
ARAPAHOE LIBRARY DISTRICT

MEETING OF THE BOARD OF TRUSTEES

August 15, 2017

Support Services
12855 E Adam Aircraft Circle
Englewood, CO

MEMBERS PRESENT: Katie Schroeder, President; Dorothy Pisel, Secretary; Isabel McKenzie, Sally Daigle and Steve Oliver

MEMBERS ABSENT: Jim Morrato and Norma Flores Lovett

STAFF PRESENT: Oli Sanidas, Executive Director; Jessica Sidener, Director of Communications, Programming & Partnerships and Human Resources; Janel Maccarrone, Executive Assistant; Jill Corrente, Director of Digital and Library Materials Services; Linda Speas, Director of Library Operations; Kim Collie, Director of Project Management Office; Jennifer Mahin, Director of Finance; Cindy Mares, Manager of Programming; Ginger Mattson, Manager of Communications; Cynthia Kiyotake, Library Manager; David Britt, Manager of LMS; Anthony White, Manager of Web Systems; Holly Whelan, Library Manager; Caroline Heinselman, HR Manager; Jose Ortiz, Manager of Facilities & Security; Nick Taylor, Joshua Mote, Bridget Kiely, Catherine Boddie, Katya Dunatov, Kathleen Robertson

OTHERS ATTENDING: Attorneys Kim Seter and Cameron Richards

Katie Schroeder called the meeting to order at 5:40 p.m.

ADDITIONS OR CORRECTIONS TO THE AGENDA: None

PUBLIC INTRODUCTIONS AND COMMENT: None

STAFF INTRODUCTIONS: Jennifer Mahin, Director of Finance and Kim Collie, Director of Project Management Office, were introduced.

APPROVAL OF MINUTES No. 746 & 747: Dorothy Pisel moved to approve Minutes 746 from the June 20, 2017 Board Meeting and Minutes 747 from the July 13, 2017 Board Training Session. Isabel McKenzie seconded the motion. The motion passed unanimously.

CONSENT AGENDA: Katie Schroeder moved to approve the Consent Agenda and Steve Oliver seconded the motion. The motion passed unanimously.

Approval of the Consent Agenda means:

- Acceptance of the Statement of Revenue and Expense
- Acceptance of the Balance Sheet
- Approval of the hiring of Molly Hudson, Maria Fullenkamp, Sarah Witkowski, Chrissie Hodges, Laura Stewart, Pauly Bonilla and Colleen Sanderlin
- Approval of the separation of Chris Butler, Toby Nitschke, Elsa Maestas, Evita Wiatr, Ivy Moe and Kenzie Simmons

POLICY REVIEWS: This month the directors reviewed two policies for the board's consideration, Colorado Library Card Policy and Interlibrary Loan Policy. The directors had no suggested revisions to either policy, and the trustees also had no revisions.

FINE FREE PRESENTATION: David Britt shared statistics currently being collected in anticipation of moving to a Fine Free collection in 2018 and answered questions for the trustees. A committee is being formed to work on details of the project.

COMIC-CON PRESENTATION: Teen Librarians Catherine Boddie and Bridget Kiely gave a presentation on their experience at the recent Denver ComicCon.

REPORTS:

Legal Report: Attorney Kim Seter shared highlights of the August Legal Report.

1. Work continues on documentation for several building projects.
2. Cameron Richards is working on the Guidelines for the Material Challenge Committee.
3. Elizabeth Dauer is rejoining the firm.

Trustee Reports:

- Katie Schroeder reviewed information for the upcoming Board of County Commissioners Study Session with the trustees. She encouraged trustees to volunteer at the Koebel book sale, and noted that she attended ComicCon and KoebelCon.
- Steve Oliver met with Allison Slife from Clifton Larsen to review the audit. He believes they are knowledgeable and good to work with, and he is comfortable accepting the audit as presented.

- Isabel McKenzie said that her husband, a Cherry Creek school teacher, is excited about the Katie Greer program on Internet Safety. He also advertised it in the school newspaper.
- Sally Daigle reported that one of the author events is hosted by a Sheridan photographer.

Directors Reports:

- Report on recent filtering complaint:
Oli Sanidas reported that a response has been made to the filtering complaint.
Jessica: Katie Greer, who comes highly recommended, will do a program at Smoky Hill on Internet Safety, including senior internet scams, cyber bullying, etc.
Jill noted that tweaks were made to the children's databases, and also pointed out three projects that have been completed regarding internet safety:
 - Children's computer usage study
 - Creating a Kids Collection on our Overdrive site
 - Changes to online resources in the For Kids category on the website

Oli and Jill also met with Commissioner Nancy Sharpe on the filtering issue.

Other Information:

- Jessica Sidener highlighted the Summer Celebration at Centennial Park noting that it was a wonderful concert and a creative way to market what the library is about.
 - The Southglenn Super Sidewalk sale made over \$12,000.
 - She encouraged the trustees to attend the Koelbel book sale September 7-11.
 - The summer reading program was a great success!
- Linda Speas provided an update on the May Library remodel, indicating that we are still waiting on permits from the County and are working to finalize the remodel budget. The September Consent Agenda will include some requests for additional funds. Linda also highlighted the Hold Shelf Surprise that will be coming to the libraries and encouraged trustees to sign up for the program, coming in September.
- Jill Corrente highlighted the 3D printer pilot. Over 40 people have been certified.

LET'S FIND OUT...HOW WE DID:

No comments

MONTHLY SNAPSHOT:

No comments

STRATEGIC PLAN BRIEF:

No comments

COMMUNITY CONVERSATIONS:

No comments

UPCOMING MEETINGS: The September Board Meeting will be held at the Deer Trail School on Tuesday, September 19, 2017 at 6:30 p.m. The tour of the new school site will be at 6:00 p.m.

There being no further business, Dorothy Pisel moved to adjourn the meeting. Katie Schroeder adjourned the meeting at 7:00 p.m.

9-19-17
Date Approved

Dorothy Pisel
Dorothy Pisel, Secretary