The Board of Trustees of the Las Vegas-Clark County Library District met in regular session in the Rainbow Library, Las Vegas, Nevada, at 6:00 p.m., Thursday, September 8, 2016.

Present: Board: M. Saunders, Chair R. Ence  
Y. Yturralde  S. Bilbray-Axelrod  
K. Crear  S. Moulton  
R. Wadley-Munier  M. Francis Drake  
F. Ortiz  
Counsel: G. Welt  
Absent: J. Melendrez - excused  
Staff: Dr. Ronald R. Heezen, Executive Director  
Numerous Staff  
Guests: Sean Coulter, Simpson Coulter Studio  
Marty Harpster, Core Construction  

M. Saunders, Chair, called the meeting to order at 6:03 p.m.

Roll Call and Pledge of Allegiance (Item I.) All members listed above represent a quorum. Trustees Yturralde, Bilbray-Axelrod, and Crear attended via telephone. Appendix A. Trustee Moulton led attendees in the Pledge of Allegiance.

Public Comment (Item II.) None.

Agenda (Item III.) Chair Saunders removed Item VIII.A.4. from the Agenda. Trustee Ence moved to approve the Agenda as changed. There was no opposition and the motion carried. Executive Director Dr. Ron Heezen explained that Item VIII.A.4 was removed from the Agenda because staff had determined that more discussion was necessary.

Approval of Proposed Minutes Regular Session, August 11, 2016 (Item IV.A.) Trustee Wadley-Munier moved to approve the Minutes of the Board of Trustees Meeting held August 11, 2016. There was no opposition and the motion carried.

Chair’s Report (Item V.) Chair Saunders asked Trustees to review the list of proposed 2017 Trustee Meeting dates that had been included in the board packet. He asked if anyone had any objections to the proposed dates or locations. There were no objections. The 2017 Trustee Meeting dates and locations are listed below:

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<th>Date</th>
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<tr>
<td>January 12</td>
<td>West Charleston</td>
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Dr. Heezen referred to his written report and reported that he and Branding and Marketing Director Betsy Ward are continuing to visit all District branches. He felt there have been very good interactions with staff.

Referring to Item VIII.A.4., “Discussion and possible Board action to all staff to administratively change the word “Patron” to “Customer” in District policies, procedures, and usage,” and its removal from the Agenda, Heezen explained that staff wanted to spend more time discussing the issue.

Trustee Moulton was excited to see the Club Read statistics increasing. She very much appreciated hearing about the Club Read patron highlighted in this month’s Community Engagement report.
Trustee Moulton commended staff for taking care of patrons such as the one described above and recognizing challenging situations.

Development and Planning Report (Item VI.A.2.c.)

No questions.

Information Technology Report (Item VI.A.2.d.)

No questions.

Financial Services Report (separate reports for August & September) (Item VI.A.3.a.)

No questions.

General Services Report (Item VI.A.3.b.)

No questions.

Human Resources Report (Item VI.A.3.c.)

No questions.

Trustee Wadley-Munier moved to accept Reports VII.A.1-3. There was no opposition and the reports were accepted.

Unfinished Business (Item VII.)

None.

Consent Agenda

Trustee Ence moved to approve the Consent Agenda, VIII.A.1-3. in its entirety:

Declaring fines and fees of approximately $1,698,858.31 that are five years old, dating from the year 2011, as uncollectible and purging from District records; approving the days of closing for calendar year 2017; and adopting a new Mission Statement. There was no opposition and the motion carried.

The approved days of closing for calendar year 2017 are:

- Sunday, January 1 * New Year’s Day
- Monday, January 16 * Martin Luther King Jr. Day
- Monday, February 20 * Presidents’ Day
- Sunday, April 16 * Easter Sunday
- Monday, May 29 * Memorial Day
- Tuesday, July 4 * Independence Day
### Discussion and possible Board action to adopt a new Mission Statement.

