All space fees are based on a four-hour period unless noted. Cocktail rates are available only in conjunction with a four-hour space rental. Fees reflect base prices; individual quotes will be provided to reflect full event details. Capacities are subject to change dependent on set-up.

**Non-profit organizations must present 501(c) letter to qualify for discounted fee.**

### McKIM BUILDING

- **Capacity:** 1,500 guests
- **Capacity including Courtyard:** 1,700 guests
- **16,000 square feet + Outdoor space**
- **Friday-Sunday evening:** $23,000
- **Non-Profit:** $18,400, **additional hour:** $3,000

### McKIM 2nd FLOOR

*(Bates Hall, Abbey Room, Boylston Room, Elliott Room)*

- **Maximum Capacity:** 900 guests
- **Bates Hall Seated Capacity:** 330 guests
- **10,575 square feet**
- **Friday-Sunday evening:** $16,000
- **Non-Profit:** $12,800, **additional hour:** $2,000

### ABBEY ROOM

- **Maximum Capacity:** 150 guests
- **Seated Capacity:** 100 guests *(70 with dance floor)*
- **2,145 square feet + Chavannes Gallery**
- **Friday-Sunday evening:** $6,500
- **Non-Profit:** $5,200, **additional hour:** $1,000
- **2-hour cocktail reception:** $4,000
GUASTAVINO ROOM
Maximum Capacity: 240 guests
Seated Capacity: 180 guests *(150 with dance floor)*
3,120 Square Feet
Friday-Sunday evening: $5,500, Mon-Thurs: $4,400
*Non-Profit: $4,400, additional hour: $750
2-hour cocktail reception: $3,000

COURTYARD
Maximum Capacity: 225 guests, 200 ceremony
*(additional ceremony seating on upper terrace)*
14,062 Square Feet
Friday-Sunday evening, $6,500
*Non-Profit: $5,200, additional hour: $1,000
2-hour cocktail reception: $3,000

COURTYARD TEA ROOM
Maximum Capacity: 100 guests, 75 seated
1,470 Square Feet
Monday-Thursday evening: $1,000
Friday-Sunday evening: $1,000 + $4,000 BPL fee
*additional space available in Map Room Tea Lounge

10% Discount available for January-April and Sunday bookings  (excluding holiday  weekends)
*(may not be combined with non-profit discount)*

Fees include staffing (Custodial, Security, Electrical/HVAC).
Load-in and out coverage estimated as an additional $1,200.
All space fees are based on a four-hour period unless noted. Cocktail rates are available only in conjunction with a four-hour space rental. Fees reflect base prices; individual quotes will be provided to reflect full event details. Capacities are subject to change dependent on set-up.

Non-profit organizations must present 501(c) letter to qualify for discounted fee.

**JOHNSON BUILDING**

Maximum Capacity: 1700 guests

Friday-Sunday evening: $16,000

*Non-Profit: $12,800, additional hour: $2,000*

**JOHNSON 1st FLOOR**

*(Boylston Hall, Deferrari Hall, Newsfeed Café)*

Maximum Capacity: 1000 guests

Seated Capacity: 600 guests

Friday-Sunday evening: $10,000

*Non-Profit: $8,000, additional hour: $2,000*

*2-hour cocktail reception: $5,000*

**NEWSFEED CAFÉ**

Available Friday-Sunday evening. For pricing please contact The Catered Affair at 617.859.2282
JOHNSON 2nd FLOOR
(Teen Central, Children’s Library, Boylston Lounge)
Maximum Capacity: 700 guests
Friday-Sunday evening: $7,500, Non-profit: $6,000

CHILDREN’S ROOM
Maximum Capacity: 150 guests
Friday-Sunday evening: $6,000
Non-Profit: $4,800, additional hour: $1,000
2-hour cocktail reception: $3,000

TEEN CENTRAL
Maximum Capacity: 150 guests
Friday-Sunday evening: $6,000
Non-Profit: $4,800, additional hour: $1,000
2-hour cocktail reception: $3,000

10% Discount available for January-April and Sunday bookings (excluding holiday weekends)
(may not be combined with non-profit discount)

Fees include staffing (Custodial, Security, Electrical/HVAC).
Load-in and out coverage estimated as an additional $1,200.
ADDITIONAL CHARGES

Boylston Room: $1,500

Map Room Tea Lounge: $500

Additional Restrooms: $250 +

Bridal Suite: $250

Bates Hall Chair Removal: $2,000

Bates Hall Table Bulb Change: $1,000

Boylston Room Bulb Change: $1,500

Furniture Removal: $250-$1,500

McKim Lobby Use: $500

McKim Lobby Gate Removal: $400

McKim Lobby Gate & Desk Removal: $800

McKim Wedding Set-Up Fee: $1,200

(Bridal Suite, Courtyard Furniture and Lobby Gate Removal)

Johnson Wedding Set-Up Fee: $2,000

(Bridal Suite, Furniture Removal, Welcome Center Digital Display)

Welcome Center Digital Display Content: $1,000+

Updated 10.24.19