

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

**Meeting of the Trustees Fellowes Athenaeum Trust Advisory Committee
Tuesday, September 18, 2018 at 1:00 p.m.
Grove Hall Branch Library
41 Geneva Avenue, Dorchester, MA 02121**

MINUTES

A meeting of the Trustees Fellowes Athenaeum Trust Advisory Committee was held on Tuesday, September 18, 2018 at the Grove Hall Branch Library, 41 Geneva Avenue, Dorchester, MA 02121 at 1:00 p.m.

Present at the meeting were: Trustees Fellowes Athenaeum Trust Advisory Committee Chair and Trustee Evelyn Arana-Ortiz, Committee Members: Sarah-Ann Shaw and Che Madyun, Friends of the Dudley Branch Library. Also attending were Pete Coco, Assistant Neighborhood Services Manager, Priscilla Foley, Director of Neighborhood Services, Allen Knight, Dudley Branch Librarian, and Candelaria Silva-Collins, Fellowes Athenaeum Trust Project Manager. Also present was Pamela Carver, Clerk of the Board of Trustees.

Trustees Fellowes Athenaeum Trust Advisory Committee (“Committee”) Chair Evelyn Arana-Ortiz presided and called the meeting to order at 2:00 p.m. She thanked everyone for coming and addressed the first item of business: Approval of the Meeting Minutes. A few minor edits were documented and a motion was duly made and seconded, the Minutes of the Trustees Fellowes Athenaeum Trust Advisory Committee meeting held on May 24, 2018 were approved.

Ms. Priscilla Foley, Director of Neighborhood Services/Branches gave an update on the Dudley Branch Library Renovation. She noted construction is moving forward with an anticipated re-opening in spring 2020. The exact month could not be determined at this point, but told the Committee they should have a better sense by July 2019. Ms. Foley informs the community of any significant milestones. She explained the roof work has started should have an update on the Percent for Art in the following couple weeks with members of that committee being notified. She noted that they plan to have the art installed before the branch reopens. Ms. Silva-Collins suggested that for future meetings they should talk about the possibility for the RFP rolling out based on a spring re opening of Dudley.

Ms. Silva-Collins presented the proposals so the Committee could discuss and vote to approve them. Ms. Silva-Collins distributed a chart listing the 9 proposals along with previous attendance charts for the previous sessions. Ms. Silva-Collins reported on, and the Committee discussed, each grant proposal. Eight of the programs were approved, one was asked to resubmit a new budget for consideration. She noted that the Memoir/Personal essay writing, a writing program geared toward adults and seniors would not be returning. The applicant submitted late and was dealing with personal matters, but anticipated their return after this year.

1. Akiba Abaka/ArtsEmerson: Play Reading Book Club, a theater literacy initiative led by teaching artists from Arts/Emerson 2018/2019 held at Hibernian Hall (adults) and Tobin Community Center (teens) for \$8,800.
2. Corey Evans/Boch Center: Youth Arts for Social Change Summit, a youth targeted event with location still being determined for \$6,500.
3. Lana Jackson/Push Cart Art: Urban Makers Technical Assistance Program for adults, a mentorship-type program geared to artists, designers, performers, and makers to help them prepare materials about their craft on paper. It would be held at the Grove Hall Branch Library. It would be considered a Pilot programs. Asked for \$6,010 but the Committee suggested a smaller grant of \$3,000-\$4000 and do 2 sessions with some recommendations. Ms. Silva-Collins will discuss with applicant and resubmit her proposal for consideration based on their suggested recommendations for a later approval.
4. Bonita Jones: Mindfulness Based Stress Reduction, a course in stress reduction techniques for greater health awareness and improved well-being for adults being held at the UUUM (First Church). Asked for \$6,000, committee approved \$5,000.
5. John Kordalewski: The Makanda Project – Jazz Music Programming. The Committee voted to approve funding for this popular live music program that features two performances by Makanda Project held in the Bruce Bolling Building for \$7,000.
6. Joel Mackall and Reidren Business Group: Tracing Our Roots workshop. Students learn how to begin family history research and genealogy searches. The Committee noted that the instructor has been very successful in previous years. Will be held at the Freedom House for four sessions for \$2,890.
7. Joel Mackall and Reidren Business Group: Small Business Startup/Design Program (new) Helping beginners and aspiring entrepreneurs with business skills at the Freedom House. This was approved for \$3,110 and the committee suggested changing the name to “Entrepreneurial One on One”.
8. Mary Lou Bozza/Haley House: Take Back the Kitchen Cooking Classes, a program for seniors and families offering easy culinary recipes and will be held in the Haley House Teaching Kitchen in Dudley approved for \$6,000.
9. Carlos Vargas: Piano Instruction classes: offers introductory piano playing and music theory instruction. A strong desire among patrons exists for this program. The Boston Conservatory at Berklee College of Music will be the host site for this program. It was approved for \$6,000.

Ms. Silva-Collins explained she will try to encourage a minimum of one print ad for each program in addition to the Banner’s online calendar.

Next, the Committee reviewed the funds without the administrative fees, there was \$49,300 with \$2,381 remaining.

Ms. Silva-Collins reviewed the administrative fees. She noted there was only one ad for The Banner. She discussed some suggested reductions to refreshments and online advertisements. They determined the final budget for programming (with all suggested adjustments) to be \$49,300. The expected administrative expenses were determined to be \$1,462, Dudley Branch to receive \$4,152, and the contracted services for Ms. Silva-Collins to be \$41,200. This left a balance of zero with no carry forward.

The Committee agreed to meet on March 19th at 2:00 p.m. and May 21st at 2:00 p.m. at the Grove Hall Branch library. The Clerk will confirm the availability of the location and send out confirmation notices to the Committee members.

With no further business or public comment, upon motion duly made and seconded, the Committee voted to adjourn the meeting at 3:05 p.m.

Respectfully submitted,



Pamela R. Carver