
EDMONTON PUBLIC LIBRARY BOARD

Tuesday, March 14, 2017 5:30 p.m.

Highlands Branch Library

ATTENDANCE:

Board: Dr. Brian Heidecker, Chair
Mr. Nazir Mulji
Ms. Jill Scheyk
Dr. Fern Snart
Ms. Zainul Mawji
Ms. Jennifer Huntley
Dr. Sherrill Johnson
Ms. Miranda Jimmy
Mr. Jay Ball

Staff: Ms. Pilar Martinez, Chief Executive Officer
Ms. Linda Garvin, Executive Director, Customer Experience
Mr. Gastone Monai, Chief Financial Officer
Ms. Tina Thomas, Executive Director, Strategy & Innovation

Regrets: Councillor Ben Henderson

Recording Secretary: Ms. Lisette Lalchan

1. CALL TO ORDER

Chair Brian Heidecker called the meeting to order at 5:23 p.m.

2. ADOPTION OF AGENDA

MOTION: That the agenda be approved with the following amendment:

- Item 6c) Board Expenditures; conference attendance.

Moved by Jay Ball. Seconded by Nazir Mulji.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest identified regarding agenda items.

4. ADOPTION OF MINUTES

MOTION: That the Board approve the February 14, 2017 meeting minutes.
Moved by Dr. Fern Snart. Seconded by Jill Scheyk.

CARRIED

5. BUSINESS ARISING FROM THE MINUTES

There were no outstanding items identified.

6. NEW BUSINESS

6a) 2016 Incidents Report

Soleil Surette, Manager, Planning, Research, and Assessment presented an overview of the 2016 Incidents Report. She highlighted statistics and patterns of incidents by branch, recommendations, and service initiatives underway to support staff with ongoing issues.

6b) Finance and Audit Committee Report 2016 KPMG Audit Findings Report & EPL Financial Statements

Gastone Monai, Chief Financial Officer, provided the Board with an overview of the 2016 KPMG Audit Findings Report and Financial Statements. Gastone also noted that EPL is a recipient of the Government Finance Officers Association Canadian Award for Financial Reporting.

MOTION: That the audited Financial Statements for the period ending December 31, 2016 be approved by the Board.
Moved by Nazir Mulji. Seconded by Jennifer Huntley.

CARRIED

MOTION: That the Board receive the Finance and Audit Committee Meeting Report as information.
Moved by Nazir Mulji. Seconded by Sherrill Johnson.

CARRIED

6c) Board Expenditures; Conference Attendance

Trustee Miranda Jimmy requested clarification on Trustee attendance at the Alberta Library Conference. Discussion ensued regarding trustees who were retiring from the board and their eligibility to attend the Alberta Library Conference. There was further discussion regarding the board's professional development needs. It was decided that the Governance and Nomination Committee would develop guidelines regarding trustee conference attendance and also review the trustee professional development needs and budget.

7. CONSENT ITEMS

MOTION: That all Consent Items be received as information
Moved by Jill Scheyk. Seconded by Nazir Mulji.

8. ELECTION OF VICE-CHAIR

Brian Heidecker called for nominations from the floor three times. As there were no further nominations, Nazir Mulji was acclaimed as Vice-Chair.

9. NEW INQUIRIES

There were no outstanding items identified.

10. IN CAMERA

10a) CEO 2016 Performance Evaluation

10b) CEO 2017 Goals

That the meeting move *in camera* to discuss:

- CEO 2016 Performance Evaluation

- CEO 2017 Goals

Moved by Sherrill Johnson. Seconded by Jennifer Huntley.

CARRIED

The meeting moved in camera at 6:21 pm

The meeting moved out of camera at 6:54 p.m.

Moved by Jill Scheyk. Seconded by Jennifer Huntley.

CARRIED

11. ADJOURNMENT

The meeting adjourned at 6:54 p.m.