- Monday, September 4  * Labor Day
- Monday, October 9  * Staff Development Day
- Friday, October 27  * Nevada Day
- Saturday, November 11  * Veterans Day
- Thursday, November 23  * Thanksgiving Day
- Friday, November 24  * Family Day
- Sunday, December 24  * Christmas Eve
- Monday, December 25  * Christmas Day

The new Mission Statement reads, "The Las Vegas-Clark County Library District nurtures the social, economic, and educational well-being of people and communities. The District is committed to building communities of people who can come together to pursue their individual and group aspirations."

Item VIII.A.4. was removed from the Agenda.

### Discussion of available funding to meet additional project costs for the construction of the Mesquite and East Las Vegas Libraries. (Item VIII.B.)

Deputy Director/CFO Fred James explained that the original estimated project costs for the Mesquite and East Las Vegas libraries were $7M and $17M, respectively, for a total combined project cost of $24M.

The estimated project costs have increased due primarily to significant increases in construction costs over the last two years. It is expected that the total construction cost for the Mesquite Library will increase by $1.4M, bringing the total project cost to $8.4M; and that the East Las Vegas Library construction cost will increase by $4.6M, bringing the total project cost to $21.6M. Therefore, the total combined project costs are expected to increase by $6M, from $24M to $30M.

Mr. James continued to say that staff in the Financial Services Department have identified several sources of additional funding to cover the expected $6M increase in total project costs. The Capital Construction Fund does have $3M available. The remaining $3M will come from the Gift Fund. The $3M in the Gift Fund is from the donation made by the Widmeyer Trust Fund to the District earlier this year.

Final estimated construction costs for each project will be presented to the Board for approval upon completion of construction documents and prior to bidding.

Mr. James said that staff is working with several banks on obtaining New Market Tax Credits (NMTC). This is a program to promote development in certain geographic areas. Developers may (this is not a guarantee) receive tax credits for building in these areas, which, in the District’s case, could be up to 20% of the project costs. Of the
current project costs of $30M, 20% equals $6M, so the NMTC could cover the entire $6M overage. Mr. James said that more specific information would not be available until December 2016 at the earliest. If these tax credits are approved, staff will be advised as to how much will be available to fund these projects, prior to the start of construction.

Dr. Heezen explained that the important thing to remember is that the District cannot proceed with either project without each being fully funded. One they are fully funded, the District can complete the design work and go out for bids, etc. and staff can then apply for the full NMTC of 20%. Dr. Heezen said that the District looks forward to building the new libraries to fulfill the promises made to each community.

Trustee Moulton wanted to clarify whether the buildings would remain the same size as in the original plan. Dr. Heezen said that, because of the costs overruns, the size of the buildings would be reduced, but the original programming for each of the buildings would be honored, even at the smaller size.

Trustee Moulton commented on the amount of money from the Widmeyer Trust and wanted to know what the family wanted in return. Mr. James and Counsel Welt explained that the original Widmeyer Trust gift to the District was the result of a will executed a number of years ago. The original recipient had recently died and the District was now the successor recipient. The gift was unrestricted so the District could use the money in any way they pleased.

Trustee Moulton said it was wonderful that the Trust money came in at this time. She commented that she puts a lot of confidence in Mr. James’ financial analysis due to his conservative financial outlook.

Trustee Ortiz asked what the original project budget was per square foot (sf). Mr. Rice said that Mesquite was originally budgeted for $300 sf and East Las Vegas was originally budgeted for $275 sf.

Trustee Ortiz then asked what the current proposed project budget was per sf. Mr. Rice, after a detailed explanation on what staff and the District’s Construction Manager at-Risk (CMAR), Core Construction, did to analyze the budget and programming needs for each space, reported that the current all-in budget was $450 sf for Mesquite and East Las Vegas was $431 sf.

In his detailed explanation, Mr. Rice said that staff and the CMAR had been heavily involved for the last several months in value engineering to review each project and identify ways to reduce costs. Several factors came into play for both projects, such as site development cost factors and cost construction escalations for public works projects. Construction costs have increased throughout the region over the last 12 to 18 months, including costs for public works. The primary reason for this is the limited pool of subcontractors who do public works projects and the increase in public works projects coming online.

In answer to a further question from Trustee Ortiz, Mr. Rice reported that both of the design teams and the CMAR have been told that these
budgets are set, so the projects have to come in at or under these amounts. Mr. Rice is confident, because of all the work involved, that the current figures of $450 sf for Mesquite and $431 sf for East Las Vegas are representative.

