


MEETING OF THE LIBRARY COMMISSION
A G E N D A

DATE: Thursday, November 21, 2019
TIME: 7:00 p.m. LIBRARY COMMISSION MEETING
LOCATION: **LIBRARY ADMINISTRATION, QUAIL MEETING ROOM/ Second Floor**
777 Arnold Drive, Suite 210, Martinez, CA 94553

- Electronic agenda packet viewing is available at: <http://guides.ccclib.org/commission>
- Hard copy agenda packets are available for viewing at each Contra Costa County Library

 The Library Commission will provide reasonable accommodations for persons with disabilities planning to attend Library Commission meetings who contact Library Administration at least 48 hours before the meeting, at (925) 608-7700.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Library Commission to a majority of members of the Library Commission less than 96 hours prior to that meeting are available for public inspection at Contra Costa County Library Administration, 777 Arnold Drive, Suite 210, Martinez, CA 94553.

Library Commissioners, please **call Library Administration**, at (925) 608-7700 by 5 p.m. **Wednesday, November 20, 2019 if you will NOT be at the meeting**. A quorum must be established before a meeting can be held. A record is maintained of Commissioner's attendance.

- 1. 7:00 p.m.
(5 mins.)** **CALL THE MEETING TO ORDER / ROLL CALL**
The Library Commission Chair will call the meeting to order. Commissioners will introduce themselves for the record.
- 2. 7:05 p.m.
(5 mins.)** **WELCOME & INTRODUCTIONS**
Visitors will have an opportunity to introduce themselves; self-introductions are voluntary.
- 3. 7:10 p.m.
(5 mins.)** **PUBLIC COMMENT**
Speakers from the audience may address the Library Commission on any relevant issue that is not scheduled for the agenda. Public comment can be made on agenda items when the item is discussed. Public comment is limited to three (3) minutes per speaker and speakers may fill out a speaker card. Public comment on agenda items can also be e-mailed to the Library Commission at ccclibcommission@ccclib.org to be received one day prior to the Library Commission meeting.
- 4. 7:15 p.m.
Discussion
(20 mins.)** **ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS**
Commissioners or library staff may make announcements regarding the Library Commission and Library or Friends group activities of interest to other Library Commission members, including items that fulfill any part of the 2019 Work Plan.

PRESENTATIONS

- 5. 7:35 p.m.
Information
(20 mins.)** **E-RESOURCES AND DEMONSTRATION - *Agenda Attachment 1***
Virtual Librarian Susan Kantor-Horning will highlight the library's various e-resources for patrons and demonstrate several of them for the commissioners.

CONTINUED BUSINESS

-
6. 7:55 p.m. **WORKING COMMITTEE REPORTS – Agenda Attachment 2**
ACTION
(40 mins.)
- A. Commissioner A. Smith will report on the activities of the Legislative Working Committee. **(10 minutes)**
 - B. Commissioner Wilson will review the final 2019 Annual Report, 2020 Work Plan and 2019 attendance report drafts with the Commission and call for a vote to approve the reports for submission to the Board of Supervisors. **(20 minutes)**
 - C. Commissioner Valdez will review the activities of the 2019 Nominating Committee **(10 minutes)**

OTHER BUSINESS

7. 8:35 p.m. **NOMINATIONS AND ELECTION OF 2020 LIBRARY COMMISSION OFFICERS**
ACTION
(10 mins.)
Chair of the Nominating Working Committee Commissioner Valdez will present the slate of candidates to the Commission. Nominations will also be taken from the floor and the election of Library Commission Officers for 2020 will be held.
8. 8:45 p.m. **SET COMMISSION MEETING DATES FOR 2020 – Agenda Attachment 3**
ACTION
(10 mins.)
Commissioners will vote to adopt meeting dates for 2020.
9. 8:55 p.m. **ACCEPTANCE OF MINUTES - Agenda Attachment 4**
ACTION
(2 mins.)
Commissioners will approve or amend the minutes for the September 19, 2019 meeting.
10. 8:57 p.m. **COUNTY LIBRARIAN REPORT - Agenda Attachment 5**
Information
County Librarian Melinda Cervantes submits a written report on items of interest to Commissioners.
11. 9:00 p.m. **AGENDA SETTING FOR NEXT MEETING and FUTURE TOPICS**
Commissioners will suggest items for future meetings.
12. 9:00 p.m. **ADJOURNMENT to the January XX, 2020 LIBRARY COMMISSION MEETING.**

ITEMS TO CALENDAR

- 1. El Sobrante Library & Nancy Fahden House reopening November 23rd
- 2. BiblioCommons Rollout - December 16th

CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 1

MEETING DATE: Thursday, November 21, 2019

AGENDA ITEM #: 5.

ITEM: E-RESOURCES AND DEMONSTRATION

RECOMMENDED ACTION:

The Commission will be shown how to access the library's various e-resources on their electronic devices.



Getting Started with Libby

The one-tap reading app from your library

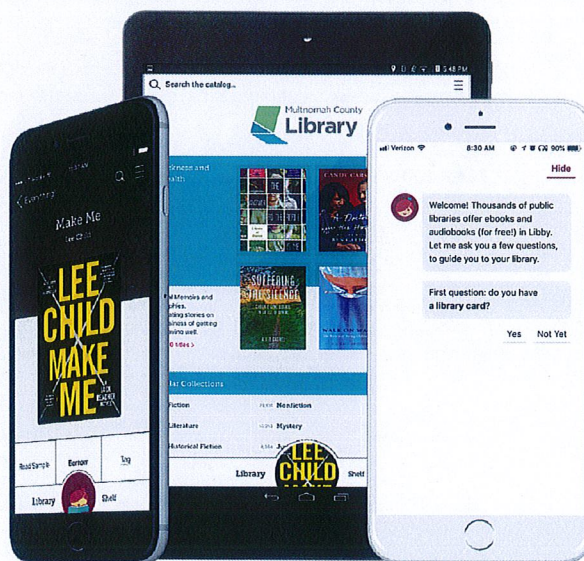


Getting started

With Libby, you can browse, borrow, and enjoy eBooks and eAudiobooks from the library.

You just need:

- An internet connection
- A library card
- A compatible device
 - iOS
 - Android
 - Windows 10+



The one-tap reading app

Who should use Libby?

New and existing users of OverDrive.

Users who enjoy eBooks and eAudiobooks

What makes Libby great?

All you need is a library card!

One-tap to your library, shelf, & latest read.

Why was Libby created?

Designed for public libraries.

Engineered from the ground up with user feedback in mind.

Rakuten
OverDrive



3

Use Libby's eReader and audiobook player

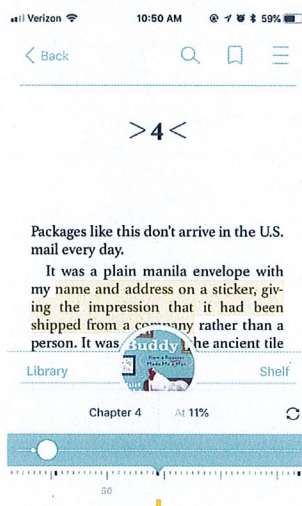
Open eBooks and eAudiobooks

Adjust reading or audio settings.

View and sync your progress.

Add bookmarks, highlights, and notes.

Manage loans on your Shelf.



eReader

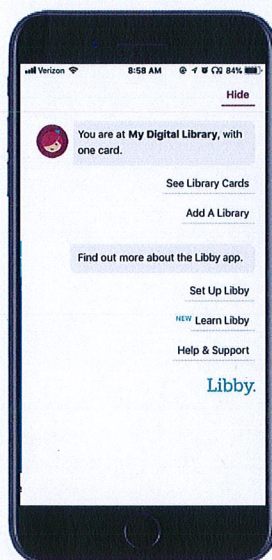
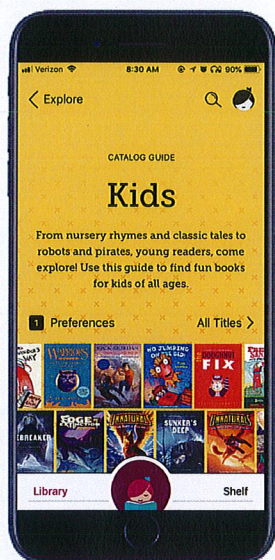


audiobook player

4

Rakuten
OverDrive

Customize Libby



Explore catalog guides.

Add library cards.

Set browsing preferences.

Tag titles.

Sort and filter searches.

Set download behavior.

Read with Kindle.

Edit all holds.

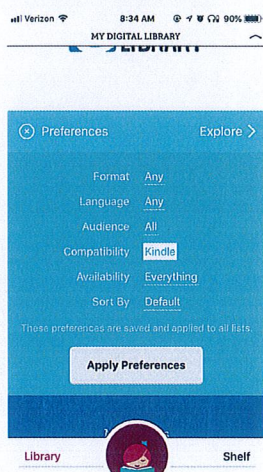
Learn Libby.

Rakuten
OverDrive

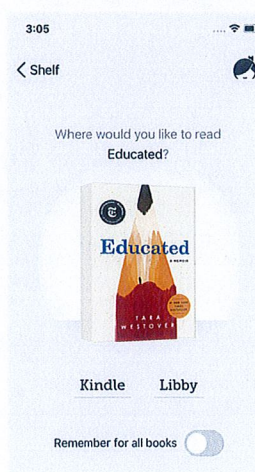
5

Send to Kindle

Find Kindle-compatible books
when browsing.



Send to your Kindle after you
borrow a book.



Rakuten
OverDrive

6

Libby Help

Go to  > Help & Support to contact us:

Visit the Libby Help website for FAQs and info on how Libby works.

Contact the OverDrive Support team regarding any problems.

Submit questions, ideas, and general feedback.

<https://help.libbyapp.com>

Rakuten
OverDrive

Libby
Help



Welcome to Libby Help

Meet Libby, the new app from OverDrive for reading ebooks and listening to audiobooks from your local library.

Browse the categories below to learn about Libby and how it works. If you don't find what you need, contact support using the link at the bottom of any page.

Help categories

- [Frequently asked questions >](#)
- [Getting started >](#)
- [Searching >](#)
- [Borrowing >](#)
- [Streaming and downloading >](#)
- [Returning and renewing >](#)
- [Kindle Books \(U.S. only\) >](#)
- [Reading books >](#)
- [Listening to audiobooks >](#)
- [Holds >](#)
- [Library cards >](#)
- [Tags >](#)
- [Activity >](#)
- [Other tips >](#)
- [Troubleshooting >](#)
- [Need more help? >](#)

7

Next steps

1

Download the Libby app.

