


MEETING OF THE LIBRARY COMMISSION LEGISLATIVE WORKING GROUP
A G E N D A

DATE: Friday, February 19, 2021

TIME: 10:00 AM LEGISLATIVE WORKING GROUP MEETING

LOCATION: **The Meeting will be held virtually via Zoom. You may click on the link below or copy/paste it into your browser. The meeting password is 034675 You may also dial in using this number: 1(669) 900-9128 Meeting I.D.: 920 4653 5571**
Link: <https://zoom.us/j/92046535571?pwd=MGNHbGhETWdCMUQ4d3BVRG9SOGFUUT09>

- Electronic agenda packet viewing is available at: <https://ccclib.org/commission/>
- Hard copy agenda packets are available for viewing at each Contra Costa County Library
- The meeting will be recorded for record keeping purposes

 The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 72 hours before the meeting, at (925) 608-7730. After 72 hours prior, accommodations will be on a best-efforts basis.

To slow the spread of COVID-19, the Health Officer's Shelter Order of June 16, 2020, prevents public gatherings ([Health Officer Order](#)). In lieu of a public gathering, the Library Commission meeting will be accessible via Zoom to all members of the public as permitted by the Governor's Executive Order N29-20.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please **call Library Administration**, at (925) 608-7700 by 5 p.m Thursday, February 18, **2021 if you will NOT be at the meeting.** A quorum must be established before a meeting can be held. A record is maintained of Commissioner's attendance.

- 1. 10:00 a.m. (2 mins.) CALL THE MEETING TO ORDER / ROLL CALL**
The Working Group Chair will call the meeting to order. Walter will do a roll call to determine a quorum of attendees.
- 2. 10:02 a.m. (5 mins.) WELCOME & INTRODUCTIONS**
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
- 3. 10:07 a.m. (5 mins.) PUBLIC COMMENT –**
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may text your comments/questions to 925-818-0049 during the meeting. Public comment on agenda items can also be e-mailed to the Library Commission at walter.beveridge@library.cccounty.us to be received one day prior to the Library Commission meeting.
- 4. 10:12 a.m. Action (0 mins.) ACCEPTANCE OF MINUTES –**
No minutes have been kept previously. They will be taken today and approved at the next meeting of the Group.
- 5. 10:12 a.m. Information (5 mins.) BRIEF HISTORY OF COMMISSION ADVOCACY –**
Commissioners Alan Smith will begin with a short history of Commission advocacy efforts

DISCUSSIONS

6. 10:17 a.m.
Information
(5 mins.) **LETTER GUIDELINES – Attachment 1**
Commissioner Smith will discuss letters advocating for issues and the required guidelines to follow.

7. 10:22 a.m.
Information
(15 mins.) **STATE ISSUES – Attachment 2**
Alan will lead a discussion of pertinent State issues of interest to the Commission:
 - Aca-1
 - Literacy
 - Lunch at the Library
 - CLSA – Reinstate 50% cut
 - Cenic – Broadband for Libraries
 - Other

8. 10:37 a.m.
Information
(15 mins.) **FEDERAL ISSUES – Attachment 3**
Alan will lead a discussion of pertinent Federal issues of interest to the Commission:
 - S127 \$5 Billion Library Construction
 - Relief funding in \$1.9 Trillion bill?
 - IMLS
 - Potential relief funding as was introduced last year
 - Other

9. 10:52 a.m.
Information
(5 mins.) **DAY IN THE DISTRICT – Attachment 4**
Commissioners will discuss how to navigate through the upcoming Day in the District event.

10. 10:57 a.m.
Information
(3mins.) **NEXT STEPS – Attachment 5**
Commissioners will discuss next steps for this working group, including information about the County Measure X Citizen's Advisory Group.

11. 11:00 a.m. **ADJOURNMENT to the next meeting of the group (TBD).**

CONTRA COSTA COUNTY LIBRARY COMMISSION

Legislative Working Group

AGENDA ATTACHMENT 1

MEETING DATE: Friday, February 19, 2021

AGENDA ITEM #: 6.

ITEM: LETTER GUIDELINES

RECOMMENDED ACTION:

None required

Contra Costa County Letterhead – DRAFT Proforma Letter

Month, Day 2021

The Honorable XXX XXXX
Room XXXX, XXXX Building
Washington DC 20510

Subject: Support SB or HR XXX Public Library Funding

Dear XXXX.

Thank you for your continual support of California's public libraries. During the Covid-19 pandemic, our public libraries have continued to serve the public, despite many physical branches being closed.

They have expanded their online resources including downloadable books, maintaining reference databases and putting story times online, even on YouTube.