Mr. Rice continued to say that once the groups had determined how much additional funding was potentially available and in order to meet the new budgets, staff worked to make the size and programming needs of the building meet the new budget amounts.

Trustee Ortiz asked whether the CMAR, Core Construction, can bid out the projects or do the work themselves for a higher amount and was Mr. Rice comfortable with that. Mr. Rice said that Core does not perform any work themselves and the projects have not been put out to bid yet to subcontractors. This will not happen until the design documents are between 95-100% completed. The proposed sf estimates are based upon CMAR estimators work using the schematic design documents. The estimators also talk to subcontractors, but do not formally put the project out to bid. Mr. Rice said staff is as confident as they reasonably can be, knowing the effort that went into these updated numbers.

Trustee Ortiz stated that he is comfortable with staff’s vetting and due diligence of the two building projects along with the CMAR, though he is not happy with the new numbers.

Trustees Ence, Wadley-Munier, and Chair Saunders profusely thanked staff for their hard work on reviewing the projects for cost reductions. Trustee Ence commented that he represented the residents of Mesquite and noted that it would have been very easy early on, with the project costs coming in much higher, to say that one or the other of the projects must go. He remembered when the bond issues were not approved by the electorate and the Mesquite area was put on the back burner. He appreciated that, in spite of the Mesquite project losing some square feet, the Mesquite community is extremely grateful to have a new library facility. He stated that, in this time of reduced tax receipts, District leadership and staff have come through with ways to employ solutions that can work.

Mr. Rice noted that there are three ways to bring project costs down; reducing the size of the building, reducing the quality of the building, or some combination of the two. Mr. Rice felt strongly against sacrificing the quality of both projects. They were designed to be good-quality, long-lasting public buildings, but cutting quality would compromise this. The original budgets for these projects were compiled two years ago and were adequate at that time. However, programming for these projects had not yet been completed and the V.2020 strategic plan was not complete. Once these two items were completed, that led to some programming needs that were not initially included in the plan. Staff worked hard to make these areas work together.

Trustee Wadley-Munier said that it was imperative that District facilities reflect where the District is headed and that we do not sacrifice quality. Wadley-Munier asked if the buildings can be added on to later. Mr.
Rice said that this option would be included in the plans, for example, the new Mesquite Library building was reduced by 3,000 sf but there are areas in the plan where that could be easily added back in when money is available.

Chair Saunders expressed gratitude to the Widmeyer Trust and suggested some form of recognition for their role. Mr. James explained that the Widmeyer Trust money is being used as a backup. If the District received the NMTC, the Widmeyer Trust money will be available for other District programs, not for the building projects.

No vote was required on this item, as it was for information only.

Discussion and possible Board action regarding approval of the schematic design phase for the Mesquite Library. (Item VIII.C.)

General Services Director Steve Rice explained that Simpson Coulter Studio (SCS, formerly Pugsley Simpson Coulter Architects), has completed the schematic design phase for the Mesquite Library. The project consists of an approximate 13,000 sf public library facility on 1.6 acres located at 105 West Mesquite Boulevard, Mesquite NV, 89027 and minimal remodel of the existing 5,464 sf library facility located at 121 W. First North Street, Mesquite, NV 89027. This adds up to a total of 18,464 sf total. Mr. Rice said it is a wonderful addition and will provide tremendous service to the Mesquite area.

Several work sessions were conducted by SCS with the staff programming and design committee throughout the schematic design process.

The estimated construction cost (only) is $6,167,000. The overall proposed project cost is $8.4M.

Revised Project schedule:
Complete Schematic Design Phase.................................August 2016
Complete Design Development Phase.................................November 2016
Complete Construction Documents Phase............................February 2017
Complete City Plan Check Review.................................March 2017
Finalize CMAR Construction Services Agreement..............March 2017
Construction Start.........................................................April 2017
Construction End..........................................................January 2018
Complete FF&E Set-up and Move-in..............................February 2018
Open to Public..............................................................February 2018

A narrative of the project and drawings depicting the building site plan, floor plan, exterior elevations, and detailed construction estimate were provided to all Trustees. The Architectural Narrative and several exterior elevations and floor plans for the Mesquite Library are included as Appendix B. Mr. Sean Coulter of SCS and Mr. Marty Harpster of Core Construction presented the Mesquite Library schematic design and answered questions from Trustees.

