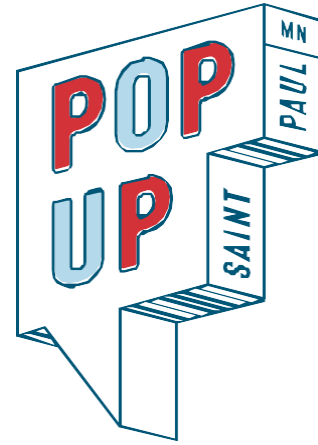


Pop-Up Meeting Kit: Personal PA Instructions



1. Plug speaker into wall outlet. Use the 50 ft. extension cord if needed.
2. Connect microphone to the speaker with the black XLR cable (this cable is marked with colored tape at either end).
3. Connect the pin/pronged end of the cable with the speaker, in the color-coordinated box at the top left of the back side of the speaker. Connect the socket end of the XLR cable with the microphone.
4. Turn the speaker on by depressing the “on/off” button above the power source.
5. Make sure the microphone is on. The switch should be up.
6. Adjust the volume level using the white knob in the highlighted input box.
7. To listen to a computer, phone, or tablet, use the audio jack with the red and white ends to connect your device. Match red and white prongs with red and white input section of the speaker interface.

