Omwasi · [Acrimony (2018) Full Movie Watch Or Download Free >>>CLICK HERE<<<

The Regi 10

Ramsey County Library Elaine,  
Thanks for contacting us about this. A librarian at your nearest branch can help you complete a Request for Reconsideration of Library Materials form. The form is the starting place for our reconsideration process. If you have questions, please let me know.

### Twitter Highlights:

Following

Going home early from #MNLibLegDay because @rclreads hosts #teentechcamp today, where teens learn digital literacy skills like coding, graphic design and 3D printing for free!

12:19 PM - 6 Mar 2018

9 Likes

Reply Retweet Like 9 Message

Follow

@rclreads Roseville PA Spkrs on the top floor are broken. Howard the Librarian's Trivia countdown to leave the library is not being carried upstairs.

4:47 PM - 30 Mar 2018

1 Reply Retweet Like Message

Tweet your reply

RamseyCountyLibrary @rclreads · Mar 30  
Replying to @STPCityGOP  
Thanks for letting us know! We'll look into it.

1 Reply Retweet Like Message

St. Paul City GOP @STPCityGOP · Mar 30  
Howard's Trivia Countdown is priceless

Reply Retweet Like Message

Jana M. Floyd @janamfloyd · Apr 3  
Stopped at @rclreads to avoid the traffic and winter storm warnings. Can it be summer now?



Reply Retweet Like 1 Message

Follow

### Sting, el perro que despertó el amor por la lectura de cientos de niños @rclreads vía @el\_pais #PawstoRead

Translate from Spanish



EL PAÍS

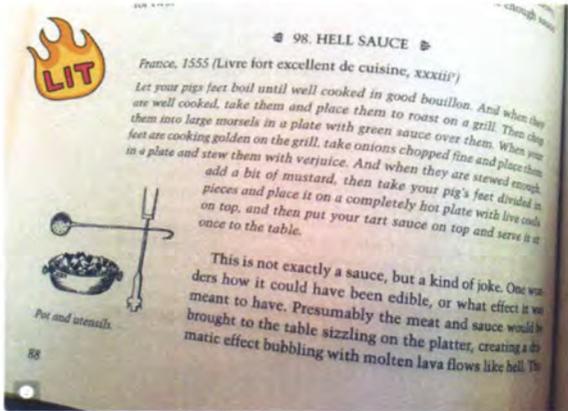
**El perro que despertó el amor por la lectura de cientos de niños**  
Una foto de un can solo en una biblioteca en Facebook consigue que varios menores le lean un cuento en voz alta dentro del programa Patas para leer eipais.com

10:25 AM - 22 Mar 2018

2 Retweets 4 Likes

Comment icons

**studioloraine** @studioloraine · Apr 6  
Whoa. "Hell Sauce" recipe from France, circa 1555 🍌 (from a rad book called "Cooking in Europe 1250-1650") cc: @carnalartistry



2 Comments 6 Likes

**JDfratze** @carnalartistry · Apr 7  
I'm gonna need that in my library! Thanks @studioloraine

1 Comment 2 Likes

**studioloraine** @studioloraine  
Following

Replied to @carnalartistry  
No prob! Thought you'd like it. Just checked it out at Roseville @rclreads 📖

10:28 AM - 7 Apr 2018

1 Like  
Comment icons

In 2017, we received a record-breaking 1,593 card applications through our kindergarten outreach efforts! Librarians visit kindergarten classrooms yearly ensuring every child has an opportunity to receive a library card. #librarycardsignup



1 Comment 6 Likes

**Christie Burke** @cburke  
Follow

Replying to @rclreads

This makes my heart sing! 🎵🎵🎵❤️

12:05 PM - 6 Apr 2018

1 Like  
Comment icons

**Emily K Stevens** @EKSbooks · Apr 9  
Spent some time this weekend at one of our favorite libraries! @rclreads #NationalLibraryWeek

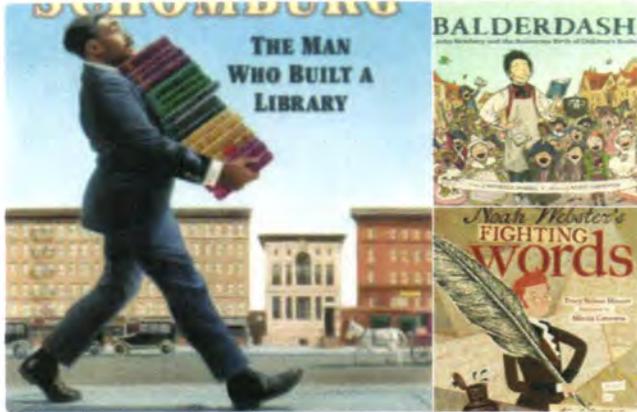


Comment icons 6 Likes



RamseyCountyLibrary @rdreads - Apr 11

A passion for books can change the world, but don't take our word for it. Read about it! #NationalLibraryWeek [sjj.com/2017/12/collec...](http://sjj.com/2017/12/collec...)



