

# Agenda

**November 18, 2020**

**BOARD OF TRUSTEES:** Wayne Williams, President; Sara Irish, Vice President; Donna LaFrance, Trustee; Toni Craig, Trustee; Joseph Colón, Trustee

**Meeting Access:**

Please click the link below to join the webinar:

**Topic: Board of Trustees Meeting**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88311780199>

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Webinar ID: 883 1178 0199

International numbers available: <https://us02web.zoom.us/j/88311780199>

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**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**CONSENT ITEMS**

RESOLUTION 20061

1. Minutes of the October 21, 2020 Board Meeting – Approval
2. Amendment to Financial Report for September 2020 - Approval
3. Financial Report for October 2020 – Approval
4. HR Report for October 2020 – Approval
5. Library Services Report for October 2020 – Approval

**Resolved**, Board approves Consent Items as presented

**PAYMENT OF BILLS**

RESOLUTION 20062: Payment of Bills Per Vouchers – Authorization

**Resolved**, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 20063: Ratify Recurring Monthly Expenditures – Approval

**Resolved**, That the Board approves and ratifies the October 2020 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

## **PUBLIC COMMENTS**

Due to the limitations of online meetings, public comment will be accepted via written format only. Comments may be submitted to [info@tacomalibrary.org](mailto:info@tacomalibrary.org) from 4-5 p.m. on November 18, 2020.

## **STAFF RECOGNITION**

November anniversaries

## **EXECUTIVE SESSION**

1. Self-Evaluation of a Public Employee - Director Larsen and Cathy Journey, City of Tacoma Human Resources

## **DISCUSSION ITEMS**

1. City Budget and Library Budget Impacts updates

## **NEW BUSINESS**

RESOLUTION 20063: Be it resolved that the Board approves the revised Grooming and Attire Policy (formerly the Dress Code Policy). The updated policy gives staff more autonomy in their work attire dress and acknowledges TPL's value system in regards to equity and the acceptance of all body types and cultural/religious dress.

RESOLUTION 20064: Be it resolved that the Board authorizes Library staff to revise Management Services Policy #23.00 to allow use of City of Tacoma contracts, cooperative purchase agreements, and its Architectural & Engineering (A&E) roster. This will allow staff access to numerous competitive, pre-negotiated contracts for various goods and services regularly utilized by the Library system, and will better take advantage of the City's purchasing division's expertise and resources. Approval to use the A&E roster will streamline smaller capital improvement projects by allowing staff to select from a curated list of pre-qualified firms. Selection of a firm from the A&E Roster is intended to satisfy the quote and bid requirements of the formal and informal buying procedures.

RESOLUTION 20065: Be it resolved that the Board authorizes Library staff to issue a Request for Proposal (RFP) for managed leased lit fiber with internet access.

## **DIRECTOR'S REPORT**

## **TRUSTEES REPORT**

## **ADJOURNMENT**

The next Board Meeting will be December 16, 2020 at 5:30 p.m.