

ST. TAMMANY PARISH LIBRARY
Board of Control Meeting
September 27, 2016
6:30 p.m.
Madisonville Branch Library
1123 Main St.
Madisonville, LA

The meeting was called to order by Dr. Argiro Morgan, President. Director Donald Westmoreland called the roll and declared that a quorum was present.

Present: Dr. Argiro Morgan, Barbara Morgan, Silvia Muller, Mary Reneau, Becky Taylor
John Danjean

Absent: Bill Allin

1. Approval of the minutes of the meeting of the Library Board of Control which was held on August 30, 2016

The minutes of this meeting were reviewed. A motion was made by B. Taylor and seconded by J. Danjean to approve the minutes as presented. The motion carried.

2. NEW BUSINESS

A. Financial Reports – Donald Westmoreland

Westmoreland reviewed the recap of ad valorem and state revenue sharing noting that \$9,138,264.01 of ad valorem has been received along with \$157,998.84 in state revenue sharing. Revenues received to date represent 67.14% of the budgeted amounts and expenses total 60.86%. He said that the financial statement as of August 31, 2016 reflects the budget amendments which were approved at the last meeting. The salary line totaled 59.36% which is slightly under the budgeted amount for this point in the year. A motion was made by B. Morgan and seconded by S. Muller to accept the financial report as presented. The motion carried.

B. 2017 Budget Discussion

Westmoreland said this year is a reassessment year and the Parish Council rolled us back slightly. Instead of 6.39% we are receiving 6.07%. He said the budget for 2017 is about the same as the amended 2016 budget with total revenue of \$10,263,500 and total expenditures of \$10,262,000.

C. Public Hearing – 2017 Budget

Following some discussion about staff numbers at the new South Slidell location and what makes up e-rate, Dr. Morgan opened the discussion for the Public Hearing. No members of the public addressed the Library Board.

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D. Approval of the 2017 Budget

A motion was made by B. Morgan and seconded by J. Danjean to accept the proposed budget for 2017 as presented. The motion carried.

E. Director's Report

Westmoreland distributed copies of his written report dated September 27, 2016 which included updates on facilities, attendance at Friends of the Library meetings and Foundation meetings, marketing and outreach, personnel changes, professional involvement and programming. Highlights included the ribbon cutting at the South Slidell Branch on September 20 and the grand opening on September 24, 2016.

F. Covington Renovations

Benny Bruce gave a power point presentation showing the changes in the Covington Branch since its opening in 1987. The building has some of the same issues that were found at the Slidell Branch. Westmoreland said that right now we have more questions than answers. He asked the Library Board to consider whether Headquarters should move back into the building after renovations or move to another site to allow approximately 3600 square feet to be used for expansion of services in the Covington Branch. He said that it is not required that the Library Headquarters be in the parish seat as long as there is a library branch in the parish seat. Following discussion on this matter, a motion was made by J. Danjean and seconded by S. Miller to approve Westmoreland to speak with a consultant about the renovations to the Covington Branch with the understanding that all of the space would be used for the Covington Branch and Headquarters would move to a rental facility. The motion carried.

3. OLD BUSINESS

A. St. Tammany Parish Library Foundation Update – Dr. Morgan

Dr. Morgan mentioned the Distinguished Speaker series program scheduled for April 27, 2017 from 6:00 p.m. to 8:30 p.m. with Dr. C. Howard Nichols giving a presentation entitled: Under Ten Flags – Louisiana Florida Parishes. This event will be held at the Tchefuncte Country Club and is a fund raiser for the Foundation. This is planned to be an annual event.

4. Friends of the Library Reports

Becky Taylor mentioned that there would be three more concerts in the series sponsored by the Friends of the Slidell Library:

Pearl River Branch – September 28, 2016

South Slidell Branch – October 5, 2016

Lacombe Branch – October 19, 2016

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5. Public Comment

Bill McHugh, St. Tammany Farmer, asked for clarification about the renovations at the Covington Branch. Westmoreland said it would be the second largest project undertaken with the building of the Madisonville Branch being the largest.

6. Adjournment

There being no further business, a motion was made by M. Reneau and seconded by J. Danjean to adjourn. The motion carried.

Mary Reneau, Secretary