2

Find your library.

3

Enter your library card.

Enjoy!

Rakuten
OverDrive

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CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 2

MEETING DATE: Thursday, November 21, 2019

AGENDA ITEM #: 6.B.

ITEM: WORK PLAN & ANNUAL REPORT COMMITTEE

RECOMMENDED ACTION:

The Commission will review the final draft of the 2019 Annual Report, 2020 Work Plan and 2019 Attendance Report then vote to submit to the Board of Supervisors.

LIBRARY COMMISSION 2019 ANNUAL REPORT (Draft)

The Goals listed below comprise the Commission's work plan for 2019. They contain what we as a Commission and as individuals accomplished during 2019. The bullet points that follow show what has been done based on Commissioner reports.

Goal 1: Advocate for both public and private library funding required to meet assessed county needs.

In pursuit of this Goal, Commission members:

- Wrote letters supporting the Contra Costa Libraries to legislative representatives including: Assemblymember Frazier, State Senator Glazer and Congressman DeSaulnier
- Met with legislative representatives including: Congressman DeSaulnier and Congressman McNerney
- Attended Friends Groups and Foundation Board meetings associated with Libraries within their areas of interest
- Met with their Supervisors and City/Town Councils to advocate on behalf of the Library system as a whole and for particular libraries when needed
- Worked closely with the Pinole City Council and Pinole Library Friends to successfully increase City funding of the Pinole Library and thus Library hours

Goal 2: Identify ways to ensure stable and adequate funding for county libraries.

In pursuit of this Goal, Commission members:

- Updated various Friends groups on Commission activities.
- Met with civic leaders to discuss funding for libraries and explore the possibility of a new library in selected jurisdictions.
- Advocated for expanded hours for libraries including Pinole which added additional funding.
- Spoke with various City/Town administrative staff regarding library needs.
- Continued planning for the launch of a private, county-wide 501 (c) 3 to support libraries throughout the County.
- Volunteered at library fund raisers and with Friends groups in relevant jurisdictions.
- Explored options for startup funding with Congressman DeSaulnier's staff.
- Met with several Supervisors to discuss negative impact of proposed County budget cuts on the Library and supported expansion of the Library's budget.

- Began to assemble data on the fund raising successes of Friends and Foundation groups already active at various libraries.
- Presented to the Contra Costa County Board of Supervisors in support of eliminating fines and ACA1.

Goal 3: Provide links between the Community and the Contra Costa Library

In pursuit of this Goal, Commission members:

- **Reached Out to Civic and Community Leaders and Leadership Groups:**
 - Met with El Cerrito Friends Group, Contra Costa Library staff, and El Cerrito staff to move forward for a new El Cerrito Library
 - Worked closely with the Pinole City Council and Pinole Library Friends to successfully increase library hours and advertise its availability to residents
 - Attended Pleasant Hill City Council meetings regarding the roll out of the new library as well as the annual general meeting which included two city council members, the library task force, and Supervisor Mitchoff
 - Regularly updated Antioch Mayor & City Council on Library Commission meetings
 - Regularly updated El Cerrito City Council on Library Commission Activities
 - Reported on Library Commission activities to the Hercules City Council
 - Met with Hercules PTAs and service organizations to drum up support for the new library
 - Updated Pinole City Council on the no fines policy
 - Served as Vice President of Oakley Library Friends
 - Updated Orinda City Council on Library and Commission accomplishments and challenges
 - Attended Walnut Creek Mayor's quarterly meetings
 - Met with School Superintendents in the District 2 area
 - Reported to Central Labor & Union Executive Board on Library Commission activities and library items of interest
 - Contacted the local Korean language newspaper (circ. =60,000) to make it aware of the "no fines" initiative resulting in a front page story highlighting the library and the Antioch Commissioner
 - Gathered fund raising data on Library Friends/Foundation in the District 2 area for informational purposes and learned that thus far in 2019 over \$300,000 has been raised for the libraries
- **Focused on Schools:**
 - Worked to entice after school groups to visit Ygnacio Valley Library
- **Focused on Library Staff:**
 - Visited all District 2 libraries to meet staff and Friends Groups

- **Attended, Participated in, and Helped Initiate Library Related Events/Activities:**
 - Attended numerous Brentwood Library events (DQST, City Lights) as well as the Oakley Advocacy Workshop
 - Attended numerous Lafayette Library events
 - Attended Orinda Library events
 - Attended events at Pleasant Hill Library
 - Attended Oakley Advocacy Workshop and other events at the Oakley Library
 - Sought donations for Walnut Creek Annual Gala
 - Attended Orinda creative writing workshop
 - Attended numerous library events in the District 2 area
 - Attended library events in both Pittsburg and Antioch
 - Proposed a story walk program be initiated at the San Ramon Library
 - Made arrangements with two large local senior living communities in Pittsburg to arrange a pilot program of monthly visits to the Library for seminars, access to materials, and refreshments
 - Participated in the annual Orinda 4th of July Celebration including spillover into the Library
 - Attended events at the Brentwood Library
 - Marched with the Clayton Library Foundation in the 4th of July celebration to increase awareness of the Library and mark the fact that 2020 is its 25th anniversary (which will be recognized by the City, Library and Foundation)
 - Participated in the Lafayette Library Friends fund raising effort which raised \$150,000 for its library in 2019, and sent 149 boxes of books to Butte County after its devastating fire
 - Attended numerous events at and visited relevant libraries, (locally, regionally, and internationally) to gain a greater understanding of activities held and services delivered
 - Attended the Brentwood Night Out event which included tours of the new library
 - Commissioners report at Commission meetings on happenings at their various libraries
- **Reached Out to Legislators**
 - Met w/Supervisor Mitchoff re: Pleasant Hill Library plans and progress
 - Updated Supervisor. Andersen on Library Commission activities
 - Met with Supervisor Andersen and Friends groups to arrange times for public forums in libraries
 - Met with Supervisor Glover to brief him on Commission activities and to discuss the 2020 Library Budget proposal.
 - Met with legislative representatives including: Congressman DeSaulnier and Congressman McNerney

Goal 4: Provide a forum for the public to express views regarding Contra Costa County Library.

In pursuit of this goal, Commission members:

- Held March and May Commission meetings held at Concord Library; July meeting the Brentwood Library
- Hosted a “Bring Your (Library) Questions” gathering in Danville
- Met with Danville Library Friends Group and arranged some public forum times
- Participated in the annual Friends and Foundations Forum held in 2019 at the San Ramon Library.

November 11, 2019

**Contra Costa County Library Commission
2020 Work Plan (Final Draft)**

The Goals and Objectives listed below comprise the Commission's Work Plan for 2020. They contain what we as a Commission and as individuals will work to accomplish in 2020.

Goal 1: Voice our County's desire for sustained Library funding and support

In order to accomplish this goal, we will:

- Support the creation of a centrally organized private, not for profit, fund raising approach for funding countywide and local community library needs, complimentary to locally organized friends and foundation efforts, for the purpose of meeting service standards and objectives of the Library's strategic plan.
- Encourage collaboration between community library friends and foundation groups and interchange with commissioners through the Friends Council and the annual forum.
- Explore ways of ensuring stable and adequate public funding for the county library and its various branches.
- Work cooperatively with branch libraries to seek sustainable funding in service of their local communities.
- Review and if in agreement with it, support the annual budget proposal prepared by the County Library for submission to the Board of Supervisors.

Goal 2: Liaise with elected officials, community groups, and residents to engender broad support for the Library system.

In order to accomplish this goal, we will:

- Increase Legislative outreach at the local, state and federal levels to advocate for libraries, the services they provide and the allocation of appropriate resources to them.
- Have the Commission take an increasingly active role in the ALA and CLA lobbying efforts.
- Report back to the appropriate appointing authority (city/town council, Supervisor, board or agency) on a periodic basis to bring it abreast of Commission activities, initiatives, and identified library needs.
- Bring information back to the Commission at its regular meetings on local needs and issues.
- Make every effort to solicit feedback on our respective libraries, become familiar with their operations, successes and challenges, and advocate for them in their communities and at the county level.
- Continue to conduct Commission meetings at the branches, and seek to involve the local communities in these meetings.
- Reach out to organizations in the County (e.g. First 5, schools, PTAs, etc.) with common interests for the purpose of building supporting networks and programs.

Goal 3: Serve as an advisory committee to the County Librarian and her staff

In order to accomplish this goal, we will:

- Provide thoughtful, consistent, sound and prompt advice and counsel to the County Librarian in regard to the annual budget, the strategic plan, changes in policy impacting service and programs, and any other matters which she raises.

Final Draft for Comment

November 11, 2019

Annual Report & Work Plan Committee

Contra Costa County Library Commission

Commissioner Attendance / Previous Year

<u>Commissioner</u>	<u>0</u>	<u>Jan</u>	<u>Mar</u>	<u>May</u>	<u>Jul</u>	<u>Sep</u>	<u>Nov</u>	1 = Attended 2 = Excused 3 = Absent 0 = Not on Comm X= Canceled	<u># Mtgs</u>
John Huh		1	1	1	1	1			6
Vivian Faye		1	1	1	1	1			6
Thuy DaoJensen		0	1	1	1	1			5
Shudong Ma		0	0	0	1	2			3
Tommy Smith		1	1	1	1	1			6
Jacalyn Ferree		0	0	0	1	2			3
Michael Fischer		2	1	1	1	1			6
Barry Koops		1	1	2	1	1			6
Adriana Chong		2	1	1	2	1			6
Janette Maher		0	3	3	3	1			5
Mary Ann Hoisington		1	1	2	1	1			6
Evangelia Ward-Jackson		0	1	3	2	3			5
Patty Wernet		2	1	1	3	2			6
Yolanda Peña-Mendrek		1	2	1	1	1			6
Arnold Fitzpatrick		1	1	1	1	1			6
Juan Kelly		1	1	1	1	1			6
Julia Dozier		0	0	1	1	2			4
George Pursley		1	1	2	2	1			6
Kathy Merchant		0	0	3	1	2			4
Zelda LeFrak-Belleci		0	1	1	1	1			5
Katherine Bracken		2	2	2	2	1			6
Kathy Gilcrest		1	2	1	1	1			6
Jasun Molinelli		3	1	1	3	3			6
Yvonne LaLanne		1	1	2	1	1			6
James Ford		1	1	1		1			6
Antonio Medrano		0	0	0	0	0			1
Don McCormick		1	1	1	1	2			6
Charlene Harlan-Ogbeidi		0	0	0	0	0			1
Alan Smith		1	1	1	1	1			6
Peter Wilson		2	1	1	1	1			6
Lynn Mackey		1	1	1	2	2			6
Rich Robinson		1	2	3	2	3			6
William Chong		1	1	1	1	1			6
Carolyn Knoll		3	1	1	2	1			6
Margie Valdez		2	1	1	3	1			6

Names highlighted in yellow above still need to certify they've (re)viewed the Brown Act and Ethics videos

CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 3

MEETING DATE: Thursday, November 21, 2019

AGENDA ITEM #: 8.

