ARAPAHOE LIBRARY DISTRICT

MEETING OF THE BOARD OF TRUSTEES
September 17, 2019

Davies Library
128 2nd Avenue
Deer Trail, CO

MEMBERS PRESENT: Steve Oliver, Katie Schroeder, Rachel Bandy, Dorothy Pisel, Sally Daigle

MEMBERS ABSENT: Bill Shaw, Theresa Mehringer

PUBLIC: B.J. Buchmann, Superintendent of the school

OTHERS ATTENDING: Elizabeth Dauer, Attorney

STAFF PRESENT: Oli Sanidas, Executive Director; Marie Greene, Executive Assistant; Jessica Sidener, Director of Human Relations and Marketing; Jennifer Mahin, Director of Finance; Jill Corrente, Director of Digital and Library Material Services; Kim Collie, Director of Project Management Office; Linda Speas, Director of Library Operations; Caroline Heinselman, Interim Director of HR; Cynthia Kiyotake, Manager; Josh Mote

Steve Oliver opened the meeting at 6:46 p.m.

APPROVAL OF MINUTES No. 771: Dorothy Pisel moved to approve the Minutes #771 from the August 20, 2019 Board Meeting. Katie Schroeder seconded the motion and the motion passed unanimously.

CONSENT AGENDA: Rachel Bandy moved and Dorothy Pisel seconded to approve the Consent Agenda as presented. The motion passed unanimously.

Approval of the Consent Agenda means:
- Approval of the hiring of Patrick Austin, Amy Mark, Sarah Hoge, Christine Campbell, Cheri Kothenbeutel
- Approval of the separation of Katie Richter, Arielle Sigler, Marie Dudgeon, Adriana Sandoval, Sarah Roark, Rima Aroutiounian, Amy Mark, Maura Weiler, Hanna Amme
FINANCIALS: Jennifer Mahin reviewed the financials with the trustees. Sally Daigle moved to accept the Financials as presented. Katie Schroeder seconded and the motion passed unanimously. Approval of the Financials means:
- Acceptance of the Statement of Revenue and Expense
- Acceptance of the Balance Sheet

BOARD PRESIDENT REPORT: Steve Oliver gave an update to the trustees: he attended the back to school day at Davies in August and was pleased to see there was a large number of people in attendance. Steve was able to participate in the ribbon cutting.

Steve also will be attending Calcon this weekend and looks forward to attending some classes for trustees.

EXECUTIVE DIRECTOR REPORT: Oli Sanidas reported that ALD created a new position, Director of HR, and Caroline Heinselman is serving in the interim role. This position will fill a key piece that has been missing. The directors are working on a job description.

Rachel asked if the creation of the role was motivated by strategy or in response to incidents and Oli said that it is purely strategy driven.

Oli explained that the position will be budget neutral as we are using two unfilled positions to fund the new director position.

LEGAL STATUS REPORT: The legal report was sent prior to the meeting for review by the trustees. Beth Dauer brought a few documents for the board to sign.

Steve Oliver asked a question about land in Deer Trail that ALD owns. Two years ago, it was designated as surplus and can be transferred to the school district if they need it. Oli Sanidas is working with BJ Bookman, the school superintendent, who is taking it to the Deer Trail school board.

REPORTS:

TRUSTEE REPORTS:
Sally Daigle reminded the board about an event this weekend.
Rachel Bandy recognized Dorothy Pisel for making the trip to board meetings each month for the past 10 years. Katie Schroeder went to the literacy event and said it was a nice event put on by the Friends Foundation. Dorothy was pleased to see the new Davies library come to fruition.

**STRATEGIC PLAN REPORT:** Kim Collie highlighted the following topics from the Strategic Plan Report:

The “By the Numbers” infographic will be a trifold flyer available to the public. Rachel Bandy suggested that it might be a powerful piece to send to politicians to help reinforce their support of ALD. Oli Sanidas suggested that the newly reinstated ambassador program will be a good place to promote this piece.

The renovation project on the Castlewood library is about to begin.

The report included a photo of Steve Oliver at the Davies ribbon cutting ceremony.

Kim Collie gave a special thanks to Cynthia Kiyotake, Josh Mote and BJ Bookman for all their work on the Davies Library. Linda Speas added thanks to Jose Ortiz as well.

The patron retention rate during the summer reading program was the highest for the past five years.

There was a challenge to a graphic novel. The concern was that it was an adult graphic novel that was close to the YA graphic novels.

**LET’S FIND OUT...HOW WE DID:**
No comments

**MONTHLY STATISTICS:**
No comments

**COMMUNITY CONVERSATIONS:**
No comments

**UPCOMING MEETINGS:** The October meeting is scheduled on Tuesday, October 15 at 5:45 p.m. at the Smoky Hill Library.

There being no further business, Sally Daigle moved to adjourn the meeting.
Dorothy Pisel seconded the motion and Steve Oliver adjourned the meeting at 7:33 p.m.

10-15-19
Date Approved

Dorothy Pisel, Secretary