
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
Donna LaFrance, Trustee
John Hines, Trustee

AGENDA
February 15, 2017

Main – Olympic Room – 1102 Tacoma Ave. S. – Tacoma

AGENDA

I CALL TO ORDER

II PLEDGE OF ALLEGIANCE

III APPROVAL OF MINUTES

RESOLVED, That the Board approves the Minutes of the January 18, 2017 Board Meeting.

S/D/V

IV CONSENT ITEMS

RESOLVED, That the Board approves Consent Item #1, as presented.

1. Estimated Financial Reports for December 2016 and January 2017

S/D/V

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for January 2017
3. Circulation Summaries for January 2017 will be presented at the March 15, 2017 Board meeting.

S/D/V

PAYMENT OF BILLS

RESOLUTION 17007: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

S/D/V

RESOLUTION 17008: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the January 2017 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

S/D/V

V PUBLIC COMMENTS

VI PRESENTATIONS

- A. Hanover Company (related to Resolution 17009): Kris Lawrence of Propel Insurance
- B. Library Director Recruitment and Trustee retreat (related to Resolution 17010): COT HR Director Joy St. Germain, COT Training and Development Manager Cathy Journey, and COT HR Analyst Teresa Dent
- C. Website Services from BiblioCommons, Inc. (related to Resolution 17011): IT Manager Christine Bassett
- D. Digital Media Lab (related to Resolution 17012): Main Branch Manager Beverly Choltco-Devlin and Digital Instructor John Hargis

VII NEW BUSINESS

RESOLUTION 17009: Resolution to approve the building insurance policy and premium with Hanover Company – Approval

RESOLVED, That the Board approves and ratifies the building insurance and premium payment with Hanover Company for the period March 1, 2017 through February 28, 2018, at a cost of \$57,220, as presented.

S/D/V

RESOLUTION 17010: Resolution to approve a special Board meeting for the purpose of a retreat for the Library Board of Trustees from 9:00 a.m. to 12:00 noon on Saturday, March 25, 2017 at the Main Branch of the Tacoma Public Library.

RESOLVED, That the Board approves and ratifies the special Board meeting of the Library Board of Trustees from 9:00 a.m. to 12:00 noon on Saturday, March 25, 2017 at the Main Branch of the Tacoma Public Library, as presented.

S/D/V

RESOLUTION 17011: Ratify Renewal of website services from Bibliocommons, Inc. – Approval

RESOLVED, That the Board approves and ratifies website services from Bibliocommons, Inc. for two years 2017-2019 for the total price of \$163,846.61, as presented.

S/D/V

RESOLUTION 17012: Approval of additional vendors for the Open Purchase Order list for 2017 – Approval

RESOLVED, That the Board approves and ratifies the list of additional vendors for the Open Purchase Order list for 2017, as presented.

S/D/V

VIII DIRECTOR’S REPORT

IX TRUSTEES’ REPORT

X ADJOURNMENT