1 comment, 1 retweet, 1 like



Wendy Friedmeyer

@wkfriedmeyer

Follow

Replying to @rdreads

Don't forget:



11:12 AM - 11 Apr 2018

1 Like

1 comment, 1 like, 1 message

## Facebook/Google/Yelp Reviews

### Ramsey County Library - Mounds View

2576 Moundsview Dr. Mounds View, MN

Write a review

4.6 ★★★★★ 14 reviews

Sort by: Most recent



Ashlee Gaskill

12 reviews

★☆☆☆☆ a week ago

If you want to teach your children how not to act at the library and during storytime go here. This is not the atmosphere you expecting children to be running around and screaming. Will go elsewhere for Storytime.



Select Page



**RUNNING ACES CASINO & RACETRACK**

**BLACK JACK ♦ PAI GOW  
POKER ♦ EZ BACCARAT™**

**GO PLAY RA**

## Free Minnesota State Park Passes Can Be Checked Out At The Ramsey County Library, White Bear Lake

By Amy Barrett

Minnesota state parks and the White Bear Lake library have teamed up to encourage more people to get outdoors. The library shelves are now stocked with 10 "Parks Rx" kits. Each kit contains a pass that provides free entry for seven days to any of Minnesota's 75 state parks and recreation areas.

The kits are made possible through a grant from the Greater White Bear Lake Community Foundation in partnership with the Department of Natural Resources (DNR), Ramsey County Library and BearPower, a community-wide movement helping White Bear Lake area families eat well and be active.

"The benefits of spending time outdoors are clear," said Erika Rivers, director of Minnesota State Parks and Trails at the DNR, "so we hope that this effort will entice new people to visit Minnesota state parks and trails."

Along with the free park pass (which would sell for \$7/day), each Parks Rx kit includes three books:

- Minnesota State Parks by Anne Arthur
- Vitamin N by Richard Louv
- 60 Hikes within 60 Miles – Minneapolis and St Paul by Tom Watson

"Parks Rx is a growing movement to encourage people to get outdoors and into nature," said Therese Sonnek, manager of the White Bear Lake library. "Libraries can play an active role in the movement by providing families with helpful resources – in this case not just books but also a park pass."

The kits can be checked out on a first-come, first-served basis only. They cannot be requested or renewed.

The White Bear Lake library is located at 2150 2nd Street, White Bear Lake. It is open 10 a.m. – 8 p.m. Monday, 1 p.m. -8 p.m. Tuesday and Wednesday, and 10 a.m. – 5 p.m. Thursday through Saturday; closed Sundays.

For more information, call the library, 651-724-6007, or the DNR Information Center, 651-296-6157.

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[Archives \(/archive\)](#) [Contact Us \(/content/contact-us-0\)](#) [Advertise \(/advertise\)](#) [Subscription & Submissions \(/webforms\)](#) [Commercial Printing \(http://www.lillie.com/content/sending-files-lillie-suburban-newspapers\)](http://www.lillie.com/content/sending-files-lillie-suburban-newspapers) [Photos \(http://www.lillie.com/newspaper-photos#.UmCMeiSKzZ8\)](http://www.lillie.com/newspaper-photos#.UmCMeiSKzZ8)

# LillieNews

[\(0\)](#) **30 °F** 23 °F 34 °F  
Chance Snow  
St. Paul, MN Weather

[NEWS \(/NEWS\)](#)

[SPORTS \(/ARTICLES/SPORTS-0\)](#)

[VIEWPOINTS \(/VIEWPOINTS\)](#)

[EVENTS \(/ARTICLES/EVENTS\)](#)

[FAITH \(/ARTICLES/FAITH\)](#)

[LEISURE & LIFESTYLE \(/ARTICLES/LEISURE-LIFESTYLE\)](#)

[LET IT BE KNOWN \(/ARTICLES/LET-IT-BE-KNOWN\)](#)

[CLASSIFIEDS \(/CLASSIFIED\)](#)

[COMMUNITY CALENDAR \(/COMMUNITY-CALENDAR\)](#)

[COUPONS-DOTTED LINE DISCOUNTS \(/DOTTED-LINE-DISCOUNTS-COUPONS\)](#)

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## Library program will help families sort out wills, advance directives and other legal documents

Submitted by admin on Tue, 03/20/2018 - 10:11am

By: [Warren Wolfe \(/by/warren-wolfe\)](#)

Feeling confused, overwhelmed — even guilty — when you see those TV ads offering to sell you a will, power of attorney, trust or other legal documents? Think you're too young to worry?

A program at Roseville Library can help you sort out what documents you might need and how to get them.

"Legal Documents: A Guide for the Perplexed" is Saturday, March 24, from 10:30 a.m. to noon at the library. The speaker will be Brenna Galvin, an attorney who specializes in disability law, elder law and estate planning. The program is free and open to the public.

The program is intended to help people figure out what legal documents they might need for themselves or family members, including relatives for whom they care.

While many people know that wills, trusts and other legal tools can help direct where their assets will go when they die, the range of choices can be confusing.

That also is true with documents that help trusted relatives manage your legal, financial and medical decisions if you cannot because of major illness or an accident. Those legal documents can become critically important for adults at any age.

