
ARAPAHOE LIBRARY DISTRICT

MEETING OF THE BOARD OF TRUSTEES

September 2, 2020

Virtual meeting via Zoom

MEMBERS PRESENT: Steve Oliver, Katie Schroeder, Rachel Bandy, Bill Shaw, Theresa Mehringer

MEMBERS ABSENT: Sally Daigle

PUBLIC: Sue, Richard Bass, IB

OTHERS ATTENDING: Cameron Richards, Attorney

STAFF PRESENT: Oli Sanidas, Executive Director; Janet Drake, Administrative Assistant; Jennifer Mahin, Director of Finance; Linda Speas, Director of Library Operations; Anthony White, Web Systems Manager; Jose Ortiz, Manager of Facilities & Security, staff members Karen Hathaway, Nadia Kobzeva, Irina

Steve Oliver opened the meeting at 5:34 p.m.

Agenda Item #1 – External Lockers

This is a continuation of a discussion about adding external lockers; there had been several questions and issues raised at the previous board meeting. Steve Oliver asked Oli if there would be a presentation at this meeting, and Oli responded that there is no presentation, but staff knowledgeable with the proposal are available to answer questions. Steve invited the board members to address questions to the team.

Rachel Bandy said that her questions and concerns were addressed in what was sent to her.

Bill Shaw had sent his comments to Steve; he appreciated the thoroughness of the administration in addressing the questions. He is comfortable with the information provided.

Katie and Theresa are also satisfied with the information.

Oli noted that these lockers are only for library branches. Specific locations at each library have not yet been determined; they could be inside or outside.

Bill questioned whether the bid includes the lighting/security components. Jose responded that the board had previously approved the purchase of high-tech upgraded cameras, and these will be installed at each location where lockers are located.

Library Lockers for Material Pickup

We will provide a locker system at each our library locations for patrons to pick up holds. These lockers will initially be located just outside the library entrances to allow for hold pickup 24/7. We will deploy a demo unit in the next 3 months and work to have a locker at each location by the end of the year, with the opportunity to expand the units over time.

Current Budget Estimate: \$300,000

Timeline: Est. Completion in 2020

Proposed Motion: I move the Board accept to reallocate \$300,000 to install a locker system as presented.

Moved: Bill Shaw

Second: Rachel bandy

Discussion: no discussion

Vote: Five in favor – motion passed

Steve thanked the management team for answering the questions that were raised.

There being no further business, Bill Shaw moved to adjourn the meeting. Katie Schroeder seconded the motion and Steve Oliver adjourned the meeting at 5:45 p.m.

9/18/20
Date Approved

Rachel Bandy, Secretary