

**Minutes of the Special Meeting of the  
JEFFERSON COUNTY PUBLIC LIBRARY  
BOARD OF TRUSTEES**

April 5, 2016

**CALL TO ORDER – SPECIAL MEETING**

The special meeting of the Jefferson County Public Library Board of Trustees was held in the Library Administration Conference room on April 5, 2016. Library Board of Trustees Chair, Brian DeLaet, called the meeting to order at 5:30 p.m. Other Trustees present: Julia Hill-Nichols (Vice-Chair), John Bodnar (Secretary), Travis Blacketter, Ben Davis, Deborah Deal and Charles Naumer.

Guests: None

**Staff present:** Pam Nissler, Executive Director; Donna Walker, Director of Public Services; Gloria Overholt, Director of Finance; Rebecca Winning, Director of Communications; Pat Klein, Director of Information Technology, Sandie Coutts, Director of Employee Relations & Development; Julianne Rist, Assistant Director of Public Services; and Amber Fisher, Executive Assistant, Office of the Executive Director.

**Audit Fees and Participation in Audit Review**

The Chair introduced the topic and noted that at the last meeting, the Board agreed to respond to the Board of County Commissioners (BCC), offer to pay half of the cost of the audit and request that the Library participate in the process to have an opportunity to review and respond to the auditor's findings to ensure accuracy and clarity. The BCC responded and has not changed their position that the Library should pay the entire cost of the audit.

The Trustees continued discussions; including agreeing to pay for the audit with the expectation that the Library will be fully involved in the auditor's reporting process and based on the findings of the audit revisit responsibility for payment. The Trustees restated their position to be fully involved in the auditing process including having the opportunity to review the auditor's preliminary report/draft management letter.

**MOTION:** Julia Hill-Nichols moved that the Library Board of Trustees authorize the Executive Director to pay the audit fee and in accordance with paying that fee the Library and Library Board will be fully involved in the reporting process. Seconded by Deborah Deal the motion passed by unanimous vote of all Trustees present.

The Chair will communicate the Board's decision to the Board of County Commissioners.

**ADJOURNMENT**

The Special Board meeting was adjourned at 5:40 p.m.

A handwritten signature in black ink, appearing to read 'J. Bodnar', written in a cursive style.

John Bodnar, Secretary