Galvin is an attorney at Maser, Amundson, Boggio & Hendricks in Edina, where her focus is on long-term care planning, veteran benefits, Medical Assistance, estate planning, specialized trusts and other legal tools for people with disabilities, as well as estate or trust administration.

This is part of a series of programs about health issues sponsored by two local volunteer groups, Roseville Community Health Awareness Team (CHAT), and Roseville Alzheimer's and Dementia Community Action Team (Roseville A/D), with support from the Ramsey County Libraries.

The Roseville Library is located at 2180 Hamline Ave. N.

— Warren Wolfe retired from the Star Tribune, where he wrote about aging issues and health care policy. He is active with Roseville A/D

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- 3. Check your thermostat
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- 6. Check your windows
- 7. Check your doors
- 8. Check your roof
- 9. Check your gutters
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## Hidden images artist creates 7 Warrior Women series in garage

By Jackie Bussjaeger/Lowdown Editor 23 hrs ago



**Kristi Abbott works out of her White Bear Lake garage studio. She is the 2018 artist for the Minnesota State Fair.**

Jackie Bussjaeger | Press Publications

WHITE BEAR LAKE — A quiet garage on Birch Lake hides seven fierce warrior women, one from each continent. These seven portraits, created from paper, spray paint and tattoo designs by artist Kristi Abbott and friends, are the subject of a new show that opens March 31 at the Gamut Gallery in Minneapolis.

The garage at Abbott's parents' house has served as her studio for three years.

"My mum misses the garage in winter, but she gets to see me every day," Abbott said. That is, when her parents aren't in Australia. Abbott grew up in Australia, but her father is from Minnesota, and she remembers visiting throughout her childhood. Five years ago, she decided to stay for good.

"I had just quit my corporate job back home and decided to pursue art as a career," she said. "And I hadn't realized as an adult how supportive Minnesota was of the arts, and what a large artistic community there was here. So that was hugely encouraging, and that's what enabled me to hit the ground running."

Abbott's mixed-media portraits are composed of hundreds of different textures of paper and miscellaneous materials—and if you look closer, they often hide several dozen more images within. After the success of her calendar pinup series, she heard a swell of questions about when she would be creating the next pop culture icon in her unique style. The suggestions were overwhelming.

"So I decided to create a piece, my Audrey Hepburn piece, but ... I couldn't possibly get all the next

women in before my next show, so that's when I came up with the idea of hiding the images of these other iconic women within the one portrait," she said. "I love working like that, because I've always been a fan of games. Everything from 'Where's Waldo' to spot-the-difference puzzles. That just kind of turns my brain on."

She's now created around 25 portraits in her Pop Icon series. Unsurprisingly, one of the most popular among Minnesotans is her portrait of Prince, which contains 73 hidden images.

With each hidden images piece, she creates a map that helps viewers isolate each separate part of the portrait.

"Because it's paper, what I'm able to do is print these hidden images on my specialty papers before I cut them by hand and layer them together," she explained. She said she's tried to put just about every material imaginable through her Epson Artisan printer.

Minnesota has embraced her artistic talents. In addition to her shows at galleries in Minneapolis, she has created commissions for Metro Transit and the Electric Fetus. Ramsey County Library - Shoreview commissioned a piece that contains hidden images of the community's history. Her propensity to include many images within a single image is what prompted Minnesota State Fair organizers to designate her as the official 2018 State Fair artist.

"There is so much about the State Fair that is loved by Minnesotans," she said. "What was great was being able to sit down with them and make a list of things that were on their wish list and try to get them all in there." She estimated that the piece has more than 40 hidden images in it.

She wanted to give herself a month of experimentation after she finished the State Fair artwork to try new techniques with feathers, fabrics and jewelry.

"I pulled up the imagery I thought I might like to create, and I ended up pulling up these fabulous images of women in gorgeous headpieces and costumes," she said.

Inspired by the strength of women, she had friends dress in garb from the seven continents for a photo shoot. Abbott herself was the model for Australia.

"It's really looking at the beauty of women across all cultures and even across all times, and picking out some of the cultural markers that are present in each of the seven different continents," she said.

She then worked with tattoo artist Sarah Epperson and muralist Yuya Negishi to transform the portraits into one-of-a-kind pieces of mixed media art. Negishi used spray paint to create the backgrounds of the portraits, while Abbott layered in paper art over the top to form the subject of the portrait. Epperson created elaborate tattoo designs for each warrior woman that tied into the theme of her heritage.

"They're not meant to be at all intimidating, but just sort of this fierce female energy," Abbott said.

The hidden imagery is not as concentrated as in some of Abbott's previous work, but the symbols and ornamentation in each figure represent more than what meets the eye.

The North America portrait is a good example of this complexity.

"This was probably one of the most challenging to come up with because having the exhibition here in the U.S.—the times are pretty interesting as far as political correctness and respecting of each others'

cultures," Abbott said. "North America is not just the U.S. It's Mexico. It's Canada ... 23 countries make up North America. So how do we cover all of that in one image?"

