

TO: All Vendors
FROM: Don Gillum
DATE: March 11, 2020
SUBJECT: Proposal Addendum No. 1
RFP NUMBER: 20-02182
THE PROJECT: St Louis Public Library RFP 20-02182 Lawn and Landscaping Services

INTENT

This addendum is issued to provide a modification in proposal plans and/or specifications.

I. MODIFICATION / ADDITION - ADD CONTRACTOR QUESTIONS AND THE LIBRARY RESPONSES:

Contractor: For Professional Experience, is the answer from the questions sufficient or should I submit a resume?

Library Response: Answering the question is sufficient. A resume is not required.

Contractor: For References, is it sufficient to submit a list of references?

Library Response: Yes, your reference list should include the company name, contact name, email address and phone number. Please list references that are of similar size of our organization.

Contractor: I am not sure what the Fees are pertaining to.

Library Response: Fees are the cost for services, your bid amount.

Contractor: What days and hours can the work be completed?

Library Response: The work can be performed on any day of the week during daylight hours.

Contractor: Can we submit the bid without proof of insurance?

Library Response: Yes, but proof of insurance will be required prior to bid award.

Contractor:

Under scope in Autumn section, does dormant pruning during the fall mean the same thing as rejuvenation which is the horticultural term. Rejuvenation is a much harder prune back than just the new growth trim back during the year to keep it pretty. Rejuvenation cuts bushes down to size needed and requires much more time and much more haul off debris.

Library Response:

Yes, the Library is asking for "dormant pruning" and understands "rejuvenation" means the same as described in your question above.

Contractor: In "spring section" of Attachment F and in the "additional work rate section", oak shredded mulch is in the wording. However, libraries are using Hardwood; double ground dyed brown mulch which does not require bed cultivations. Please consider changing "mulch" wording to Hardwood, double ground dyed Brown mulch.

Library Response:

Replace all reference(s) to mulch or oak shredded mulch to "Hardwood double ground dyed brown mulch."

II. MODIFY ANY BID OPENING REFERENCES

From: March 12, 2020, 4:00 p.m.

To: March 19, 2020, 4:00 p.m.

I have read and understand the preceding addendum and said changes are reflected in the Request for Proposal. The vendor signed addendum should be included with your response packet.

COMPANY

VENDOR'S SIGNATURE

TITLE