ITEM: SET COMMISSION MEETING DATES FOR 2020

RECOMMENDED ACTION:

The Commission will vote to adopt the meeting schedule and locations presented in the packet.

Proposed Dates for 2020 Library Commission Meetings

If the Library Commission wishes to retain the same schedule for meetings that was put in place last year (the 3rd Thursday of every other month), then the proposed meeting dates/locations for the Commission in 2020 are as follows:

Thursday, January 16, 2020.....Concord Library

Thursday, March 19, 2020.....Concord Library

Thursday, May 21, 2020.....Concord Library

Wednesday, July 15, 2020.....**El Sobrante Library***

Thursday, September 17, 2020.....Concord Library

Thursday, November 19, 2020.....Concord Library

Please note that the July meeting will be on Wednesday night as the library is not open on Thursdays.

CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 4

MEETING DATE: Thursday, November 21, 2019

AGENDA ITEM #: 9.

ITEM: ACCEPTANCE OF MINUTES

RECOMMENDED ACTION:

The Commission will vote to accept the meeting minutes from September 19, 2019.

MEETING OF THE LIBRARY COMMISSION
Minutes

DATE: Thursday, September 19, 2019

1. CALL THE MEETING TO ORDER / ROLL CALL

Vice-Chair Peter Wilson called the meeting to order at 7:00 p.m.

LASTNAME	FIRSTNAME	TITLE	REPRESENTING	PRESENT	ABSENT	EXCUSED
		VACANT	City of San Pablo			
		VACANT	CCC District 1			
		VACANT	City of Lafayette (Alternate)			
		VACANT	City of Martinez (Alternate)			
		VACANT	CCC District 4 (Alternate)			
Bracken	Katherine	Library Commissioner	City of Pleasant Hill	X		
Chong	Adriana	Library Commissioner	Town of Danville	x		
Chong	William	Library Commissioner	District II	x		
DaoJensen	Dr. Thuy	Library Commissioner	City of Brentwood	x		
Dozier	Julia	Library Commissioner	City of Martinez			x
Faye	Vivian	Library Commissioner	City of Brentwood (Alternate)	x		
Ferree	Jacalyn	Library Commissioner	City of Clayton			x
Fitzpatrick	Arnold	Library Commissioner	City of Oakley (Alternate)	x		
Fischer	Michael	Library Commissioner	City of El Cerrito	x		
Gilcrest	Kathy	Library Commissioner	City of San Ramon	x		
Herrick	Leanne	Library Commissioner	City of Pittsburg (Alternate)		x	
Hoisington	Mary Ann	Library Commissioner	City of Lafayette	x		
Huh	Dr. John M.	Library Commissioner	City of Antioch	x		
Kelly	Juan	Library Commissioner	City of Orinda	x		
Knoll	Carolyn	Library Commissioner	District II (Alternate)	x		
Koops	J. Barry	Library Commissioner	City of El Cerrito (Alternate)	x		
LaLanne	Yvonne	Library Commissioner	City of Walnut Creek	x		
Ma	Shudong	Library Commissioner	City of San Ramon (Alt)			x
Maher	Janette	Library Commissioner	Town of Moraga (Alternate)	x		
McCormick	Don	Library Commissioner	CCC District 3			x
Merchant	Kathy	Library Commissioner	City of Orinda (Alternate)			x
Molinelli	Jasun	Library Commissioner	City of Walnut Creek (Alt)		x	
Pena-Mendrek	Yolanda	Library Commissioner	City of Oakley	x		
Pursley	George	Library Commissioner	City of Pinole	x		
Robinson	Rich	Library Commissioner	CCCCD		x	
Mackey	Lynn	Library Commissioner	Office of Education			x
Smith	Alan B.	Library Commissioner	CCC District 4	x		
Smith	Tommy	Library Commissioner	City of Concord	x		
Valdez	Margie	Library Commissioner	Central Labor Council	x		
Ward-Jackson	Dr. Evangelia	Library Commissioner	City of Hercules		x	x
Wernet	Patty	Library Commissioner	Town of Moraga			x
Wilson	Peter	Library Commissioner	CCC District 5	x		

Total Commission positions: 24
 Commission positions filled: 22
 Commission positions vacant: 2
 Commission quorum: 13

With sixteen commissioners present, a quorum was established.

2. INTRODUCTIONS

The Chair requested everyone introduce themselves and explained to any members of the public that this was not required. No visiting audience members came forward.

3. PUBLIC COMMENT

No members of the public came forward to comment.

4. ITEMS OF INTEREST TO THE COMMISSION AND ANNOUNCEMENTS

Commissioner Gilcrest: Recently was able to tour the Boston Public Library. There is an impressive art collection there as well as statuary throughout the building. In contrast to other libraries she has visited, this one was extremely quiet.

Commissioner Fischer: Attended a meeting in El Cerrito three weeks ago about a new library. This was a very early-stage meeting where the discussion centered around what people would like to see in a new library as well as some preliminary discussion of possible locations. One such location was the El Cerrito Plaza BART Station which is being renovated to include more parking and some retail space. The local BART director recently moved from Oakland to El Cerrito so anything is possible.

Commissioner Lalanne: Nothing to report personally but she did bring in a New York Times article about libraries as destination places that she will pass around the table for everyone to see.

Commissioner Knoll: Had the opportunity to travel recently to Montana and was able to visit some very impressive libraries there. Also, she often refers folks to the library to find movies they want to see or books they'd like to find. Friends have commented to her that "You always say that!" Well, she has started to say it more often, to the point that her son now spends all of his free time at the Walnut Creek Library.

Commissioner Pursley: For years Pinole had the largest library with the least amount of open hours in the system. After a ten year battle to get the city to contribute enough to get to the baseline number of open hours per week (35), the battle was finally won in a 3 to 2 city council vote last December. Now there is a lot of making up for lost time to get people to return to the library. The Pinole Friends (there is no foundation) have donated enough book sale proceeds to print 500 copies of a flyer and another \$1800 to make the sign on the building that says Pinole Library five times larger than it is now. The library is open 5 days a week now and the community needs to know this. Also, in case you think no one ever watches the city council meeting videos that are on most city's websites, George has been approached more than once at the grocery store and while out and about and asked "Hey, aren't you the library guy?" So, if you think people aren't watching, guess again!

Commissioner Kelly: Orinda held their annual classic car show on Saturday September 7th. They close down all of Orinda village and bring in about 250 classic cars. It's a very popular event and there was quite a bit of spillover into the Library, just like on the 4th of July.

Commissioner LeFrak: Zelda learned of a new library service from her neighbor, the president of the Pittsburgh Friends, and was intrigued enough to forward it to Peter. It's called Discover Books and Chris Anderson is the Northern California regional director. He is the one that sent the information to the friends group along with some photos. Discover Books (formerly TRM) is a for-profit organization with a socially-minded mission to divert books from landfills, help fund library sustainability and provide meaningful solutions to the global problem of illiteracy. The company collects used books from thrift

stores, library giveaways, residential pick-ups and collection boxes in ten cities across North America. The company sells, donates and responsibly recycles used books. To date the company has donated over 11 million used books to those in need and diverted over 700 million pounds of books away from landfills. Zelda thought this was a program the county should be aware of if they are not already. Next Zelda expanded on a program she mentioned at the last meeting where she is attempting to set up transport for seniors at two local senior living centers to the library. She visited both facilities and discovered that each has a small library but they are both small and contain the same stale old materials they've had for years. Once in a while a high-schooler who needs some community service credit will come in and organize the libraries in some way, but the limited and aged selections there really put people off. Zelda has been working with the activity directors at both facilities to have Library Manager Ginny Golden come to each facility during their village meeting and describe the program. The plan is to have a monthly (Zelda wants it to be weekly) bus trip to the library where the Librarian will have a short, library-related presentation for things like getting a library card or how to search for a novel in a different language, then after the 5 or 10 minute talk they would be free to explore the library until the bus returns to take them back. The Pittsburg Friends have agreed to provide light refreshments every month when the seniors are coming. The first trip to a village meeting is tomorrow and Zelda hopes to collect a nucleus of folks there who will go then come back and spread the word that they met the librarian, had cookies and coffee and had a nice outing. Hopefully the program will grow from there.

Commissioner Bracken: Pleasant Hill recently held their "Night of a Thousand Inventions" program, which is an annual event that has expanded to the Pleasant Hill Park and now involves the Park & Recreation department. The library's third annual Tinkers & Thinkers Faire was last Saturday and was a smashing success. Katherine passed around a brochure for the free event for everyone to see. Library Manager Patrick Remer has partnered with all sorts of people from small businesses, young entrepreneurs, and so forth to put on a spectacular program. Next, Katherine has attended a number of city council meetings about the Pleasant Hill Library to keep abreast of developments there, and has been in meetings with BCJ regarding the Friends space in the new library since she has been involved in a number of the book sales and other friend's activities over the years. Katherine also attended the annual general meeting in May which was particularly lively this year with two city council members, the library task force and Supervisor Karen Mitchoff in attendance.

Commissioner Pena-Mendrek: Attended the Brentwood National Night Out event which included the police with their police dogs and a whole slate of events including tours of the library.

Commissioner Maher: Moraga will be having their big book sale on October 19th this year. Fiona, the president of the Friends has resigned due to a job relocation and so Jane Low is now the president.

Commissioner DaoJensen: She also attended the Brentwood Night Out, which she explained is a meet & greet opportunity for the public and the local police to come together, this time at the library. There was lots of traffic in the patio area with kids, police officers and any number of citizens all checking things out. Next, Thuy checked out the brand new Hayward Library this past Saturday and was very impressed. The glass walls of the media center were covered in digital ones and zeroes that, according to the tour guide, were spelling out the declaration of independence. This summer she also had the opportunity to tour the Library of Congress. While there she noticed a book bag emblazoned with "Librarians: The Original Search Engines!"