Incorporated into the image are crocodile skin paper, leather, a print of the Declaration of Independence, a map of Washington, D.C., a subway map of New York, and a series of botanical tattoo designs meant to evoke North America's global roots.

The 7 Warrior Women portraits will each be accompanied by four smaller complementary pieces. Some have been created from a hand-drawn image transfer technique, taking Epperson's designs and transferring them onto a wood panel before Abbott embellishes them with paper, paint and glitter. Others have been created through Negishi's spray paint technique.

"It's been a fabulous exercise for all of us," Abbott said.

See more of Abbott's artwork at [www.madebykristi.com](http://www.madebykristi.com), or art from the 7 Warrior Women show at [www.gamutgallerympls.com/2018/02/15/7-warrior-women](http://www.gamutgallerympls.com/2018/02/15/7-warrior-women). The exhibition will run March 31-April 20 at the Gamut Gallery, 717 10th St. S., Minneapolis. Admission is \$5, but free for Gamut Gallery members. A free artist talk with Abbot, Negishi and Epperson will be held from 2-4 p.m. April 14.

*Jackie Bussjaeger is the editor of the Forest Lake and St. Croix Lowdown, and can be reached at 651-407-1229 or [lowdownnews@presspubs.com](mailto:lowdownnews@presspubs.com).*



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NEWS

# Bookbugs? Duluth public library suffers bedbug infestation, has to be treated



The Duluth Public Library on Superior Street. (2014 file photo / Duluth News Tribune)

By [FORUM NEWS SERVICE](#) |

PUBLISHED: March 29, 2018 at 5:12 pm | UPDATED: April 2, 2018 at 4:26 pm

Bedbugs don't only live in bedrooms.

Case in point: A staffer of the downtown Duluth Public Library discovered a suspicious-looking insect Wednesday in the upholstery of a piece of furniture.

The insect was identified later that day by a pest service as a bedbug — call it a bookbug if you like.

The building was treated Wednesday night, allowing it to reopen its doors Thursday morning.

“I hope people realize that we dealt with this as soon as we were aware of it, and we took immediate steps to eradicate it,” said Carla Powers, manager of the library services for the city of Duluth.

Although just a single bedbug initially was discovered on the first floor of the library by staff, Powers said a pest control specialist found additional bugs elsewhere in the building.

The entire building was treated on all three floors with a product called CrossFire, which is considered an effective go-to insecticide for bedbugs. It will be applied two more evenings at one-week intervals to ensure none of the bedbugs survive at any stage of development, and the library will continue to remain open during its regular hours of operation.

Powers said the treatment regimen is expected to cost \$8,000 to \$10,000 to complete.

“It’s my understanding that this treatment is very effective and safe,” said Powers, adding that, to her knowledge, the library will not need to dispose of any furniture.

This is the first time bedbugs have been discovered in the downtown library, and neither of the other two Duluth branch libraries have reported any problems with the pest. Nevertheless, they “will be inspected and monitored as a precautionary measure,” according to a city news release.

The same release assured that bedbugs do not pose a health risk and said: “They do show up from time to time in public spaces, including libraries, where lots of people come and go.”

People with questions about the pest and the signs of infestation can consult library staff, who can provide fact sheets and advice.

Tags: Duluth Health

**Retailers: How Do You Keep Up With Amazon?**

# ARCHITECTURE MAY

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## Honor Awards

A highway rest-area building  
in Owatonna breaks the mold



**THE DESIGN OF THE  
NEW RAMSEY COUNTY  
LIBRARY-SHOREVIEW  
TAKES ITS INSPIRATION  
FROM THE FORM  
AND EXPERIENCE OF  
ACTUAL BOOKS**

