

ITEM III.

**PROPOSED AGENDA
LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT
Board of Trustees' Meeting
June 11, 2020**

DATE: Thursday, June 11, 2020

TIME: 6:15 p.m.

PLACE: Pursuant to the Governor's Emergency Directive on Public Meetings, [http://gov.nv.gov/News/Emergency_Orders/2020/2020-03-22 -
_COVID-19_Declaration_of_Emergency_Directive_006/](http://gov.nv.gov/News/Emergency_Orders/2020/2020-03-22_-_COVID-19_Declaration_of_Emergency_Directive_006/) this meeting will take place at the Summerlin Library (Trustees and required staff only) AND online via Webex. Connection information is listed on page 5.

Summerlin Library (Trustees only)
1771 Inner Circle Drive
Las Vegas, NV 89134

I. Roll Call and Pledge of Allegiance

II. Public Comment

Topics raised under this item must be limited to matters on today's Agenda. If you wish to comment on an item appearing on this agenda, you may send an email to boardcomments@lvccld.org. Please identify on which agenda item you are commenting. Any comments not so identified will be read at the end of this meeting.

The public comment period at library district board meetings shall be limited to a maximum of forty-five (45) minutes for both periods of public comment. Remarks by speakers during the public comment period shall be limited to three (3) minutes, each. A speaker may not transfer time to another speaker; although, the chair has the authority to grant additional time to a speaker. When more than fifteen (15) people wish to comment, the chair shall proportionately reduce the time allotted to the forty-five minute maximum.

III. Board Action to accept Proposed Agenda (For possible action)

IV. Approval of Proposed Minutes (For possible action)

- A. Regular Session, January 16, 2020
- B. Regular Session, February 13, 2020
- C. Regular Session, March 12, 2020
- D. Emergency Meeting, March 18, 2020
- E. Finance and Audit Committee, April 16, 2020
- F. Regular Session, April 16, 2020

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- G. Special Session, April 28, 2020
- H. Regular Board Meeting, May 21, 2020
- I. Emergency Meeting, June 1, 2020.

V. Chair’s Report

- A. Possible Board discussion regarding the Chair’s report.

VI. Library Reports

Possible Board discussion of one or more staff reports outlining library activities and highlighting selected administrative activities following the preceding Board meeting.

Trustees should indicate the individual reports they would prefer to discuss.

A. Executive Director’s Report - Fred James, Acting Executive Director

- 1. Program and Delivery Services
 - a. Library Operations and Security Reports and Monthly Statistics
- 2. Program Support Services
 - a. Branding and Marketing Report and Monthly Statistics
 - b. Community Engagement Report and Monthly Statistics
 - c. Development and Planning Report
 - d. Information Technology Report
- 3. Administrative Support Services
 - a. Financial Services Report
 - b. General Services Report
 - c. Human Resources Report

VII. Unfinished Business

None

VIII. New Business

- A. Discussion and possible Board action to appoint Fred James as Acting Executive Director until such time as a permanent Executive Director is selected.
- B. Discussion and possible Board action to permit the use of DocuSign for signatures on the District’s legal documents.
- C. Discussion and possible Board action regarding contract award for

property and casualty insurance and public officials and employment practices liability insurance for the policy year commencing on July 15, 2020.

- D. Discussion and possible Board action regarding the approval for staff to make ongoing purchases of computer hardware and software, telecommunications hardware, and other related infrastructure improvements over \$50,000 for Fiscal Year 2020-2021.
- E. Discussion and possible Board action regarding the election of Board officers for Fiscal Year 2020-2021 and accompanying Resolution 2020-01.
- F. Update on Voluntary Employment Separation Program (VESP) and Voluntary Temporary Furlough Program by Deputy Director/CFO/Interim Human Resources Director Fred James
- G. Discussion of the District’s budget and human resources issues related to the COVID-19 Pandemic. THIS WILL BE A CLOSED SESSION.
- H. Discussion and possible Board action regarding the District’s labor agreements with Teamsters 14.
- I. Discussion and information regarding the District’s budget update for Fiscal Year 2020-2021.

IX. Announcements

The next Board Meeting will be held Thursday, July 7, 2020, at 6:00 p.m. at a physical location TBD with Webex connections available.

X. Public Comment

Topics raised under this item cannot be acted upon until the notice provisions of the open meeting law have been met. If you wish to make public comment on this item, you may send an email to boardcomments@lvccld.org. Please identify this agenda item in your email.

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the chair shall proportionately reduce the time allotted to the forty-five

minute maximum.

XI. Adjournment

NOTE: AT ANY TIME, ANY ITEM ON THIS AGENDA MAY BE TAKEN OUT OF ORDER, COMBINED WITH ONE OR MORE OTHER ITEMS ON THE AGENDA OR REMOVED FROM THE AGENDA, EITHER AT THE DISCRETION OF THE CHAIR OR BY VOTE OF THE BOARD.

NOTE: REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PERSONS WITH PHYSICAL DISABILITIES DESIRING TO ATTEND THE MEETING. PLEASE CALL ALLISON BOYER AT (702) 507-6186 SO THAT ARRANGEMENTS FOR ATTENDANCE MAY BE MADE.

NOTE: PLEASE CONTACT ALLISON BOYER AT (702) 507-6186 OR boyera@lvccld.org TO REQUEST THE SUPPORTING MATERIAL FOR THIS MEETING.

Pursuant to NRS 241.020, this item has been properly noticed and posted online at the Las Vegas-Clark County Library District website, www.lvccld.org and at Nevada Public Notice at <https://notice.nv.gov>. Written notice of the meeting of the Las Vegas-Clark County Library District Board of Trustees was given on Saturday, June 9, 2020, i.e., given at least three (3) working days before the meeting, including in the notice the time, way to access the meeting, and agenda of the meeting:

- A. By delivering a copy of the notice to each Library Trustee;
- B. By posting a copy of the notice at the principal office of the Library Trustees, or if there is no principal office, at the building in which the meeting is to be held, and at least three other separate, prominent places within the jurisdiction of the Trustees, to wit:

- 1. Clark County Library
1401 E. Flamingo Road
Las Vegas, NV 89119

- 2. East Las Vegas Library
2851 E Bonanza Road
Las Vegas, NV 89101

- 3. Summerlin Library
1771 Inner Circle Drive
Las Vegas, NV 89134

- 4. Sunrise Library

5400 Harris Avenue
Las Vegas, NV 89110

5. West Charleston Library
6301 W. Charleston Boulevard
Las Vegas, NV 89146
 6. West Las Vegas Library
951 W. Lake Mead Boulevard
Las Vegas, NV 89106
 7. Windmill Library
7060 W. Windmill Lane
Las Vegas, NV 89113
 8. Las Vegas-Clark County Library District website
www.lvccld.org
- C. By mailing a copy of the notice to each person, if any, who has requested notice of the meetings of the Las Vegas-Clark County Library Board of Trustees in the same manner in which notice is requested to be mailed to a member of the Library Board of Trustees.
- D. Webex Connection information:
<https://lvccld.webex.com>
Event number (access code): 146 026 1410
Password: NMCREG061120
Join by phone: +1 (408) 418-9388
Use same meeting number
Join from a video system or application:
Dial [1460261410@lvccld.webex.com](tel:1460261410@lvccld.webex.com)
You can also dial [173.243.2.68](tel:173.243.2.68) and enter your meeting number.