Commissioner Faye: Spent some time in the Lake Tahoe area where she was able to visit libraries in Truckee, Tahoe City, Incline Village as well as one in Auburn. She got to see a clock made out of bicycle frames done as an art piece and marveled at this and many other displays she has seen where the arts come together and end up benefiting the library in some way.

Commissioner Valdez: Regularly reports back to the labor groups that appointed her to the commission and reporting on going fine-free at the library has been a big topic. Everyone wants to know how that is going and whether things have been turning out the way they were anticipated. She has also answered a number of questions regarding the summer Lunch in the Library program.

Commissioner A. Chong: Also had the opportunity to visit the Library of Congress this summer and was equally impressed. The architecture and the sheer volume of books was amazing. In Danville, the Friends had a fund raiser which netted over \$5,000. Their next event is in October.

Commissioner Fitzpatrick: Spends a fair amount of time at the Oakley Library as he goes there to use Bill Pay and he is quite impressed by one of the librarians there, Mr. Doug Thomas, who is very creative. He had a group from Chabot come in with their telescopes and do a program. Arnold was at the library again last night and observed a Shakespeare Players group come in and do some routines.

Commissioner W. Chong: Held his first public forum meeting on the last Saturday in July. It was publicized by Supervisor Andersen's office in her recent newsletter. The forum was pretty well attended for a two hour event and William answered questions about the no fines initiative, including emphasizing that "No Fines" doesn't mean No Consequences if you never bring your materials back! He was able to explain a few times that fines actually work against getting materials returned and affect those who can least afford it. He asked a number of folks for any ideas for improvement, etc. and the general opinion was that the library was doing a great job. Some patrons from Danville as well as other libraries were asking about ways they could contribute to their libraries and William hooked them up with friends and foundation members from their area to explore those possibilities.

Commissioner Hoisington: The Lafayette Friends sponsor a number of programs with the funds they raise but there are only two which they initiate; one is Sweet Thursdays where once a month they pay an author to come in and talk about their work, and the other is their monthly WOW (Wonders of the World) program which is in the afternoon and regularly draws 90 to 100 people. Docents from local museums come and talk and due to the size crowds they are able to provide they usually get really great docents to come and present. Also in Lafayette, the Fall season of the Bernard Osher OLLI Series is just beginning. The introductory meeting has already happened and the first program starts next week. These are the UC Berkeley life-long learning courses presented through the library and the first of five takes place next week. MaryAnn brought some flyers with the information in case anyone wanted to sign up. Finally, MaryAnn spoke up at a recent city council meeting about the e-book embargo that was sent to all members of the commission and she took Commissioner Pursley's advice and did so during the public comment portion so not only the council heard her, but so did the audience and it was also recorded.

Commissioner Ford: Attended the Bubble Man event at the Pleasant Hill library with his 3 year old son and they were both blown away. It was a very interesting program where the person, using only their hands, did some amazing things with bubbles. Part of the evening included a drawing for Giants and A's tickets and he ended up winning a pair, so his son's first trip to a major league sporting event was made possible by the library! Also, the Friends of the San Francisco Public Library are having a huge book sale this weekend at Fort Mason from ten am until six pm for several days. This is an event to check out. The space at Fort Mason is very large and they need every inch of it.

Commissioner Koops: Mentioned that he and Commissioner Fischer have been taking every opportunity available to mention and generate support for a new library in El Cerrito, which has the support of the city council. In so doing, he has been asking people what, if anything, they might know about the library in El Cerrito, even if it's just the location, and he has discovered that those folks with children were the ones able to answer in any way.

Commissioner T. Smith: Concord Friends are having their book sale this coming weekend like so many other libraries seem to be doing.

5. CCCLC LEGISLATIVE GUIDE

Vice Chair Wilson informed the commissioners that the intention of this Legislative Guide is that it be included in the new commissioner binders that each commissioner receives when they are appointed to the commission. The guide will provide some history of what the commission has supported over the years and will also serve to bring new members up to speed on current issues of concern. Chair Don McCormick did a lot of the work getting it down on paper then asked Alan for his input. This is by no means complete, so the purpose tonight is to review the guide and suggest any changes or additions to it and once they've been incorporated the guide will become part of the welcome materials for new commissioners.

Peter then asked for any opening comments. Alan suggested an introductory paragraph would be helpful and also thought there were some additional items in the overall timeline that should probably be added to make it more complete. Alan's other comment was that keeping this document current will be an ongoing process. Peter agreed, explaining that this is intended to aid the new members in getting a sense of what the commission does and what issues they consider important. He invited the commissioners present to look over the guide and to send any feedback they had regarding content or accuracy to Walter so he can compile it and send it to Chair McCormick.

6. LYND.COM AND LINKEDIN LEARNING

County Librarian Melinda Cervantes explained to the commission that these are services the library has subscribed to for some time now. Lynda.com is a wonderful skill-building platform that was recently purchased by Linked-In (which is owned by Microsoft) and as part of that purchase, one of the changes that was required was that users would have to allow access to some of their private information, which, in turn, could be made available to third party vendors. Melinda stated that she was proud of the State Librarian, as California has some of the strictest rules around privacy concerns and so we are not allowed to be a gateway for this sort of dissemination of private information. The State Librarian's letter has been included in the meeting packet, and CCCL has taken the action of cancelling the library's subscription to Lynda.com, removing it from the website and creating a list of talking points for staff when they are questioned, which they certainly will be as this is (was) a very popular service we offered.

What the State Librarian did by putting out his communication was to create a ripple effect up and down the state and all across the country. Libraries are all dealing with this in different ways. There is a letter from LinkedIn Learning (the new name of Lynda.com) that was shared by a library director in Nashville that reads: "Thank you for being a valuable customer. We're excited about LinkedIn Learning...We have decided to pause your transition. While we have worked with many of our public library customers on this transition, we've recognized there are ongoing concerns about some of the changes we are making. This pause will give us the opportunity to continue our discussions with the library community to understand if we can build an online learning solution that would meet the needs of public libraries and library patrons." Melinda explained the point of this is to show that the library community is a force to be reckoned with. Their ability to get the word out quickly and drop their subscriptions has caused enough pain to LinkedIn Learning that they are taking a step back to re-evaluate their plan.

Next, Melinda opened the floor for questions and comments. Commissioner Fitzpatrick recalled issues with LinkedIn going back to 2009. He had deleted content from his account there, then left the platform for a time and when he returned he discovered that all of the items he thought had been deleted had instead been restored and were all present again on the website. Apparently there is some history of shenanigans there. Commissioner Fischer reported that he had brought this issue to the attention of the El Cerrito city council. Commissioner Kelly had two questions; First, what percentage of the patrons of the library used Lynda.com within the previous 5 years and second, is there any correlation between the users of LinkedIn and those of LinkedIn Learning? Melinda explained that while total use data was probably available it would be difficult to determine the number of unique users. Juan said that what he was getting at was the simple solution from Microsoft's point of view that if everyone had a LinkedIn account, no problem. Melinda replied that the library couldn't be the gateway for this and that people would need to find a way to access the service independent of the library. Alison explained that this was a forced migration to another platform...libraries were given no choice but to go along. Melinda further explained that when issues of this magnitude come up she is quick to include the commission so they have the facts in front of them and are informed of the many ways they can speak out. The library is bound by state law to protect the privacy of patrons so we can't be putting people in harm's way via our IP address.

7. MACMILLAN PUBLISHING EIGHTWEEK/ONE COPY EMBARGO ON EBOOKS FOR LIBRARIES

County Librarian Cervantes began by informing the commissioners that six or seven years ago there were 6 major publishers of e-books and other downloadable audio and each had their own plan for how they were going to make their money by selling to libraries, for example once an item circulates 26 times, then the library has to buy it again. This is sort of a print model they're using where print books wear out and need to be replaced and the publishers are not wanting to lose that revenue as e-books don't wear out. There were 2 years worth of meetings between the publishers and all of the major library organizations and eventually things were worked out but not without some caveats. The library might have to pay \$80 for an ebook that you could purchase for \$14.99. The library also purchases books in a number of different formats, so it gets pretty expensive. What Macmillan is doing is saying the libraries can have one copy, whether you are a library with one branch or 26, then after a period of time they can purchase more copies at double the price. Libraries, book clubs and a number of organizations have attempted to deal with Macmillan but so far they are showing no signs of backing down. Commissioner Hoisington asked what the bottom line is for the library. Melinda responded that unlike the situation with Lynda.com, in this case the library either buys the one copy or doesn't buy it at all. If they do buy the one, there will likely be hundreds of patrons placing holds on a single copy of an item and the library will bear the brunt of the policy, as complaints will go to the library instead of the publisher where they should be going. The embargo is set to begin in November, although they are feeling a bit of heat from all sides. Overdrive, our major provider of e-materials is keeping the pressure on as this is their business and will affect them, too. As a reminder, we will still be able to purchase all of the hard copies of an item that we want. This only affects the e-resources that we offer. Commissioner Kelly asked if additional purchases of hard copy books would be made to cater to the demand to which Melinda replied that it was being looked into however she wasn't sure it *would* take care of the demand as there are quite a number of patrons who use the e-resources as their only means of using the materials. She knew it was something the library was looking into and asked Deputy County Librarian Gail McPartland if she had any information to share. Gail mentioned that the library likes to keep the ratio of holds to hardcopies at 5 to 1. For our ebook materials the ratio is higher as that collection is much smaller. The plan is to add to it significantly in FY19/20 in

order to meet the demand but right now it's like trying to hit a moving target. A question was raised about how a patron would know which items were available electronically. Melinda mentioned going to the Libby app through Overdrive would be one way. Vice Chair Wilson also answered that it's possible to do a search and each format available will pop up in the search and it will tell you how many holds are in place for the item. Melinda then asked if the commission had any interest in a demo of the library's e-resources and how to access them as a possible topic for a future commission meeting. The idea was greeted with some enthusiasm.

8.A. WORKING COMMITTEE REPORTS/Legislative Working Committee

Alan began by informing the commissioners that ACA-1 (55% voter threshold for bond measure passage) went down in flames on the assembly floor. As a bit of background, the only successful change to Prop 13 did not come from the legislature but through a citizen's initiative back in 2000, which is how education got down to 55%. The library community has now tried three times to pass similar measures (in 2015, 2017 and 2019) to no avail, and looking forward at the legislative calendar Alan doesn't expect to see another try until 2022, what with competing measures to alter Prop 13 plus a 40 year, 1 cent sales tax cropping up in the near term. Commissioner Gilcrest asked if these measures going forward were the reason for the defeat of ACA-1 this year. Alan responded that Prop 13 has been a third-rail issue for 40 years now and some legislators are likely scared of the voter response if they voted for it. A democrat in Orange County that voted in favor of a gas tax was recalled for that vote.

