PROJECT SECOND CHANCE - MONTHLY TUTOR CALENDAR

Month _____ **Tutoring Site** _____

Tutor _____ **Adult Learner** _____

TOTAL Tutoring Hours _____ **TOTAL Prep & Travel Hours** _____

PROJECT SECOND CHANCE
Adult Literacy Program
CONTRA COSTA COUNTY LIBRARY
ccclib.org/psc

Date	Tutoring Hours	Prep & Travel Hours	Materials Used or Reason Lesson Cancelled

What goals did you work on this month (from the goals you set on the semi-annual Goals form)?

_____

_____

_____

What skills did your learner work on this month? _____

_____

_____

Any other accomplishments, challenges or thoughts? _____

_____

_____

_____

_____

_____

☐ Check here if we may mention these accomplishments in the next newsletter.

☐ Check here if your student wants a certificate for completing the following (textbook):

_____ Level: _____ Tutor will pick up the certificate at: _____

☐ Check here if you'd like to talk with staff about any challenges or if your match is ending.

Please return this form by the 5th of the following month to: PSC, 2151 Salvio St., Suite 299, Concord, CA 94520. You may also send it via interlibrary mail to PSC Concord, email (psccontracosta@gmail.com), fax 925.691-3917, or call 925-691-3960. Form available at http://ccclib.org/psc , calendar form for current tutors.