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# The City of Pickering Public Library Board Meeting Minutes

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Held: Thursday December 12, 2019  
Location: In the Central Library Board Room  
<http://www.picnet.org/libraryboard>

Attendees: M. Anderson, D. Barham, S. Beckett, Councillor M. Brenner,  
Councillor I. Cumming, A. Maginley, D. Sharma, S. Sheehy (Chair).

Absent: R. Coelho, M. Fatema

Staff: E. Bird – Acting Deputy CEO, K. Williams – Acting CEO

Meeting Commencement Time: 6:30 pm

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## 1. Public Delegations

None

## 2. Approval of Agenda, Conflict of Interest Disclosure

No interest was declared.

### **Motion #19.92**

Moved by S. Beckett, Seconded by A. Maginley. **Motion** THAT the Agenda be adopted as presented.  
Carried.

## 3. Consent Agenda

### **Motion #19.93**

Moved by M. Anderson, Seconded by I. Cumming. **Motion** THAT the items on the Consent Agenda be adopted as presented.  
Carried.

## 4. Board Education

None

## 5. Ends Discussion

### 5.1 Library Information Update

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K. Williams updated the Board on Bill 132 from the Provincial government. It allows permanent residents to be appointed to Library Boards (previously it was necessary to be a Canadian citizen) and changes the minimum number of Board meetings to 7 per year (from 10),

### 6. Staff Reports

None

### 7. Monitoring Reports

None

### 8. Committee Reports

None

### 9. Governance

#### 9.1 Previous Board Meeting Self Evaluation

The report on the November meeting was deferred to January.

### 10. Board Policy Review for next meeting

Note: The following Executive Limitation policy will be discussed at the next Board meeting. All members to review prior to meeting. The Board member listed will review any evidence they feel is necessary and lead the discussion at the meeting

EL Assignment **#8 Asset Protection** assigned to **R. Coelho**

### 11. New Business

#### 11.1 Board Member Reports

S. Sheehy reported that she had attended the Staff Celebrate Event earlier in the week. She brought greetings and thanks on behalf of the Board to staff and especially those receiving service and retirement awards.

#### 11.2 2020 Draft Board Calendar

There was discussion around moving the August meeting back to June. Board members agreed that an earlier June meeting was preferable to an August meeting. The calendar will be updated to include a June 18<sup>th</sup> meeting in 2020 and eliminating the August meeting.

#### Motion #19.94

Moved by D. Barham, Seconded by D. Sharma. **Motion** THAT the Board approve the 2020 Calendar as amended.

Carried

#### 11.3 Board Annual Report to the Community

K. Williams asked the Board if there were any questions about the report. She noted that next year the report would be available earlier in the year (likely September).

#### 11.4 Carryover vacation request from K. Williams

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### **Motion #19.95**

Moved by I. Cumming, Seconded by D. Sharma. **Motion** THAT the Board approve the carryover of 35 hours of vacation for K. Williams.  
Carried

### **12. Other Business**

None

### **13. Confidential Matter**

None

### **14. Board Meeting Self Evaluation (complete online)**

### **15. Date of Next meeting and Adjournment**

The next Board meeting will be held on Thursday January 23, 2020 at 7 pm in the Central Library Board Room.

#### **Motion #**

Moved by M. Anderson, Seconded by A. Maginley. **Motion** THAT the meeting be adjourned.  
Carried

The meeting was adjourned at 6:50 pm.

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Signature of Library CEO:

Date:

Signature of Library Board Chair:

Date:

*Alternate formats available upon request. Contact Kathy Williams at [kathyw@picnet.org](mailto:kathyw@picnet.org) or 905-831-6265 ext. 6251.*