



COVID-19 Incident Notification

COVID-19 INCIDENT NOTIFICATION

TO: All District Employees
FROM: Jeff Serpico, Human Resources Director
DATE: **December 21, 2020**
SUBJECT: Confirmed CV19 Case – Whitney (2 cases confirmed)

Good afternoon District Team Members,

Today we learned that two of our employees in the Whitney Branch tested positive for COVID-19. After making sure both individuals are not in the workplace, we want to make sure that our workforce understands we are taking the appropriate steps outlined in our district CV19 protocol to ensure your health and safety. The last day the individuals worked were 12/11 and 12/13.

Please refer to the COVID Protocol on Voyager (Column D) for appropriate response details.

Thank you for your understanding during this challenging time. Should you have any questions please reach out to your supervisor or Human Resources.