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BOARD OF TRUSTEES:

**John R. (Jack) Connelly, Jr., President**  
**Wayne Williams, Vice President**  
**Sara Irish, Trustee**  
**Donna LaFrance, Trustee**  
**John Hines, Trustee**

**AGENDA**  
**May 17, 2017**

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Swasey – 7001 6<sup>th</sup> Ave. – Tacoma

## **AGENDA**

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### **I CALL TO ORDER**

### **II PLEDGE OF ALLEGIANCE**

### **III TOUR OF SWASEY**

### **IV APPROVAL OF MINUTES**

*RESOLVED*, That the Board approves the Minutes of the April 19, 2017 Board Meeting.  
S/D/V

### **V CONSENT ITEMS**

*RESOLVED*, That the Board approves Consent Item #1, as presented.

1. Financial Reports for April 2017

S/D/V

*RESOLVED*, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for April 2017
3. Circulation Summaries for April 2017

S/D/V

### **PAYMENT OF BILLS**

#### **RESOLUTION 17028: Payment of Bills Per Vouchers – Authorization**

*RESOLVED*, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

**RESOLUTION 17029: Ratify Recurring Monthly Expenditures – Approval**

*RESOLVED*, That the Board approves and ratifies the April 2017 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

**VI PUBLIC COMMENTS**

**VII PRESENTATIONS**

Swasey/South Tacoma Branch Manager Cheryl Towne Report on Swasey

**VIII UNFINISHED BUSINESS**

**RESOLUTION 16067: Request acceptance of the revision of the Library Director Classification Specification #90420 as presented.**

*RESOLVED*, That the Board accepts the revision of the Library Director Classification Specification #90420 as presented. [Previously tabled at the November 16, 2016, March 15, 2017 and the April 19, 2017 Board Meetings.]

S/D/V

**IX NEW BUSINESS**

**RESOLUTION 17030: Approval of revision of administrative Policy #10.13. The only change to the policy is the addition of the formula for determining the non-resident card fee. [(Biennial budget minus assessments) divided by 2 for annual rate; then divided by most accurate population estimate (City of Tacoma).] (This was passed April 19, 2017 as Resolution 17018; but the resolution number had already been used.)**

*RESOLVED*, That the Board approves the revision of administrative Policy #10.13 to include the non-resident card fee formula.

S/D/V

**RESOLUTION 17031: Authorization to Declare Items for Surplus – Approval**

*RESOLVED*, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

S/D/V

**RESOLUTION 17032: Authorization to Consign Items for Sale or Recycling - Approval**

*RESOLVED*, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

S/D/V

**RESOLUTION 17033: Requests that the Board accepts the donation of \$1,000 from Carol D. Young for the purchase of a subscription to Value Line Large Cap for one year.**

*RESOLVED*, That the Board accepts the donation of \$1,000 for the one year subscription to Value Line Large Cap.

S/D/V

**X DIRECTOR'S REPORT**

**XI TRUSTEES' REPORT**

**XII ADJOURNMENT**