

# TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

## Meeting of the Trustees Finance and Audit Committee

Thursday, November 8, 2018 at 8:00 a.m.  
Central Library in Copley Square, Kirstein Business Library-Exchange  
700 Boylston Street, Boston, MA 02116

### AGENDA

I. **Welcome**

*Evelyn Arana-Ortiz, Chair*

II. **Review and Approval of Meeting Minutes from September 18, 2018**

*Evelyn Arana-Ortiz, Chair*

III. **Discussion and Review of Contracts**

*Ellen Donaghey, Chief Financial Officer*

- A. Vote to Approve a Contract with Charity Teams LLC to manage the Library's Charity Bib Program

**VOTED: "that, the Trustees Finance and Audit Committee of the Boston Public Library approve a contract with Charity Teams LLC, not to exceed 10% of fundraising."**

- B. Vote to Approve a Contract for E-Rate Services for the period November, 2018 through October 31, 2019

**VOTED: "that, the Trustees Finance and Audit Committee of the Boston Public Library approve a contract with EdTech Strategies, LLC, 4805 147th Street, Urbandale, Iowa, in the amount of \$37,200 to assist with the development of the Funding Year 2019 submission."**

- C. Vote to delegate approval of any E-rate contracts to Finance and Audit Committee

**VOTED: "that, the Trustees Finance and Audit Committee recommend that the Trustees of the Public Library of the City of Boston delegate approval of any E-rate contract during the period between January 2019 and April 2019 to the Finance and Audit Committee."**

- D. Vote to approve certain equipment and furniture for the Map Room Café and Courtyard Restaurant

*Salvatore DeGeorge, The Catered Affair, Assistant General Manager*

**VOTED: "that, the Trustees Finance and Audit Committee approve certain equipment and furniture for the Map Room Café and Courtyard Restaurant as presented at the meeting."**

- IV. **Review of Emerging Markets Equity Manager Search proposal prepared by NEPC**  
*Ellen Donaghey, Chief Financial Officer*
- V. **New Business**
- VI. **Public Comment**
- VII. **Adjournment**

Next meeting is scheduled for Thursday, January 8, 2019 at Central Library, 8:00 a.m.

*\*Meeting is subject to change*

**Trustees of the Public Library of the City of Boston**  
Robert Gallery, Chair; Evelyn Arana-Ortiz, Vice Chair  
Zamawa Arenas, Jabari Asim, Ben Bradlee, Jr., Cheryl Cronin,  
Linda Dorcena Forry, Priscilla Douglas, John Hailer, Rep. Byron Rushing

President, David Leonard  
Clerk of the Board, Pamela Carver

This is an open meeting; the public is welcome to attend  
For information: [www.bpl.org](http://www.bpl.org)