Mr. Coulter walked through the schematic design plans for the Mesquite Library which includes a new building to be known as the Community Center, and the refurbished library, which will become known as the Learning Center.

Trustee Wadley-Munier asked whether the book drive thru/drop off/pickup and the coffee area would share the same drive. She is
worried about a long line for coffee and wondered if the book drop-off/pickup patrons would have to share the same line. Mr. Coulter and Dr. Heezen explained that staff are working on ways to handle that, as the drive through will serve both areas. Adding a separate drive would have added both construction and staffing costs.

Trustee Moulton asked whether there will be computer access in both buildings. Mr. Coulter said the computer lab for classes, etc. will be housed in the refurbished Mesquite Library building, described as the Learning Center, but there will also be computers available to the public in the new building.

Chair Saunders thanked Mr. Coulter for the excellent work of he and his team. There was a round of applause.

Mr. Rice introduced Mr. Marty Harpster, an estimator for Core Construction, who could answer questions about the cost estimate and construction cost escalations.

Trustee Ortiz commented that he is proud of the two building projects but he, along with the other Trustees, are cautious about spending public money. The cost escalation is difficult to explain to constituents. He understands that the SCS, Core, and District staff have carefully reviewed the plans and program to ensure all costs were vetted. Trustee Ortiz hoped that Mr. Harpster and his company will continue to look at costs and find subcontractors who give good prices. Building libraries does not come easily or cheaply.

Mr. Harpster said that his firm was very excited to be a part of the District team. His firm has quite a bit of experience in Mesquite, noting that his firm is also working on a project at the Virgin Valley High School with the same time schedule and he is looking forward to some economies of scale. They also recently completed several projects in Lander County and work for a variety of public clients. All projects have been brought in under budget and within schedule. The CMAR delivery method is all that Core Construction does so the company remains focused on work for public sector clients and knows exactly the stewardship necessary. He respects that Trustees must concern themselves with costs.

Trustee Wadley-Munier asked if the District can accept bids from subcontractors out of state. Mr. Harpster said there is no NRS language that prohibits out of state subcontractors. Trustee Wadley-Munier asked if Core will be bringing in out-of-state firms to bring down costs. Mr. Harpster said that Core tries to bring the very best-qualified subcontractors. If a lot of subcontractors are competing and excited for the project, that brings the best value to the District.

Mr. Harpster added that, in the past, working in Mesquite, Core has worked with excellent subcontractors from St. George and points north. All subcontractors have to be prequalified and they all have to be licensed in the State of Nevada.

Chair Saunders asked if the costs of the District’s projects are in line with cost estimates for other public work projects the firm is working on and Mr. Harpster responded “yes.” He added that his firm had just
completed two Clark County School District (CCSD) prototype elementary schools under a guaranteed maximum price contract and, as Trustees know, the CCSD is facing its own challenges. He also said that the upward pressure on pricing is because the subcontractor labor pool diminished due to the previous bad economy and they are lacking workers at this point. However, there are several projects in the pipeline, and the subcontractor pool is very excited that the market is rebounding in Clark County.

Trustee Ence moved to approve the schematic design phase for the Mesquite Library and to authorize staff to have Simpson Coulter Studio proceed with the design development phase. There was no opposition and the motion carried.

**Announcements (Item IX.)**

The Naming Committee Meeting will be held Thursday, October 13, 2016 at 4:30 p.m. in the Enterprise Library, 25 E. Shelburne Avenue, Las Vegas, NV 89123

The next Board Meeting will be held at 6:00 p.m. Thursday, October 13, 2016, in the Enterprise Library, 25 E. Shelbourne Avenue, Las Vegas, Nevada 89123.

**Public Comment (Item X.)**

None.

**Executive Session (Item XI.)**

Removed from Agenda.