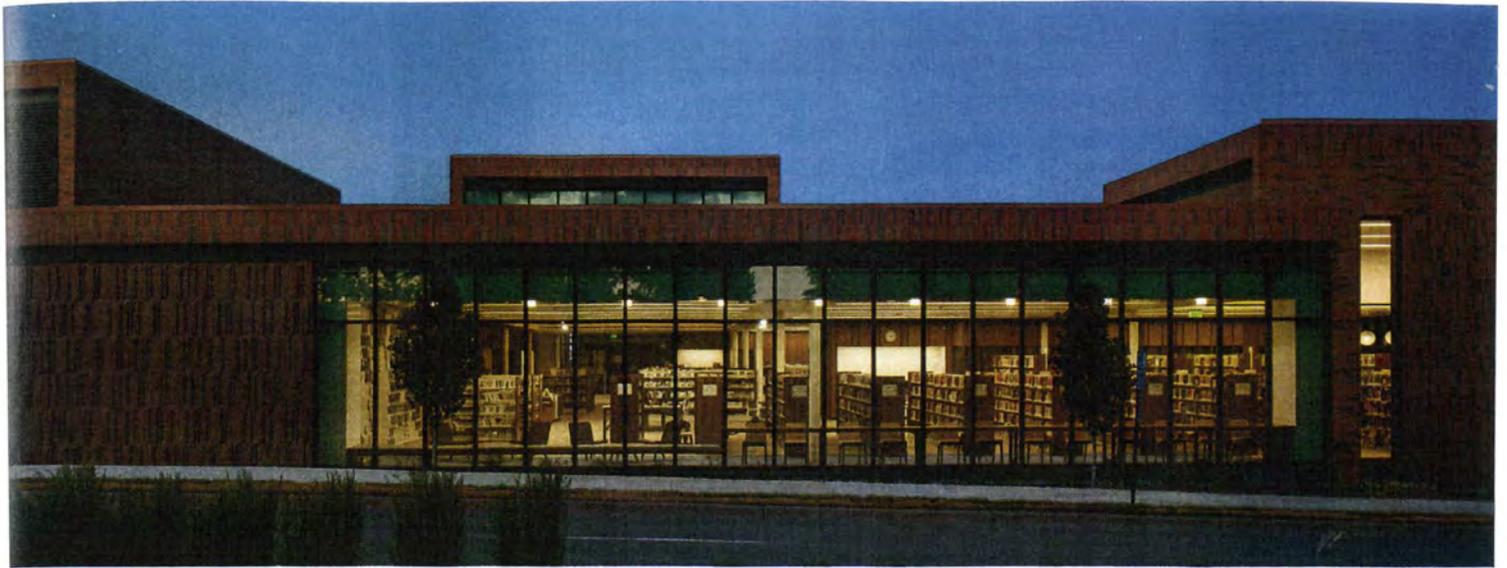
BY JOEL HOEKSTRA

*We've all seen buildings that take their cue from what happens inside: a two-story wooden barrel that serves as a root-beer stand, an immense concrete muskie that serves as the home to the Fishing Hall of Fame. This kind of literal interpretation is the architectural equivalent of a one-liner.*

Thoughtful designers take some of these ideas and abstract them. The narrative and functions of the building are still reflected in the structure or design details, but the representation is less overt, the connections more veiled, the associations more artfully rendered. Such is the case with the Ramsey County Library system's new branch library in Shoreview, a suburb located just north of St. Paul.

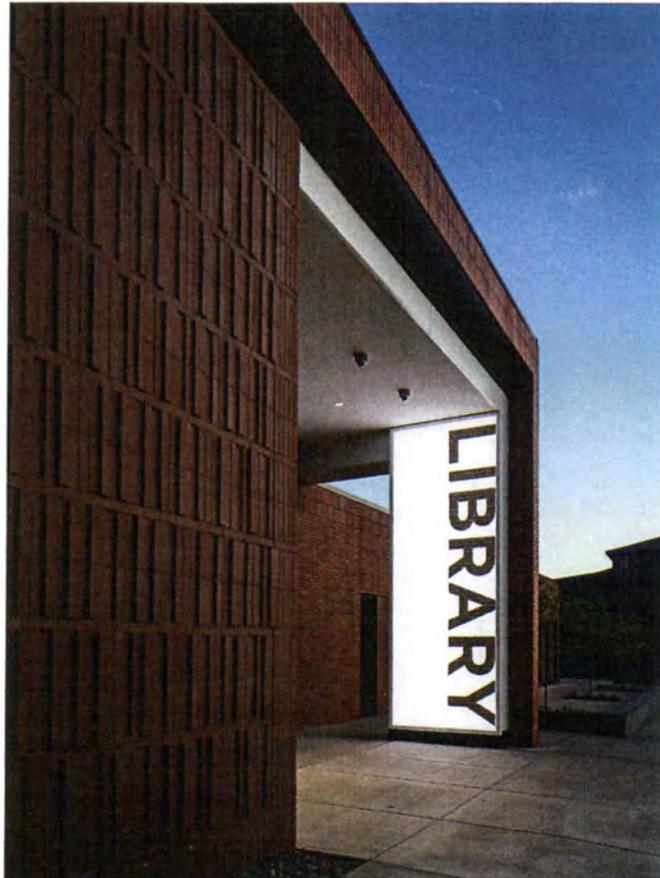
The project got its start when Ramsey County Library decided, as part of a system-wide overhaul, to elevate the status of the existing Shoreview branch, transforming it into a regional hub. As





*Left: The view from just inside the main entry. Walnut-clad interior volumes help define the different collections and learning areas in between.*

*Above and below: HGA varied the patterning and articulation of the exterior brick to subtly evoke stacks and shelves of books.*



