



## COVID-19 Incident Notification

### COVID-19 INCIDENT NOTIFICATION

---

**TO:** All District Employees  
**FROM:** Jeff Serpico, Human Resources Director  
**DATE:** **August 18<sup>th</sup>, 2020**  
**SUBJECT:** HR Closure Update

Good morning District Team Members,

Please copy me (Jeffrey Serpico) on all emails to HR while we work thru this temporary department closure. We are doing our best to ensure effective communication during this period.

If you require immediate assistance on any HR issue, please feel free to reach out directly to me at 813-610-8783.

Thank you.