

Agenda

August 19, 2020

BOARD OF TRUSTEES: Wayne Williams, President; Sara Irish, Vice President; Donna LaFrance, Trustee; Toni Craig, Trustee; Joseph Colón, Trustee

Meeting Access:

Please click the link below to join the webinar

<https://us02web.zoom.us/j/86342925443?pwd=dHFXWGhURFhSYXR4K1JnY0tOaUhkZz09>

Passcode: 296274

Or iPhone one-tap:

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

Discussion of personnel matter.

CONSENT ITEMS

RESOLUTION 20042

1. Minutes of the July 15, 2020 Board Meeting – Approval

Resolved, That the Board approves Minutes of the July 15, 2020 Board Meeting as presented.

2. Financial Report for June and July 2020 – Approval
Resolved, That the Board approves Financial Report for June and July 2020 as presented.
3. HR Report for July 2020 – Approval
Resolved, That the Board approves HR Report for July 2020 as presented.
4. Circulation Summaries for July 2020 – Approval
Resolved, That the Board approves Circulation Summaries for July 2020 as presented.

PAYMENT OF BILLS

RESOLUTION 20043: Payment of Bills Per Vouchers – Authorization

Resolved, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 20044: Ratify Recurring Monthly Expenditures – Approval

Resolved, That the Board approves and ratifies the July 2020 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

PUBLIC COMMENTS

Due to the limitations of online meetings, public comment will be accepted via written format only. Comments may be submitted to info@tacomalibrary.org from 4-5 p.m. on August 19, 2020.

STAFF RECOGNITION

August anniversaries.

DISCUSSION ITEMS

Financial Report dialogue with Library Finance Manager, Sam Benscoter.

NEW BUSINESS

RESOLUTION 20045: Request that the Board approves a new contract with Rainier Connect for \$112,500 from September 2020 – June 2021.

Resolved, That the Board approves a new contract with Rainier Connect, as presented.

S/D/V

RESOLUTION 20046: Request that the Board approves payment to Ricoh for providing Library printing services. The contract term is for 60 months, beginning in October 2020. Total combined cost of the contract and projected usage is \$495,630.

Resolved, That the Board approves payment to Ricoh, as presented.

S/D/V

RESOLUTION 20047: Request that the Board approves payment to Bibliotheca for service and maintenance/extended warranties on 21 kiosks. The contract term is for September 1, 2020 through August 31, 2021. The total of the invoice is \$33,052.95 not including sales tax.

Resolved, That the Board approves payment to Bibliotheca, as presented.

S/D/V

RESOLUTION 20048: Request that the Board accepts the donation of \$5,000 from Tacoma Education Association.

Resolved, That the Board accepts the \$5,000 donation from Tacoma Education Association.

S/D/V

DIRECTOR'S REPORT

TRUSTEES REPORT

ADJOURNMENT

The next Board Meeting will be September 16, 2020 at 5:30 p.m.

The next Board Study Session will be September 30, 2020 at 5:30 p.m.