

TRUSTEES OF THE PUBLIC LIBRARY OF THE CITY OF BOSTON

Annual Meeting of the Trustees as an Administrative Agency (Second Meeting)

Tuesday, May 10, 2016, 8:30 a.m.
Boston Public Library, Commonwealth Salon
Central Library, 700 Boylston Street, Boston, MA 02116

The annual meeting of the Trustees of the Public Library of the City of Boston as an Administrative Agency (Second Meeting) was held in the Commonwealth Salon, Central Library, Copley Square, 700 Boylston Street, Boston, MA on Tuesday, May 10, 2016 at 10:10 a.m.

Present at the meeting were: Chair Robert Gallery, Trustees: Zamawa Arenas, Cheryl Cronin, John Hailer, Paul LaCamera, Rep. Byron Rushing, and newly appointed incoming Trustee, Ben Bradlee. Vice Chair Evelyn Arana-Ortiz and Trustee Carol Fulp were not in attendance. Also present: Boston Public Library Interim President David Leonard, Clerk of the Board Deborah Kirrane, Boston Public Library staff; Corporation Counsel Caroline Driscoll, and members of the public.

Chair, Robert Gallery presided, addressed the agenda's Call to Order, and described the votes in this meeting as "enabling" votes. Mr. Gallery asked if any members of the Board of Trustees wished to speak to, or had questions concerning, any of the enabling votes before the Board. There were no comments made or questions asked. Thus, upon motion made and duly seconded, the Trustees

VOTED: that the President, Director of Library Services, Director of Administration and Technology, Chief Financial Officer, or the Clerk of the Corporation be, and hereby are, authorized to sign on behalf of the Board, bills, special drafts, and payrolls of the Library.

VOTED: that until the next Annual Meeting, that the President, Director of Library Services, Director of Administration and Technology, Chief Financial Officer, or the Clerk of the Corporation be, and hereby are, authorized to sign any and all contracts voted, except as otherwise authorized, to be made by the Board in the name and on behalf of the City of Boston and any and all communications in connection with the award of contracts so voted or recommended to be so voted and to authorize payment under contracts so voted.

VOTED: to authorize the President, Director of Library Services, Director of Administration and Technology, Chief Financial Officer, or the Clerk of the Corporation on behalf of the Trustees of the Public Library of the City of Boston, to enter into a contract or contracts for various goods or services relating to the Boston Public Library System Critical Repair Budget, for the period of July 1, 2016 through June 30, 2017, provided that each contract entered into pursuant to this authorization shall have been estimated to be no greater than One Hundred Thousand Dollars and No Cents (\$100,000.00). In no event will the contracts cumulatively exceed three hundred thousand dollars (\$300,000.00).

VOTED: that we, the Trustees of the Boston Public Library, having appointive authority over the Civil Services personnel at the library, do appoint the Library President, or

Designee, to hold and conduct hearings in accordance with Chapter 31 of the General Laws whenever the said hearings are deemed necessary.

VOTED: that until the next Annual Meeting that the President, Director of Library Services, Director of Administration and Technology, Chief Financial Officer, Director of Branch Library Services, Chief of Public Services, or the Clerk of the Corporation be, and hereby are, authorized to act on behalf of the Trustees in the administration of the personnel procedures established by them and to fix the remuneration for all officers and employees subject to the salaries and wage scales as currently established.

VOTED: that until the next Annual Meeting the President, or upon delegation, the Director of Library Services, Director of Administration and Technology, Chief Financial Officer, Director of Branch Library Services, Chief of Public Services, or the Clerk of the Corporation be, and hereby are, authorized to sign on behalf of the Board in the approval of the payment of all vouchers or bills covering expenditures incurred in Fiscal Year 2017 budget allowance, but in no case exceeding those in the budget estimates for the Fiscal Year 2017, as shall be approved by the City of Boston.

VOTED: that due to delays in receiving award letters and finalized budgets from various funding sources, the Chief Financial Officer, Director of Library Services, Director of Administration and Technology are hereby authorized, in cases which the CFO judges to be of no risk, to request the City Auditor to approve Interim Salary Payments to Library Department Personnel who have been approved by the President. Such personnel will be paid from external fund accounts established pending receipt of award letters. The Library Department will assume responsibility, through Fiscal Year 2017 City appropriation, for any external fund accounts for which no appropriation becomes available.

With no further business before the Board of Trustees at the Annual Meeting of the Trustees as an Administrative Agency, the Second Meeting thus adjourned at 10:15 a.m.

Respectfully submitted,

President's Office