

BOARD OF TRUSTEES:

**John R. (Jack) Connelly, Jr., President**  
**Wayne Williams, Vice President**  
**Sara Irish, Trustee**  
**Donna LaFrance, Trustee**  
**John Hines, Trustee**

**AGENDA**  
**July 18, 2018**

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Moore – 215 S. 56<sup>th</sup> St. – Tacoma

## **REVISED AGENDA**

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### **I CALL TO ORDER**

#### **SUSPENSION OF RULES TO ADOPT REVISED AGENDA**

*RESOLVED*, That the Board does hereby suspend the rules in order to adopt the Revised Agenda for the Regular Board Meeting July 18, 2018

S/D/V

#### **ADOPTION OF THE REVISED AGENDA**

*RESOLVED*, That the Board does hereby adopt the Revised Agenda for the Regular Board Meeting July 18, 2018

S/D/V

### **II PLEDGE OF ALLEGIANCE**

### **III APPROVAL OF MINUTES**

*RESOLVED*, That the Board approves the Minutes of the June 20, 2018 Regular Board Meeting.

S/D/V

### **IV CONSENT ITEMS**

*RESOLVED*, That the Board approves Consent Item #1, as presented.

1. Financial Reports for June 2018

S/D/V

*RESOLVED*, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for June 2018

3. Circulation Summaries for June 2018

S/D/V

## **PAYMENT OF BILLS**

### **RESOLUTION 18041: Payment of Bills Per Vouchers – Authorization**

*RESOLVED*, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

### **RESOLUTION 18042: Ratify Recurring Monthly Expenditures – Approval**

*RESOLVED*, That the Board approves and ratifies the June 2018 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

## **V PUBLIC COMMENTS**

## **VI STAFF RECOGNITION**

## **VII PRESENTATIONS**

Mission Moment – IT Manager Christine Bassett

## **VIII OLD BUSINESS**

### **RESOLUTION 18040: Request that the Board accepts the revision to Policy 10-18 Meeting Room Policy as presented.**

*RESOLVED*, That the Board does accept Policy 10-18 (Meeting Room Policy) as presented.

S/D/V

## **IX NEW BUSINESS**

### **RESOLUTION 18043: Request that the Board cancels the regular August Board meeting (August 15, 2018) and encourages Trustees to attend the Mayor’s Summer Reading Club Celebration at Point Defiance Zoo on Saturday, August 18, 2018.**

*RESOLVED*, That the Board cancels the August Board meeting (August 15, 2018).

S/D/V

### **RESOLUTION 18044: Request that the Board approves the closure of South Tacoma Branch from Tuesday, September 4 – Friday, November 30, 2018 to**

**complete the renovation process. (If the process is finished prior to November 30, the branch will re-open sooner.)**

*RESOLVED*, That the Board approves the closure of South Tacoma Branch from September 4 – November 30, 2018.

S/D/V

**RESOLUTION 18045: Request that the Board approves changing the venue for the September 19, 2018 Board Meeting from South Tacoma (which will be closed for renovation if Resolution 18044 is passed) to Fern Hill.**

*RESOLVED*, That the Board approves the September 19, 2018 venue change to Fern Hill.

S/D/V

**RESOLUTION 18046: Authorization to Declare Items for Surplus – Approval**

*RESOLVED*, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

**RESOLUTION 18047: Authorization to Consign Items for Sale or Recycling - Approval**

*RESOLVED*, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

**RESOLUTION 18048: Request that the Board approves hiring Workpointe to install walls at Wheelock Branch to enclose the new materials sorter. This will cost \$22,420.69 including tax and is part of the RFID Project.**

*RESOLVED*, That the Board approves hiring Workpointe to install walls at Wheelock to enclose the new materials sorter at a cost of \$22,420.69 including tax.

S/D/V

**RESOLUTION 18049: Request that the Board approves hiring Clements General Construction, Inc. to complete Phase II of the interior remodel of South Tacoma Branch at an estimated cost of \$54,231.96 including state sales tax.**

*RESOLVED*, That the Board approves hiring Clements General Construction, Inc. to complete Phase II of the interior remodel of South Tacoma Branch at an estimated cost of \$54,231.96 including state sales tax.

S/D/V

**X DIRECTOR'S REPORT**

**XI TRUSTEES' REPORT**

**XII EXECUTIVE SESSION** (Director's Review)

**XIII ADJOURNMENT**