

Slide Scanner Procedure

Plug in and power on scanner, along with conversion station laptop + usb bank. After doing so, proceed to connect the scanner to the laptop via the cord provided in the scanner bin cord.

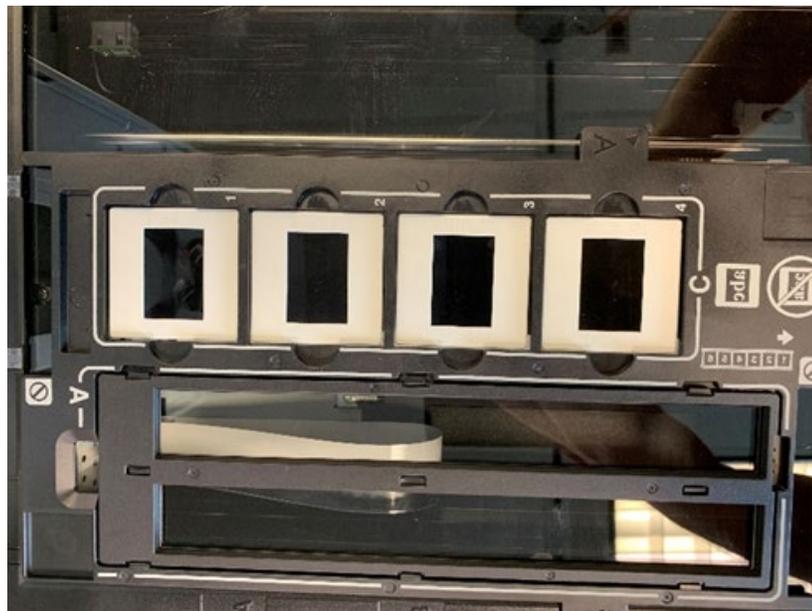


Run the scanner software (Epson Scan) on the laptop. This icon is pictured to the right and is located on the desktop.



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Once the software loads up and the scanner is detected by laptop, place the slide template onto the scanning bed. The “A” tab on the side of the template should rest on top of the “A” tab on the slide bed. After that, place the slides in the slide template, faced down (look closely at the slide to determine which side is the front face and back face). Proceed to remove the insert from the inside of the scanning lid (slides out). Finally, close lid.



On the laptop, click “scan” on the Epson scan software. This is set to use “full auto” mode, which will automatically detect the type of slide being scanned and save multiple slides individually. If you run into any scanning issues, click “customize” instead of “scan” on the Epson software. This will let you choose the exact scan settings and options for the slides being used. After scanning, the slides are saved to the laptop, which can then be transferred to another device for storage.