8.B. WORKING COMMITTEE REPORTS/Work Plan and Annual Report Working Committee

Peter began by informing the commissioners that what was included in the meeting packet is a second draft of the work plan, taking into account previous comments plus the items called out by commissioners at the previous meeting. This version, along with the annual report plus any comments tonight and the addition of commissioner items, will be what goes before the Board of Supervisors once the commission has voted on it at the November meeting. Between the previous meeting and tonight only two responses were received after making a request for input. This will be the commission's last chance to modify the work plan prior to submitting it. Peter then called for discussion.

Commissioner Hoisington thought the opening bullet point belonged further down on the list, as an option in case the commissioners were unable to do the other items on that list. Commissioner Gilcrest opined that perhaps that bullet could be reworded a bit to make it less frightening to any friends or foundation members that might take issue with it the way it is worded now. It was originally referred to as a centralized fundraising program for the benefit of all libraries, which she thought seemed less pushy and would be less likely to offend. Peter had no qualms about moving the bullet to another location on the list and he expressed the thought that since Kathy recalled the wording of that bullet from previous discussions that she might be the best person to wordsmith it a bit and bring it back to the commission in November. Kathy agreed to do so. Next, Commissioner Kelly took a few minutes to explain to the group some of the thought process behind the committee's work and why things ended up the way they did. Commissioner T. Smith (the other member of the committee) offered up more of the same. There ensued some discussion of how the various goals and sub-goals may eventually be parceled out amongst the members of the commission and being sensitive to the existing friends and foundation groups was mentioned more than once. Finally, Peter suggested that one more round of comments was required and suggested that everyone send their ideas to Walter by November 1st and the committee will take those comments into account along with the discussion this evening when putting together the final versions of the work plan and annual report.

OTHER BUSINESS

9. FORMATION OF A NOMINATING WORKING COMMITTEE

Vice Chair Wilson and County Librarian Cervantes took a few minutes to explain to the commissioners what the purpose of the nominating committee was (making a recommendation to the commission for a chair and vice-chair for 2020) and what sort of time commitment was required (minimal). It was also explained that as a member of the committee you were ineligible to be nominated for one of the officer positions. Peter then called for volunteers. Commissioners A. Smith and Valdez volunteered for two of the three positions. Peter asked the rest of the commissioners to think about participating and the group would seek a third member before proceeding.

10. ACCEPTANCE OF MINUTES

By consensus of the commission, the minutes of the July 18, 2019 Library Commission Meeting were approved as submitted.

11. COUNTY LIBRARIAN REPORT

Melinda submitted her report in writing as part of the meeting packet. She began by pointing out the sneak preview of the El Sobrante Library. The report contains some photos of the space and the library is expected to reopen in November (date TBA). She then gave the floor over to Deputy County Librarian Alison McKee to update the commissioners on the migration to the new website (BiblioCommons). Alison let the commission know that the staff preview of the new website began today with training for approximately 80 staff members with another class for 80 more tomorrow. The catalogue works great and has been well received by staff so far. The public preview begins on November 19th and for a month or so both the old and new websites will co-exist side by side. The full launch of the website will happen on December 16th, at which point the old site retires and goes away, leaving just the new site in its place. Elsewhere in her report, Melinda has a chart that shows (at Commissioner Hoisington's suggestion) the contributions of the various friends and foundations groups. Melinda had two additions to report: The Moraga Friends contributed over \$10,000 this year and San Ramon contributed over \$31,000. This information will be kept current and available to any commissioner who would like to see it. Finally, Melinda asked Shannon to stand up and show off her new library card. Several of the commissioners had gotten new cards and Melinda suggested taking photos and putting them up on social media to advertise the fact. Commissioner Bracken asked how the book giveaway had gone this summer. According to Melinda it went very well and books are already accumulating for next year. There were 2400 boxes of books remaining after the sale this year. She also mentioned the library is working with an organization much like the one mentioned earlier in the meeting by Commissioner LeFrak that takes outdated/unwanted books and uses them for literacy purposes across the globe.

12. AGENDA SETTING FOR NEXT MEETING AND FUTURE TOPICS

No items were proposed for the next meeting. Commissioners were invited to send any suggestions to Walter at Library Administration.

**13. ADJOURNMENT TO THE NOVEMBER 21, 2019 LIBRARY COMMISSION MEETING AT LIBRARY
ADMINISTRATION.**

The meeting was adjourned at 9:00 p.m.

Submitted by Walter Beveridge
Administrative Aide, Contra Costa County Library

CONTRA COSTA COUNTY LIBRARY COMMISSION

AGENDA ATTACHMENT 5

MEETING DATE: Thursday, November 21, 2019

AGENDA ITEM #: 10.

ITEM: COUNTY LIBRARIAN REPORT

RECOMMENDED ACTION:

No action required.

MAJOR PROJECTS AND INITIATIVES

On November 19, the Library will introduce a new website and catalog during a four-week preview period. The preview will give library users the opportunity to get familiar with the new platform before the full launch in December.

The new website is modern with simplified navigation and is mobile responsive. The new catalog includes stronger search capabilities and opportunities for library users to create reading lists, rate books and find recommendations.

The Library's current website and catalog will remain active until December 16.

We wanted to give you an early look at the new platform and some extra time to familiarize yourselves with all the exciting improvements it offers. Please take some time to explore both the website and catalog, but understand that library staff are still actively working on both. You may come across broken links or missing content while the site remains under construction.

The catalog is active and you may checkout materials on your account.
Your account information is the same – use your library card number and your last name to log in.

We would love to hear your feedback. Submit your comments by clicking on the "Website Feedback" link in the lower right hand corner of the new homepage.

FACILITIES

After the fire in February 2018, I am happy to announce that the El Sobrante Library renovation is complete. New shelving has been installed and furniture and new books are arriving daily. Mark your calendars! The Grand Reopening Ceremony for the newly remodeled El Sobrante Library is scheduled for Saturday, November 23, 2019 at 10:00am. Fun activities for all ages will be offered throughout the day

PUBLIC SAFETY POWER SHUTOFF EVENTS – OCTOBER 2019

During the month of October, the Library experienced a number of PSPS events. The first taking place October 9-10 and the second October 24-30. During each of these events the following libraries experienced loss of power: Kensington, Lafayette, Moraga, Orinda and Pinole. Library Administration and Community Library Managers were prepared and activated emergency communications to assure the safety of the public and our staff. With the exception of the Orinda Library that was closed for two days each event, the other affected libraries were closed only one day. The Library also supported the County Emergency Operation Center with our Public Information Officer, Brooke Converse working multiple shifts and speaking to the media. The Library along with all county departments is preparing a full report of expenditures related to the PSPS events.

The county has developed new procedures for wildfire smoke and air quality events as well as public safety power shutoff events. An unrelated power loss in Martinez on October 30 affecting Library Administration forced some of the library's network to be taken offline in order to preserve the website, catalog and circulation functions. Steps to remedy this type of interruption including a backup generator for IT server equipment are underway.

FY 19-20

Donations from Foundations and Friends:

Type b

Sum of Amount

Month	Library	F & F	Description	Total
September	Brentwood	Friends	FRDS BRE-CCGIFTE CITYREAD	\$1,025
		Friends Total		\$1,025
		Brentwood Total		\$1,025
	Walnut Creek	Foundation	WCLF - WCFOUND	\$4,423
			WCLF -MOVIE LICENSE WCL	\$245
		Foundation Total		\$4,668
	Walnut Creek Total		\$4,668	
	Ygnacio Valley	Foundation	WCLF - FOR YVL PROGRAMS	\$4,528
		Foundation Total		\$4,528
		Ygnacio Valley Total		\$4,528
September Total				\$10,221
October	Clayton	Foundation	CCLF -CLFOUND CARL FUND	\$12,000
		Foundation Total		\$12,000
		Clayton Total		\$12,000
	Hercules	Friends	FRDS HER -HEFRIEND	\$5,000
		Friends Total		\$5,000
		Hercules Total		\$5,000
	Lafayette	Friends	FRDS LAF LAFRIEND	\$7,500
		Friends Total		\$7,500
		Lafayette Total		\$7,500
	Walnut Creek	Foundation	WCLF - FOR WCL PROGAMS	\$3,766
		Foundation Total		\$3,766
		Walnut Creek Total		\$3,766
October Total				\$28,266
Grand Total				\$38,487

COMMUNITY OUTREACH / TRAINING

- Meeting with Pleasanton Library Director, November 14
- Oakley City Council Meeting, November 12
- Presentation to the Walnut Creek City Council, November 5
- Children's Activity Deck Design Kick-Off Meeting, Lafayette Library & Learning Center Foundation, October 23
- Meeting with Orinda City Manager and Staff, October 22
- Urban Libraries Council Annual Forum, Salt Lake City, UT: *Preparing to Lead on AI + Digital Citizenship* October 16-18
- Library All Staff Training Day, October 14
- Annual Library Friends, Foundations and Commissioners Forum, October 12
- Pleasant Hill Library meeting with BCJ Architects, October 8
- BALIS Directors Council Meeting, October 4
- Branch Plan Training with OrangeBoy, October 2
- Various El Sobrante Library Construction Site Meetings
- Oak Park Projects Coordinating Meeting,
- Dougherty Station Library Partners Meeting, September 24

EVENTS TO CALENDAR

- 2020 Annual Library Friends, Foundations and Commissioners Forum, September 12, 2020 (*Tentative*)

Respectfully submitted by Melinda Cervantes, County Librarian



October 30, 2019

Curtis Rogers,
Director of Communications Urban Libraries Council
1333 H Street, NW Suite 1000 West
Washington, DC 20005

Dear Mr. Rogers,

Major publishers have introduced severe restrictions to e-book and e-audiobook lending for public libraries, including embargoes on the sales of new titles and unreasonably high prices, which far exceed the prices offered for print books. As a result, libraries will be unable to fulfill their core functions in building educated, literate communities. These restrictions will be most harmful for populations who already face significant barriers to equitable knowledge and information access in our communities –including youth, people living with disabilities and those with limited financial means.

Public libraries play an essential role in leveling the playing field and strengthening the foundation of our communities. As digital technologies become increasingly inseparable from the ways that people learn, work and interact, the library's unique ability to create onramps for information and knowledge access is more important than ever. There is significant, rising demand for e-books and e-audiobooks from public library users – overall, digital content circulation is increasing by 30% per year.

