1. Log on using your library card and your pin/phone #

2. Click on the “NVDA Text-to-Speech” (Nothing will pop up after you click it; this just starts the program in the background)
3. Click on the program you wish to use with the NVDA text-to-speech

![Library Online window with application options]

4. Move the mouse cursor over the text or object to be read

5. To Exit NVDA press “INSERT” & the “N” key at the same time; a drop down menu will appear with exit at the bottom

![Menu with preference, tools, and help settings]

The menu will also have preference, tool and help settings that can be changed. Any settings changed during the session will revert to default after log-out.