And while still serving the public, many libraries have reduced funding from local government entities. This has, of course, put a strain on library resources. Thus, on behalf of all Contra Costa County residents, we request your support of SB or HR XXX that would provide funding assistance of all public libraries in the country.

It is critically important during this pandemic, that public libraries are able to continue to provide the information our residents need to function during these challenging times. Thank you in advance for your support.

Sincerely,

Diane Burgis
Chair, Contra Costa County Board of Supervisors

CC: Board of Supervisors
County Administrator
County Librarian
Library Commission

CONTRA COSTA COUNTY LIBRARY COMMISSION

Legislative Working Group

AGENDA ATTACHMENT 2

MEETING DATE: Friday, February 19, 2021

AGENDA ITEM #: 7.

ITEM: STATE ISSUES

RECOMMENDED ACTION:

None required



2021-22 Adopted State Legislative Platform

Contra Costa County

Website: www.contracosta.ca.gov

January 19, 2021



Library

- SUPPORT State funding for the operation of public libraries, including full funding of the Public Library Fund (PLF) and the California Research and Education Network (CalREN).
- SUPPORT State bonds for public library construction.
- SUPPORT funding for the California Library Literacy and English Acquisition Services Program, which provides matching funds for public library adult literacy programs that offer free, confidential, one-on-one basic literacy instruction to English-speaking adults who want to improve their reading, writing, and spelling skills.



Telecommunications and Broadband

- SUPPORT preservation of local government ownership and control of the local public rights-of-way and ensure reasonable compensation for their use.
- SUPPORT continued funding for Public, Educational and Government Access (PEG) channels to provide local community access and benefits and increase flexibility in the use of PEG funds.
- ENSURE nondiscriminatory treatment of Public, Educational and Government Access Channels by Cable System Operators.
- SUPPORT the expansion of broadband (high speed internet service) to drive economic development and job opportunities, support county service delivery, and improve health, education and public safety outcomes for residents.

Transportation

- PROVIDE an integrated, multi-modal transportation system that safely and efficiently meets the transportation needs of all economic and social segments of the County and provides for the transport of goods and services throughout Contra Costa County.
- EMPHASIZE the efficient use of the existing transportation system and cost-effective enhancements to this system. New and emerging policy direction includes an increase in the support for active transportation modes, support for the development of aging-friendly communities, and a decreasing emphasis on automotive capacity expanding projects which increase greenhouse gas production.
- SUPPORT the provision of a safe, reliable, efficient, and accessible transportation system that balances social, environmental, and economic needs of the County.
- SUPPORT increased flexibility in the use of transportation funds.

CONTRA COSTA COUNTY LIBRARY COMMISSION

Legislative Working Group

AGENDA ATTACHMENT 3

MEETING DATE: Friday, February 19, 2021

AGENDA ITEM #: 8.

ITEM: FEDERAL ISSUES

RECOMMENDED ACTION:

None required



2021-22 Adopted Federal Platform

Contra Costa County

Website: www.contracosta.ca.gov

January 19, 2021



Library Services

- SUPPORT funding for the Institute of Museum and Library Services (IMLS), the primary source of federal support for the nation's approximately 120,000 libraries and 35,000 museums and related organizations.
- SUPPORT the reauthorization and funding for the Library Services and Technology Act (LSTA) including the Museum and Library Services Act.



Natural Resources/Permit Streamlining

- SUPPORT locally-controlled resource permitting to streamline economic development activities and conserve and recover species and the habitats upon which they depend, natural resources, watersheds and open space.

Pipeline Safety

- SUPPORT legislative efforts that increase the safety of the shipment of hazardous materials by pipeline through better monitoring, technical seismic vulnerability studies, leak detection, operational practices and equipment.

Telecommunications and Broadband

- SUPPORT the expansion of broadband (high speed internet service) and the deployment of emergency technologies, such as small cell 5G, to drive economic development and job opportunities, support county service delivery, and improve health, education and public safety outcomes for residents.
- SUPPORT the restoration of net neutrality to ensure open and nondiscriminatory access to online information.
- SUPPORT preservation of local government ownership and control of the local public rights-of-way and ensure reasonable compensation for their use.
- OPPOSE Federal Communications Commission (FCC) rulemaking that would reduce franchise fee obligations which fund community television operations and the General Fund.
- ENSURE nondiscriminatory treatment of Public, Educational and Government (PEG) channels by cable system operators. SUPPORT continued funding for PEG channels.
- SUPPORT local decision-making and accountability of local elected officials and OPPOSE any actions that would preempt or limit the zoning and siting authority of local governments.

