

**JOINT POWERS AUTHORITY BOARD  
FINANCE COMMITTEE AGENDA**

*Wednesday, January 8, 2020 at 2:00 p.m.*

**Services and Support Center**  
1370 Dell Avenue, Campbell, CA 95008  
Farrier Conference Room

In accordance with the Ralph M. Brown Open Meeting Act; this agenda was posted at the meeting site located at 1370 Dell Avenue, Campbell, CA 95008 on Thursday, January 2, 2020. Items with an asterisk (\*) in front of the number are on the consent calendar and may be voted on in one motion at the beginning of the meeting. If you wish to discuss any of these items, please request this item be removed from the consent calendar.

**CALL TO ORDER/ROLL CALL**

Deletions, deferrals or corrections to the agenda.

**ORAL COMMUNICATION**

The Joint Powers Authority Board Finance Committee may take other actions relating to the issues as may be determined following consideration of the matter and discussion of the recommended actions.

This portion of the meeting is reserved for persons desiring to address the Finance Committee on any matter not on the agenda. **Please limit your comments to three minutes.** All statements that require a response will be answered in writing or status of response will be reported on the agenda for the next regular meeting of the Finance Committee. **NOTE:** If you wish to speak on an item of business listed on the agenda, please fill out a speaker card and indicate the number of the agenda item you wish to address. The Chair will call upon you at the time the Committee considers the item.

**CONSENT CALENDAR**

**ACTION**

- \*1. Approve Minutes from October 9, 2019, Finance Committee meeting.
- \*2. Recommend to the JPA to accept the following cash gifts:
  - a. Cash donation of \$1,958.91 to the Santa Clara County Library District and augment the budget for library materials.
  - b. Cash donation of \$1,500 to the Cupertino Library and augment the budget for courtyard furniture.
  - c. Cash donation of \$6,000 to the Los Altos Library and augment the budget for 3D Printing Project.
  - d. Cash donation of \$6,666.37 to the Los Altos Library and augment the budget for installation of divider panels.
  - e. Cash donation of \$1,032.19 to the Milpitas Library and augment the budget for display stand.
  - f. Cash donation of \$2,000 to the Milpitas Library and augment the budget for for library materials.
  - g. Cash donation of \$10,000 to the Morgan Hill Library and augment the budget for Best Seller collection.

- h. Cash donation of \$1,000 to the Woodland Library and augment the budget for programming and library materials.
- \*3. Recommend to the JPA to accept the following grants
  - a. Family Literacy Award Grant in the amount of \$50,000 from the California State Library
  - b. Maker Space Grant in the amount of \$4,500 for the Gilroy Library from the Southern California Library Cooperative for 2019-2020
- \*4. Approve Calendar Year 2020 Meeting Schedule.
- \*5. Recommend acceptance of payment of \$59,000 from First 5 Santa Clara County
- \*6. Recommend to the JPA to add one full-time Janitor, one full-time Librarian and one full-time Buyer positions, with the deletion of one vacant part-time Janitor, one vacant part-time Librarian, and one vacant full-time Library Technician positions.
- \*7. Recommend to the JPA to add one full-time Library Clerk and one part-time Library Circulation Aide positions, with the deletion of two vacant part-time Library Clerk and one vacant part-time Library Page positions.

#### **NEW BUSINESS**

- 8. Recommend to the JPA to accept the Five-Year Financial Forecast for Fiscal Years 2019-2020 to 2023-2024 for the Library District
- 9. Consider and recommend to the JPA to approve the updated Library Building Policy

#### **REPORTS/COMMENTS**

- 10. County Librarian
- 11. Financial & Administrative Services Manager
- 12. Finance Committee Members

#### **INFORMATION**

#### **ADJOURN**

To the next Finance Committee meeting on Wednesday, April 1, 2020 at 2:00 p.m. at the Library Services and Support Center, 1370 Dell Avenue, Campbell, CA 95008.

In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the County Librarian's Office 24 hours prior to the meeting at (408) 293-2326 x3090, TDD (408) 364-1528.