BOARD OF TRUSTEES:
John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
Donna LaFrance, Trustee
John Hines, Trustee

Swasey – 7001 6th Ave. – Tacoma

AGENDA

May 17, 2017

I CALL TO ORDER

II PLEDGE OF ALLEGIANCE

III TOUR OF SWASEY

IV APPROVAL OF MINUTES
RESOLVED, That the Board approves the Minutes of the April 19, 2017 Board Meeting.

S/D/V

V CONSENT ITEMS
RESOLVED, That the Board approves Consent Item #1, as presented.

1. Financial Reports for April 2017
RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for April 2017
3. Circulation Summaries for April 2017

S/D/V

PAYMENT OF BILLS

RESOLUTION 17028: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V
RESOLUTION 17029: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the April 2017 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

VI PUBLIC COMMENTS

VII PRESENTATIONS

Swasey/South Tacoma Branch Manager Cheryl Towne Report on Swasey

VIII UNFINISHED BUSINESS

RESOLUTION 16067: Request acceptance of the revision of the Library Director Classification Specification #90420 as presented.

RESOLVED, That the Board accepts the revision of the Library Director Classification Specification #90420 as presented. [Previously tabled at the November 16, 2016, March 15, 2017 and the April 19, 2017 Board Meetings.]

IX NEW BUSINESS

RESOLUTION 17030: Approval of revision of administrative Policy #10.13. The only change to the policy is the addition of the formula for determining the non-resident card fee. [(Biennial budget minus assessments) divided by 2 for annual rate; then divided by most accurate population estimate (City of Tacoma).] (This was passed April 19, 2017 as Resolution 17018; but the resolution number had already been used.)

RESOLVED, That the Board approves the revision of administrative Policy #10.13 to include the non-resident card fee formula.

RESOLUTION 17031: Authorization to Declare Items for Surplus – Approval
RESOLVED, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

RESOLUTION 17032: Authorization to Consign Items for Sale or Recycling - Approval
RESOLVED, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.
RESOLUTION 17033: Requests that the Board accepts the donation of $1,000 from Carol D. Young for the purchase of a subscription to Value Line Large Cap for one year.

RESOLVED, That the Board accepts the donation of $1,000 for the one year subscription to Value Line Large Cap.

S/D/V

X  DIRECTOR’S REPORT

XI  TRUSTEES’ REPORT

XII  ADJOURNMENT