

# ITEM III.

**PROPOSED AGENDA  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
Board of Trustees' Meeting  
Thursday, February 18, 2021**

DATE: Thursday, February 18, 2021

TIME: 6:00 p.m.

PLACE: Pursuant to the Governor's Emergency Directive on Public Meetings, [http://gov.nv.gov/News/Emergency\\_Orders/2020/2020-03-22\\_-\\_COVID-19\\_Declaration\\_of\\_Emergency\\_Directive\\_006/](http://gov.nv.gov/News/Emergency_Orders/2020/2020-03-22_-_COVID-19_Declaration_of_Emergency_Directive_006/) this meeting will take place online via Webex and at the Summerlin Library. Connection information is listed on page 5.

Summerlin Library  
1771 Inner Circle Drive  
Las Vegas, NV 89134

The Agenda and Board meeting documents can be found at <https://lvccld.org/board/board-of-trustees-meetings/>

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. If you wish to comment on an item appearing on this agenda, you may send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). Please identify on which agenda item you are commenting. Any comments not so identified will be read at the end of this meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Presentations to Trustee Shannon Bilbray-Axelrod, and staff members Former Acting Executive Director Fred James, retired Library Operations Director Jennifer Schember, and retired General Services Director Steve Rice.

V. Approval of Proposed Minutes (For possible action)

- A. Regular Board Meeting, November 12, 2020
- B. Special Board Meeting, December 4, 2020
- C. Regular Board Meeting, December 17, 2020
- D. Special Board Meeting, January 8, 2021
- E. Regular Board Meeting, January 21, 2021

VI. Chair’s Report

- A. Report on the ALA Midwinter Virtual Conference by Trustee Elizabeth Foyt.
- B. Possible Board discussion regarding the Chair’s report.

VII. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Supplemental reports on specific administrative activities that were requested by the Trustees at the January 21, 2021 meeting will be attached to the monthly reports.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director’s Report - Kelvin Watson

- 1. Program and Delivery Services
  - a. Library Operations and Security Reports and Monthly Statistics
- 2. Program Support Services
  - a. Branding and Marketing Report and Monthly Statistics
  - b. Community Engagement Report and Monthly Statistics
  - c. Development and Planning Report
  - d. Information Technology Report
- 3. Administrative Support Services
  - a. Financial Services Report
  - b. General Services Report
  - c. Human Resources Report

VIII. Unfinished Business

- A. Report on 2021 Nevada Legislature issues by The Griffin Company and staff.

IX. New Business

- A. Discussion and possible Board action to establish a car allowance policy for District employees, excluding the Executive Director.
- B. Presentation and discussion of touring items of the Las Vegas-Clark County Library District permanent art collection.
- C. Presentation and discussion of the District’s leave accrual rates for staff.
- D. Discussion and possible Board action on a Compensation and Benefits Overview and proposed Compensation Analysis of Executive Council positions.
- E. Discussion and possible Board action regarding a retainer agreement for the District’s General Counsel.

X. Announcements

The next Board Meeting will be held Thursday, March 11, at 6:00 p.m. via Webex and at the Summerlin Library, 1771 Inner Circle Drive, Las Vegas, NV 89134.

XI. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you may send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). Please identify this agenda item in your email.

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XII. Executive Session regarding litigation, budget, and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

XIII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLISON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR [boyera@lvccld.org](mailto:boyera@lvccld.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, [www.lvccld.org](http://www.lvccld.org) and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Thursday, February 11, 2021, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:
  - 1. Clark County Library  
1401 E. Flamingo Road  
Las Vegas, NV 89119
  - 2. East Las Vegas Library  
2851 E Bonanza Road  
Las Vegas, NV 89101
  - 3. Summerlin Library  
1771 Inner Circle Drive  
Las Vegas, NV 89134

4. Sunrise Library  
5400 Harris Avenue  
Las Vegas, NV 89110
  5. West Charleston Library  
6301 W. Charleston Boulevard  
Las Vegas, NV 89146
  6. West Las Vegas Library  
951 W. Lake Mead Boulevard  
Las Vegas, NV 89106
  7. Windmill Library  
7060 W. Windmill Lane  
Las Vegas, NV 89113
  8. Las Vegas-Clark County Library District website  
[www.lvccld.org](http://www.lvccld.org)
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.
- D. Webex Connection information:  
<https://lvccld.webex.com>  
Event number (access code): 187 215 8977  
Password: 021821RBM  
Join by phone: +1 (408) 418-9388  
Use same meeting number  
Join from a video system or application:  
Dial [1872158977@lvccld.webex.com](mailto:1872158977@lvccld.webex.com)  
You can also dial [173.243.2.68](tel:173.243.2.68) and enter your meeting number.