**Adjournment (Item XII.)**

Chair Saunders adjourned the meeting at 7:09 p.m.

Respectfully submitted,

Ydoleena Yturralde, Secretary
## 2016 ATTENDANCE

**September 8, 2016 Regular Board Meeting**

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*attended Committee meeting but not a member*

**Legend:**

- A-E: Excused Absence
- A-U: Unexcused Absence

*as of September 12, 2016*
MARGARET SULLIVAN STUDIO

Architectural Narrative for Mesquite Library

Concept:

The Mesquite Library will be a community campus, comprised of two buildings in the heart of downtown Mesquite. The two buildings will create an opportunity for dynamic outdoor space that has the potential to be as vibrant as the library buildings! The two buildings of the campus will be a Community Center (the new 13,000 s.f. library) and a Learning Center (a renovated existing 5,464 s.f. library).

When you walk into the new Mesquite Community Center, you will see a flurry of activity with people of all ages enjoying the library facility! It will have the look and feel of a community bookstore with an open café, popular browsing materials and a dedicated area for the community to buy books. There will also be a variety of lounge seating that will be Mesquite’s Living Room. You will see families and community members of all ages reading together, playing board games at the tables together and slowing down and visiting with a cup of coffee. You may see a family with children of all ages engaging in a variety of activities: the 4-year old may be nestled with a mom in a lounge seat reading a board book; the 8-year old may be on the floor building with Legos; the 12-year old may be hanging out at the café with his friends working on a school project. This will be the heart of the community that will be more than just a Library; it will be an iconic gathering place for Mesquite!

This new building will also have dedicated spaces for a variety of activities, including a quiet reading room for seniors to gather and enjoy each other’s company, watching the morning news and recreational activities. There will be a dedicated space for families and youth to play in the children’s area. And at certain times of the day, the library will feel like it is being taken over with youth and families.

Mesquite Library will also be a dynamic cultural center! The community meeting room will be abuzz with activities like community concerts, community theater and community movie night!

Across the street will be dedicated Learning Center hosting classes on everything under the desert sun, from computing to coding, to movie making to gardening. Although classes are offered for all ages, the seniors love that they have a place dedicated to life-long learning. Classes will be taught by librarians, community partners and volunteers. There will also be a dedicated social services center that will connect the community with social and government resources.

The spirit of volunteerism and community partnerships will be a hallmark of this library. The community leaders will also be extremely proud of the Mesquite Library “campus.” It will be an economic development catalyst, enhancing the quality of life for the entire region.
Site:

The site of the new Mesquite Library is located on the southeast corner of West First North St. and Desert Road in Mesquite Nevada immediately to the south of the existing library. The site was once the site of an LDS church and is now cleared. The Library District will be using approximately 1.7 acres of the 3.22-acre site. The remainder of the site (1.52 acres) will remain in the possession of the City of Mesquite. The new site configuration will accommodate the new 13,000 s.f. library building, public plaza and approximately 20 new parking spaces for the library. To supplement the parking needs of the library, approximately 22 spaces will be located on West First North St.

The two buildings will be connected by a pedestrian crosswalk across West First North St. designed to slow traffic between the two buildings with a public plaza immediately in front of the new library. The primary function of the public plaza is a connector between the existing and new libraries. A bosque of trees will welcome and shade the visitors to the new building. The open portion of the plaza will act as a public gathering space and will allow for community events such as festivals, small concerts, etc. and a small area will be dedicated to a community garden or other public activity.

Conceptually, the courtyard tells the story of Mesquite, the path connecting the two libraries can be seen as the Virgin River, the bosque of trees and community garden seen as the farming that takes place in the valley. Masonry walls extent out from the building connecting the site to the building and providing linear vocabulary for both the site and building. Gabion walls further tie the building and the plaza together as they provide seating, define spaces, enhance pedestrian paths and provide texture to the site.

Along the south side of the property an enclosed and secure outdoor learn/play court will be dedicated to the children with an interactive sundial. This private court will also allow for a mobile maker truck or food truck as events spill out from the community room to the outdoors.

A unique feature to the library district in general and to Mesquite Library specifically will be a drive-thru window located on the east side of the building that will serve as a place to pick up books on hold or to grab a cup of coffee.