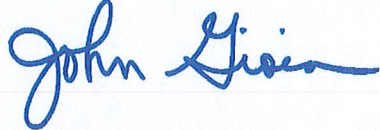
As elected public officials and trusted leaders in our communities, we are committed to protecting and supporting the capacity of public libraries to:

- Provide equal access for individuals to gain knowledge and become proficient with digital tools, regardless of their income, physical abilities, age, gender, sexual orientation, race, citizenship status or religion.
- Support lifelong learning and foster empathy, curiosity, civic engagement and a love of reading among community members.
- Educate community members about the rights, responsibilities and implications of their lives online, including data privacy risks when accessing online learning resources and digital content.
- Serve as valued partners to local government in advancing city/county outcomes for digital inclusion and as institutions that support informed citizens.

Our cities and counties are strongest when all individuals have the same opportunities to further their personal, educational and professional goals. Our democracy is non-negotiable.

We stand with all who are urging e-book and e-audiobook publishers to institute fair, transparent and flexible lending models for public libraries.

Very Truly Yours,



John Gioia, Chair
Contra Costa County Board of Supervisors



FOR IMMEDIATE RELEASE
November 7, 2019

ULC Press Contact

Curtis Rogers

(202) 750-8658

crogers@urbanlibraries.org

North American Elected Officials Send Message to E-Book Publishers: Price Gouging Public Libraries Is Unacceptable

Mayors and county executives from major urban jurisdictions sign statement urging e-book publishers to institute equitable and transparent pricing for public libraries.

WASHINGTON – Seventy-seven elected officials from North American cities and counties have signed the Urban Libraries Council's Statement on Equitable Public Access to E-Books, championing the urgent need for equitable e-book pricing and access for public libraries. The statement has been signed by mayors and county executives from some of the largest urban jurisdictions in North America – together, these leaders serve over 44 million citizens.

The statement has been issued in direct response to Macmillan Publisher's embargo on e-book sales to libraries that went into effect on November 1. With this new policy, libraries cannot purchase more than a single copy of new e-book titles from Macmillan for the first two months after the book's initial publication. The Macmillan embargo will prevent libraries from providing equitable access to digital learning opportunities, widening the digital divide and creating even greater obstacles for individuals from disadvantaged backgrounds.

"Multinational publishers are price-gouging taxpayers and intensifying the gaps between the haves and have-nots in communities of all sizes with their restrictive licenses and excessively high prices. Most concerning is the new e-book embargo imposed by Macmillan Publishers, which results in an intentional erosion of digital equity by severely restricting e-book access for library patrons," said ULC President & CEO Susan Benton. "By signing the Statement on Equitable Public Access to E-Books, North America's mayors and county executives are sending a powerful message they will not stand for the extreme restrictions e-book publishers are placing on public libraries, which limit/jeopardize their essential role as engines for democracy."

Developed by ULC in partnership with the Canadian Urban Libraries Council, the statement serves as a platform for city and county leaders to show their support for the vital role that libraries play in building

educated communities, and to add their voices to the call for e-book publishers to eliminate discriminatory lending models for libraries. The statement reads as follows:

Major publishers have introduced severe restrictions to e-book and e-audiobook lending for public libraries, including embargoes on the sales of new titles and unreasonably high prices, which far exceed the prices offered for print books. As a result, libraries will be unable to fulfill their core functions in building educated, literate communities. These restrictions will be most harmful for populations who already face significant barriers to equitable knowledge and information access in our communities – including youth, people living with disabilities and those with limited financial means.

Public libraries play an essential role in leveling the playing field and strengthening the foundation of our communities. As digital technologies become increasingly inseparable from the ways that people learn, work and interact, the library's unique ability to create onramps for information and knowledge access is more important than ever. There is significant, rising demand for e-books and e-audiobooks from public library users – overall, digital content circulation is increasing by 30% per year.

As elected public officials and trusted leaders in our communities, we are committed to protecting and supporting the capacity of public libraries to:

- Provide equal access for individuals to gain knowledge and become proficient with digital tools, regardless of their income, physical abilities, age, gender, sexual orientation, race, citizenship status or religion.
- Support lifelong learning and foster empathy, curiosity, civic engagement and a love of reading among community members.
- Educate community members about the rights, responsibilities and implications of their lives online, including data privacy risks when accessing online learning resources and digital content.
- Serve as valued partners to local government in advancing city/county outcomes for digital inclusion and as institutions that support informed citizens.

Our cities and counties are strongest when all individuals have the same opportunities to further their personal, educational and professional goals. Our democracy is non-negotiable. We stand with all who are urging e-book and e-audiobook publishers to institute fair, transparent and flexible lending models for public libraries.

The following mayors and county executives have signed on to the above statement:

IN THE UNITED STATES

County Board of Supervisors VP Keith Carson
Alameda County, Calif.

Mayor Ethan Berkowitz
Anchorage, Alaska

County Executive Steuart Pittman
Anne Arundel County, Md.

Mayor Steve Adler
Austin, Texas

Mayor Bernard Young
Baltimore, Md.

County Judge Nelson Wolff
Bexar County, Texas

Mayor Thomas Bernabei
Canton, Ohio

Mayor Lori Lightfoot
Chicago, Ill.

County Board of Supervisors Chair John Gioia
Contra Costa County, Calif.

Mayor Steve Schewel
Durham, N.C.

County Executive Bryan Hill
Fairfax County, Va.

City Manager David Parish
Greensboro, N.C.

Mayor Luke A. Bronin
Hartford, Conn.

County Executive Calvin B. Ball III
Howard County, Md.

County Executive Frank White
Jackson County, Mo.

County Commissioner Tina Skeldon Wozniak
Lucas County, Ohio

County Commissioner Anthony Traficanti
Mahoning County, Ohio

County Executive Marc Elrich
Montgomery County, Md.

County Chair Deborah Kafoury
Multnomah County, Ore.

Mayor Toni Harp
New Haven, Conn.

County Executive John A. Olszewski Jr.
Baltimore County, Md.

Mayor Marc McGovern
Cambridge, Mass.

Mayor Vi Lyles
Charlotte, N.C.

Mayor Stephen K. Benjamin
Columbia, S.C.

City Manager T.C. Broadnax
Dallas, Texas

County Manager Wendell Davis
Durham County, N.C.

Mayor Nancy B. Vaughan
Greensboro, N.C.

County Commissioner Denise Driehaus
Hamilton County, Ohio

Mayor Sylvester Turner
Houston, Texas

Mayor Eileen Weir
Independence, Mo.

Mayor Eric Garcetti
Los Angeles, Calif.

Mayor Satya Rhodes-Conway
Madison, Wis.

County Manager Dena Diorio
Mecklenburg County, N.C.

County Council President Nancy Navarro
Montgomery County, Md.

Mayor John Cooper
Nashville, Tenn.

Mayor LaToya Cantrell
New Orleans, La.

Mayor Breea Clark
Norman, Okla.

Mayor Bill Peduto
Pittsburgh, Pa.

Mayor Lovely Warren
Rochester, N.Y.

Mayor Jenny Wilson
Salt Lake County, Utah

Mayor London N. Breed
San Francisco, Calif.

Mayor Gleam Davis
Santa Monica, Calif.

County Executive Sam Page
St. Louis County, Mo.

Mayor Wade Kapszukiewicz
Toledo, Ohio

Mayor Jamael Tito Brown
Youngstown, Ohio

Mayor Jim Kenney
Philadelphia, Pa.

County Council Chair Paul Livingston
Richland County, S.C.

Mayor Melvin Carter
Saint Paul, Minn.

Mayor Ron Nirenberg
San Antonio, Texas

Mayor Sam Liccardo
San José, Calif.

Mayor George Van Dusen
Skokie, Ill.

County Commissioner Richard Regula
Stark County, Ohio

Mayor Muriel Bowser
Washington, D.C.

IN CANADA

Mayor Jeff Lehman
Barrie, Ont.

District Board Chair Rhona Martin
Columbia Shuswap Regional District, B.C.

Mayor Don Iveson
Edmonton, Alta.

Mayor Cam Guthrie
Guelph, Ont.

Mayor Gordon Krantz
Milton, Ont.

Mayor Rob Burton
Oakville, Ont.

Mayor Andy Adams
Campbell River, B.C.

Mayor Michelle Staples
Duncan, B.C.

Mayor Ron Oszust
Golden, B.C.

Mayor Fred Eisenberger
Hamilton, Ont.

Mayor Leonard Krog
Nanaimo, B.C.

Mayor Dan Carter
Oshawa, Ont.

Mayor Jim Watson
Ottawa, Ont.

Mayor Dennis Dugas
Port Hardy, B.C.

Mayor Gabriele Wickstrom
Port McNeill, B.C.

Mayor Kris Olsen
Queen Charlotte, B.C.

District Board Chair Karla Kozakevich
Regional District of Okanagan-Similkameen, B.C.

Mayor John MacDonald
Sayward, B.C.

Mayor Cliff McNeil-Smith
Sidney, B.C.

Mayor Maja Tait
Sooke, B.C.

Mayor Walter Sendzik
St. Catharines, Ont.

Mayor Doug McCallum
Surrey, B.C.

Mayor John Tory
Toronto, Ont.

