

# ITEM III.

**PROPOSED AGENDA  
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT  
Board of Trustees' Meeting  
November 12, 2020**

DATE: Thursday, November 12, 2020

TIME: 6:00 p.m.

PLACE: Pursuant to the Governor's Emergency Directive on Public Meetings, [http://gov.nv.gov/News/Emergency\\_Orders/2020/2020-03-22 - COVID-19 Declaration of Emergency Directive 006/](http://gov.nv.gov/News/Emergency_Orders/2020/2020-03-22_-_COVID-19_Declaration_of_Emergency_Directive_006/) this meeting will take place in the Summerlin Library Theater AND online via Webex. Connection information is listed on page 5.

Summerlin Library  
1771 Inner Circle Drive  
Las Vegas, NV 89134

There is a limited amount of public seating available in the Summerlin Library Theater and it will be available on a first-come, first-served basis, until the maximum allowable number is reached.

**The Agenda and Board meeting documents can be found at**  
<https://lvccld.org/board/board-of-trustees-meetings/>

- I. Roll Call and Pledge of Allegiance
- II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. If you wish to comment on an item appearing on this agenda, you may send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). Please identify on which agenda item you are commenting. Any comments not so identified will be read at the end of this meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

- III. Board Action to accept Proposed Agenda (For possible action)
- IV. Approval of Proposed Minutes (For possible action)

- A. Regular Board Meeting, September 10, 2020 – for information only
- B. Regular Board Meeting, October 8, 2020

V. Chair’s Report

- A. Possible Board discussion regarding the Chair’s report.

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Acting Executive Director’s Report - Fred James

- 1. Program and Delivery Services
  - a. Library Operations and Security Reports and Monthly Statistics
- 2. Program Support Services
  - a. Branding and Marketing Report
  - b. Community Engagement Report and Monthly Statistics
  - c. Development and Planning Report
  - d. Information Technology Report
- 3. Administrative Support Services
  - a. Financial Services Report
  - b. General Services Report
  - c. Human Resources Report

VII. Unfinished Business

- A. Discussion and possible Board action regarding Executive Director search items.
- B. Discussion and possible Board action to approve the District’s 2021 Nevada legislative agenda.

VIII. New Business

- A. Discussion and possible Board action regarding the Finance and Audit Committee’s recommendation to approve the audit performed by BDO for the Fiscal Year 2019-2020.

- B. Discussion and possible Board action regarding contracts for District legal counsel.
- C. Presentation on the Las Vegas Clark County Library District Foundation, Inc. by Development and Planning Director Danielle Milam.
- D. Discussion and possible Board action authorizing the addition of a second Board employee as an Auditor.

IX. Announcements

The Career Online High School (COHS) Graduation will be held on Tuesday, November 17, 2020 at 6:00 p.m. in the Clark County Library Theater. Invitations will be sent out shortly.

The Library District will be closed for Thanksgiving Day, November 26, 2020 and Family Day, November 27, 2020.

There will be a Special Board Meeting on Friday, December 4, 2020 at 8:00 a.m. at Sahara West Library, 9600 W. Sahara Avenue.

The next Board Meeting will be held Thursday, December 10, at 6:00 p.m. via Webex and at the Summerlin Library, 1771 Inner Circle Drive.

X. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you may send an email to [boardcomments@lvccld.org](mailto:boardcomments@lvccld.org). Please identify this agenda item in your email.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

- XI. Executive Session regarding litigation, budget, and labor issues. If necessary, this will be a closed session estimated to require up to 45 minutes.

XII. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE

AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLISON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE NO LATER THAN 48 HOURS PRIOR TO THE MEETING.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR [boyera@lvccld.org](mailto:boyera@lvccld.org) TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING. SUPPORTING MATERIAL CAN BE FOUND AT <https://lvccld.org/board/board-of-trustees-meetings/>.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, [www.lvccld.org](http://www.lvccld.org) and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Thursday, November 5, 2020, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

- 1. Clark County Library  
1401 E. Flamingo Road  
Las Vegas, NV 89119

- 2. East Las Vegas Library  
2851 E Bonanza Road  
Las Vegas, NV 89101

- 3. Summerlin Library  
1771 Inner Circle Drive  
Las Vegas, NV 89134

- 4. Sunrise Library  
5400 Harris Avenue  
Las Vegas, NV 89110

- 5. West Charleston Library

6301 W. Charleston Boulevard  
Las Vegas, NV 89146

6. West Las Vegas Library  
951 W. Lake Mead Boulevard  
Las Vegas, NV 89106
7. Windmill Library  
7060 W. Windmill Lane  
Las Vegas, NV 89113
8. Las Vegas-Clark County Library District website  
[www.lvccld.org](http://www.lvccld.org)

C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.

D. Webex Connection information:  
<https://lvccld.webex.com>  
Event number (access code): 146 393 7342  
Password: 111220BRD  
Join by phone: +1 (408) 418-9388  
Use same meeting number  
Join from a video system or application:  
Dial [1463937342@lvccld.webex.com](mailto:1463937342@lvccld.webex.com)  
You can also dial [173.243.2.68](tel:173.243.2.68) and enter your meeting number.