**Ramsey County  
Library-Shoreview**

**Location:**  
Shoreview, Minnesota

**Client:**  
Ramsey County

**Architect and  
landscape architect:**  
HGA Architects and Engineers  
*hga.com*

**Principal-in-charge:**  
Mia Blanchett, AIA

**Project lead designer:**  
Victor Pechaty, AIA

**General contractor:**  
Adolfson & Peterson  
Construction

**Size:**  
38,000 square feet

**Cost:** \$12,285,000

**Completion:**  
January 2017

**Photographer:**  
Paul Crosby

JUROR COMMENT

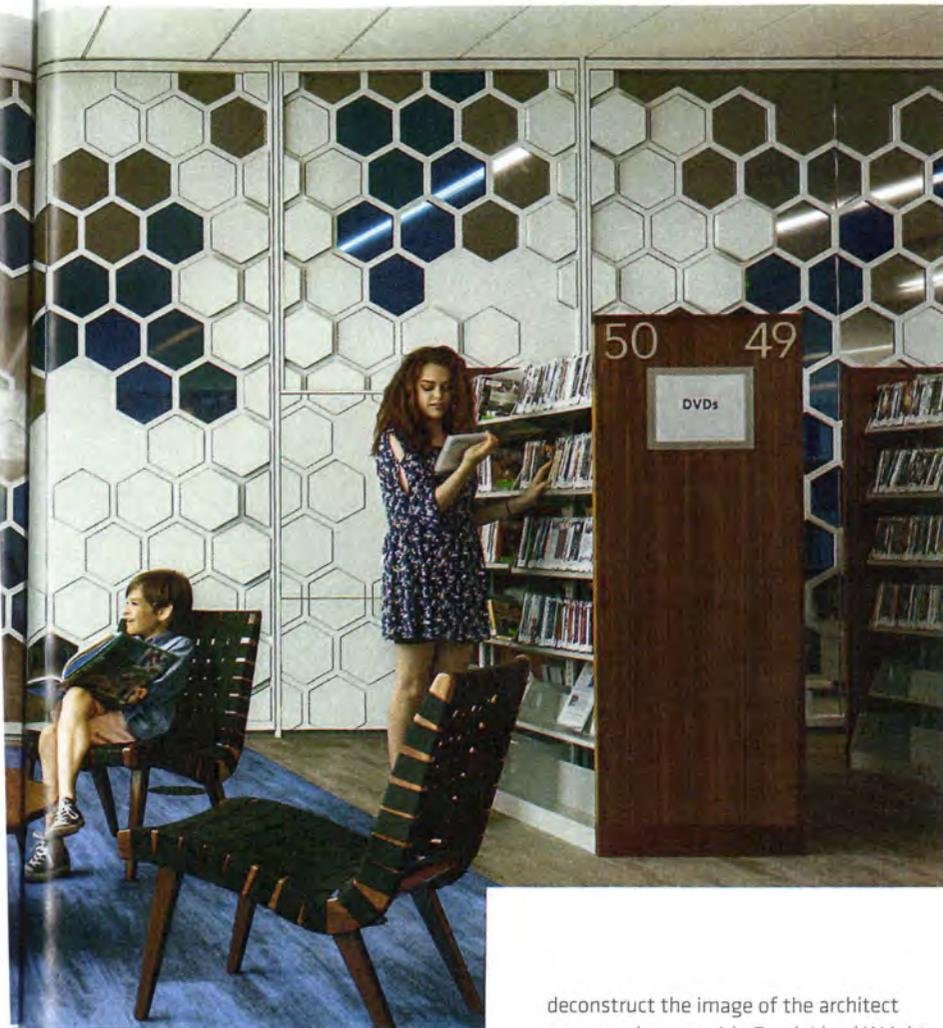
**'The very subtle but beautiful brick detailing is the book binding; it creates this texture in certain key walls, with the rest of the exterior clad in two different patterns of brick. And the interiors are the white pages of the book. We thought the concept was very clear and very elegantly executed.'**

—WENDELL BURNETTE, FAIA



*Below: At the main entry, a translucent, back-lit marquee catalogs the names of famous Minnesota authors and illustrators.*





**Left:** An eye-catching honeycomb partition separates the teen and adult collections. **Below:** Even the children's play area enjoys sophisticated furnishings.



such, the building would have to be larger to accommodate expanded programming, community meeting rooms, interlibrary loan operations, and other visible and behind-the-scenes functions. HGA Architects and Engineers, which assisted Ramsey County with the master plan, developed a contemporary scheme for a facility that could stand on the same site.

But area residents were not taken with the design. "One of the things the community told us in response was that they wanted the new building to look like the existing civic buildings," says library manager William Michel. That likely meant integrating the brown-brick exterior of the original library, and perhaps other elements of the surrounding city buildings.

HGA embraced the feedback, pivoting in its approach. "I've always worked to

deconstruct the image of the architect as a caped expert, à la Frank Lloyd Wright, who imposes his own will onto clients," say HGA principal Victor Pechaty, AIA. "I love working with clients, and embrace their input on the building aesthetic. After all, they're the ones who are going to use it, work in it, experience it every day."

Pechaty and his team began thinking about the structure of books—their general shape, how they look when splayed open, how the cover and pages create different lines and articulation. Their explorations culminated in a building that subtly plays with these qualities in various ways: The main entrance, for example, forms a portal that's clad in red brick on the outside and lined with white on the inside, much like a cover over the pages of a book; and in targeted sections of the facade, Norman brick is set vertically in soldier courses onto horizontal bands, suggesting books on a shelf. Surface articulation creates the sense that some of the "books" have been partially pulled off the shelf, adding visual texture.