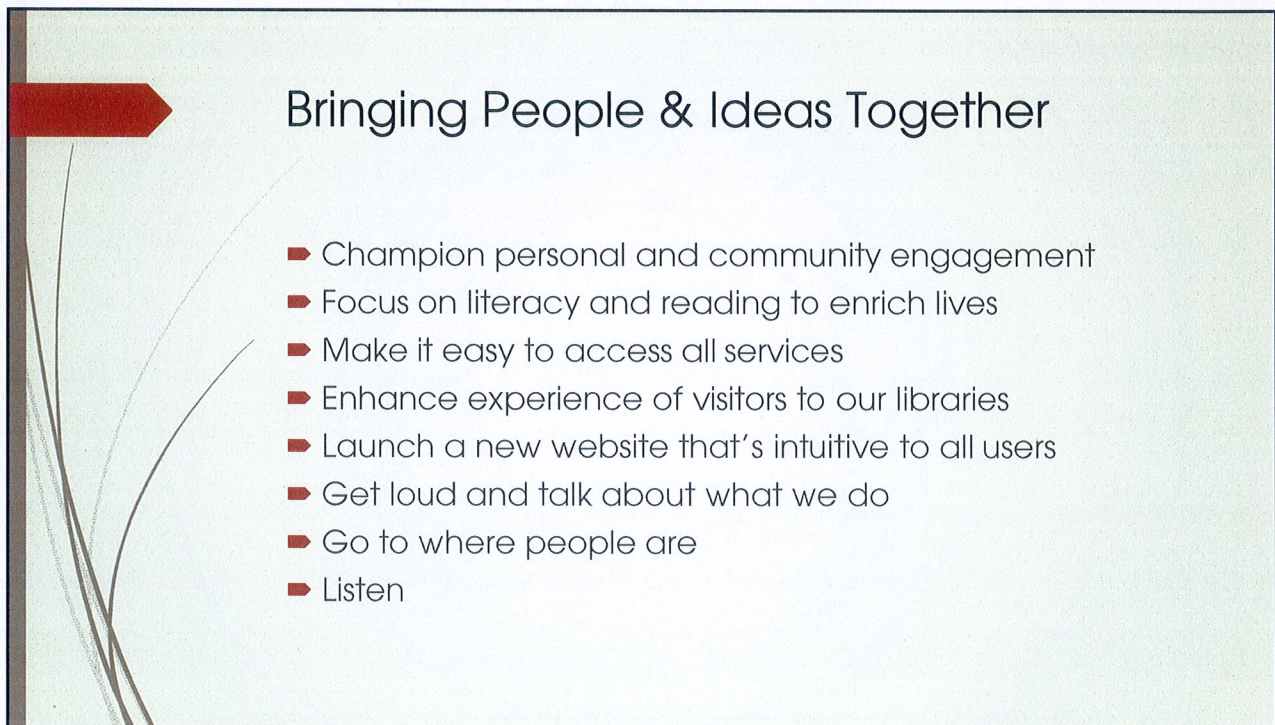
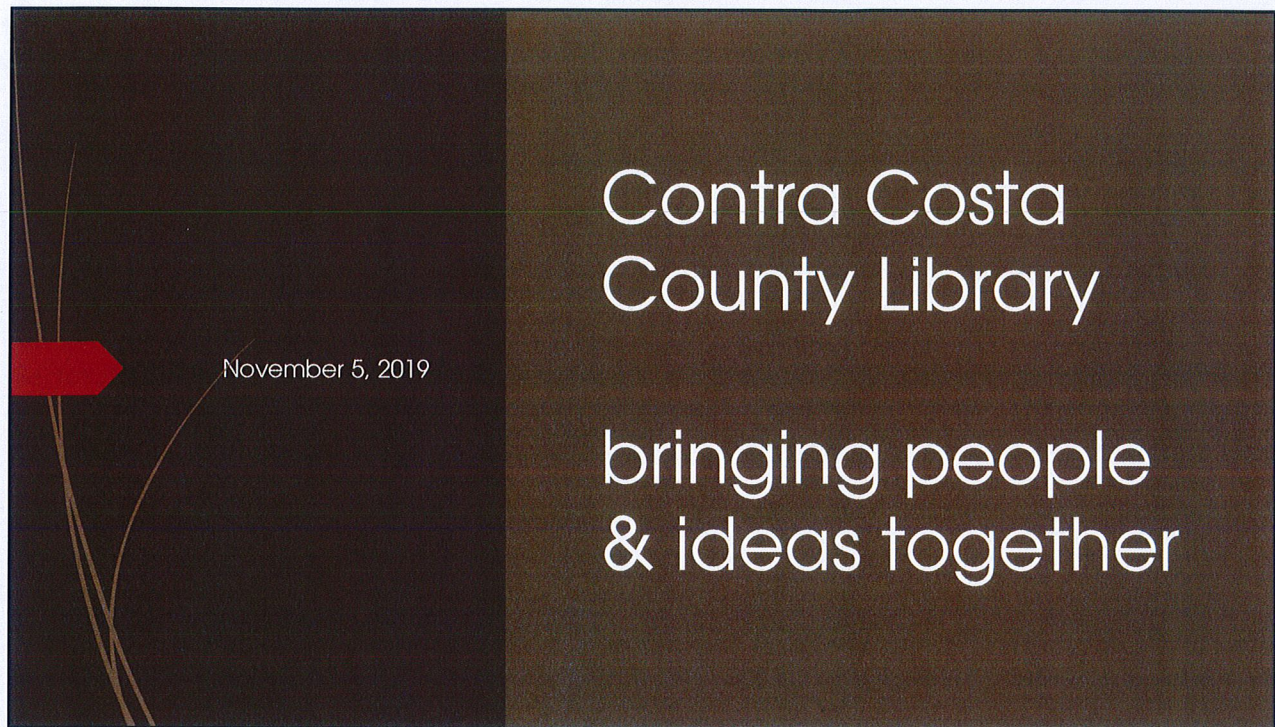
Mayor Gord Milsom
West Kelowna, B.C.

Visit urbanlibraries.org for more information about the statement and the most up-to-date list of signatories.

About the Urban Libraries Council

The Urban Libraries Council is an innovation and impact tank of North America's leading public library systems. ULC drives cutting-edge research and strategic partnerships to elevate the power of libraries as essential, transformative institutions for the 21st-century. More than 150 urban member libraries in the U.S. and Canada rely on ULC to identify significant challenges facing today's communities and provide new tools and techniques to help libraries achieve stronger outcomes in education, digital inclusion, workforce and economic development, and race and social equity.

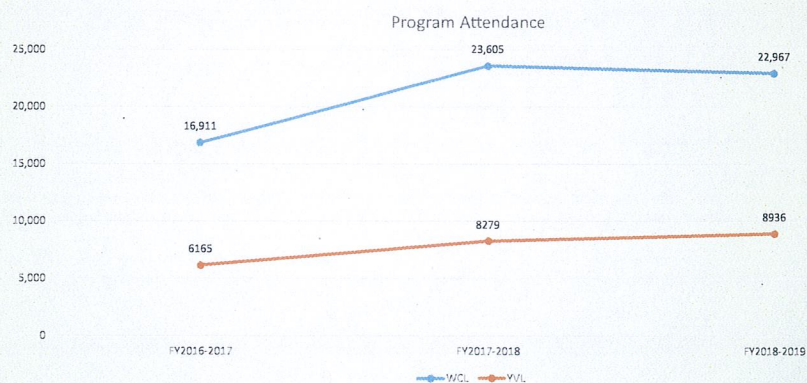
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Libraries Connect People

- The library is already a force that connects people with books, films, ebooks, audiobooks and online resources
- The library also connects people with other people, where they make friendships through different clubs and events
- The library brings different organizations and community groups together!

Attendance at Library Programs



2018-2019 the Year of Initiatives

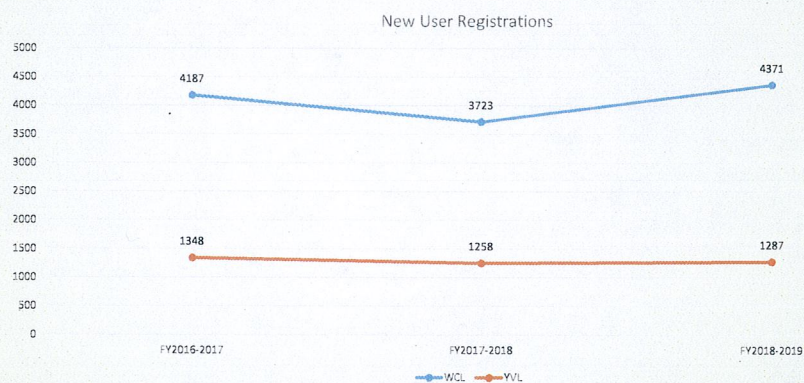
- Completed 2019 CCCL Strategic Plan
- Launched Project Equitable Access "Goodbye to Fines" campaign
- New Library Card Designs a big hit!
- New website and discovery catalog to launch in December

Project Equitable Access

- ✓ Launch of "Goodbye to Fines" campaign
- ✓ Eliminated overdue fines on all library materials beginning Jan. 1, 2019
- ✓ More than 18% of library cardholders had their cards blocked due to fines
- ✓ 43% of youth accounts owed a balance
- ✓ 21,000 youth cards were blocked at a critical time in their lives
- ✓ More positive customer interactions



Library Card Registrations Up!



Contra Costa County Library

New Library Card Designs
Launched September 10

New Registrations

September 2019: 2912

September 2018: 2007

= 45% increase

Re-Registrations

September 2019: 9901

September 2018: 3564

= 177% increase

5 New Library Cards



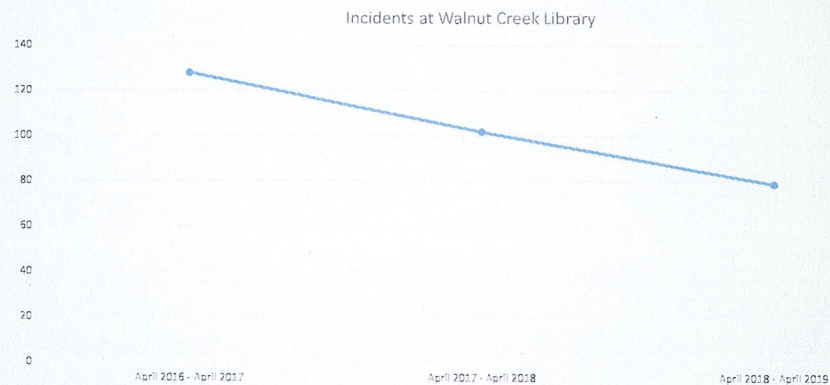
Get Yours Today.



What else have we been up to?

- *Safeguarding the Library's Local History Collection* Report submitted to the Contra Costa County Grand Jury
- Relocated the Genealogy print and microfilm collection to the Walnut Creek Library
- Added a community library manager position to manage the Ygnacio Valley Library

Making the Walnut Creek Library Safer



But wait...

- The Friends of the Walnut Creek Library, Friends of the Ygnacio Valley Library and the WCL Foundation combined donated \$176,000 to the Walnut Creek and Ygnacio Valley Libraries last year
- The Library more than doubled the number of eBooks and downloadable audiobooks to meet demand

Walnut Creek

Teens that Code
 Violencia Doméstica y Superación
 Drag Queen Storytimes
 The Power of Dance | Diablo Ballet 25th Anniversary Exhibit
 Children's Library Scavenger Hunt
 English Conversation Group
 Bi-Lingual (Russian) COMPUTER HELP WITH VLAD
 Teen Gaming
 Textile Makerspace! Knitting, Crochet, Needlepoint, Cross Stitch, etc
 Teen Robotics Club
 East Meets West: Jewels of the Maharajas from the Al Thani Collection



Ygnacio Valley Library

Winter Math Challenge

Bilingual Storytime: Mandarin and English

Sierra Club - Protecting Places that Make the East Bay Special

All Abilities Play Group

Lunar New Year: An Asian Art Museum Docent Lecture

Daphne Muse Lecture

ARF's All Ears Reading

Korean Craft For Movement Day

Wednesdays! 2 to 4 PM

The YVL

After School

Special!



