
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, May 9, 2017 5:00 p.m.

Aspen Conference Centre

ATTENDANCE:

Board: Dr. Brian Heidecker, Chair
Mr. Nazir Mulji
Mr. Jay Ball
Councillor Ben Henderson
Ms. Jennifer Huntley
Mrs. Kenna Houncaren
Dr. Fern Snart
Ms. Aaida Peerani

Staff: Ms. Pilar Martinez, Chief Executive Officer
Ms. Linda Garvin, Executive Director, Customer Experience
Mr. Mike Lewis, Director, Human Resources
Mr. Gastone Monai, Chief Financial Officer
Ms. Tina Thomas, Executive Director, Strategy & Innovation

Regrets: Ms. Zainul Mawji, Ms. Jill Scheyk

Recording Secretary: Ms. Lisette Lalchan

1. CALL TO ORDER

Chair Brian Heidecker called the meeting to order at 5:08 p.m. He welcomed new Board members, Kenna Houncaren and Aaida Peerani.

2. ADOPTION OF AGENDA

MOTION: That the agenda be approved with the following amendments:
- The addition of item 6g) Report to City Council – Review of Agencies, Boards, Committees, and Commissions
- Item 7e) Q1 2017 Financial Statements as approved by the Finance and Audit Committee be moved to new business as item 6h).

Moved by Jay Ball. Seconded by Nazir Mulji.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified regarding agenda items.

4. **ADOPTION OF MINUTES**

MOTION: That the Board approve the March 14, 2017 meeting minutes.
Moved by Nazir Mulji. Seconded by Dr. Fern Snart.

CARRIED

5. **BUSINESS ARISING FROM THE MINUTES**

There were no outstanding items identified.

6. **NEW BUSINESS**

6a) Digital Wall Presentation (L. Zvyagintseva)

Digital Exhibits Librarian, Lydia Zvyagintseva, presented on the planned digital wall for the revitalized Stanley A. Milner Library. She presented the findings of her research, the project's vision, potential partnerships, themes, and next steps. Lydia's presentation was well received.

6b) Q1 2017 Fund Development Results

Tina Thomas gave the Board an overview of the Q1 Fund Development results. Tina answered questions regarding meeting fundraising targets and new approaches to the direct mail campaign.

6c) Draft EPL 2019-23 Strategic Plan

Tina Thomas and Pilar Martinez presented the Draft EPL 2019-23 Strategic Plan, highlighting the four Strategic Goals; Learn, Create, Be, and Work. They reviewed the planning process, staff engagement, and next steps.

MOTION: That the Board approve the Draft EPL 2019-23 Strategic Plan.

Moved by Jennifer Huntley. Seconded by Nazir Mulji.

CARRIED

6d) Alberta Library Conference Debrief

Chair Brian Heidecker commented that the conference went very well and he then opened the floor for discussion. The overall consensus was that ALC is an excellent networking opportunity for trustees, with well-presented sessions and good representation of EPL staff presenters. A brief discussion

followed in regards to Joseph Boyden and the decision to maintain EPL support for his session both at ALC and for the Forward Thinking Speakers Series event. There was mention of the successful meeting between EPL and the Deputy Minister of Municipal Affairs, and the announcement of the \$2 Million Capital commitment from the province.

It was decided to reduce the time allocated for the Edmonton Public Library/Calgary Public Library reception from 3:00 pm-5:00 pm to 4:00 pm-5:00 pm.

6e) Committee Membership 2016-2017 Term

MOTION: That the Board approve the committee membership of the Governance and Nomination Committee, Finance & Audit Committee and the HR & CEO Performance Management Committee.

Moved by Aaida Peerani. Seconded by Nazir Mulji.

CARRIED

6f) HR & CEO Performance Management Committee Meeting Report

Committee Chair, Dr. Fern Snart, gave an overview of the process the Committee undertook to achieve the final timelines, guidelines, and framework for CEO Compensation.

MOTION: That the Board approve Appendix A - EPL CEO Evaluation Procedures and Timelines of the CEO Performance Management Framework and Guidelines Policy (B-2019).

Moved by Dr. Fern Snart. Seconded by Jennifer Huntley.

CARRIED

MOTION: That the Board approve the CEO Performance - Compensation Guidelines (B-2018).

Moved by Dr. Fern Snart. Seconded by Jennifer Huntley.

CARRIED

MOTION: That the Board receive the April 18, 2017 HR & CEO Performance Management Committee Report for information.

Moved by Jay Ball. Seconded by Aaida Peerani.

CARRIED

6g) Report to City Council – Review of Agencies, Boards, Committees, and Commissions

Pilar Martinez presented an update on a meeting and discussions held with the City Clerk's office regarding Council Report_4733. The report recommends: *"That the appointment of the Councillor be replaced with the*

appointment of one Councillor advisor and one citizen member.” Pilar noted that there is no provision in the Libraries Act for an advisory (non-voting) position on the Board. Also, Calgary Public Library and all other municipal library boards have municipal representation, putting EPL in an awkward position without having the same representation.

MOTION: That the Board recommends retaining the Councillor representative on the Edmonton Public Library Board.

Moved by Jennifer Huntley. Seconded by Dr. Fern Snart.

CARRIED

6h) Q1 2017 Financial Statements as approved by the Finance and Audit Committee

Gastone Monai provided a brief overview of the Q1 Financial Results provided in the Board package.

MOTION: That all the Board receive the Q1 Financial Reports as information

Moved by Nazir Mulji. Seconded by Jay Ball

CARRIED

7. CONSENT ITEMS

MOTION: That all Consent Items be received as information.

Moved by Kenna Houncaren. Seconded by Jennifer Huntley.

CARRIED

8. NEW INQUIRIES

There were no outstanding items identified.

11. ADJOURNMENT

The meeting adjourned at 6:39 p.m.