"Books are not going away," says Pechaty. But neither are the community rooms and computer stations that have come to be core components of the 21st-century library. The Shoreview facility includes a range of comfortable, technology-rich spaces in which kids can learn and play and teens and adults can read, work, or meet friends. What's more, the design anticipates the continued evolution of library functions with built-in flexibility. Case in point: The various collections and activity areas in the open-plan interior are given shape by the insertion of three walnut-clad boxes housing study rooms, display alcoves, and offices. But the wood walls are not load-bearing, Pechaty explains; they could be altered or removed at any time.

Michel says that patrons of all ages seem to enjoy the new building, which opened in early 2017. "Over time, as librarians, we've learned the language of architecture, and we're better able to articulate our needs," says Michel. "Of all the buildings we've done in the last 10 years, I think this one is the most successful." **AMN**

# Short Documentary Focuses on Discrimination, Racism in Minnesota

Short Documentary Focuses on Discrimination, Racism in Minnesota

*April 05, 2018 10:36 PM*

A Roseville grassroots organization is giving a platform to people who have faced discrimination.

Do Good Roseville created a short documentary called My Story, My Truth. The group held a private screening Thursday night.

It highlights Minnesotans who have encountered discrimination or racism.

But it's intended to get people to listen to each other and spread awareness of issues in their community.

"Hearing stories from all walks of life, the more we think we're different, we really are the same," Nyia Harris said.

Harris said everyone has a story to share.

Brianne Carmichael was featured in the video and said her first experience with discrimination was in a day care. Carmichael said it was empowering to share her story in the video.

"I wouldn't change my experience for the world, because I think it made me a better person. It made me more compassionate and more empathetic to the struggles that individuals are having," Carmichael said.

Carmichael said embracing dialogue can better the community.

Do Good Roseville hopes this is the first of many My Story, My Truth videos.

The public screening of the video will happen on April 12 at 6:30 p.m. at the Roseville Library.

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#### Credits

**Ana Lastra**

*Updated: April 05, 2018 10:36 PM*

*Created: April 05, 2018 10:22 PM*

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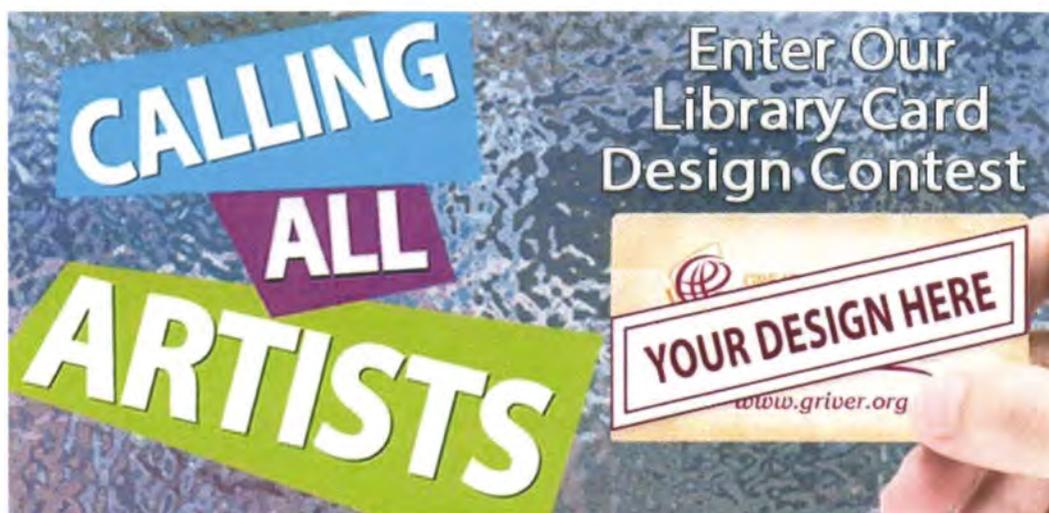
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FEATURED

## Library seeks artists to design limited-time card

Apr 6, 2018



There's no shortage of artistic talent in central Minnesota – and Great River Regional Library has discovered its own unique way to showcase it.

This April, the library chain, which includes the Elk River Public Library, wants you to submit your artwork during our library card design contest.

For the first time in GRRL's history, its giving people the chance to share their creativity with library card holders in six counties by illustrating the next library card.

Anyone living Benton, Morrison, Sherburne, Stearns, Todd and Wright Counties can participate. We've divided the contest into two age groups: ages 12 and under, and age 13 to adult.

If selected, your design will be featured on a limited-edition GRRL library card in the fall of 2018.

Entries will be accepted from April 1-30. Entries received after April 30 will not be considered. Winners will be notified in June.

Submission forms are available at the Elk River library, and can be printed out by visiting the chain's website.

To see what else is going on at your library, this month and all year long, visit [griver.org/events](http://griver.org/events).

Great River Regional Library (GRRL) provides library services at 32 public libraries. It supplies the residents of Central Minnesota with nearly 1 million books, CDs and DVDs, 250 public computers, programming and information services.

