



Jefferson County  
**PUBLIC LIBRARY**



# 2020 BUDGET





## VISION

Jefferson County Public Library will be the essential destination where all generations connect, discover and create.

## MISSION

Jefferson County Public Library helps to build an educated and vibrant community by providing equal access to information and opportunities.

## VALUES

We serve with care; everyone is welcome here. We meet you where you are, give you our full attention and strive to exceed your expectations.

Our Core Values are Innovation, Accountability and Excellence.

### INNOVATION

We collaborate, evaluate and continually improve. We are creative and flexible. We take risks, embrace change and look for opportunities to say yes.

### ACCOUNTABILITY

We are committed and honest. We participate and communicate. We take personal responsibility, provide follow through and build trust.

### EXCELLENCE

We are positive and productive. We perform with purpose to transform lives. We focus on quality, consistently aim high and deliver outstanding results.

# TOTAL FUND SUMMARY

SOURCES AND USES OF FUNDS	2018 ACTUAL	2019 AMENDED BUDGET	2020 BUDGET
<b>SOURCES OF FUNDS</b>			
<b>Revenues</b>			
Property Tax (net of adjustments)	\$36,846,753	\$42,378,223	\$46,300,305
<b>Total Taxes</b>	<b>\$36,846,753</b>	<b>\$42,378,223</b>	<b>\$46,300,305</b>
<b>Federal &amp; State Grants</b>	\$130,042	\$130,000	\$128,000
<b>Fines &amp; Fees</b>	495,864	492,731	239,513
<b>Other Revenue</b>	924,513	495,000	572,640
<b>Total Other Revenues</b>	\$1,550,419	\$1,117,731	\$940,153
<b>Sub Total Revenues</b>	<b>\$38,397,172</b>	<b>\$43,495,954</b>	<b>\$47,240,458</b>
<b>Transfer from Fund Balance</b>	-	\$3,248,054	\$2,267,039
<b>Transfer to Fund Balance</b>	672,267	-	-
<b>Total Sources of Funds</b>	<b>\$37,724,905</b>	<b>\$46,744,008</b>	<b>\$49,507,497</b>

<b>USES OF FUNDS</b>			
<b>Operating Expenditures</b>			
<b>Salaries &amp; Employee Benefits</b>			
Salaries	\$13,365,746	\$14,766,591	\$15,935,735
Benefits	3,988,172	4,818,086	5,288,399
<b>Total Salaries &amp; Benefits</b>	<b>\$17,353,918</b>	<b>\$19,584,677</b>	<b>\$21,224,134</b>
Library Books & Materials	\$8,170,418	\$8,139,065	\$8,135,190
Supplies	1,283,607	1,587,418	1,449,965
Vehicles	104,805	-	-
Other Services & Charges	3,407,329	4,589,726	4,914,583
Internal Transactions /Cost Allocation	1,776,357	1,886,026	2,251,204
<b>Total Operating Expenditures</b>	<b>\$32,096,434</b>	<b>\$35,786,912</b>	<b>\$37,975,076</b>
<b>Financing &amp; Debt Service</b>	<b>\$1,486,667</b>	<b>\$1,448,432</b>	<b>\$1,410,421</b>
<b>Capital Projects</b>	<b>\$3,448,762</b>	<b>\$9,508,664</b>	<b>\$10,122,000</b>
<b>Total Uses of Funds</b>	<b>\$37,031,863</b>	<b>\$46,744,008</b>	<b>\$49,507,497</b>

# FIVE-YEAR CAPITAL IMPROVEMENT PLAN

PROJECT	2019 AMENDED BUDGET	2020	2021	2022	2023	2024	TOTAL 2020-2024
<b>ANNUAL REPLACEMENT PLAN</b>							
ARM-01 Capital Maintenance	\$229,559	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
ARM-02 Furniture & Equipment	36,000	36,000	36,000	72,000	36,000	36,000	216,000
ARM-03 Computer 5-year Replacement Plan	250,000	180,000	250,000	250,000	250,000	250,000	1,180,000
ARM-04 Book Sorter Replacement	250,000	300,000	300,000	300,000	300,000	300,000	1,500,000
"ARM-05 IT Infrastructure Replacement (2018 - Hardware: \$195,300; Software: \$126,350)"	200,000	370,000	200,000	200,000	200,000	200,000	1,170,000
Alternative Services	-	450,000	-	200,000	-	50,000	700,000
<b>Total ARM &amp; Ongoing Projects</b>	<b>\$965,559</b>	<b>\$1,586,000</b>	<b>\$1,036,000</b>	<b>\$1,272,000</b>	<b>\$1,036,000</b>	<b>\$1,086,000</b>	<b>\$5,316,000</b>
<b>5-YEAR CAPITAL IMPROVEMENT PLAN</b>							
16-14 High Availability Internet Redundancy	72,000	-	-	-	-	-	- 0
17-07 Edgewater Library Tenant Finish	549,333	-	-	-	-	-	- 0
17-13 St. Lake Outdoor Learning Environment	24,465	-	-	-	-	-	- 0
18-01 Belmar Library Remodel	6,677,307	-	-	-	-	-	- 0
18-05 Evergreen Parking Lot	125,000	-	-	-	-	-	- 0
18-07 LSC Garage & Loading Dock	150,000	-	-	-	-	-	- 0
18-08 Bookmobile Replacement	400,000	-	-	-	-	-	- 0
19-01 Standley Lake Clerestory Roof Replacement	35,000	-	-	-	-	-	- 0
19-02 Document Management System	160,000	-	-	-	-	-	- 0
19-03 South County Library	350,000	4,000,000	7,378,000	-	-	-	11,378,000
20-01 Arvada HVAC Control Upgrade	-	140,000	-	-	-	-	140,000
20-02 Golden Library	-	4,396,000	-	-	-	-	-
21-01 Evergreen Library Remodel	-	-	350,000	3,170,000	-	-	3,520,000
21-02 Data Warehouse	-	-	125,000	-	-	-	-
22-01 Standley Lake Library Remodel	-	-	-	-	350,000	8,300,000	8,650,000
23-02 ILS Replacement	-	-	-	-	750,000	-	-
<b>Total CIP</b>	<b>\$8,543,105</b>	<b>\$8,536,000</b>	<b>\$7,853,000</b>	<b>\$3,170,000</b>	<b>\$1,100,000</b>	<b>\$8,300,000</b>	<b>\$23,688,000</b>
<b>Total 5-Year Capital Plan</b>	<b>\$9,508,664</b>	<b>\$10,122,000</b>	<b>\$8,889,000</b>	<b>\$4,442,000</b>	<b>\$2,136,000</b>	<b>\$9,386,000</b>	<b>\$29,004,000</b>

\*At its February 2019 meeting, the Board approved a carry-forward budget amendment in the amount of \$1,160,331 and a transfer from contingency in the amount of \$157,833 to fund 2018 capital projects, which are continuing into 2019. This brings the total capital projects budget to \$9,508,664.





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