Building:

Exterior

The building forms were inspired by the geology topography of the area. The overall form of the building is low and horizontal mimicking Flattop Mesa to the west of the site. This form allows for ample windows on the north and south sides of the building: the north windows looking out onto the plaza while the south windows look out on the children’s play area and the mountains to the south. Massive overhangs on the north and south side protect the windows from direct sunlight during the hot summer months and allows for exterior covered areas for outdoor activity. The west and east walls anchor the building to the ground with masonry walls that extend past the windows and building edge to help shade the north and south glazing and protect the building from the intense east west exposure.

Interior

The interior is very open and welcoming. When you enter the building you will see an exhibit space and café to your left, the entry to the community room directly in front of you and the Family Room to your right. The children’s area is located

Date: 6-1-16 (Rev. 8-31-16)
on the south side of the building with massive windows for ample natural daylight. Next to this space and adjacent to the community room is the tinker zone, a place to get hands-on learning with things like computers, 3d plotters etc.

Along the north side of the building is area for holds, a club room and teen spaces. These will be energized most of the day as teens and children have fun learning.

**Systems**

The building structure will be comprised of a concrete slab on grade, steel columns, steel beams and steel bar joists. Thick masonry walls anchor the east and west walls providing lateral support. In certain areas, i.e., family room, an accessible floor may be used to allow for flexibility of the space. The roof will be single-ply membrane on rigid insulation on corrugated steel deck. The mechanical system will be rooftop units serving specific zones on the floor plan. Along the perimeter of the building there will be a 12'-0" high ceiling to allow daylight into the building. An 11'-0" ceiling will be used elsewhere with the exception of the Community Room where a 15'-0" ceiling giving the space more volume for multiple events. Lighting throughout the building will be LED light fixtures. Data will serve the entire library. With each of these systems, flexibility is the key driver to allow for future reconfiguration of spaces.

The exterior building materials will consist of primarily oxidized steel siding, aluminum storefront window systems and masonry walls. In certain areas, i.e., planters, gabion walls will be used as retaining.
ARCHITECTURAL SITE PLAN

PROJECT NAME

PROJECT NO.

CONSULTANT

REVISIONS

STAMP

SHEET TITLE

SHEET NO.

SUBMITTAL

DESIGN

ARCHITECTURAL SITE PLAN

MESQUITE LIBRARY

LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT

SCALE: 1/16" = 1'-0"

EXTERIOR FINISH MATERIALS LIST

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NO.  DATE DESCRIPTION

September 8, 2016 Regular Board Meeting
Appendix B - Page 5
1. ALL DIMENSIONS ARE FROM STRUCTURAL GRID, FACE OF STUD OR FACE OF CONCRETE UNLESS NOTED OTHERWISE.
2. REFER TO SYMBOL LEGEND ON SHEET G1.02 FOR SYMBOL INFORMATION.
3. REFER TO SHEET A2.10 FOR DOOR SHEDULE, DOOR AND FRAME TYPES AND PROFILES.
4. REFER TO SHEETS A2.11 AND A2.12 FOR WINDOW, CURTAIN WALL AND STOREFRONT TYPES.
5. REFER TO SHEETS A2.30 - A2.32 FOR PARTITION TYPES, PLAN DETAILS AND FURRING TYPES.
6. REFER TO A2.40 SHEET SERIES FOR UL LISTINGS OF RATED ASSEMBLIES AND CEILING SYSTEM ICC-ES EVALUATION REPORTS.
7. REFER TO A2.01 FOR ROOM FINISH SCHEDULE, FINISH MATERIAL LIST AND ACCESSORIES LEGEND.
8. REFER TO A5 SERIES SHEETS FOR INTERIOR ELEVATIONS AND A8 SERIES SHEETS FOR CASEWORK.
1. ALL DIMENSIONS ARE FROM STRUCTURAL GRID, FACE OF STUD OR FACE OF CONCRETE UNLESS NOTED OTHERWISE.
2. REFER TO SYMBOL LEGEND ON SHEET G1.02 FOR SYMBOL INFORMATION.