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## Roseville forum to cover transportation problems, changes

Submitted by admin on Tue, 04/10/2018 - 10:29am

By: [Warren Wolfe \(/by/warren-wolfe\)](#)



**ROSEVILLE area**  
**South LOOP**

The Bus Loop runs on Tuesdays & begins at 10:00am and runs until the last drop-off around 1:00pm. Refer to stop times on back for your facility. Get on and off at any of our scheduled stops and our bus will be back in 30 minutes for another pickup.

- Residential Housing Stops
- Retail/Local Destinations

A public forum about Roseville transportation issues



## ROSEVILLE South Loop



On Tuesdays this fixed route loop will service the south end of the Roseville area communities near the County Road B corridor & south. From restaurants to retail to grocery to our local Fairview Community Center, the bus circular will provide a safe and convenient way to get around town. Come aboard to take care of your errands or just take a ride to stop and get a cup of coffee. See our schedule below for stop times and locations...

Senior Facility Stops      Retail/Local Destinations

Stop	10:31	10:41	10:51	11:01	11:11	11:21	11:31	11:41	11:51	12:01	12:11	12:21	12:31	12:41	12:51
Bus-1															
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Times in GREEN are for pickups from senior facilities to travel to retail/local locations.  
 Times in RED are ONLY designated for return drop-offs at senior facility locations.  
 Times in WHITE are for drop-offs & pickups at retail/local locations

[\(/articles/2018/04/10/roseville-forum-cover-transportation-problems-changes\)](#)

courtesy of Newtrax • The 10-mile Roseville South Loop bus route launched April 10. It, and other transportation-related topics, will be discussed during an April 14 public forum at the Roseville Library. See the link below for a larger version of this graphic.

**[CLICK HERE for a LARGER VERSION OF THE GRAPHIC \(http://lillienews.com/sites/default/files/pictures/Bus Loop Final LG.png\)](http://lillienews.com/sites/default/files/pictures/Bus Loop Final LG.png)**

### New Roseville South Loop

One step that may ease the issue is a new 10-mile Roseville South Loop bus route launched April 10 by a White Bear Lake nonprofit called Newtrax, which uses its fleet of 45 buses to transport students with disabilities to and from job training and life-skills classes.

Each Tuesday from 10 a.m. to 1:55 p.m., two accessible, 12-passenger buses will pick up people at eight housing sites in Roseville and St. Paul, taking them on a big loop with drop-offs at two Cub groceries, Target, Roseville Library, Fairview Community Center and the farmers' market at Corpus Christi Church at Fairview Avenue and County Road B.

Passengers can make voluntary donations, but there is no fee for the rides. City officials have expressed willingness to help defray the projected \$18,000 annual cost of the service, and some businesses are expected to chip in. Newtrax is donating use of the buses, with gas and drivers' wages the primary expense.

— including a new weekly bus loop on Tuesdays — will be the topic of a public forum from 10:30 a.m. to 12:30 p.m. on Saturday, April 14, at the Roseville Library, 2180 Hamline Ave. N.

Although parts of Roseville are served by metro buses, taxis and other services, some area residents have difficulty getting access to transit services, and that's part of the impetus for the forum, organized by the Roseville Community Health Awareness Team, CHAT.

The volunteer group, which promotes a broad range of health education, found that a lack of transportation is among the top barriers to good healthcare and nutrition for some area residents, particularly older people, those with disabilities and some immigrants.

Some areas have little bus service, CHAT found. Some people with disabilities have difficulty using public transit. Some older people have stopped driving but are not familiar with how to use buses, as are some new Americans.

The forum will help area residents become familiar with current bus services including Metro Transit, Metro Mobility for people with disabilities, and the Roseville Area Senior Program's Circulator Bus.

Those who attend also will learn about two new services — the new weekly free bus service and an on-demand service similar to Uber, for seniors and people with disabilities.

Pickup sites will be Greenhouse Village, Roseville Seniors House, Roselawn Village Apartments, Sienna Green, Heritage Place, and Villa Park Senior Condos, and in St. Paul The Heritage and Lyngblomsten Apartments. Rides are available to anyone, not just those who live at those housing sites.

The loop will cover Larpenteur Avenue from Hamline Avenue to Dale Street, north to County Road B, west to Snelling Avenue, south to Roselawn Avenue, east back to Hamline and south to Larpenteur. There are also spurs connecting to the Fairview Community Center and to two apartment buildings in St. Paul on the Lyngblomsten housing campus.

The new service is modeled on a similar program that Newtrax started on Wednesdays last September in White Bear Lake. Two neighborhoods in St. Paul are talking with Newtrax about starting other bus-loop programs. In addition, a bus loop in north Roseville may be started if the south loop proves successful, said Scott Olson, Newtrax transportation coordinator.

Newtrax also is working with another nonprofit, Mobility4All, to test out a new on-demand service for people with disabilities provided by private drivers screened by drug tests and criminal background checks. Now being piloted in White Bear Lake, that service would include wheelchair-accessible vans, in some cases allowing families to earn money using accessible vehicles they own to help relatives.

— Warren Wolfe is a journalist who retired from the Star Tribune, where he wrote about aging and health care issues

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## Lindstrom, MN: Residents Who Drive A TOYOTA TACOMA ACCESS CAB Should Check This Out



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