

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA

Adopted this Resolution on November 16, 1999, by the following vote:

Ayes: SUPERVISORS GIOIA, UILKEMA, DeSAULNIER and CANCIAMILLA
 Noes: NONE
 Absent: SUPERVISOR GERBER
 Abstain: NONE

RESOLUTION NO. 99/595

SUBJECT: IN THE MATTER OF ADOPTING A POLICY FOR THE DEVELOPMENT OF AND ACCESS TO THE LIBRARY'S COLLECTION.

Upon recommendation of the Acting County Librarian, this Board adopts the following policy and rescinds all previously adopted policies and rules and regulations (including Resolution No. 1208) for the Library's Collection Development and Access. --- and rescinding Resolution from March 8, 1955, entitled Matter of Declaration of County Library Book Selection Policy

BOARD OF SUPERVISORS, Contra Costa County Library

POLICY FOR COLLECTION DEVELOPMENT AND ACCESS

It is the policy of the Contra Costa County Library to meet the informational, educational, recreational, and cultural needs of the community by providing a variety of library resources. Professional judgment and ongoing community analysis guide the selection process.

Selection Responsibility

Legal responsibility for the selection of library resources rests with the County Librarian. (*Education Code, Title I, Part 11, Chapter 6, Section 19146*)

Selection Guidelines

The Library provides resources that appeal to all ages and encompass a variety of formats and subject matter. The Library identifies and responds to changing demographics in order to meet community needs. The Library selects resources based upon principles of open access for all its users to many forms of information that provide diverse points of view and meet the ongoing needs of the people in the community. An item will not be excluded simply because it is frank or controversial.

Selection Criteria

The Library selects resources according to a general set of criteria that applies to all age levels and formats. These criteria include community interest and input, use of the collection, critical merit, relevance to diverse populations, usefulness, currency of information, and appropriateness for intended audience.

Access

Resources are purchased for the library in the most appropriate format for use. The library collects titles in the following formats: books, magazines/newspapers, pamphlets, microfilm, audiocassettes, compact discs, videocassettes and CD-ROMs. As new formats become available, they will be evaluated for the collection. All library users have equal access to all library resources, regardless of format.

Gifts

The Library may accept gifts of either resources or money for the collection within the guidelines set forward in *County Administration Bulletin 117.5*. The Library accepts gifts in accordance with selection criteria and guidelines.

Reconsideration of Library Resources

The Library welcomes expression of opinions about its collection from members of the public. The Library will evaluate and make an effort to respond in writing to any patron request to remove a particular item from the collection or restrict access to a resource. The Library's evaluation will be based upon the tenets and guidelines contained within this Policy.

The County Librarian shall develop a collection development plan and procedures for the implementation of this Policy.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 16, 1999

PHIL BATCHELOR, Clerk of the Board
of Supervisors and County Administrator

By Barbara Grant, Deputy

C.145

TO: BOARD OF SUPERVISORS
FROM: Anne Cain, Acting County Librarian
DATE: November 3, 1999
SUBJECT: Library Policy for Collection Development and Access

SPECIFIC REQUEST(S) OR RECOMMENDATION(S) & BACKGROUND AND JUSTIFICATION

RECOMMENDATION:

Adopt Resolution 99/595 regarding a County Library Policy for Collection Development and Access.

FINANCIAL IMPACT:

None.

BACKGROUND:

The Board of Supervisors last adopted a Collection Development policy for the library in 1955. The library has undertaken a comprehensive review of its collection development policies and practices and has developed a revised policy that has been reviewed by County Counsel.

CONTINUED ON ATTACHMENT: YES SIGNATURE: Anne Cain

RECOMMENDATION OF COUNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
 APPROVE OTHER

SIGNATURE(S): Claude L. Van Sledright

ACTION OF BOARD ON November 16, 1999 APPROVED AS RECOMMENDED OTHER
VOTE OF SUPERVISORS:

XX UNANIMOUS (ABSENT # III)
AYES: _____ NOES: _____
ABSENT: _____ ABSTAIN: _____

I HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF AN ACTION TAKEN AND ENTERED ON THE MINUTES OF THE BOARD OF SUPERVISORS ON THE DATE SHOWN.

Contact: _____
cc: County Library
County Administrator
County Auditor

ATTESTED November 16, 1999
PHIL BATCHELOR, CLERK OF THE BOARD OF SUPERVISORS AND COUNTY ADMINISTRATOR
By Phil Batchelor, Deputy