**Korean Craft
for Movement Day
Friday, March 1
3:30 p.m.**

Questions?

Melinda Cervantes, County Librarian
Contra Costa County Library
Martinez, California

mcervant@ccclib.org



Election Season Do's and Don'ts

For County Officials and Employees¹

THE DON'Ts: County officials and employees may **NOT**:

- Solicit, directly or indirectly, a political contribution from another county official or employee.
- Distribute campaign literature through the county's internal mail or email system.
- Place campaign literature on county-related websites or elsewhere on county property.
- Do any campaign related work during compensated work hours.
- Use county facilities (offices, conference rooms) or equipment (phones, computers, printers, copiers, fax machines, email system, paper) for political activities.
- Use public funds for any campaign-related purpose.
- Participate in political activities while in uniform.

THE DO's: County officials and employees may:

- Participate in political activities during their personal time.
- Make campaign contributions using personal funds.
- Attend campaign events on their own personal time.

If you have any questions, please contact Mary Ann Mason in the County Counsel's Office.

¹ See County Administrative Bulletin 405.4; Government Code Sections 3201-3209, 54964. These rules apply equally to all entities governed by the Board of Supervisors.

CONTRA COSTA COUNTY
Office of the County Administrator

ADMINISTRATIVE BULLETIN

Number: 405.5
Date: 9-1-2015
Section: Personnel

SUBJECT: Political Activities

I. PURPOSE:

To establish a policy prohibiting the use of employees' official capacity, work hours, County property or County resources in connection with any political activity.

II. AUTHORITY:

In accordance with the provisions of Contra Costa County Ordinance Code Section 24-4.008, the County Administrator has the authority and the responsibility to establish and enforce personnel policies in County departments and agencies, including political activity on County time, County property or using County resources

III. POLICY:

Each employee is cautioned that there are Federal and State laws restricting political activities by public employees. Some of these restrictions carry criminal penalties, most of which do not depend on knowledge by the employee of the wrongfulness of his conduct. The most important of these prohibitions and restrictions are the following:

The "Federal Hatch Act," as it relates to local governmental employees, is contained in Sections 1500 and following of Title 5 of the United States Code. Generally, it forbids partisan political activity (in connection with political parties) by local government employees whose work is financed even partly by Federal funds.

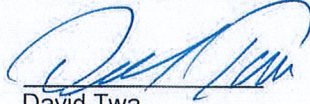
Sections 3201 and following of the California Government Code restrict fund raising and other political acts on public premises or by use of official influence. Section 3204 prohibits using official authority to influence voting or other political action. Section 3205 prohibits local agency employees from soliciting political contributions from other agency employees. Section 3207, as implemented by the Board of Supervisors, prohibits politicking on county time or with county property or premises.

Sections 81000 and following of the California Government Code contain the "Political Reform Act of 1974" (sometimes referred to as "Proposition 9" or "The Fair Political Practices Act"). This is a very comprehensive regulation of political activities by all persons and of those seeking or advocating election to offices therein or affecting election propositions.

Pursuant to Government Code Section 3207, except as may be required by constitutional rights to freedom of speech, no funds, employee or other services, supplies, equipment, or other personal or real property of Contra Costa County or of any other agency governed by the Contra Costa County Board of Supervisors shall be used for the purpose of supporting the election or defeat of any elected public officer or candidate for public office.

It is important for each employee contemplating political activity, or asked to undertake or support such activity, to find out what the legal restrictions are on such activities. Each individual should consult his legal counsel, or copies of these laws may be found in County Law Libraries in Martinez and Richmond.

Because the County may also be penalized for violations of the U.S. Hatch Act, the various departments partially financed by Federal funds need to be alert to possible violations by their employees. Department heads should confer with the County Counsel when specific problems come to their attention.



David Twa
County Administrator

Orig. Dept.: County Counsel

Personnel Actions

Appointments

Reiko Kubota, Library Aide, Ygnacio Valley Library, effective September 6, 2019
Gayatri Kannan, Library Aide, San Ramon Library, effective September 6, 2019
Rebecca Christiansen, Library Aide, Concord Library, effective September 9, 2019
Juliana Paslay, Librarian (40/40), Antioch & Prewett Libraries, effective September 16, 2019
Uriah Findley, Library Aide, Pinole Library, effective September 11, 2019
Min Ha Hwang, Library Aide, Lafayette Library, effective September 14, 2019
Ioannina Sumaraw, Library Aide, Antioch Library, effective September 24, 2019
Eulove Delos-Reyes, Library Aide, Lafayette Library, effective September 20, 2019
Riley Winograd, Library Aide, Walnut Creek Library, effective September 25, 2019
Regan Brown, Library Aide, Lafayette Library, effective September 28, 2019
Adriana Ramirez, Library Aide, San Pablo Library, effective September 25, 2019
Gavin Abbe, Library Aide, Lafayette Library, effective October 3, 2019
Romisaa Samhoud, Library Aide, Pleasant Hill Library, effective October 16, 2019
Linda Savage, Library Aide, Concord Library, effective October 22, 2019
Elizabeth Wright, Library Aide, El Sobrante Library, effective October 23, 2019
Kristen Brooks, Library Aide, Pleasant Hill Library, effective October 29, 2019
Cynfrenesia Jones, Library Assistant-Journey Level (PI), Public Services, effective November 12, 2019
Jackson Pine, Library Aide, Lafayette Library, effective October 23, 2019
Caroline Olsen, Librarian (32/40), San Pablo Library, effective November 5, 2019
Cherie Buenaflor, Library Literacy Assistant, Project Second Chance, effective November 18, 2019
Sandhya Param, Library Aide, Walnut Creek Library, effective November 7, 2019

Reassignments

Jeff Takao, Library Assistant-Journey Level (40/40), Orinda Library to Library Assistant-Journey Level (40/40), Lafayette Library, effective October 1, 2019
Lauren Boag, Library Assistant-Journey Level (40/40), San Ramon Library to Library Assistant-Journey Level (P.I.), Public Services, effective September 18, 2019
Marie Goundar, Library Assistant-Journey Level (40/40), Ygnacio Valley Library to Library Assistant-Journey Level (40/40), Orinda Library, effective October 14, 2019
Michael Goldman, Librarian-Adult Services (20/40), Moraga Library to Librarian-Adult/Teen Services (40/40), Danville Library, effective October 14, 2019
Walter Beveridge, Administrative Aide (40/40), Library Administration to Executive Secretary (40/40) Library Administration, effective September 25, 2019
Dawn Herrera, Library Assistant-Journey Level (20/40), Ygnacio Valley Library to Library Assistant-Journey Level (40/40), Ygnacio Valley Library, effective November 1, 2019
Adam McKinney, Clerk-Experienced Level (20/40), Administrative Services/PSO to Clerk-Experienced Level (40/40), Administrative Services/PSO, effective November 11, 2019
Julia Wiswell, Librarian (32/40), Pittsburg/Bay Point Libraries to Librarian (40/40), Hercules Library effective November 18, 2019

Dan Tran, Clerk-Beginning Level Deep Class-Project (40/40), Library Administration, Support Services/Circulation Services transitions into the merit system to Clerk-Beginning Level (40/40), Library Administration, Support Services/Circulation Services, effective October 1, 2019

Separations

Jasmine Waters, Library Aide, Brentwood Library, effective September 14, 2019
Xenia Lal, Library Assistant-Journey Level/Bi-Lingual (40/40), Concord Library, effective September 10, 2019
Abigail Allison, Library Aide, Lafayette Library, effective August 31, 2019
Todd Isaacson, Library Aide, San Ramon library, effective September 11, 2019
Desiree Dillon, Library Aide, Oakley Library, effective September 6, 2019
Niusha Pourdehmobed, Library Aide, Danville Library, effective September 15, 2019
Faith Alcaraz-Lackey, Library Aide, Martinez Library, effective September 18, 2019
Sean Hupke, Library Aide, Danville Library, effective September 30, 2019
Ellie Forster, Library Aide, Danville Library, effective September 28, 2019
Calvin Quisumbing, Library Aide, Walnut Creek Library, effective August 30, 2019
Maura Hennessy, Librarian-Youth Services (40/40), Lafayette Library, effective October 5, 2019
Pamela Woods, Library Assistant-Journey Level (P.I.), Public Services, effective September 28, 2019
Bruce Duncan, Library Aide, Pleasant Hill Library, effective September 30, 2019

Transfers

Nan Shakeri, Clerk-Experienced Level (40/40), Library Administration/Public Services Office (Subfinder) to Clerk-Senior Level (40/40), Public Works Department, effective October 14, 2019
Roscoe Bell, Library Aide, Kensington Library, effective August 26, 2019
Janice Harris, Clerk-Experienced Level (32/40), Administration/PSO to Clerk-Senior Level (40/40), Health Services, effective November 18, 2019
Guadalupe (Ximena) Castro, Clerk-Senior Level (40/40) San Pablo Library to Clerk-Senior Level (40/40), Health Services, effective November 11, 2019
Shelly Sagy, Library Aide, Ygnacio Valley Library, effective November 7, 2019
Eulove Delos-Reyes, Library Aide, Lafayette Library, effective October 29, 2019
Sara Moncayo, Library Aide, Shipping/Pleasant Hill Library, effective November 10, 2019

Reclassifications

Gia Paolini, Community Library Manager (40/40), San Pablo Library to Senior Community Library Manager (40/40), San Pablo Library, effective September 1, 2019

Promotions

Will McCall, Library Assistant-Journey Level (32/40), Pleasant Hill Library to Librarian (40/40), Dougherty Station Library, effective November 4, 2019

Suzanne Spillane-Schmidt, Clerk-Experienced Level (40/40), Ygnacio Valley Library to Clerk-Senior Level (40/40), Orinda Library, effective November 4, 2019

Michael Beller, Community Library Manager, Ygnacio Valley Library to Senior Community Library Manager, Orinda Library, effective November 4, 2019

Temporary Upgrades

Eric Lee, Library Assistant-Journey Level (40/40), Pinole Library to Library Assistant-Advanced Level (40/40), Virtual Library, effective November 12, 2019