From: Kevin Maher <kmaher@alawash.org>

Sent: Wednesday, February 10, 2021 9:24 AM

To: alacol2@lists.ala.org

Cc: Public Policy_Staff <PublicPolicy_Staff@alawash.org>

Subject: House Committee Approves COVID Relief Bill with LSTA Funding!

Good morning, we wanted to share some good news with you this morning.

After weeks of effort by many of our advocates, we're pleased to report the House Education and Labor Committee marked up its COVID-19 Reconciliation spending package, which started yesterday and ended early this morning. This legislation included **\$200 million in funding for the Library Services and Technology Act (LSTA) and a \$2 million state minimum to ensure each state will have adequate resources for COVID-19 response and recovery. (See language)** The bill passed the Committee 27-21 along party lines.

This is a significant first step for libraries in the reconciliation process, but it's not a done deal yet.

The next stop is the House Budget Committee. Many Committees are marking up their portion of the reconciliation package this week. Next week, they will send their final versions of their portion of the package to the House Budget Committee. The Budget Committee will compile all the sections into one bill for consideration.

After the Budget Committee, it goes to the Rules Committee before it is considered on the House floor (around the end of the month). Then we start the process in the Senate. The goal is to get this reconciliation package wrapped up by March 13

since it contains provisions to extend the unemployment supplemental, which runs out on March 14.

The PPA team is pleased to see this funding included because it will benefit library services in every community. We worked with many stakeholders to make this happen, and we appreciate all your effort to keep libraries in the discussion at the highest levels of Congress.

Over the past few days, we activated a targeted group of library advocates residing in a small group of House leadership districts to urge LSTA funding be included. Given the speed and uncertainty in which this bill came together we needed to target these few “decision making” offices.

We’ll be engaging our larger advocate network when their voices will most impact the process. We’ll keep you posted as things develop.

Thank you!

Kevin

Kevin L. Maher

Deputy Director, Public Policy & Advocacy

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ala.org/ppa

[@kev_mah](#)

CONTRA COSTA COUNTY LIBRARY COMMISSION

Legislative Working Group

AGENDA ATTACHMENT 4

MEETING DATE: Friday, February 19, 2021

AGENDA ITEM #: 9.

ITEM: DAY IN THE DISTRICT

RECOMMENDED ACTION:

None required

From: Wilburn, Yolande via Csl_info <csl_info@lists.californialibrarylists.org>
Sent: Friday, February 5, 2021 11:00 AM
To: csl_info@lists.californialibrarylists.org <csl_info@lists.californialibrarylists.org>
Subject: [Csl_info] 2021 Day in the District

Good morning Library Directors,

With the ongoing COVID-19 pandemic, "Day in the District" will be conducted via Zoom or other video conferencing. While the method of engaging with legislators is different, the basics remain the same.

1. Organize a group of library supporters – it is more effective if you include library trustees, commissioners, Friends groups, Foundation members, and library users to meet with your legislator in **late February and early March**.
 - If your legislator serves more than one public library system, reach out to those libraries and attempt to schedule one meeting for all libraries in the legislator's district.
 - Designate one person who will contact the legislator's office and setup the meeting.
 - When you have finalized a date, determine who will provide the link for Zoom or another video conferencing platform. If you are to provide the link, do so within a day or two of finalizing the date and time of the meeting.
2. Prior to meeting with your legislator, schedule a separate one with those participating to ensure you stay on message.
 - Highlight some of the transformational programs and service provided to your community.
 - Use the **2021 CLA Legislative Priorities** as a template for your conversation, but also include any issues of local concern.
3. During the meeting, keep the tone friendly and positive.
 - If the legislator asks for specific information, please follow-up as soon as possible.
4. Send a thank you note with a business card a week to 10 days after the meeting.

Why is "Day in the District" Important?

"Day in the District" is an effective way to build relationships with legislators. Developing relationships with new legislators and bolstering your relationship with continuing legislators is incredibly important for the success of CLA's advocacy platform.

You – as well as other library staff from all levels of the organization, Friends groups, foundation members, trustees, commissioners, literacy advocates and other supporters – are encouraged to schedule appointments with your legislators during late February and early March.

These meetings are friendly meet and greets where you and your colleagues highlight some of the wonderful programs and services being offered by your library and to address specific legislative issues important to libraries across the state.

Legislators have the potential to remain in office for 12 years. Since many of them will sit on policy or budget-related committees that have jurisdiction over library issues and funding, it is critical to build relationships for years to come. The new legislative session began on January 11, 2021 and runs through September 10, 2021. While many legislators come from local government, they may be unaware of the vital, creative, and life-changing programs your library offers. And the "Day in the District" meet and greets are your opportunity to share these stories!

While it is important to meet with all legislators, CLA has compiled a list of essential [assemblymembers and senators](#). If you are unsure who your current state representatives are, [locate your legislators here](#).

Please reach out with any questions or comments.

Kind regards,
Mike Eitner and Yolande Wilburn
Co-Chairs CLA Advocacy and Legislation Committee

Yolande Wilburn

City Librarian

Torrance Public Library | 3301 Torrance Boulevard | Torrance CA 90503 | 310.618.5953 Voice | 310.755.9392 Mobile

Learn. Lead. Live. With Your Library!

CONTRA COSTA COUNTY LIBRARY COMMISSION

Legislative Working Group

AGENDA ATTACHMENT 5

MEETING DATE: Friday, February 19, 2021

AGENDA ITEM #: 10.

ITEM: NEXT STEPS

RECOMMENDED ACTION:

None required



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: February 9, 2021

Subject: RECRUITMENT PROCESS FOR COMMUNITY ADVISORY COMMITTEE FOR MEASURE X

RECOMMENDATION(S):

1. CLARIFY the following composition and eligibility issues related to seats on the Measure X Community Advisory Board:

a. Composition

i. 17 At-Large seats; or

ii. 15 Supervisorial District seats (3 per Supervisorial District) and 2 At-Large seats; or

iii. Other composition as determined by the Board

b. Eligibility - Determine whether certain public officials are eligible to serve on the Community Advisory Board, including, but not limited to elected officials (Mayors, City Council members, etc.) and appointed officials (City Managers, Fire Chiefs, etc.)

2. ADOPT a process to recruit and appoint members of the Measure X Community Advisory Board; DETERMINE how long the recruitment should be advertised and PROVIDE any additional direction to staff regarding next steps.

FISCAL IMPACT:

No fiscal impact.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 02/09/2021 ☐ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 9, 2021

Contact: Timothy Ewell, (925)
655-2043

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

BACKGROUND:

On February 2, 2021, the Board of Supervisors established the Measure X Community Advisory Committee. Specifically, the Board defined the responsibilities of the Committee, its membership composition, appointment process and terms of office for members. Below is a summary of each specific area determined by the Board:

Responsibilities: The Community Advisory Committee's main responsibilities:

- Overseeing an annual assessment of community needs, focusing primarily on the priority areas identified in this year's Needs Assessment, including emergency response (fire/medical), health care, safety net services, preventative care, affordable housing, and supports for early childhood, youth, families, and seniors.
- Creating detailed priority lists of the top ten service gaps (county- and community-provided) based on the results from the needs assessment.
- Using the assessment to make general funding priority recommendations to the Board of Supervisors on 95% of the revenue generated by Measure X.
- Providing an annual report on the outcomes and impact of allocated funds.
- The committee shall initially meet as needed to develop a recommended annual budget allocation plan, and thereafter shall meet quarterly.

Membership: The Community Advisory Committee shall be composed of 17 individuals and its membership should represent broad and diverse voices, perspectives and expertise, including but not exclusive to: budget justice advocacy, children's services, community health, consumer advocacy, faith leadership, senior services, fire and public safety protection, housing and homelessness, labor union representation, legal advocacy, local businesses, mental health services, non-partisan civic organizations, policy organizations, public health, racial justice and equity, safety net services, senior services, substance use services, taxpayers, and youth services.

- Committee members should have expertise in an area outlined above or that is otherwise in accordance with the priorities set by the ballot measure and needs assessment
- Representation on the committee shall be from community-based organizations, labor organizations and residents from across the County who have knowledge and understanding of County service
- Committee members shall either live or work in Contra Costa County, with a majority being residents of the County

Appointment Process: The County will solicit applications to fill the 17 member committee. Applications shall be referred to the Board Finance Committee which shall make recommendations to the full Board of Supervisors on appointments to the Community Advisory Committee. The Board shall make every effort to insure that there is representation from the broadest cross-section of stakeholders as described in the "Membership" section above, as well as geographic, racial and ethnic representation reflecting the County's diversity.

Terms: The initial members of the Community Advisory Committee shall serve staggered terms of two or three years, and subsequent appointments serving three-year terms, with a maximum of six years

served consecutively by any member.

Today's action is follow up to the Board's action on February 2, 2021 and is requesting the Board adopt a recruitment process and procedure for the Measure X Community Advisory Board. The County Administrator's Office has prepared a draft media release for review and has also identified points of clarification to request from the Board regarding composition and eligibility of the membership of the Community Advisory Board.

CONSEQUENCE OF NEGATIVE ACTION:

The Board will not have established a formal recruitment procedure for the Measure X Community Advisory Board.

ATTACHMENTS

DRAFT Media Release - Would you Like to Serve on the Measure X Community Advisory Board
Updated Board Order as of 2-5-2021